



**2025**

# **CAMP PARENT HANDBOOK**



**A GREAT  
RESOURCE FOR  
CAMPERS AND  
THEIR FAMILIES!**

## Letter from the Recreation Manager

Thank you so much for choosing the City of Fairfax Summer Camp for your child's summer adventure! Every year, we strive to create an experience that your children will look back on and cherish.

Our summer camps offer your children the opportunity of a lifetime to engage in safe, enjoyable activities while forming positive relationships with other campers and staff. We are committed to providing programs that help children grow and develop intellectually, physically, culturally, and socially. Campers will benefit from learning from positive role models while spending quality time with friends in a fun, supportive environment.

While striving to keep your children safe and happy, we require all staff to complete a week of training at the start of each summer, including maintaining current CPR and First Aid certifications. We truly appreciate your feedback year after year and encourage you to continue sharing your insights with us. We listen to your ideas, comments, and yes, even concerns, and use them to improve our camp each year. Whether it's a compliment or an issue that needs resolution, always know that we are here to listen and help!

We look forward to another safe and wonderful summer in our City!

***~Katie MacCammon, Recreation Manager***  
***~Aster Minehart, Assistant Recreation Manager***

# CITY OF FAIRFAX PARKS AND RECREATION

## SUMMER CAMP PROGRAM

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## **PARKS AND RECREATION DEPARTMENT MISSION**

The City of Fairfax Parks and Recreation Department is committed to developing and maintaining beautiful, safe, and environmentally friendly open spaces for public enjoyment.

Through affordable and enriching experiences, we foster a sense of community, enhance people's lives, and support the growth of individuals, families, and the City of Fairfax.

We strive to meet the needs of our residents and the broader community through a variety of activities, special events, cultural arts, and parks, all guided by the best practices in our profession.

## **CAMP MISSION**

The City of Fairfax Parks and Recreation Summer Camp Programs provides children with the opportunity to engage in fun and informative activities, while forming new friendships with other children and positive relationships with staff members. We encourage children to participate in activities and experiences that strive to benefit campers emotionally, physically and socially.

## **GOALS**

1. Allow campers to develop new skills and work towards improving his/her performance at a given task.
2. Help each camper gain a deeper understanding of and appreciation for their own skills and abilities.
3. Encourage the development of leadership skills in campers of all ages.
4. Promote a culture where campers can develop new and lasting friendships.
5. Ensure the safety and happiness of all children.

## **GENERAL CAMP INFORMATION**

We hope that you understand and appreciate our policies, as they directly relate to the safety and well-being of your camper. If you need any clarification on our policies please do not hesitate to ask. We look forward to your cooperation in helping us provide a pleasant and safe camp experience for your child(ren).

### **PARKS AND RECREATION CITY HALL OFFICE**

Monday - Friday 8:30am - 5:00pm  
Phone: 703-385-7858

### **SHERWOOD COMMUNITY CENTER**

Monday-Friday 8:30am-8:00pm  
Phone: 703-385-1695

[www.fairfaxva.gov/summercamp](http://www.fairfaxva.gov/summercamp)  
[camps@fairfaxva.gov](mailto:camps@fairfaxva.gov)

## **CANCELLATION, REFUNDS, AND TRANSFERS**

### **Cancellations and Refunds:**

To request a refund, please complete a Refund Request Form and email it to [camps@fairfaxva.gov](mailto:camps@fairfaxva.gov).

- **Before May 1<sup>st</sup>:** Refund requests submitted before May 1<sup>st</sup> will receive a full refund.
- **May 2<sup>nd</sup>-June 1<sup>st</sup>:** Refund requests submitted between May 2<sup>nd</sup> and June 1<sup>st</sup> will receive a full refund, minus the deposit.
- **No refunds will be given after June 1, 2025:** Please review your summer plans carefully to ensure you submit your Refund Request Form by this date. The only exceptions are for documented illness or family emergencies.
- **During Camp:** Refunds will not be issued for missed program days due to work or vacation schedule changes, sick days, or other non-emergency reasons. Refunds will also not be provided if a camper is sent home early or suspended according to the Parent Handbook.  
**Note:** If a camper must leave the camp session early due to a medical condition, a doctor's note is required within 24 hours to be eligible for a pro-rated refund. Requests received after the camp session ends will not be considered.
- **Transfers:** Due to program minimums, transfer requests must be submitted at least 14 days prior to the start of the camp session from which you are withdrawing. Multiple transfers may incur a \$25 processing fee.

