

TRANSIT FUND

FY 2026 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2026 Transit Fund Budget Summary

	<u>FY 2024 Actual</u>	<u>FY 2025 Budget</u>	<u>FY 2025 Estimate</u>	<u>FY 2026 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Revenues						
Local Revenues						
Farewheels	\$ 844	\$ -	\$ -	\$ -	\$ -	0.00%
Charter Services	2,080	-	-	-	-	0.00%
Total Local Revenues	2,924	-	-	-	-	0.00%
State and Federal Grants						
VA DRPT TRIP Zero-Fare Grant	-	120,000	-	-	(120,000)	-100.00%
NVTC	977,521	728,000	728,000	728,000	-	0.00%
Total State & Federal Grants	977,521	848,000	728,000	728,000	(120,000)	-14.15%
Transfers In - Trans Tax Fund	3,512,101	3,512,101	3,512,101	3,512,101	-	0.00%
Transfers In - General Fund	970,000	400,000	400,000	-	(400,000)	-100.00%
Partnership Contributions						
GMU Bus Contribution	900,000	927,000	927,000	954,810	27,810	3.00%
Total Partnership Contributions	900,000	927,000	927,000	954,810	27,810	3.00%
Total Revenues	\$ 6,362,546	\$ 5,687,101	\$ 5,567,101	\$ 5,194,911	\$ (492,190)	-8.65%
Total Expenses	\$ 5,453,602	\$ 5,884,532	\$ 5,884,532	\$ 5,788,704	\$ (95,828)	-1.63%
Cash Equivalents - June 30	\$ 3,140,150	\$ 3,151,884	\$ 2,822,719	\$ 2,228,926		
Total FTE	33.70	33.45	33.45	33.50		

FY 2026 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

Notable changes from the FY 2025 adopted budget to the FY 2026 adopted budget include:

- **Salaries**
 - 2% merit increase, effective 1/1/2025.
 - Equity pay adjustments for current employees to better align with current market.
- **Fringe Benefits**
 - The increase is primarily due to salary increases and rate adjustments for retirement plans.
- **Internal Services**
 - The allocation of motor pool expenses from Fleet Maintenance and management fees from the General Fund are updated based on actual usage statistics. The management fee will be updated in FY 2026 to properly reflect the staff expense of Public Works management.

Cost Center 61000510: CUE Bus

Title	FY 2024 <u>Actual</u>	FY 2025 <u>Budget</u>	FY 2025 <u>Estimate</u>	FY 2026 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 2,223,910	\$ 2,318,415	\$ 2,318,415	\$ 2,495,295	\$ 176,880	7.63%
Fringe Benefits	1,045,372	1,057,828	1,057,828	1,156,187	98,359	9.30%
Purchased Services	55,841	93,950	92,450	92,450	(1,500)	-1.60%
Internal Services	2,057,866	2,338,594	2,338,594	1,967,527	(371,067)	-15.87%
Other Charges	27,403	33,270	34,470	34,470	1,200	3.61%
Supplies & Materials	43,209	29,475	29,775	29,775	300	1.02%
Capital Outlay	-	13,000	13,000	13,000	-	0.00%
Total	\$ 5,453,602	\$ 5,884,532	\$ 5,884,532	\$ 5,788,704	\$ (95,828)	-1.63%

FY 2026 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail Station.

The City started a fare-free program for all riders in FY 2022. ARPA funding is providing an offset to the revenue shortfall resulting from the implementation of the fare-free program in FY 2022. ARPA funds have also been allocated to help support CUE services in FY 2023, FY 2024 and FY 2025. In addition, the Department of Rail and Public Transportation has granted funding for FY 2023 (\$300,000), FY 2024 (\$231,000) and FY 2025 (\$120,000) to help support the City's fare-free program. Starting in FY 2026 the City is fully funding the fare-free program. Lastly, the City receives compensation annually from GMU, which is currently budgeted at \$954,810 for FY 2026, a 3.0% increase from FY 2025 budgeted contribution.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metrorail Station and George Mason University
- Bus schedules and information

Personnel Classification	Grade	FY 2024 <u>Actual</u>	FY 2025 <u>Budget</u>	FY 2025 <u>Estimate</u>	FY 2026 <u>Adopted</u>
Director of Public Works	**	-	-	-	0.05
Transportation Director	S01	0.10	0.10	0.10	0.10
CUE General Manager	S02	1.00	1.00	1.00	1.00
Multimodal Transportation Program	122	0.30	0.30	0.30	0.30
CUE Operations Manager	118	1.00	1.00	1.00	1.00
Public Works Site Plan Reviewer	118	0.25	-	-	-
Lead Bus Driver	112	-	3.00	3.00	3.00
CUE Transit Supervisor	115	1.00	1.00	1.00	1.00
Public Works Administrative Assist:	112	0.30	0.30	0.30	0.30
Bus Driver	110	22.00	18.00	18.00	18.00
Bus Driver (P/T)	110	7.75	7.75	7.75	7.75
Transit Technician	108	-	1.00	1.00	1.00
Total FTE		33.70	33.45	33.45	33.50

FY 2026 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS: The City's Metro subsidy is equal to the City's share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2026 CUE reimbursement request is estimated at \$728,000.

