

This is an EXAMPLE please use your OWN Account information.



This site is for filing and payment of business tax. If you wish to pay Real Estate or Personal Property tax bills [click here](#)

Legal Disclaimer

To access this site, please acknowledge the following statement:

While using this site, you are responsible for the protection of your own computer against "spyware" programs which could compromise information entered on your own computer and subsequently sent over the internet. "Spyware" programs may be unknowingly downloaded on your computer when visiting other sites on the Internet, but not from the City of Fairfax website.

The City of Fairfax Commissioner of the Revenue Office makes every effort to ensure the most current and accurate business tax information possible. No warranties, expressed or implied, are provided for the data herein, for its use, or its interpretation. Neither City of Fairfax nor the Commissioner of the Revenue Office assumes any liability associated with the use or misuse of this data. Not all Business Tax Filing or Payment services can be handled through the Tax Online Services. Please contact the Revenue Administration if you have questions

The Commissioner of the Revenue Office offers convenient and secure online tax filing options for business tax. Businesses registered online may not be reflected in other online services for up to 2 business days.

City of Fairfax assumes no responsibility for incorrect information entered by taxpayers. Taxpayers are responsible for ensuring that tax declarations are filed in sufficient time to meet required deadlines. Taxpayers are responsible for printing and retaining the confirmation for any transaction. The time and date of transactions as indicated on the confirmation will be the effective date the declaration is filed. Failure of a taxpayer to understand any information provided herein will not constitute grounds for waiver of any penalties or interest due to filing a declaration after the designated deadline.

Under § 58.1-11 of the Code of Virginia, any person who willfully submits a return which he does not believe to be true and correct shall be guilty of a Class 1 misdemeanor.



**Click "Accept" after reading
the Legal Disclaimer**

This is an EXAMPLE please use your OWN Account information.

The image shows the login page for the City of Fairfax, Virginia. At the top, there is a dark blue header with the city logo and the text "CITY OF FAIRFAX Virginia". Below the header is a navigation menu with links for "Services", "Residents", "Businesses", "Government", and "How Do I...".

The main content area contains a login form with the following fields:

- Mailing Zip Code:** A text input field containing "22030".
- Account #:** A text input field containing "76591".
- Federal ID or SSN:** A text input field containing "Federal ID or SSN 098765432". A red arrow points from this field to the "Search Tips" box.

Below the input fields are two buttons: a blue "Login" button with a right-pointing arrow and a grey "Cancel" button with an 'X' icon.

To the right of the input fields, there is a grey box titled "Search Tips" with a star icon. It contains the following text:

If you are experiencing trouble logging into your account or if you do not know your active account number(s), please contact the Commissioner of the Revenue.

Zip Code - The five digit zip code of the mailing address, **not** the location address of the business.

Account Number - The five digit account number shown below the bar code on your renewal. If you do not know your account number, please call our office at 703-385-7885.

Federal ID or SSN - Enter all nine digits without any dashes or spaces.

This is an EXAMPLE please use your OWN Account information.



CITY OF
FAIRFAX Virginia

Services · Residents · Businesses · Government · How Do I...

Account List

Account	Type	Account Name	Account Mailing Address
76591	Business	TEST ACCOUNT	10455 ARMSTRONG ST FAIRFAX, VA 22030

Logout

View / File

Click on "View/File" to move onto next step

This is an EXAMPLE please use your OWN Account information.



 Account Information

Account # 76591
Account Name TEST ACCOUNT
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030

Owners

Owner Name	Owner Mailing Address
 TEST ACCOUNT	10455 ARMSTRONG ST FAIRFAX, VA 22030

Licenses

License Number	Business Trade Name	Mailing Address
 906618	TRUE UP 2E 1A	10455 ARMSTRONG ST FAIRFAX 22030 VA US
 906619	TRUE UP 2A 3A	10455 ARMSTRONG ST FAIRFAX 22030 VA US

Logout

Return to Account List

 Continue

Click on "Continue"

This is an EXAMPLE please use your OWN Account information.

 **CITY OF FAIRFAX** Virginia

Services · Residents · Businesses · Government · How Do I...

 **Billable Items**

Account # 76591
Account Name TEST ACCOUNT
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030

Filter By

- Action Required
- Action Required
- No Action Required
- All**

Select Filter By [ALL] 

Business License

License Number	License Name	Class Code	Class Description	Physical Location Address	Opened	Closed	Description	Action Required?	Actions
906619	TRUE UP 2A 3A	454890-00	General Retail	10455 ARMSTRONG ST FAIRFAX 22030 VA US	1/2/2022		Business License	✘ Filing Required	
906618	TRUE UP 2E 1A	812190-00	Other Personal Care Services	10455 ARMSTRONG ST FAIRFAX 22030 VA US	1/2/2023		Business License	✘ Filing Required	

Logout

Return to Account List

This is an EXAMPLE please use your OWN Account information.



