

**CITY OF FAIRFAX RENAISSANCE HOUSING CORPORATION**  
Minutes of the Board of Directors Meeting  
March 10, 2026, at 11:00 a.m.  
MainStreet Bank HQ Branch – 10089 Fairfax Boulevard, Fairfax Virginia, 22030  
3<sup>rd</sup> Floor Conference Room

**CALL TO ORDER**

Mr. Cunningham called the meeting to order.

**DIRECTORS PRESENT:** Paul Cunningham, President; Doug Ross, Vice-President and Treasurer; Jim Shipp, Secretary; and Janet Jaworski, Director.

**OTHERS PRESENT:** Tina Gillian, Executive Director; John Carter, Board Counsel; and Jamie Ergas, City of Fairfax Housing Program Manager.

**ABSENT:** Adam Humphreys, Director; and Chris Johnston, MSB Representative.

**ATTENDING**

**ELECTRONICALLY:** None.

**APPROVAL OF THE AGENDA**

Motion: Ms. Jaworski made a motion to approve the agenda as presented, seconded by Mr. Shipp.

Action: Motion carried 4:0.

**APPROVAL OF THE FEBRUARY MEETING MINUTES**

Motion: Mr. Shipp made a motion to approve the minutes as presented, seconded by Mr. Ross.

Action: Motion carried 4:0.

**ESTABLISH NEXT MEETING SITE, DATE & TIME**

The next meeting will be held on Tuesday, March April 14, 2026. All meetings start at 11:00 a.m. at the MainStreet Bank HQ Branch, 10089 Fairfax Boulevard, Fairfax, Virginia, 22030, in the 3<sup>rd</sup> floor conference room, unless otherwise specified.

## **LOAN / BANK ISSUES**

Mr. Johnston was not in attendance. There is no status update at this time.

## **BUDGET REVIEW**

Mr. Ross presented the Treasurer's report to the Board. He said the budget has not changed significantly since the last budget report.

## **CORRESPONDENCE REVIEW/UPDATE ON PROCESS & OUTSTANDING ISSUES**

### **a. Boards and Commissions Handbook – cont'd discussion**

Item continued until the next meeting.

Ms. Gillian reviewed an email received from Mr. Heath regarding the proposed project at 3242 Sherman Street. Costs have increased while Mr. Heath has been working on receiving zoning approval. He provided an updated estimate from his existing contractor and a new estimate from an additional contractor required for the project. The directors agreed that the original amount requested to borrow for the project (\$130,000.00) could be increased to a maximum amount not to exceed \$220,000.00. A separate review by the directors will be required for any additional amounts.

## **STATUS OF CORPORATION**

Mr. Carter said there are no issues to discuss regarding the corporation.

## **LOAN APPROVAL REVIEW**

There are no issues with the Loan Program Update report; a copy of which will be attached to these minutes.

## **ADDITIONAL ITEMS**

### **a. Continued Discussion of Budget Related Items**

Ms. Jaworski confirmed that the op/ed article has been submitted to The Fairfax Independent for publication in April. She is waiting for The Connection staff to contact her for submission to that publication. The directors discussed the need for correspondence with the city council and Mr. Ross will work on drafting a letter to city council for review at the next meeting.

## **LOAN PROGRAM OPERATIONS – DISCUSSION**

Tabled to the next meeting to be held in April.

## **ADJOURNMENT**

The formal meeting was adjourned by consensus at 1:04 p.m. to reconvene at 3624 Embassy Lane.

Final Tours performed today:

- a. 3624 Embassy Lane – Rich
- b. 4028 Roberts Road – Rubel

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President

ATTEST:

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Jim Shipp, Secretary