\*\*Fairfax City reserves the right to cancel a camp if we believe it is in the best interest of participants' health and safety. All individuals registered for a canceled camp program will receive a full refund of the registration fee.

## **WAITLISTS**

- **Traditional Day Camps:** A waitlist will be maintained on a first-come, first-served basis, with spots filled in the order that requests are received. If a spot becomes available, Parks and Recreation staff will contact individuals on the waitlist to fill the spot.
- **Specialty Camps:** Open spots will be released every Thursday at 12:00 PM and will remain available until filled. After June 1, a first-come, first-served waitlist will be maintained for specialty camps

## **2025 CAMP DATES**

**2025 Full Summer Camp Dates: Monday, June 23- Friday, Aug. 1 (No Camp July 4 or 5)**

### **HOURS OF CAMP**

- Little School Preschool Camp: 9:00 AM - 1:00 PM (*Rising Kindergarten Class: 9:00 AM – 3:00 PM*)
  - Summer Day Camp at Daniels Run or Providence Elementary: 8:30 AM - 4:00 PM\*
  - Middle Grades Day Camp at Katherine Johnson (formerly Lanier): 8:30 AM - 4:00 PM\*
  - Teen Adventure Camp at Katherine Johnson (formerly Lanier): 8:30 AM – 4:00 PM
- \*Extended Care is available at Daniels Run, Providence and Katherine Johnson camps.*

### **INFORMATION SESSION**

A virtual information session will be held in early June for all registered participants' families. Families will have the opportunity to meet some of the camp staff, learn about the camp day, and ask questions.

We highly recommend attending this session, though it is not mandatory. A recorded version of the session will be sent to all registered families.

### **TAX ID NUMBER:**

*For tax purposes please use the following Tax ID number and address:*

**TAX ID:** 54-600-1266

**Address:** City of Fairfax, 10455 Armstrong Street, Fairfax, VA 22030

### **STAFFING**

The City of Fairfax Parks and Recreation Department takes great pride in our exceptional camp staff. Many of our camp employees have been part of our program for several years. Each camp site is led by a Site Leader, with 1-2 Admin Leaders who assist and step in as acting Site Leader when needed. Additional leaders are hired based on the staff-to-camper ratio, which varies by site. Our Art and PE Specialists visit each site weekly to lead specialized activities and projects.

Each camp site has certified personnel in Standard First Aid, CPR, and AED. To ensure the best care for your child, all staff members are required to attend training in topics such as child development, diversity, positive discipline, games, and leadership.

### **STAFF RATIOS (Staff: Campers)**

- **Little School Preschool Camp (Ages 3-5 years):** 1:6
- **Summer Day Camp at Daniels Run or Providence (Rising Grades 1-5):** 1:8
- **Middle Grades Camp at Katherine Johnson (formerly Lanier) (Rising Grades 6-8):** 1:10

### **NOTICES**

Notices will be distributed or emailed to your family on a weekly basis to inform parents of upcoming activities or any changes. An information board will also be placed at the entrance of each camp with important updates or changes. We ask that you check this board daily for the latest information.

### **FORMS**

#### **PLEASE COMPLETE AND SUBMIT ALL FORMS NO LATER THAN JUNE 9<sup>th</sup>, 2025**

All required forms must be completed, including registration, the online camper health profile (available at [campdoc.com](http://campdoc.com)), and medical forms (if needed) in order for your child(ren) to attend camp. For your child's safety, camp staff must review this information prior to your child's first day at camp. Please contact the Parks and Recreation Department if you have any questions about which forms are required.

