

City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes

May 10, 2018  
City Hall, Council Work Session Room

**PRAB Members Present**

Zinta Rodgers-Rickert, Chair  
Jane Albro  
Mike Anderson  
Elisabeth Breslin  
Brian Cipriano  
Pat Gallagher  
Evie Ifantides  
Robert Reinsel  
Sarah Ross  
Janet Jaworski, for Karen Wheeler-Smith

**Absent**

Kirk Holley  
Brian Knapp, Vice Chair  
Joe Lawler  
Eric Mittnight

Staff: Cathy Salgado

**Guests**

Karen Lussier, Sherwood Manager  
Katie MacCammon, Community Program Coordinator

**Joint Meeting with City School Board**

Called to Order at 6:05 p.m.

**School Board Members**

John Buttram, Chair  
Carolyn Pitches, Vice-Chair  
Bob Reinsel  
Toby Sorensen  
Mitch Sutterfield  
Dr. Phyllis Pajardo, School Superintendent  
Diego Wilson, Assistant Superintendent

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Welcome from Chair Rodgers-Rickert  
Introductions

1. Presentation from Karen Lussier and Katie MacCammon on summer camps and school programming. Overall camp numbers are ahead of last year while in school programming is up at Providence ES and down at Daniels Run (PTA running programs).
2. School Facility Usage Update for 2019 and 2020  
Mr. Wilson provided update on gym floor replacement at Fairfax High School which will close the gym for the entire summer of 2019. In addition, 2020 may see the need to house county summer school at Lanier Middle School which will have a great impact on City summer camps.
3. New Landscaping Contract for Schools  
Mr. Wilson provided information on new landscaping contract for City schools. They are currently interviewing contractors. Includes field care, arborist services, limited use of chemicals. Does not include drainage improvements.
4. Discussion of school and P&R CIP projects. Mr. Wilson shared the diagram of the parking improvements for Providence Elementary School that is being funded jointly by P&R and City schools.
5. Update on Community Center planning  
Ms. Salgado reported that the City is planning to continue discussions and planning with Fairfax County on a joint facility that would expand the Sherwood Center and build a new Willard Health Center. FY19 will see operational discussions between City and County staff. \$20,000 has been earmarked in case any consultant services are needed for space planning or renderings.

Joint meeting wrapped up at 6:50 p.m.

### **Regular PRAB Meeting**

#### **1. Call to Order**

*Meeting called to order by Chair Rodgers-Rickert*

**Time:** 7:00 p.m.

#### **2. Adoption of Agenda**

*Agenda for May 10, 2018 meeting*

**Motion:** Bob Reinsel

**Second:** Sarah Ross

*Approved unanimously*

#### **3. Adoption of Minutes**

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*Minutes from April 12, 2018*

**Motion:** Sarah Ross

**Second:** Pat Gallagher

*Approved unanimously*

#### **4. Presentations**

##### **a) Eagle Scout Project – Kyle Gallagher**

Kyle Gallagher presented his Eagle Scout project for the rehabilitation of drainage pipes at Ted Grefe Park along the trail. In addition, Mr. Gallagher will mulch the trail. The project is tentatively scheduled for June 2<sup>nd</sup> and 9<sup>th</sup>. Members asked about resetting the drainage pipes and if they will receive guidance on depth of the pipes. Parks staff will be on hand to make sure new pipes are sized and placed correctly. The trail is currently mulch and therefore will remain mulch.

#### **5. New Business**

##### **a) Parks, Recreation, Trails, Open Space, Events and Cultural Arts Strategic Master Plan – Discussion**

Deferred and Mr. Reinsel suggested that the yearly update be sent to Council as well as PRAB.

##### **b) FY19 Budget Overview**

Ms. Salgado provided an update on the budget. It was adopted on May 2<sup>nd</sup>. The only changes were decreased funding for the Community Center planning from \$50,000 to \$20,000 and park signage from \$30,000 to \$15,000. Signage will be in coordination with new City signage so that the City will have a uniform signage program. The City Manager will also need to cut an additional \$94,000 from the overall City budget. The operating budget was not cut.

#### **6. Old Business**

##### **a) Community Center Site Planning Update**

See information from joint meeting.

##### **b) Van Dyck Master Plan Update**

Ms. Salgado spoke with the Mayor and has scheduled the adoption of the master plan for either June 12 or 26 depending on what other items are on the agenda. It will be a public hearing. The motion will be for the adoption of the master plan and will not address funding the improvements.

