

GA Permit Modification Form

Permit #: _____

Event: _____

Date: _____

I would like to:

- Change the date of my reservation to _____.
- Adjust the hours of my reservation of the _____ such that it takes place from: _____ to _____.
- Add the following space/s to my permit _____ from: _____ to: _____
- **Add or remove** (circle one) A La Carte Equipment to my permit. Please mark the number needed for all that apply.
- Cancel my permit (MUST be approved by management): Initials : _____

✓	<u>A La Carte Equipment</u>	<u>#Available</u>	<u>Cost</u>
	Coffee Urns	2	\$20 each
	Portable Projector	1	\$75
	Portable Projection Screen	1	\$25
	Samson Expedition Express Speaker	1	\$50
	Section of Stage (8' x 6')	2	\$50 each
	90" Round Tablecloth (Patterned Gold)	Plenty	\$12 each
	90" Round Tablecloth (White)	Plenty	\$12 each
	120" Round Tablecloth (Ivory) (Floor Length)	Plenty	\$16 each
	60" x 104" Rectangular Tablecloth (Patterned Gold)	Plenty	\$12 each
	60" x 104" Rectangular Tablecloth (White)	Plenty	\$12 each
	90" x 132" Rectangular Tablecloth (Ivory) (Floor Length)	Plenty	\$16 each
	TOTAL CHARGES or REFUND		\$

The applicant will use the premises exclusively for the use stipulated in this form, and will assume complete responsibility for all activities connected to the use of the center. The applicant will comply fully with all federal, state, and local laws and regulations governing the premises and conduct of the lessee and its guests.

COURT ENFORCEMENT

The applicant will save the City of Fairfax, the lessor and the City of Fairfax's lessor's officers, employees, and agents completely harmless on any and all claims whatsoever arising out of the use of the Green Acres Center including any liability of death, personal injury or property damage, whether injured by the lessor, lessee (or member if lessee is an organization or group) or by any and all third parties.

PAYMENT AND RESERVATION

This agreement, accompanied by fee, must be signed by the applicant and approved by the City of Fairfax before the reservation can be confirmed.

SIGNATURE:

DATE:
