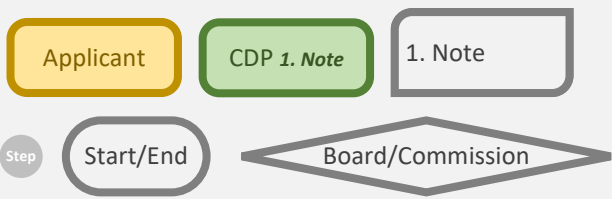


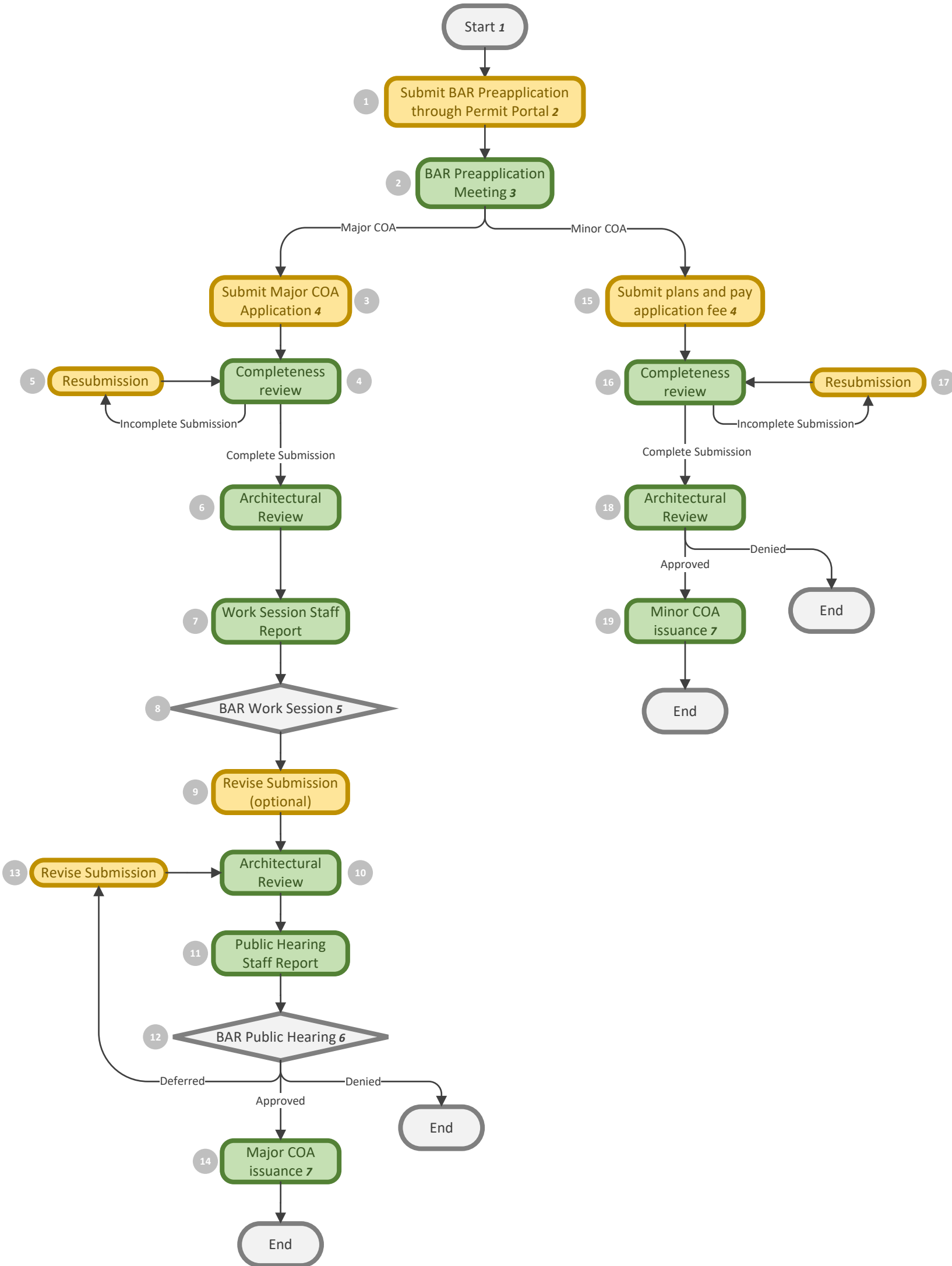


Board of Architectural Review (BAR) / Certificate of Appropriateness (COA) Flowchart
Updated 7/7/2026

Symbol Key



NOTE: This flowchart is for illustrative purposes only. Not every submission will follow this exact review flow.



1. Architectural review is required for improvements visible from the public realm (roads, parks, plazas, etc.)

2. See instructions for submitting a BAR application.

3. Preapplication meetings are not always required. Staff will contact you directly if a preapplication meeting is required.

4. There are two types of Certificates of Appropriateness (COAs), Minor and Major. **Major** COAs are for more significant changes to the exterior of a building/property, including painting, and require a public hearing. After your preapplication meeting (if required), staff will determine whether the application is major or minor. You will be prompted to log back into the permit portal to complete the submission and the review will proceed.

5. For large developments, at least one work session with the BAR is required. For projects with a more limited scope, work sessions may not be needed. Staff will coordinate the timing of the work session with you directly.

6. Staff will coordinate with you directly to schedule the public hearing. Once the hearing is scheduled, you will receive an email notification from the Permit Portal.

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