Billable Items

Account # 76591
Account Name TEST ACCOUNT
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030

Filter By
All
Select Action for the Item you wish to work with

If you have multiple license numbers or multiple rates, please file each individually

You can file by clicking on "View/File"

License Number	License Name	Class Code	Class Description	Physical Location Address	Opened	Closed	Description	Action Required?	Actions
906619	TRUE UP 2A 3A	454890-00	General Retail	10455 ARMSTRONG ST FAIRFAX 22030 VA US	1/2/2022		Business License	Filing Required	View / File
906618	TRUE UP 2E 1A	812190-00	Other Personal Care Services	10455 ARMSTRONG ST FAIRFAX 22030 VA US	1/2/2023		Business License	Filing Required	View / File

Class Description = Rate Description

This is an EXAMPLE please use your OWN Account information.

CITY OF FAIRFAX Virginia
Services · Residents · Businesses · Government · How Do I...

Business License

Account # 76591 **License #** 906619
Account Name TEST ACCOUNT **License Name** TRUE UP 2A 3A
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030 **Location** 10455 ARMSTRONG ST FAIRFAX 22030 VA US
Classification General Retail

Filter by Tax Year 2024 **Filter by Filing Status** All

Installment	Taxed From	Taxed To	Taxable Value	Status
1	1/1/2024	12/31/2024	\$0.00	Unfiled and Can Be Filed File Now

[Logout](#) [Return to Account List](#) [Return To Billable Items](#)

Click on "File Now" to enter your actual gross receipts

This is an EXAMPLE please use your OWN Account information.

Business License Installment 1 - 1/1/2024 - 12/31/2024

Account # 76591
Account Name TEST ACCOUNT
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030

License #: 906619
License Name: TRUE UP 2A 3A
Location: 10455 ARMSTRONG ST FAIRFAX 22030 VA US
Classification: General Retail

Business License Filing

Filing Date

12/13/2024



Actual Gross Receipts

\$

0

*

Numeric characters only. Decimal point required.

Enter your actual gross receipts or estimate depending on what your form requires. Must enter with decimal point.

For Example:

\$1 = 1.00

If you have adjustments to the prior year, please use the ?Add a File? button below to attach the document(s) to this filing.

Scan/Load Documentation:

+ Add a File

I certify that the information on this 2024 declaration is true and correct.

By clicking on the box, you are certifying the information is true and correct under penalty of a Class 1 Misdemeanor.

This is an EXAMPLE please use your OWN Account information.

Business License Filing

Filing Date

Actual Gross Receipts

If you have adjustments to the prior year, please use the ?Add a File? button below to attach the document(s) to this filing.

Scan/Load Documentation:

Contractors- Please upload Form 61A or VA Contractors License

Businesses on their SECOND and THIRD year in the City of Fairfax MUST upload renewal form with Actual Gross Receipts for previous year.

I certify that the information on this 2024 declaration is true and correct.

By typing my name in the box below, I willfully declare that the information provided is true, correct, and complete. I further declare that I am authorized to file this form and I understand that the penalty for filing a false return is a Class 1 Misdemeanor.

Name of Submitter :

Phone Number of Submitter :

Email of Submitter :

Confirm Email :

Comment:

WARNING! Once you submit your filing you will be unable to change your submission. Please contact the Commissioner of the Revenue if you need to make any changes to your filing.

This is an EXAMPLE please use your OWN Account information.

Filing Date

 ✓

Actual Gross Receipts

 ✓

If you have adjustments to the prior year, please use the ?Add a File? button below to attach the document(s) to this filing.

Scan/Load Documentation:

+ Add a File

I certify that the information on this 2024 declaration is true and correct. ✓

By typing my name in the box below, I willfully declare that the information provided is true, correct, and complete. I further declare that I am authorized to file this form and I understand that the penalty for filing a false return is a Class 1 Misdemeanor.

Name of Submitter :

 ✓

Phone Number of Submitter :

 ✓

Email of Submitter :

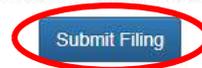
 ✓

Confirm Email :

 ✓

Comment:

WARNING! Once you submit your filing you will be unable to change your submission. Please contact the Commissioner of the Revenue if you need to make any changes to your filing.



Click on "Submit Filing"

This is an EXAMPLE please use your OWN Account information.



Business License

Account # 76591
Account Name TEST ACCOUNT
Mailing Address 10455 ARMSTRONG ST
FAIRFAX VA 22030

License # 906619
License Name TRUE UP 2A 3A
Location 10455 ARMSTRONG ST FAIRFAX 22030 VA US
Classification General Retail

Filter by Tax Year

Filter by Filing Status

Installment	Taxed From	Taxed To	Taxable Value	Status	
1	1/1/2024	12/31/2024	\$10,000.00	Filed and Paid	View Filing

[Logout](#)

[Return to Account List](#)

[Return To Billable Items](#)

If you click on "View Filing" you can see a summary of the information you just entered.

This is an EXAMPLE please use your OWN Account information.

CITY OF FAIRFAX

Business License

Filing Submission Confirmation

Print Date: 12/13/2024

Account: 76591 - TEST ACCOUNT
License Number: 906619
License Name: TRUE UP 2A 3A
Item Location: 10455 ARMSTRONG ST, FAIRFAX, 22030, VA, US
Classification: 454890-00 General Retail

The information you submitted was

Tax Year:	2024
Actual Gross Receipts	\$10,000.00

Filer's Information:

Submitted by	First Name Last Name
Phone number	7033857880
Email Address	revenue@fairfaxva.gov
Filing Submission received:	12/13/2024 9:56:44 AM

Click on "Close" to close current window or "Save PDF" for a copy.

Save PDF **Close**

This is an EXAMPLE please use your OWN Account information.

CITY OF FAIRFAX Virginia

Services · Residents · Businesses · Government · How Do I...

Overview & Pay | Related Invoices | View & Print Bill | Address Change | Back to Search

Owner Information		Bill Information		Payment Status	
TEST ACCOUNT 10455 ARMSTRONG ST FAIRFAX VA 22030		Account Number	76591	Payment Status	✖ Unpaid
		Bill Number	163844	Paid Date	
		Due Date	03/01/2024	Bill Amount	\$33.00
		Bill Year	2024	Penalty	\$3.30
		Installment	1	Interest	\$2.72
		Invoice Type	Business License	Paid Amount	\$0.00
				Bill Balance Due	\$39.02
				Total Due for All Bills	\$108.96

Account Balance Info	
Bills Due as of 12/13/2024	\$108.96
Bills Due after 12/13/2024	\$0.00
Total Due for All Bills 12/13/2024	\$108.96
Total Paid for All Bills 12/13/2024	\$0.00

Click on "Pay Total Due for All Bills" ←

To proceed to payment portal and enter credit card information.

Buttons: Add To Cart, **Pay Total Due for All Bills**, Search for Additional Records, Logout, Return To Billable Items

Items				
Type	Description	Identifier	Owned From	Total Due
Business License	BL - Other Personal Care Services	License + Class: 90661881219000	01/01/2024	\$36.02

This is an EXAMPLE please use your OWN Account information.

CITY OF FAIRFAX Virginia

Services Residents Businesses Government How Do I...

Overview & Pay Related Invoices **View & Print Bill** Address Change Back to Search

Print Save PDF Send via Email

CITY OF FAIRFAX
TOM SCIBILIA, TREASURER

Bill Number: 163844
Bill Date: 12/13/2024
Due Date: 3/1/2024

Business License Invoices

Account # 76591
Customer TEST ACCOUNT

Bill Year	Identification Number	Description	Assessed Tax / Fee	Late Filing Penalty	Late Payment Penalty	Interest	Amount Due	
2024	90661881219000	BL - Other Personal Care Services	30.00	3.00	3.30	3.02	\$39.32	
Subtotals:			30.00	3.00	3.30	3.02	\$39.32	
							Credits	\$0.00
							Total Due	\$39.32

You can save your invoice as PDF



Under "View & Print Bill" tab you can view your invoice

You can Print your invoice



This is an EXAMPLE please use your OWN Account information.

Overview & Pay Related Invoices View & Print Bill **Address Change**

First Name
First Name *

Last Name
Last Name *

Email
user@domain.com *

Phone
888-123-1234 *

New Address
123 Main
Attn: John *

City
City Name *

State
VA

Zip
29700 *

Effective Date
12 / 13 / 2024 ✓

We are constantly looking for opportunities to improve our citizen services in a cost effective manner.

The following is a web-based request feature to update your mailing address for your respective bill.

I certify under penalty of perjury under the laws of the State of Virginia that I am the tax payer of record for this tax bill and the foregoing submission is true and correct.

Submit

This option allows you to notify us of an Address Change.

Please be aware you can only access this tab when making a payment.