

CITY OF FAIRFAX RENAISSANCE HOUSING CORPORATION  
Minutes of the Board of Directors Meeting  
November 18, 2025, at 11:00 a.m.  
MainStreet Bank HQ Branch – 10089 Fairfax Boulevard, Fairfax Virginia, 22030  
3<sup>rd</sup> Floor Conference Room

**CALL TO ORDER**

Mr. Cunningham called the meeting to order.

**DIRECTORS PRESENT:** Paul Cunningham, President; Doug Ross, Vice-President and Treasurer; Jim Shipp, Secretary; Adam Humphreys, Director; and Janet Jaworski, Director.

**OTHERS PRESENT:** John Carter, Board Counsel; and Tina Gillian, Executive Director.

**ABSENT:** Mariana Quackenbush, MSB Representative.

**ATTENDING ELECTRONICALLY:** None.

**APPROVAL OF THE AGENDA**

Motion: Mr. Ross made a motion to approve the agenda as presented, seconded by Mr. Humphreys.

Action: Motion carried 5:0.

**APPROVAL OF THE OCTOBER MEETING MINUTES**

Motion: Mr. Shipp made a motion to approve the minutes as presented, seconded by Mr. Humphreys.

Action: Motion carried 5:0.

**ESTABLISH NEXT MEETING SITE, DATE & TIME**

The next meeting will be held on Tuesday, January 13, 2026. All meetings start at 11:00 a.m. at the MainStreet Bank HQ Branch, 10089 Fairfax Boulevard, Fairfax, Virginia, 22030, in the 3<sup>rd</sup> floor conference room, unless otherwise specified.

**LOAN / BANK ISSUES**

Ms. Quackenbush was unable to attend so there is no status update at this time.

## **BUDGET REVIEW**

Mr. Ross presented the Treasurer's report to the Board. There are no issues with the budget report as presented.

## **LOAN PROGRAM OPERATIONS – DISCUSSION**

*Tabled for the next meeting.*

## **CORRESPONDENCE REVIEW/UPDATE ON PROCESS & OUTSTANDING ISSUES**

Project Update Forms:

3142 Concord Circle, Alan and Annmarie Baribeau, Status Date 10/20/25, Status: Project is complete.

## **STATUS OF CORPORATION**

Mr. Carter stated there are no issues with the corporation.

## **LOAN APPROVAL REVIEW**

There are no issues with the Loan Program Update report; a copy of which will be attached to these minutes.

## **ADDITIONAL ITEMS**

- a. **Scanning project** – Funds from the city budget have carried forward and are available for use. Item continued to the next FRHC meeting.

## **ADJOURNMENT**

The formal meeting was adjourned by consensus at 11:29 *a.m.*

Final Tours to be performed today:

- a. 3142 Concord Circle - Baribeau – Final Tour – Postponed to January 2026 due to last minute scheduling conflicts for the homeowner.

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President

ATTEST:

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Jim Shipp, Secretary