#### **Children will not be allowed to attend camp until all forms are received by the Parks and Recreation Department.**

All campers are required to complete the following forms **EVERY YEAR** (all done online at [campdoc.com](http://campdoc.com)):

1. **Camp Registration**
2. **Camper Health Profile\***
3. **Trusted Contacts for Check In/Check out**
4. **IF NEEDED: Medication Administration Form, Inhaler Authorization, Epinephrine Authorization**
5. **IF NEEDED: Special Needs Request Forms**

*If you are a returning camper, please log in to confirm and update your information.*

**\*Camper Health Profile (ONLINE [www.campdoc.com](http://www.campdoc.com))**

- All parent/guardians are required to fill out this information through our online registration portal at [campdoc.com](http://campdoc.com). This form must be submitted by **June 2<sup>nd</sup>, 2025**. If you are unable to complete the form online, please contact the Camp Coordinator for assistance. Children will not be permitted to attend camp until this information is completed.

**How to add a trusted contact:**

1. Log in to your account.
2. Select the participant for whom you want to add a trusted contact.
3. Click **Trusted Contacts**.
4. Click the **ADD NEW CONTACT** button.
5. Complete the following, depending on whether the trusted contact is also an authorized user:
  - a. **If the trusted contact is an authorized user:**
    - i. Click the **User** box, select the correct user's name, and complete any missing information (outlined in red).
  - b. **If the trusted contact is not an authorized user:**
    - i. Fill out all required fields (outlined in red).
    - ii. (Optional) Click the Photo icon to upload a JPG, GIF, or PNG photo.
6. Click the **SAVE** button.

**FIELD TRIPS**

The cost of field trips is included in the camp fee, ensuring that all children can participate. Examples of field trips may include bowling, ice-skating, or visits to local parks. Each trip will be selected based on what is most appropriate for the age group and the number of participants in each camp.

**Important Notes:**

- **No staff will remain at the site on field trip days.** All children must attend the field trip.
- **Refunds will not be issued** for trips that campers do not attend.

**Field Trip Frequency:**

- **Elementary and Middle Grades Camps:** Field trips will be scheduled once or twice a week, with additional onsite entertainment throughout the summer.
- **Teen Adventure Camp:** Field trips will occur 4-5 days a week.
- **Little School Preschool Camp:** No field trips will be scheduled; all entertainment will be onsite.

**MOVIES**

Occasionally, campers may watch a movie as part of a theme day or in the case of inclement weather. Movies will be selected and announced in advance, so parents will know what their child will be watching. All movies shown at the Sunshine Elementary, and Katherine Johnson (formerly Lanier) Camps will be rated PG.

**PAYMENTS**

Once you have registered for a camp program, you may choose to pay in full or use a payment plan. If you opt for a payment plan, you will be required to set up automatic payments with a credit card on file.

- **Deposit:** A deposit of \$100 for Traditional Camps or \$50 per Specialty Camp is due at the time of registration.
- **Payment Plan Schedule:** Payments must be setup for April 1, May 1 and June 1.

- **Outstanding Payments:** The Parks and Recreation Department reserves the right to remove your child from the camp program if any payments remain unpaid.

### **FINANCIAL ASSISTANCE**

We are committed to providing access to all camp programs, regardless of financial status. Financial assistance is available for **qualified Fairfax City residents only**. Proof of income and/or tax forms will be required. Financial aid will be awarded based on a sliding scale.

To apply for financial assistance, please contact us to schedule an appointment. **Re-application is required each year.**

#### **Deadline for Financial Assistance:**

The application deadline for financial assistance for the camp program is **June 1<sup>st</sup>**.

#### **How to Apply:**

- **Call: 703-385-7858**
- **Email: [parksrc@fairfaxva.gov](mailto:parksrc@fairfaxva.gov)**

### **Sibling Discount**

A sibling discount will be applied for families registering two or more children in the same household for traditional camp. Families will receive a \$50 discount for each additional child.

