

Environmental Sustainability Committee Meeting

January 2, 2019, 7:00 – 9:00 p.m.

Historic Blenheim Center

Meeting Minutes

1. Call to order and welcome

Meeting called to order by Chair member Adam Basinger at 7:00 p.m. Adam announced to the committee that he is stepping down as the Chair of the ESC. Adam left the meeting early due to another commitment. Vice Chair member Alice Lippert lead the rest of the meeting.

Attendance is listed below.

Type	Name	Attendance
Member, Chair	Adam Basinger	Present
Member	Mark Chandler	Present
Member	Susan Crate	Present
Member	Judy Fraser	Present
Member	Timothy Killian	Present
Member	Bruce Knight	Present
Member	Michael Lee	Present
Member, Vice Chair	Alice Lippert	Present
Member	Toby Sorensen	Present
High School Liaison	Katie Lau	Absent
Staff	Stefanie Kupka	Present
Visitor	Val Morgan	Present
Visitor	Ray Won	Present
Visitor	Alex Won	Present

2. Consideration of the December 5, 2018 meeting minutes

Alice Lippert moved to adopt the minutes as presented, seconded by Mark Chandler and carried unanimously.

3. Chair and Vice Chair Elections

The following ESC members were elected for the Acting Chair and Acting Vice-Chair positions for a term of six months commencing on January 2, 2019 and extending through June 2019.

- Acting Chair: Alice Lippert
- Acting Vice-Chair: Mark Chandler

4. ESC Subcommittee Update

- **Tree Management:** Judy, Mark and Toby

- The subcommittee is in support of efforts to hire an Urban Forester. The ESC agreed in supporting the creation of this position. Toby volunteered to draft a letter of support for hiring a full time Urban Forester for submittal to the City Manager, Mayor, City Council and associated department heads.
- The 2018 Tree City USA Application has been submitted.
- The ESC will begin planning for the Arbor Day Event. Toby agreed to take the lead in planning and coordinating the event. Stefanie will set up a kick-off event in January to discuss event planning tasks.
- **Energy Conservation and Renewables:** Alice, Susie and Bruce
 - The subcommittee is working on a communication plan and schedule with the Communication Director. Winter heating tips will be featured in an upcoming CityScene. The subcommittee requested that other subcommittees prepare educational information which can be included in future publications.
- **Solid Waste and Recycling:** Tim and Michael
 - The subcommittee is in support of hiring a part-time Solid Waste and Recycling Coordinator.

5. ESC Annual Report and Work Session (May 7th) Preparation

- Stefanie updated the committee that the City Clerk informed her that the May 7th work session meeting may be canceled. If it does get canceled, staff will reschedule the ESC work session.
- The committee discussed potential formats for the ESC's annual report. The committee will consider using to a shorter format.

6. ESC Development Review Process Update

Staff is working on creating an updated draft version of a revised ESC development review process, based on feedback from committee members at the December meeting. The updated version will be submitted to the ESC later in this month.

7. ESC FY19 Budget (\$2,081.06)

The ESC discussed potential options for spending the remaining budget. Some of the recommendations included the following:

- Funding to put towards Katie Lau's project
- Arbor Day Event supplies and giveaways (potentially give out saplings)
- Funding for workshops
- Funding to support the composting program (such as composting caddies)
- Training/meeting costs for members

8. Chairperson's Items

None

9. Committee Items

- Tim noted that the EPA has come out with new hazardous waste rules.

10. Staff items

- A work session on the City of Fairfax 2035 Comprehensive Plan is being held on Tuesday, January 8th with the Mayor and City Council. Depending on the outcome of this work session, a City Council public hearing will be scheduled for final consideration of the City of Fairfax 2035 Comprehensive Plan. The Draft Final version of the Comprehensive Plan can be found here: <https://www.fairfaxva.gov/home/showdocument?id=12095>
- The FY20 City-wide budget information and schedule has been posted online and can be found at the following link: <https://www.fairfaxva.gov/home/showdocument?id=10509>

11. Public comments

Ray and Alex Won introduced themselves. They had learned about the ESC at the ESC's Fall Festival booth. They are supportive of the work that the committee is conducting and wanted to learn more about how to get involved.

12. Adjourn

Meeting adjourned at 9:00 p.m. Next regular ESC meeting is February 6, 2019 @ 7 p.m.

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