



Join us in building a Foundation for our Future!



Do you love Fairfax City Parks & Recreation?

Fairfax City is seeking interested individuals to serve as Directors on the newly created Fairfax City Parks Foundation. The Foundation will operate as an independent not-for-profit, working in partnership with City of Fairfax Parks and Recreation to leverage private funding in support of programming, events, facilities, and improved equity. Five inaugural Directors will be reviewed and recommended for appointment by the Mayor and Council. Directors will be voting members of the Foundation and will serve an initial two or three year term.

Interested individuals should write a letter stating their desire to be appointed to the inaugural board of the City of Fairfax Parks Foundation. **The letter should highlight the following information:**

- Why are you interested in serving as a Director?
- What do you love about our City's parks and recreation facilities and programming and what would you want to work to improve?
- What is your connection to the City of Fairfax? Are you a resident, business owner, or work at a business or organization within the city? Non-residents are eligible to serve on the board if they demonstrate a substantive tie to the City.
- What special skills would you bring to the board? We are actively recruiting individuals with backgrounds in accounting, bookkeeping, finance, law, fundraising, non-profit management, volunteer management, grant writing, or any other skills you think would be of use.
- The Foundation will work to raise funds supporting City Parks & Recreation. What would you see as a priority for the Foundation to focus on in its first three years of operation?
- Are you comfortable asking individuals, organizations, or businesses for funds for the Foundation? All Directors will be responsible for fundraising as a part of the Foundation.

Letters should be sent to Parks and Recreation Director, Stacey Sommerfield by email to stacey.sommerfield@fairfaxva.gov, with subject line "Parks Foundation Director Application."

Be sure to include your contact information including mailing address, phone, and email. Letters will be evaluated by the Parks and Recreation Advisory Board (PRAB), and PRAB will make recommendations for consideration of appointment to the Mayor and Council. Applicants may be asked to attend a PRAB meeting for a short interview. *If you have any questions, please reach out to Stacey Sommerfield by email or phone at 703-385-7858. Thank you.*