#### **Qualifier:**

A sibling is defined as one of two or more individuals having one or both parents in common.

**Discount Code: SIBLING**

## **LEADERSHIP STAFF & CONTACT INFORMATION**

<b>Camp Site</b>	<b>Position:</b>	<b>Name:</b>	<b>Contact #:</b>	<b>Email</b>
<b>ALL</b>	Assistant Recreation Manager:	Aster Minehart	<b>703-947-9227</b>	<a href="mailto:aster.minehart@fairfaxva.gov">aster.minehart@fairfaxva.gov</a>
<b>ALL</b>	Camp Coordinators:	Caitlin McNeil	<b>703-385-7978</b>	<a href="mailto:camps@fairfaxva.gov">camps@fairfaxva.gov</a>
		Zoey Mansur		
<b>Teen Center</b>	Teen Center Coordinator:	Kenyon Spann	<b>703-887-5274</b>	<a href="mailto:Teenadventurecamp@fairfaxva.gov">Teenadventurecamp@fairfaxva.gov</a>
<b>Little School Preschool Camp</b>	Site Admin:	Karina Espinoza	<b>703-678-9665</b>	<a href="mailto:littleschool@fairfaxva.gov">littleschool@fairfaxva.gov</a>
	Site Admin:	Amy Miller		
<b>Providence Day Camp</b>	Site Leader:	Sarah Myers	<b>703-887-8310</b>	<a href="mailto:providencecamp@fairfaxva.gov">providencecamp@fairfaxva.gov</a>
	Admins:	Anthony Gold Taylor Cho		



<b>Daniels Run Day Camp</b>	Site Leader:	Ashley Leightley	<b>703-888-6278</b>	danielsruncamp@fairfaxva.gov
	Admins:	Avary McCarthy Samantha Bernier		
<b>Middle Grades Camp at Katherine Johnson</b>	Site Leader:	Ian Dowling	<b>703-887-6867</b>	middlecamp@fairfaxva.gov
	Admins:	Kate Gibson Diana Gibson		

## **BEHAVIOR POLICIES**

### **ANTI-BULLYING POLICY**

Bullying is when one or more individuals intentionally exclude, tease, taunt, gossip about, physically harm, or put down another person in a way that causes harm. It occurs when someone or a group seeks to exert power over another person and uses that power to control or hurt them. Bullying can also happen online—through emails, text messages, social media posts, and other digital forms of communication. This type of bullying can cause emotional and physical harm, both during and outside of camp sessions, and is especially damaging when individuals are targeted with exclusion and "meanness."

At the City of Fairfax Summer Camp, bullying is inexcusable, and we have a strict policy against all forms of bullying. Our camp philosophy aligns with our mission to ensure that every camper has the opportunity to develop new skills and improve their performance, gain a deeper understanding of and appreciation for their own abilities, foster the development of leadership skills, and, most importantly, keep all children safe and happy. We work together as a team to help campers build self-confidence, form lasting friendships, and create wonderful memories that will stay with them long after the summer ends.

Unfortunately, individuals who are bullied may not have the same opportunity to fully benefit from their camp experience. Our leadership takes all incidents of bullying seriously and ensures that staff are trained to foster open communication with both their colleagues and campers. This approach encourages a comfortable environment where staff and campers can alert us to any issues that arise, whether during camp or between camp seasons.

We may need your help to stop bullying at our camp! If your camper comes home and shares that they have been bullied or have witnessed bullying, please inform the staff immediately. Every camper deserves to have the best possible experience at camp. By working together to identify and address bullying, we can ensure that all campers and staff have a positive and enjoyable summer.

### **BEHAVIOR AND DISCIPLINE POLICY**

Camp staff prioritize the prevention of negative behavior by focusing on praising positive actions and redirecting negative ones. We believe that discipline should be tailored to each child's age, individuality, and developmental level. Our approach focuses on the behavior, not the child, to encourage positive change. To help children thrive, we use positive guidance, redirection, continuous supervision, and clear limits during disciplinary actions.

