



FY 20 BUDGET MEMO # 22

DATE: April 23, 2019

TO: The Honorable Mayor and Members of the City Council

THROUGH: Robert Stalzer, City Manager

FROM: Kerry Kidd, Budget Manager

SUBJECT: Parks & Rec Purchased Services Detail

As requested by Councilmember Miller, attachment I is a detail listing of the FY 2018-FY 2020 purchased services account for Parks and Recreation administration.

**Parks & Rec Admin
Purchased Services Detail**

Department	Account	Description	FY 2018 Actual	FY 2019 Budget	FY 2019 FY 2019 +/-	FY 2019 FY 2019 Estimate	FY 2020 Proposed	FY 2020 FY 2020 +/-	FY 2020 Proposed	Variance to Budget \$	Variance to Budget %
451110	Recreation Administration/Programs	530113 Contract Services	Senior Trips	48,000	42,000	3,000	45,000	42,000	-	42,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	Bus Transportation - Senior Trips	-	-	51,340	51,340	55,000	-	55,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	Senior Events	3,000	3,000	-	3,000	3,000	-	3,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	Senior Instructor Contracts	10,000	10,000	-	10,000	10,000	-	10,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	GA Instructor Contracts	20,000	20,000	-	20,000	20,000	-	20,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	Sherwood Classes - Instructor Contracts	155,000	110,000	30,000	140,000	150,000	-	150,000	36.36%
451110	Recreation Administration/Programs	530113 Contract Services	Community Programs	23,000	23,000	-	23,000	25,000	-	25,000	8.70%
451110	Recreation Administration/Programs	530113 Contract Services	Bus Transportation - Camps (County)	88,000	93,000	(5,000)	88,000	93,000	-	93,000	0.00%
451110	Recreation Administration/Programs	530113 Contract Services	School use Fee - Camps	7,800	7,800	-	7,800	8,000	-	8,000	2.56%
451110	Recreation Administration/Programs	530113 Contract Services	Specialized Camps	96,857	75,000	-	75,000	80,000	-	80,000	6.67%
451110	Recreation Administration/Programs	530113 Contract Services	Cultural Arts Programming	11,200	10,000	-	10,000	-	-	(10,000)	-100.00%
Subtotal	530113	Contract Services		462,857	393,800	79,340	473,140	486,000	-	486,000	23.41%
451110	Recreation Administration/Programs	530351 Equipment Maintenance	Seniors Yearly maintenance on existing machines/Kitchen Equipment	795	1,000	-	1,000	1,000	-	1,000	0.00%
451110	Recreation Administration/Programs	530351 Equipment Maintenance	Green Acres fitness room repairs	-	1,500	-	1,500	1,500	-	1,500	0.00%
Subtotal	530351	Equipment Maintenance		795	2,500	-	2,500	2,500	-	2,500	0.00%
451110	Recreation Administration/Programs	530521 Printing & Duplicating	Printing Leisure Times 3 times per year plus camp brochure	71,075	62,000	8,000	70,000	70,000	-	70,000	12.90%
Subtotal	530521	Printing & Duplicating		71,075	62,000	8,000	70,000	70,000	-	70,000	12.90%
451110	Recreation Administration/Programs	530620 Advertising	Leisure Times Design 3 x per year x 2,500	5,817	7,500	-	7,500	7,500	-	7,500	0.00%
451110	Recreation Administration/Programs	530620 Advertising	Leisure Times Mailing 3 x per year x 1,080	-	3,240	(3,240)	-	-	-	(3,240)	-100.00%
451110	Recreation Administration/Programs	530620 Advertising	Leisure Times Flip Book - Web 3 x per year x 95	-	285	(285)	-	-	-	(285)	-100.00%
451110	Recreation Administration/Programs	530620 Advertising	City Band	-	550	-	550	-	-	(550)	-100.00%
451110	Recreation Administration/Programs	530620 Advertising	Sherwood program advertising	5,135	4,000	-	4,000	4,000	-	4,000	0.00%
451110	Recreation Administration/Programs	530620 Advertising	Camp program advertising	2,480	1,500	1,000	2,500	2,500	-	2,500	66.67%
451110	Recreation Administration/Programs	530620 Advertising	Community programs	1,476	1,500	-	1,500	1,500	-	1,500	0.00%
Subtotal	530620	Advertising		14,908	18,575	(2,525)	16,050	15,500	-	15,500	-16.55%
Totat Purchased Services - Parks Admin				549,635	476,875	84,815	561,690	574,000	-	574,000	20.37%