



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
November 9, 10, 14 and 15, 2016 Electoral Board
Meeting Minutes**



Brenda F. Cabrera
Director of Elections
General Registrar

Electoral Board
Secretary: **Richard Herrington**
Chairman: **Vacant**
Vice Chairman: **Dean Ross**

PRESENT:

Richard Herrington, Secretary; Thomas Ross, Chairman; Curtis Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections and General Registrar.

November 9, 2016

CALL TO ORDER:

The Secretary called the meeting to order at 10:04 a.m. At 10:06 a.m., the Vice Chairman moved that the Canvass be convened in closed session pursuant to §24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and also that the General Registrar and any authorized representatives of candidates or political parties, as specified in §24.2-653.B, be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board.

The motion was seconded by the Chairman and discussion followed; the Director of Elections/General Registrar stated there were four people that cast provisional ballots present and waiting to present information to the Electoral Board; Adellosny Hassan, Rachel Lauren Huggins, Ana Marie Sagredo and Marisa Ariceli Velazquez; that research was pending on 21 of the 50 provisional ballots cast, additional time was needed to research the remaining ballots and the individuals waiting to speak to the Electoral Board would be announced as they entered the room. When the question was called, the motion passed unanimously.

At 11:11 a.m., upon a motion made by the Vice Chairman, and seconded by the Chairman and unanimously approved by the Electoral Board, the Electoral Board reconvened in open session.

The Vice Chairman moved the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by §24.2-653 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Vice Chairman’s motion be approved in open session. The Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

	Vote:
Chairman	<u>Aye</u>
Vice Chairman	<u>Aye</u>
Secretary	<u>Aye</u>



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The Secretary moved that the provisional ballots meeting of the Electoral Board of the City of Fairfax stand adjourned until 10:00 a.m. on November 10, 2016. The motion was seconded by the Chairman and passed unanimously.

The Electoral Board continued the Canvass to verify the available election results. At 1:16 p.m., the Electoral Board stood in recess until 2:30 p.m.

At 2:33 p.m. the Electoral Board continued to verify available election results. The canvass of the City's precincts was completed and there was discussion concerning Electoral Board availability in the future should corrections be needed to officer of election documents. A motion was made by the Chairman that the General Registrar be authorized in the absence of the Electoral Board to supervise corrective actions of officers of election and report such action to the Electoral Board. The Secretary seconded the motion and it passed unanimously.

At 4:52 p.m., the Secretary moved that the Canvass adjourn until Thursday, November 10, 2016 at 10:00 a.m. The motion was seconded by the Chairman and approved unanimously.

November 10, 2016

CALL TO ORDER:

The Canvass was called to order at 10:12 a.m. Present were Richard Herrington, Secretary; Thomas Ross, Chairman; Curtis Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections/General Registrar. The provisional ballot meeting convened simultaneously.

The General Registrar reported progress in obtaining information related to provisional voters but additional time was needed. Work continued the Canvass to verify available election results. At 1:00 p.m., the Electoral Board took a short recess. The Electoral Board regathered at 1:15 p.m. and continued the Canvass process.

The provisional meeting considered all provisional ballots by precinct; this included the six City precincts and the central absentee precinct (CAP).

At 3:26 p.m., the Electoral Board and General Registrar agreed no further work could be accomplished for the day.

A motion was made by the Secretary to adjourn the Canvass and provisional ballots meeting until November 14, 2016 at 10:00 a.m. as Friday November 11, 2016 was a federal holiday (Veterans Day), causing the provisional ballots meeting to be moved to Monday, November 14, 2016. The motion was seconded by the Chairman and approved unanimously.

The meeting adjourned at 3:33 p.m.



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November 14, 2016

CALL TO ORDER:

The Canvass was called to order at 10:05 a.m. Present were Richard Herrington, Secretary; Thomas Ross, Chairman; Curtis Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections/General Registrar. The provisional ballot meeting convened simultaneously. Work effort concentrated on the write-ins as there were over 1200; it took over an hour to complete the process and the write-ins were certified.

The General Registrar reported research was completed on all outstanding provisional ballots and provided the results of her research to the Electoral Board. At 12:00 p.m. the provisional ballots meeting ended.

Votes for eligible provisional ballots in the six City precincts and the CAP were cast and tallied.

The Electoral Board voted on the qualifications of the 46 non-ID Only provisional voters:

- The Electoral Board determined 12 provisional voters (non-ID Only) were qualified to vote.
- The Electoral Board determined 34 voters (Non-ID Only) were not qualified to vote.

Electoral Board voted on the qualifications of four ID Only provisional voters:

- The Electoral Board determined two ID Only provisional voters presented an acceptable form of ID and were qualified to vote.
- The Electoral Board determined two ID Only provisional voters did not presented any ID and were not qualified to vote.

At 2:10 p.m. the General Registrar reported the creation of the documents necessary to certify the election was delayed and could not be completed before 5:00 p.m. After discussion, it was determined all necessary documents could be made available for signature by the Electoral Board the following morning. A motion was made by the Vice Chairman and seconded by the Secretary to adjourn the Canvass immediately and reconvene November 15, 2016 at 9:00 a.m. The motion passed unanimously.

The meeting adjourned at 2:15 p.m.

November 15, 2016

CALL TO ORDER:

The Canvass was called to order at 9:02 a.m. Present were Richard Herrington, Secretary; Thomas Ross, Chairman; Curtis Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections/General Registrar.

The Canvass continued; the necessary abstracts were prepared and signed by the Electoral Board; all election certification documents were reviewed, signed and sealed. The General Registrar confirmed the Clerk of the Court was prepared to accept the election documents.



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The Electoral Board discussed the need for a meeting in December to discuss election lessons learned and review preparations for the February 7, 2017 Mayoral Special Election. The meeting will be held at the Sisson House at 4:15 p.m. on December 5, 2016. The Secretary will ask the Registrar's Office to advertise the meeting.

The meeting adjourned at 9:37 a.m.

Richard L. Herrington, Secretary
City of Fairfax Electoral Board