



# FY20 BUDGET MEMO # 24

---

DATE: April 23, 2019

TO: The Honorable Mayor and Members of the City Council

THROUGH: Robert A. Stalzer, City Manager

FROM: Kerry Kidd, Budget Manager

SUBJECT: ADM and School Tuition Updates

As requested by Councilmember Miller, attached are the School Superintendent's responses relating to: (1) the definitions for ADM and Membership, (2) Updated ADM numbers and (3) updated estimates for the FY 2019 and FY 2020 Tuition.

**From:** [Pajardo, Phyllis](#)  
**To:** [Stalzer, Rob](#); [Hodgkins, David](#)  
**Cc:** [Kidd, Kerry](#); [Crowder, Melanie](#); [Wiczalkowski, Susan](#); [Pitches, Carolyn](#)  
**Subject:** Follow up to Budget Memo #07  
**Date:** Tuesday, April 23, 2019 6:57:09 PM  
**Attachments:** [City of Fairfax Schools Membership vs ADM April2019.pdf](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)

---

Hello – here are responses to Ms. Miller’s questions:

1. Membership: Membership is a count of all students enrolled as of a certain point in time. Fairfax County provides September and March membership counts to the City of Fairfax based on the last school day of September and March. Fairfax County also publishes monthly membership for the division based on the last school day of each month from September through June.
2. March ADM: Average daily membership (ADM) is determined by dividing the TOTAL aggregate daily membership by the number of days school was in session, from the first day of the school term through the last school day in March. For example, March ADM for the 2018-19 school year would be calculated from the first day of school, August 28, through March 29. Total aggregate daily membership means the sum of the days present and the days absent for all students in grades K-12.

To further explain ADM and membership, here are two examples. There are two students, Student A and Student B, in our City schools. Both students were in our schools in March. We'd have a March membership of 2 with these two students.

Unlike the monthly membership, ADM considers an entire timeframe (start of school until last school day in March). Using an ADM time period of 121 days, follow these ADM examples. Student A is enrolled the whole time in a City school with 110 days present and 11 days absent. Student A would have an ADM of 1 (110 days present plus 11 days absent/121).

Student B transferred to Fairfax City in March and was present for 20 days and not absent during March; that ADM calculation would 20 days present plus 0 days absent/121. Student B has an ADM of .16529.

We'd have a March ADM of 1.16529 for these 2 students, who were counted as 2 for our March membership.

3. See attached updated chart which now includes SY2018-19 September and March Student Membership as well as the March 2019 *preliminary* ADM.
4. The newly-revised March 2020 ADM estimate is 3040.



**Dr. Phyllis Pajardo**  
*Superintendent*  
City of Fairfax Schools

703.385.7911 O • 703.691-2028 F

**TTY:711**

<http://cityoffairfaxschools.org>

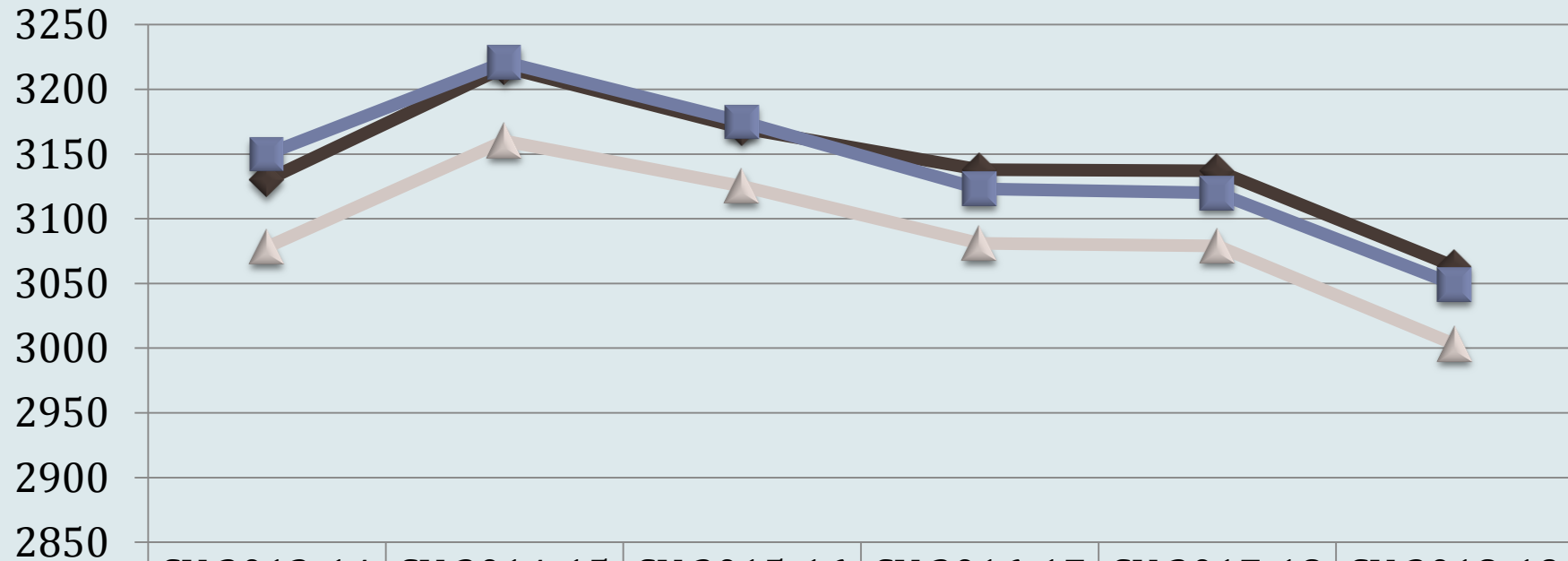


---

FOIA Disclaimer

You are hereby advised that, pursuant to the Virginia Freedom of Information Act, written correspondence (including, but not limited to, letters, e-mails and faxes) from and to the City of Fairfax and its officials and employees, and others acting on its behalf, may be subject to disclosure as being a public record. This includes the e-mail address(es) and other contact and identifying information for parties involved in the correspondence.

# City of Fairfax Schools Membership vs. ADM



	SY 2013-14	SY 2014-15	SY 2015-16	SY 2016-17	SY 2017-18	SY 2018-19
Sept Membership	3130	3217	3170	3138	3137	3063
March Membership	3150	3221	3175	3123	3120	3049
March ADM	3078	3160	3125	3081	3079	3003 ★

★ Preliminary