All children are expected to behave in a respectful and appropriate manner. We do not tolerate hitting, name-calling, foul language, destruction of property, or any other inappropriate behavior as deemed by the staff. Depending on the severity and frequency of the behavior, disciplinary actions such as

timeouts, days off from camp, or suspension may be implemented to correct the behavior. In severe cases, the Parks and Recreation Department reserves the right to dismiss a child from the program. **No refunds will be issued** in such cases.

### **CAMP RULES**

Campers are expected to follow all camp rules to ensure a positive experience for everyone. The following rules must be observed:

- ◆ Remain in designated camp areas at all times.
- ◆ Stay with their assigned leaders at all times.
- ◆ Do not run in school halls, rooms, or buildings.
- ◆ Use appropriate language at all times.
- ◆ Be respectful to other campers, staff, and facilities at all times.
- ◆ Refrain from any horseplay and engaging in any dangerous activities.
- ◆ Only leave camp when signed out by a parent or guardians.
- ◆ Do not bring weapons, projectiles, alcohol, drugs, or illegal substances. **Possession will result in immediate expulsion from all camp programs.**
- ◆ Abide by any additional rules and procedures specific to the program.

### **CHILDREN WITH SPECIAL NEEDS**

The City of Fairfax is committed to making reasonable accommodations in accordance with the Americans with Disabilities Act (ADA). The City of Fairfax Parks and Recreation Department welcomes children with special needs in an inclusive camp setting, provided it is determined that the child will be best served in our camp environment.

A **Special Needs Request Form** is available upon request. The more information you can provide about your child's specific needs and the resources required, the better our staff will be able to ensure your child's needs are met throughout the camp experience.

## **PROGRAM PROCEDURES AND POLICIES**

### **ATTIRE**

Children should dress comfortably for camp. We recommend wearing shorts and a T-shirt. **Sneakers are required; sandals or open-toed shoes are not appropriate.** Please avoid sending your child in dress clothes, as they will be participating in a variety of activities such as sports and arts and crafts, which could get messy.

On days when water-related activities are planned, you will be notified in advance. We suggest your child bring a towel, bathing suit, and an extra set of clothes. **Please label all personal belongings to ensure they are returned if misplaced.**

### **CANCELLATION, DELAY, OR EARLY DISMISSAL**

If camp is delayed, cancelled, or dismissed early due to severe weather, power issues, or other unforeseen circumstances, you will be notified by both phone and email. Updates will also be posted on the City of Fairfax Parks and Recreation Department website and the City Facebook page. In the event of early dismissal, all parents will be contacted immediately via phone and email.

## **ELECTRONICS & VALUABLE ITEMS**

Please do not send your child with electronics (e.g., phones, tablets, etc.) or other valuable items to camp. If you need to reach your child, please contact the camp site directly. **The camp is not responsible for lost, stolen, or damaged items.** Any items brought to camp that are deemed inappropriate, or are used inappropriately, will be held by the Camp Leader and returned to the parent/guardian at the end of the camp day.

## **HEAD LICE**

Please check your child's hair regularly for signs of head lice. If you find any indication of head lice, it is mandatory that your child stay home from camp, treat the lice, and see a doctor immediately. A doctor's note may be required for your child to return to camp.

Head lice are a common occurrence at camp due to the high number of children in close contact. It is important that both you and your child are aware of how lice spread, especially through shared clothing and accessories such as hats, hoodies, swim caps, and theme day attire.

For more information on how to detect head lice and what to do if you find them, visit:

[www.cdc.gov/lice/head/parents](http://www.cdc.gov/lice/head/parents)

## **ILLNESS AND INJURY**

If your child becomes ill or injured at camp, we will attempt to contact you (the Parent/Guardian) first. If we are unable to reach you, we will then contact Emergency Contact #1, followed by Emergency Contact #2, and so on, until we can reach someone. Please inform your emergency contacts of their responsibilities and ensure they are readily available. Make sure your emergency contact information is up to date and accurate.

