



VOTER REGISTRATATION AND ELECTIONS

City of Fairfax

November 8, 9 and 13, 2017 Electoral Board Meeting
Minutes; amended November 30, 2017



Brenda F. Cabrera
Director of Elections
General Registrar

Electoral Board
Secretary: Richard Herrington
Chairman: Dean Ross
Vice Chairman: Curt Chandler

PRESENT:

Richard Herrington, Secretary; Tom Ross, Chairman; Curt Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections and General Registrar.

November 8, 2017

CALL TO ORDER:

The Secretary called the meeting to order at 10:02 a.m. At 10:03 a.m., the Vice Chairman moved the Canvass be convened in closed session pursuant to § 24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and also that the General Registrar and any authorized representatives of candidates or political parties, as specified in § 24.2-653.B, be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board.

The motion was seconded by the Chairman and discussion followed; the General Registrar/Director of Elections stated that no one was present who wished to speak with the Electoral Board. The question was called and the motion passed unanimously.

At 10:05 a.m., upon a motion made by the Secretary and seconded by the Chairman and unanimously approved by the Electoral Board, the Electoral Board reconvened in open session.

The Vice Chairman moved the Electoral Board of the City of Fairfax certify that in closed session just concluded the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Chairman’s motion be approved in open session. The Secretary seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

	<u>Name</u>	<u>Vote:</u>
Chairman	Dean Thomas Ross	<u>Aye</u>
Vice Chairman	Curt Chandler	<u>Aye</u>
Secretary	Richard L. Herrington	<u>Aye</u>

The General Registrar/Director of Elections and the Electoral Board continued the Canvass to verify the available election results. At 2:18 p.m., the Electoral Board recessed until 3:40 p.m. At 3:40 p.m., work on election results continued.



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At 4:55 p.m. the Canvass of the City's precincts was completed for the day. The Secretary moved that the provisional ballots meeting of the Electoral Board of the City of Fairfax stand adjourned until 9:30 a.m. on November 9, 2017. The motion was seconded by the Chairman and passed unanimously.

November 9, 2017

CALL TO ORDER:

The Canvass and provisional ballots meeting was called to order at 9:35 a.m. Present were Richard Herrington, Secretary; Tom Ross, Chairman; Curt Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections and General Registrar.

The General Registrar reported information related to one provisional voter (ID Only) was not yet available.

The Canvass continued to verify available election results and reached a point where the only outstanding issue was the one voter who voted provisionally because of a lack of identification (ID Only provisional ballot). Because of the Veteran's Day holiday of November 11, 2017 being celebrated on November 10, 2017, the provisional ballots meeting waiting period for the submission of documents related to ID Only provisional ballots, in compliance with the Code of Virginia, was extended to 12:00 p.m. on November 13, 2017.

The provisional meeting consisted of a review of all provisional ballots by precinct in precinct order; the qualification of voters that cast provisional ballots were reviewed:

The Electoral Board voted on the qualifications of 16 non-ID Only provisional voters:

- The Electoral Board determined seven (7) provisional voters (non-ID Only) were qualified to vote.
- The Electoral Board determined nine (9) voters (Non-ID Only) were not qualified to vote.

The Electoral Board voted on the qualifications of two (2) ID Only provisional voters:

- The Electoral Board determined one (1) ID Only provisional voter presented an acceptable form of identification and was qualified to vote.

The Electoral Board was unable to vote on the qualification of one (1) of the two (2) ID Only provisional voters because the voter had until 12:00 p.m. on November 13, 2017 to present the necessary identification.

At 11:32 a.m. it was determined no further Canvass work could continue without resolution of the qualification of one (1) outstanding ID-Only provisional voter's eligibility to vote. The Chairman moved that the Canvass recess until the Electoral Board was notified by the General Registrar that the one (1) ID Only provisional voter had provided acceptable identification which would allow the Canvass to continue on November 9, 2017, and if lacking such notice, the Canvass should reconvene at 10:00 a.m. on November 13, 2017. The Secretary seconded the motion. Discussion followed as all Electoral Board members needed to



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check their schedules; each member of the Electoral Board was able to commit to reconvening the Canvass on November 9, 2017 should the General Registrar receive the necessary identification for the one (1) ID Only provisional voter and lacking such notification, reconvene on November 13, 2017 at 10:00 a.m. When the question was called, the motion passed unanimously.

November 13, 2017

The Canvass and provisional ballots meeting was called to order at 11:07 a.m. Present were Richard Herrington, Secretary; Tom Ross, Chairman; Curt Chandler, Vice Chairman; and Brenda Cabrera, Director of Elections and General Registrar. The General Registrar reported that the one outstanding ID-Only provisional voter had not yet provided acceptable identification; the Electoral Board was required to wait until 12:00 p.m. before moving forward with the Canvass.

At 12:01 p.m. the Secretary announced the ID-Only provisional ballot waiting period expired at 12:00 p.m. The Electoral Board then continued the Canvass.

The Electoral Board voted on the qualifications of one (1) of the two (2) ID Only provisional voters:

- The Electoral Board determined one (1) ID Only provisional voter was not qualified to vote.

Votes of the eligible provisional ballots were cast and tallied following the procedures prescribed in the GREB Handbook, Chapter 17, Provisional Ballots. The results were included in the required documents; voted and counted ballots were placed in a new #3 "counted ballots" envelope; and empty green envelopes from qualified voters and sealed green envelopes from persons not qualified were returned to their respective precinct's 1A envelope. All envelopes were sealed, dated and signed by the Electoral Board. The General Registrar began the preparation of the necessary abstracts and certification documents at 1:06 p.m. and stated she would immediately affect entry of the provisional ballot information into VERIS.

There was discussion of the need for a meeting of the Electoral Board in late November to review election 'lessons learned' and particularly the input from the Chief Officer of Election for each precinct. Overall, the performance of the Officers of Election for the Gubernatorial Contest was considered exceptional and many officers of election had provided recommendations for process improvement. It was determined a meeting should be held as soon as practicable to ensure the events of the elections were still fresh in the minds of the officers of election. The date suggested was November 30, 2017 at 9:00 a.m. at the Sisson House. Electoral Board members immediately reviewed their calendars to determine the feasibility of meeting on November 30th.

At 1:44 p.m., the General Registrar presented to the Electoral board the necessary abstracts of the election; at approximately 2:23 p.m., all election certification documents had been reviewed, signed, and sealed. The

Electoral Board discussed delivery of the documents and decided the election documents would be delivered on Monday November 13, 2017 to the Clerk of the Court. The Secretary would affect delivery of the documents to the Clerk of the Court.



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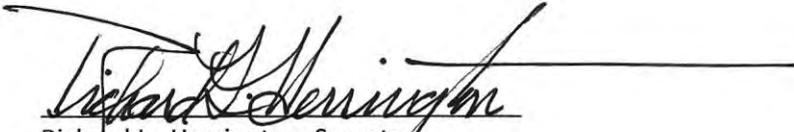
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An Electoral Board meeting will be held at the Sisson House at 9:00 a.m. on November 30, 2017. The Secretary asked the General Registrar to advertise the meeting.

The Canvass adjourned at 2:40 p.m.



Richard L. Herrington, Secretary
City of Fairfax Electoral Board