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**c) Dog Park**

Ms. Salgado stated that the plan was finished and the first round of plan review was completed. Minor requests from City plan reviewers are being made and will be resubmitted in the next couple of weeks. The Board of Architectural Review meeting is scheduled for May 16<sup>th</sup>. They will then send a Certificate of appropriateness to the Mayor and Council for the public hearing which is scheduled for June 12<sup>th</sup> or 26<sup>th</sup>.

**d) Trail Updates**

Ms. Salgado reported that engineering and design proposals were received for the George Snyder Trail and interviews are being scheduled. Mr. Reinsel will be participating in the interview process. The Judicial Drive Trail project received \$370,000 in TAP (Transportation Alternative Program) funding and will be available after July 1<sup>st</sup>. The City's match is 20% which was included in the approved budget. The Pickett Road Connector Trail is being designed to 15% for submission with the Smart Scale Funding projects due August 1<sup>st</sup>. The City has received approval from the tank farm owners to develop a connector trail from Daniel's Run to Pickett Road and Rt. 236 (Main Street). We are also putting together the IFB for the trail repair project (\$460,000 in CMAQ funding). Ms. Infantides asked that we improve the Willcoxon Trail (it is a priority on our list). Ms. Salgado noted it was on the hit list. Chair Rodgers-Rickert asked if we do any invasive removals, poison ivy, etc. along trails. Ms. Salgado reported that we only remove poison ivy when it is adjacent to the trail, not in the woods. We do not do much invasive removal at this time – really only specimen trees that are in high profile areas. We would like to do a lot more, but time is limited and it should be done under an arborist direction.

**7. Upcoming Events**

Ms. Salgado reported that Derby Q went well despite the weather. We are gearing up for the Farm to Fairfax Market, Fido Fest and Rock the Block.

**8. Stakeholder Updates**

- **School Board – Robert Reinsel**  
None

- **Planning Commission – Janet Jaworski**

Ms. Jaworski reported that there was a public hearing on PVI on April 23<sup>rd</sup>. The Planning Commission approved the plan on a 5-2 vote and it will now go to the City Council. Originally the plan had 550 units and now 301. 167 condos and 134 townhomes. They plan to repurpose the original school (24,000 sq.ft.) Not

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offering to give it to the City but will market it as community use space. There will be 20,000 sq.ft. of retail space. It will be known as Union Square. 18.5 acres total with 5.5 as designated as open space. There were 18 conditions. The Council meeting will be June 12<sup>th</sup> or 26<sup>th</sup>. They are trying to get parking for Chilcott Field. Chair Rodgers-Rickert asked if senior housing was included. It was not. They are putting “universal design” in some of the units. The Planning Commission is still working on the 2035 Comprehensive Plan. They just received the first full draft. The Future land Use Map is viewable on line and is interactive. Mr. Cipriano asked what was happening at the gas station at Fairfax Circle. Ms. Jaworski had not heard any news. It could be a by right development which means the Planning Commission and Council does not review.

- **Senior Center – Jane Albro**

Ms. Albro reported that they are having a Mother’s Day Tea and Memorial Day Picnic coming up in May.

- **Community Appearance Committee – Kirk Holley**

None.

- **Commission on the Arts – Pat Gallagher**

The COA Annual Awards Presentation was a success. Chairman Dr. Laura Hills is moving and will be leaving the Commission. New officers will be installed by the end of the year.

- **NOVA Parks – Brian Knapp**

None.

## 9. Matters of the Members

Mr. Cipriano asked that the board talk more in the open at our meetings instead of through emails. He is hoping for more group discussion. He has not yet figured out what we do and how it benefits the City.

Ms. Gallagher went to several Spotlight events and they were wonderful!

Ms. Ifantides also commented that the Little Mermaid at Fairfax High School was phenomenal.

Mr. Anderson said he was looking forward to the first Rock the Block.

Mr. Reinsel complimented Jo Ormesher and Spotlight on such a great program this year.

Ms. MacCammon said she was happy to attend the PRAB meeting and she is learning a lot. Chair Rodgers-Rickert asked if most camp staff comes back. Ms. Lussier said yes. There are a couple of positions still available. Ms. Rodgers-Rickert will let her daughters know!

Ms. Ifantides announced her annual Greek Party is May 20<sup>th</sup>.

## 10. Meeting Adjournment

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**Time:** 8:00 p.m.  
*Approved unanimously*

*Next regular PRAB meeting is **June 14, 2018 at 7 p.m. City Council Work Session Room.***

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