If your child is sick, please keep them home from camp. Children may not attend camp if they exhibit any of the following symptoms or illnesses:

- (1) Fever of 100°F (38°C) or higher
- (2) Recurring vomiting or diarrhea
- (3) Head lice
- (4) Contagious rashes
- (5) Any other illness on the Virginia Health and Department List of Current Communicable Diseases.

Please notify the Site Director immediately if your child contracts a communicable disease (e.g., Chickenpox, Pink Eye, Head Lice).

**Note:** Refunds or credits will not be provided for missed camp days due to illness.

## **LATE OR ABSENT CAMPERS**

Parents are asked to notify the camp if their child will be late or absent. Each morning, camp staff will take attendance and keep a record of who attends. To ensure the safety and whereabouts of every child, we appreciate your cooperation in notifying us of any absences or delays.

## **LATE PICK-UP**

Parents must pick up their child at the designated end time of the camp day. The Parks and Recreation Department incurs additional costs for any camper who is picked up late. If you are unable to pick up your child at the designated end time, please arrange for an authorized emergency contact to pick up your

child. If the person picking up your child is not listed on the authorized pick-up list, please call the camp to add them.

**Late Pickup fees are as follows:**

- **First warning:** No Charge
- **1-15 minutes late:** \$20.00
- **16-30 minutes late:** \$40.00
- **31-45 minutes late:** \$60.00
- **46-60 minutes late:** \$80.00

Camp staff will attempt to contact the parent/guardian. If the parent or an authorized contact cannot be reached, the police will be contacted for assistance. For the safety of all children, we will not leave any child unattended at the camp site.

*By state law, if a child has not been picked up within one hour of the camp's scheduled end time, and we are unable to reach the parents or authorized contacts, we are required to contact the police.*

**LOST AND FOUND OR LEFT ITEMS**

A designated Lost and Found area will be set up at each camp site. The City of Fairfax Parks and Recreation Department will hold all lost or left items until August. After this time, any unclaimed items will be donated to a charitable organization.

To help ensure your camper's belongings make it back home, please remember to label everything clearly with your child's name.



**LUNCH/SNACK**

Campers must bring a non-perishable bag lunch and a drink to camp each day. Please label all lunch bags, boxes, and drink containers with your child's name. We recommend packing lunches with adequate nutritional value. Do not send perishable foods or food in glass containers.

Given the level of activity and heat, please **ensure your child brings a water bottle every day to stay hydrated.**

**Please Note:** Due to the potential for severe peanut allergies, parents may be asked not to pack foods containing peanut products. Be sure to list any allergies on the Camper Health Profile so staff can take appropriate precautions.

**MANDATED REPORTING**

In accordance with Virginia state law, all camp staff are Mandated Reporters. This means that any suspicious circumstances or behaviors suggestive of child maltreatment must be reported to Fairfax County Child Protective Services.

**MEDICATION**

- We request that parents administer necessary medications to their children before or after camp hours. However, we understand that some medications must be given during camp. If

your child needs to take medication during camp hours, please adhere to the following guidelines:

- Medication **must be in its original, labeled container as provided by the pharmacist**. A separate letter from the physician may be required for medications such as EpiPens, inhalers, and other prescriptions.
- **Include written instructions** detailing administration times and dosages.
- Any leftover medication must be picked up by the end of the summer.

Parents must complete the Medication Administration Form, available in your online portal, or request one from the Parks and Recreation Department. A separate form is required for EpiPens and inhalers. Please inform your child's camp staff about any medications and any specific concerns you may have.

### **PARENT/GUARDIAN VISITORS AND INVOLVEMENT**

We encourage open communication with your child's camp staff. If you have any questions, concerns, or need to address any situation, please feel free to contact the City of Fairfax Parks and Recreation Department at **703-385-7858**, or reach out directly to the Assistant Recreation Manager, **Aster Minehart**, at **703-947-9227**.