5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION							
ITEM	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
BALANCE FORWARD	\$ 7,626,680	\$ 6,405,980	\$ 2,754,132	\$ 2,117,771	\$ 1,590,680	\$ 1,134,907	\$ 842,933
REVENUES	4,565,000	5,005,000	5,155,150	5,309,805	5,840,786	6,424,864	7,067,350
TOTAL	\$ 12,191,680	\$ 11,410,980	\$ 7,909,282	\$ 7,427,576	\$ 7,431,466	\$ 7,559,771	\$ 7,910,283
EXPENDITURES							
WMATA OPERATING SUBSIDY	\$ 4,000,259	\$ 3,370,000	\$ 3,649,710	\$ 3,952,636	\$ 4,347,900	\$ 4,782,690	\$ 5,260,959
WMATA CAPTIAL CONTRIBUTION	780,934	749,872	812,111	879,517	883,181	905,074	-
WMATA DEDICATED FUND	232,307	232,838	236,970	254,743	259,838	265,035	-
CUE BUS (REIMB. REQUESTS)	728,000	728,000	750,000	750,000	728,000	728,000	-
CUE BUS REPLACEMENT	-	3,435,594	-	-	-	-	-
CUE BUS ENGINE REPLACEMENT	-	65,544	-	-	-	-	-
FLEET MAINTENANCE LIFT REPLACEMENT	44,200	-	-	-	-	-	-
FUEL ISLAND MAINTENANCE	-	-	342,720	-	-	-	-
ZERO FARE EVALUATION	-	75,000	-	-	-	-	-
CUE SUPPORT VEH. REPLACEMENT	-	-	-	-	32,640	36,040	-
TIRE CHANGER AND TIRE BALANCER	-	8,900	-	-	-	-	-
TOTAL	\$ 5,785,700	\$ 8,656,848	\$ 5,791,511	\$ 5,836,896	\$ 6,296,559	\$ 6,716,838	\$ 5,260,959
ENDING BALANCE	\$ 6,405,980	\$ 2,754,132	\$ 2,117,771	\$ 1,590,680	\$ 1,134,907	\$ 842,933	\$ 2,649,325

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Transit Fund Expense Detail

Account	Account Title	FY 2024 Actual	FY 2025 Budget	FY 2025 Estimate	FY 2026 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$ 1,704,465	\$ 1,649,378	\$ 1,649,378	\$ 1,849,434	\$ 200,056	12.13%
511110	Salaries - Part Time	320,982	490,537	490,537	467,361	(23,176)	-4.72%
511115	Salaries - Overtime	181,501	147,000	147,000	147,000	-	0.00%
511116	Salaries - Overtime Training	-	11,000	11,000	11,000	-	0.00%
511125	Temporary Help	19,983	-	-	-	-	0.00%
511135	Holiday Premium	9,946	16,000	16,000	16,000	-	0.00%
511141	CUE Dispatcher Pay	1,907	4,500	4,500	4,500	-	0.00%
511165	Annual Accrued Leave	(14,874)	-	-	-	-	0.00%
512110	Fringe Benefits	1,045,372	1,057,828	1,057,828	1,156,187	98,359	9.30%
530113	Contract Services	35,012	43,250	43,250	43,250	-	0.00%
530351	Equipment Maintenance	4,000	23,250	23,250	23,250	-	0.00%
530438	Fare Wheels	935	2,500	1,000	1,000	(1,500)	-60.00%
530620	Advertising	15,895	24,950	24,950	24,950	-	0.00%
540060	Management Fee	1,009,819	1,153,269	1,153,269	747,539	(405,730)	-35.18%
540102	Motor Pool Charges	1,048,047	1,185,325	1,185,325	1,219,988	34,663	2.92%
550110	Utilities Expense	1,349	1,200	1,200	1,200	-	0.00%
550501	Travel & Training	8,732	12,190	13,390	13,390	1,200	9.84%
550807	Other Expenses	3,348	3,500	3,500	3,500	-	0.00%
550820	Dues & Subscriptions	13,973	16,380	16,380	16,380	-	0.00%
560110	Office Supplies	283	-	300	300	300	0.00%
560416	Uniforms	27,457	22,000	22,000	22,000	-	0.00%
560420	Operating Supplies	15,469	7,475	7,475	7,475	-	0.00%
580108	Other Machinery & Equipment	-	13,000	13,000	13,000	-	0.00%
Total Expenses		\$ 5,453,601	\$ 5,884,532	\$ 5,884,532	\$ 5,788,704	\$ (95,828)	-1.63%