



Application#: _____

FLOODPLAIN PERMIT APPLICATION

(ALL REQUIREMENT FEES MUST BE PAID BEFORE YOU APPLICATION CAN BE DEEMED COMPLETE)

PROPERTY INFORMATION

Property Address:
Tax Parcel ID:
Zoning District:
Floodplain Zone:
Base Flood Elevation (BFE):
Elevation of Lowest Floor (including basement):
Elevation to which structure will be floodproofed (non-residential only):

OWNER INFORMATION

Property Owner Name:
Mailing Address:
Phone Number:
Email Address:
Authorized Representative (if applicable):
Contact Information:

APPLICANT INFORMATION

☐ same as owner (skip to next section)

Applicant Name:
Mailing Address:
Phone Number:
Email Address:

PROJECT DESCRIPTION

Proposed Use:
Description of proposed work:
Check all that apply:
☐ New Development ☐ Redevelopment ☐ Grading ☐ Removal of Vegetation ☐ Installation of Impervious Surfaces
☐ Other (specify):
Size of Development (SF):

SUPPORTING DOCUMENTATION

Applicants must attach the following documentation to this application:

- ☐ **Topographic Information:** Show existing and proposed ground elevations.
- ☐ **Site Plan:** Include design details showing how the project complies with §6.11.5 approval criteria.
- ☐ **Floodproofing Information (if applicable):** Elevation Certification.
- ☐ **Permits and Notifications:** Copies of required permits from U.S. Army Corps of Engineers, Virginia Department of Environmental Quality, Virginia Marine Resources Commission, and any notifications sent to adjacent jurisdictions and agencies.
- ☐ **Wildlife Impact Assessment** (if applicable).
- ☐ **Drainage Impact Assessment** (if applicable).
- ☐ **Additional Documents:** Specify and attach other documents as needed.

COMPLIANCE WITH APPROVAL CRITERIA

Describe how the proposed project meets each of the criteria listed in §6.11.5:

1. **Minimization of Grading**
2. **Reduction of Impervious Surfaces**
3. **Preservation of Natural Vegetation and Stormwater Characteristics**
4. **Minimization of Flood Damage Susceptibility**
5. **Water Quality Protection**
6. **No Increase in Flood Intensity or Extent**
7. **Floodplain Channel Capacity and Erosion Control**
8. **Wildlife Habitat Protection**
9. **Incorporation of Base Flood Elevation Data**
10. **No Increase in Base Flood Elevation**
11. **Drainage Impact Minimization**

Certification

I hereby certify that the information provided in this application and accompanying documentation is accurate to the best of my knowledge. I understand that any violation of the terms of an approved permit may result in a revocation of the permit and other penalties as provided by law.

Applicant Signature: _____ Date: _____

For Office Use Only

Public Works Reviewer: _____ Date of Final Review: _____

Floodplain Administrator: _____ Date of Final Decision: _____

Review Outcome: ☐ Approved ☐ Disapproved ☐ Approved with Conditions (see below)
Conditions/Comments:

The City of Fairfax is committed to the letter and spirit of the Americans with Disabilities Act. To request reasonable accommodation for any type of disability, please call 703-385-7930, (TTY 711)