### **POLICY FOR NON-DISCRIMINATION**

The City of Fairfax Parks and Recreation Department welcomes camper registrations on a first-come, first-served basis and does not discriminate based on race, gender, national origin, religious preference, age, or disability.

### **SIGN-IN AND SIGN-OUT PROCEDURES**

Each day, upon arrival at the camp site, parents or guardians must sign in their child(ren) with a staff member at the site entrance. **The Parks and Recreation Department is not responsible for children dropped off before the designated start times.**

**At the end of the day, parents or guardians must sign out their child(ren) with a staff member.**

For your child's safety, the staff will request identification from everyone picking up a camper, including parents/guardians. **Campers will not be allowed to leave unless proper identification is presented at the time of pick-up.** Please ensure you have added trusted contacts to your child's profile to facilitate pick-up by someone other than yourself.

#### ***How to Add a Trusted Contact:***

1. Log in to your account.
2. Click the name of the participant for whom you want to add a trusted contact.
3. Click **Trusted Contacts**.
4. Click the **ADD NEW CONTACT** button.
5. Do one of the following, depending on whether the trusted contact is an authorized user:
  - i. **If the trusted contact is an authorized user**, click the User box, select the correct user's name, and complete any missing information.
  - ii. **If the trusted contact is not an authorized user**, complete all fields outlined in red.
  - iii. (Optional) You can upload a photo of the trusted contact by clicking the Photo icon and selecting a JPG, GIF, or PNG file.
6. Click **SAVE**

### **Advance Notice for Special Circumstances**

For your child's safety, we ask that you provide advance written notice (via email, text, or a note at drop-off) in the following cases:

1. If you plan to pick up your child early.
2. If you authorize someone other than yourself or anyone listed on the pick-up authorization form to pick up or drop off your child.
3. If your child will be absent for any reason.
4. If your child will be walking or biking to camp.
  - i. **Written permission** is required for walkers or bike riders, and they must remain at camp until closing unless otherwise notified. Please note that walkers or bike riders must live within a 1-mile radius of the camp site.
  - ii. **This is only applicable to campers rising 2<sup>nd</sup> grade or older.**
  - iii. Please sign the online Camper Health Profile if you are giving permission for your child to walk or bike to camp and sign themselves in and out.

**\*\*Children under 15 are required by law to wear a bike helmet.**

*In the event of inclement weather, we require parents of children who walk or bike ride to camp, to have an alternate transportation plan in place. \*\**

If you are picking up your child early, please call the camp site phone. Staff will direct you to the appropriate location. Do not enter the building without permission from a staff member.

### **SUNSCREEN/INSECT REPELLENT**

We strongly recommend that parents or guardians apply sunscreen (minimum SPF 15) to their child **before arriving at camp. Campers must bring their own sunscreen, clearly labeled with their name.** Camp staff can remind campers to reapply sunscreen and assist with spray sunscreen only, but only if this has been authorized by parents on the Participant Information Form (online). **Camp staff will not apply sunscreen to participants. Please ensure that your child knows how to properly apply sunscreen to themselves before coming to camp.**

### **THEME DAYS**

Many of our camps incorporate theme days into the program, which often include dress-up days, special activities, and more. While participation is encouraged, it is not required for all campers. We invite campers to join in the fun and show their creativity, but understand if they prefer not to participate.



# **SUMMER DAY CAMP PROGRAMS DAILY INFORMATION**

## **LITTLE SCHOOL PRESCHOOL CAMP**

**SHERWOOD CENTER**  
**3740 Blenheim Blvd Highway**  
**Fairfax, VA 22030**

***Camp Ages: 3yrs – rising Kindergarten***  
***Staff Ratio: 1 Staff for every 6 campers***  
***9am -1pm (Kindergarten Class: until 3pm)***

Preschoolers and Rising Kindergarteners will have fun in the sun at Little School Day Camp! Activities include arts and crafts, show & share, special events, games, and water activities (sprinklers—no swimming pool). Additional activities may include puppet shows, picnics, storytellers, and cultural events. Campers will develop social skills while playing in a safe, fun environment. Weekly in-house entertainment will also be provided.

