

**City of Fairfax
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes
March 14, 2013
Sherwood Community Center**

PRAB Members Present:

Joseph Harmon	Brian Knapp	Douglas Stewart
Esther Nasjleti	Don Lederer	Jennifer Passey
Jane Albro	Becky McNaughton	Harry Wilbur

Members Absent:

Zinta Rodgers-Rickert	Mike Slawski	Toby Sorensen
Evie Ifantides		

Staff:

Michael McCarty, Director of Parks & Recreation
Rich Wyant; Athletic Supervisor

1. Call to Order

The meeting was called to order at 7:04pm by Joseph Harmon

2. Approval of Minutes, Adoption of Agenda

Tonight's agenda was approved as presented.
Minutes from February 14, 2013 meeting were approved as modified.

3. Trails Sub-committee Report

PRAB members agreed to endorse the document as a "working document". The document is NOT a solution but a potential "way forward" and it will be shared at the Strategic Planning sessions with the Community.

4. Legacy Fundraising

Becky provided update that she met with Susan (Green Turtle) and they are supportive. A flyer will be distributed to the public. When they bring the flyer to the Green Turtle 15% of the order will be donated to Legacy. Becky recommended reaching out to Red Hot Blue, Fast Times, Freddy Custard and Chick Filet.

5. Special Revenue Account

Joe distributed "Recommendation Resolution" document. Next month work to approve and move forward to council in near future. This document is looking more for the budget in out years and not this budget cycle. Need to add language in 1st paragraph for "Why we are doing this". Ester suggested switching paragraph 1 for paragraph 2. The last paragraph the word "investigate" was changed to "create". Need to add the phase/cycle this should be submitted in as part of the recommendation. Board suggested a target date of Fiscal Year 2014.

6. Budget Update

Mike provided a budget update and noted this is “NOT” the final budget. He highlighted four areas. Administrative: Requested two temporary positions are converted to full time and the reclassification of the Events/Facilities Superintendent and both were denied.

Special Events: None of the proposed increases in expenses for Kitty Pozer Garden, Fall Festival and Mother/Son Camp Out were approved.

Facilities: Addition of wi-fi at rental facilities and software for renters to do their own room set ups were not approved.

Parks: Reclassification of two 25+ year employees was approved

7. Strategic Plan

Mike reported that Wednesday March 20 there is a Steering Committee meeting at Sherwood. Meetings with GMU consultants will be the same day regarding the process. There are 4 workshops scheduled on May 2nd and 3rd and June 22nd and 23rd. The tri-fold was a draft and will be redone with graphics, etc. Each PRAB member should inform Mike who they are reaching out to (HOAs, Civic Assoc, FPYC Board, Little League Board, Mgt Company, etc.)

8. Kris Unger, Lands and Waters

Kris presented the Vernal Pool installation at Kutner Park. The proposed location is off the trails in a wooded area behind Lanier fields. This pool is the same as the one installed at Daniels Run Elementary. There is no impact to the fields or any future field projects or the trails. He requested an April start date. It would be maintained by Lands and Water and Lanier Middle School. Brian proposed a motion to approve the concept proposed. None opposed and Becky abstained from vote. Kris will work with Mike and staff in regards to next steps.

9. Parks & Recreation Report

Report as submitted by Director. Need to change date on Athletic stats “2012” to “2013” and on page 4 need to correct spelling of Sonia Sotomayor.

11. Stakeholder Updates

- **Becky McNaughton**
Announced June 29th is FPYC 50th Anniversary Celebration at Fairfax High School
Asked if anything could be done to improve the track at Lanier
- **Brian Knapp**
Noted Beaver Dam needs to be sold before City can join Fairfax County Water
Handed out Great Waves-Cameron Run Park brochure
- **Jennifer Passey**
Noted the redevelopment of Layton Hall apartments is being reviewed in May. Email her any questions or comments and she will ask them at the meeting
- **Jane Albro**
March 23rd is Antiques & Trinkets Appraisal at Sherwood from 10am-12:30pm

12. Adjournment:

The meeting was adjourned at 9:17pm.

The next PRAB meeting will take place: Thursday, April 11, 2013

Minutes prepared by: RichWyant; Athletic Supervisor