

Environmental Sustainability Committee Meeting

July 18, 2018, 7:00 – 9:00 p.m.

Sherwood Community Center

Meeting Minutes

1. Call to order and welcome

Meeting called to order by Chair member Adam Basinger at 7:00 p.m. Attendance is listed below.

Type	Name	Attendance
Member, Chair	Adam Basinger	Present
Member	Mark Chandler	Present
Member	Susan Crate	Absent
Member	Judy Fraser	Present
Member	Timothy Killian	Present
Member	Bruce Knight	Absent
Member	Michael Lee	Present
Member, Vice Chair	Alice Lippert	Present
Member	Toby Sorensen	Present
Staff	Stefanie Kupka	Present

2. Consideration of the June 6, 2018 meeting minutes

Judy moved to adopt the minutes as presented, seconded by Tim and carried unanimously.

3. Draft Comprehensive Plan

The ESC discussed the ‘Environment and Sustainability’ chapter and ‘Infrastructure and Utilities’ content area and provided some recommendations for improvement.

4. VML Green Government Challenge

The ESC reviewed the new VML Green Government Challenge scorecard and discussed challenge actions that they thought would be beneficial for the City to pursue. The ESC plans to present their recommendations to the Mayor and City Council in the fall.

The ESC agreed to split up into sub-groups based on priority areas identified by the committee earlier in the year as follows:

- **Tree Management:** Judy, Mark and Toby
- **Energy Conservation and Renewables:** Alice and Susie
- **Solid Waste and Recycling:** Tim and Michael

Each sub-group will provide one concrete recommendation for policy/action, based on the VML Green Government Challenge, which can be supported by the Council. The goal will be for each sub-group to bring their proposed recommendation and slide content to the Sept. meeting so the committee can finalize the presentation in advance of the November meeting with the Council.

5. Fall Festival Planning

The Fall Festival is scheduled for October 13th (10am-5pm). The ESC agreed that the sub-groups identified above will research ideas (activities, games, educational information, etc) associated with their topic area for the ESC Fall Festival booth. The sub-groups will present their recommended idea(s) and purchase requests at the September ESC meeting (or earlier).

6. Development Review Procedure and Checklist

The ESC reviewed their development review procedure and discussed potential improvements. The ESC will work with staff to make improvements to the procedure.

7. Chairperson's Items

None

8. Committee Items

Judy: She shared information she received from Val Morgan regarding staff training, invasive plant management, landscaping and staffing concerns.

9. Staff items

- **Bee City USA:** The Mayor is interested in having City of Fairfax become certified as a Bee City USA.
- **Pilot Composting Center:** A pilot composting center will be established. The exact start date has not been determined.
- **Remote Access policy:** Stefanie submitted a draft remote access policy for consideration. The ESC provided recommended revisions to the policy. A revised draft policy will be submitted to the ESC.
- **Kelly O'Brien** accepted a job with the Town of Vienna
- **Paul Nabti** has been promoted to serve as Planning Division Chief, a position in which he has served in an acting capacity since January.

10. Public comments

None

11. Adjourn

Meeting adjourned at 9:00 p.m. Next regular ESC meeting is September 5, 2018 @ 7 p.m.

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