A typical day begins with free play and circle time to introduce the day's schedule. Campers will rotate through the cafeteria, gym, classrooms, and outdoor play, with activities like arts and crafts, P.E. games, and water days. After lunch, campers will enjoy themed activities, and parents will receive a schedule at the start of each session. The day concludes with another circle time, followed by pick-up, where campers are signed out by an authorized person.

## **SUMMER DAY CAMP AT DANIELS RUN AND PROVIDENCE ELEMENTARY SCHOOLS**

**DANIELS RUN ELEMENTARY SCHOOL**  
**3705 Blenheim Blvd Highway**  
**Fairfax, VA 22030**

**PROVIDENCE ELEMENTARY SCHOOL**  
**3616 Jermantown Road**  
**Fairfax, VA 22030**

**8:30am- 4pm**  
***Camp Ages: Rising 1<sup>st</sup> – Rising 5<sup>th</sup> Grade***  
***Staff Ratio: 1 Staff for every 8 campers***

**4pm-6pm (*Extended Care*)**

Campers will join their friends for a fun-filled summer, including sports, games, arts and crafts, special events, and more! Children will have opportunities to develop new skills while playing with friends and staff. Specialists in art and sports will visit each week, and campers will go on one field trip each week, along with safe in-house entertainment.

The day starts with free play and morning announcements, followed by rotations in the cafeteria, gym, classrooms, and outdoors. Activities include Specialist-led arts & crafts, P.E. games, playground activities, and free play. After lunch, the rotations continue, with more arts & crafts, specialist games, and on-site special activities. The day concludes with afternoon announcements and camper sign-out.

## **MIDDLE GRADES DAY CAMP AT KATHERINE JOHNSON (FROMERLY LANIER)**

**KATHERINE JOHNSON (FROMERLY LANIER)  
MIDDLE SCHOOL  
3801 Jermantown Road  
Fairfax, VA 22030**

***Camp Ages: Rising 5<sup>th</sup> – Rising 7<sup>th</sup> Grade  
Staff Ratio: 1 Staff for every 10 campers  
8:30am- 4pm  
4pm-6pm (Extended Care)***

This summer, rising 5th–7th graders will enjoy a fun and safe environment filled with sports, games, arts and crafts, and special events. Campers will engage their creative, physical, and intellectual abilities while focusing on teamwork, communication, and self-esteem. Each week, Art and PE Specialists will visit, and campers will go on one field trip along with in-house entertainment.

The typical day will be similar to the Summer Day Camp, but with more challenges suited for older campers. Staff will encourage mental and physical growth through team sports, larger gym spaces for group activities, and more complex arts and crafts projects. The day will feature specialist-led rotations and special activities designed to engage and challenge campers at this age level.

## **TEEN ADVENTURE CAMP AT KATHERINE JOHNSON (FROMERLY LANIER)**

**KATHERINE JOHNSON MIDDLE SCHOOL  
3801 Jermantown Road  
Fairfax, VA 22030**

***Camp Ages: Rising 8<sup>th</sup> – Rising 10<sup>th</sup> Grade  
Staff Ratio: 1 Staff for every 12 campers  
8:30am- 4pm***

Teen Travel Camp has been revamped to offer age-appropriate field trips five days a week. This camp provides a variety of activities in a safe, supervised environment, including team-building, games, and more. Each day, teens will embark on a new adventure to develop leadership, teamwork, and social skills.



# WHAT TO BRING TO CAMP

**\*\*PLEASE LABEL ALL BELONGINGS WITH CAMPER NAME\*\***



**(Masks are not required  
but if you would like  
your camper to wear  
one, please be sure to  
bring one to camp)**

## **WHAT NOT TO BRING TO CAMP**

- Electronics (including portable video games like Nintendo DS/Switch, PSP, iPads, Cell Phones, etc)
- Other valuable items as the City of Fairfax Parks and Recreation Department is not responsible for lost or stolen items.
- Any item that could be deemed a weapon