

Historic Blenheim Permit Modification Form

PERMIT # _____ EVENT NAME: _____ DATE (of event): _____

MODIFICATION TO RESERVATION:

_____ CHANGE MY DATE to: _____

_____ ADJUST THE HOURS the following SPACE/s: _____ FROM: _____ TO: _____

_____ ADD the following SPACE/s: _____ FROM: _____ TO: _____

_____ CANCEL MY PERMIT: *Initials* _____ (MUST be approved by management)

_____ ADD OR REMOVE A LA CARTE: *Please mark the number needed for all that apply:*

ADD#	REMOVE#	A LA CARTE EQUIPMENT	#Available	COST
		70" Sharp HD TV Monitor	1	\$50
		Amplified Podium w/Microphone	1	\$50
		Samson Expedition Express Indoor/Outdoor Speaker	1	\$50
		Early Drop Off	1	\$50
		Late Pickup/Storage	1	\$50
		Alcohol Charge	1	\$150
TOTAL CHARGES or REFUND			\$	

The applicant will use the premises exclusively for the use stipulated above and will assume complete responsibility for all activities connected to the use of the center. The applicant will comply fully with all federal, state, and local laws and regulations governing the premises and conduct of the lessee and its guests. Applicant is responsible for all injuries to guests. Upon evaluation of the nature of the rental, the City may require the User to furnish a "Certificate of Insurance for Public Liability Insurance" in the limit of \$500,000. [VRSA Tulip Program](#)

COURT ENFORCEMENT

The applicant will save the City of Fairfax, the lessor and the City of Fairfax's lessor's officers, employees, and agents completely harmless on any and all claims whatsoever arising out of the use of Historic Blenheim including any liability of death, personal injury or property damage, whether injured by the lessor, lessee (or member if lessee is an organization or group) or by any and all third parties.

I have read this agreement and agree to abide by the terms.

SIGNATURE:

DATE:

RESERVATIONS WILL NOT BE PROCESSED UNTIL ALL SIX PAGES OF THE CONTRACT ARE SUBMITTED AS WELL AS A COPY OF THE APPLICANT'S ID. RESERVATIONS WILL NOT BE CONSIDERED FINALIZED UNTIL THE SECURITY DEPOSIT/APPROPRIATE PAYMENT IS MADE AND A RECEIPT AND PERMIT ARE ISSUED.