

City of Fairfax
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes

October 13, 2016
City Hall Council Work Session Room

PRAB Members Present

Zinta Rodgers-Rickert
Jane Albro
Mike Anderson
Kirk Holley
Evie Infantides
Janet Jaworksi
Brian Knapp
Sarah Ross

Staff: Cathy Salgado
Kate Johnston

PRAB Members Absent

Emily Divert
Jeff Ferrell
Eric Mittnacht
Robert Reinsel
Mike Slawski
Harry Wilbur

1. Call to Order

Meeting called to order by Chair Rodgers-Rickert

Time: 7:00 p.m.

2. Adoption of Agenda

Agenda for October 13, 2016 meeting

Motion: Jane Albro

Second: Evie Infantides

Approved unanimously

3. Adoption of Minutes

Minutes from September 8, 2016

Motion: Evie Infantides

Second: Sarah Ross

Approved unanimously with amendments

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4. Presentations

No scheduled presentations

5. New Business

• **FY 18 CIP Project Requests – Draft Review**

Included in the PRAB packet was the FY17 P&R CIP budget and out year draft requests. Included were requests made at the September 8, 2016 PRAB meeting. Ms. Salgado presented the draft and the following recommendations were made:

- Mr. Knapp explained the yearly NOVA Parks contribution.
- Mr. Knapp noted that there was no ADA compliance line included. Ms. Salgado will add.
- Mr. Holley reported that he is not in support of a dog park without a master plan.
- Mr. Knapp requested that we add in a Draper Drive Park restroom facility.
- Mr. Knapp inquired as to the reality of including any Van Dyck Park improvements in the upcoming year. It was suggested to move all items to FY19.
- Ms. Salgado explained the 10-Year capital projects chart. This chart was provided to council for their summer retreat at the request of the City Manager and Finance Director. The idea is to provide council with a picture of the capital projects that were identified in the strategic master plan and to determine if a park bond might be needed in the future. Mr. Knapp expressed concern regarding the inclusion of lighting for Stafford Drive Park that this issue was decided during the park construction and that residents were told that there would never be any lights. Mr. Anderson responded that he felt that the neighborhood has changed and that it was worth taking another look. Mr. Holley expressed concern of including turf replacement in a bond and that as a replacement item it is not appropriate as bonds are for new projects. Ms. Salgado explained the other approach to turf replacement and that was a yearly contribution contained in the CIP, so that at the end of the turf life funds would have been already earmarked instead of asking for a large dollar amount at the possible expense of the smaller projects. This is how the turf replacement at Fairfax High School is handled. There seemed to be agreement that it may be the best approach.

Ms. Salgado will incorporate the CIP comments and will have staff prioritize the list which will then be sent out to PRAB for additional comments. There will be time for additional comments at the November PRAB meeting as well.

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- **PRAB Annual Work Plan**

Chair Rodgers-Rickert requested that everyone review last year's annual report and provide input. Chair Rodgers-Rickert and Ms. Salgado will meet to review and put draft together for review at the November PRAB meeting.

6. Old Business

- **Community Center Planning – Update**

Council has asked staff to move forward with getting information on how much site and program analysis will cost. Ms. Salgado noted that a member of council has requested that we should include Van Dyck Park in the site analysis discussion because of its good location and proximity to Sherwood Community Center.

- **Van Dyck Park Master Plan**

Ms. Salgado reported that negotiations were underway with the preferred consultant and that staff hoped to have an executed contract by the end of October.

- **Branding – Update**

Ms. Salgado reported that work is progressing on the brand guidelines and that staff has targeted January 1, 2017 for the reveal. The city will be using Fairfax City as the friendly forward face. Chair Rodgers-Rickert suggested that the city try to get the postal name changed to Fairfax City as it would provide a better identity for the city instead of the current "Fairfax, VA".

- **ADA Status**

Ms. Salgado reported that a work session with council is scheduled for later this fall.

- **PRAB Service Award**

Mr. Knapp suggested that PRAB consider an IDCC committee member or Mike McCarty. Members will think about the suggestions. PRAB does not have to give the award yearly.

7. Parks and Recreation Department Reports

- **Accreditation Report**

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The department earned accreditation! The hearing was held in St. Louis at the annual NRPA conference. The accreditation presentation will be made with council as soon as the award is received by the department. We would like as many PRAB members as possible present.

8. Stakeholder Updates

- **School Board – Robert Reinsel**
None
- **Planning Commission – Janet Jaworski**
Development update...
Commission and staff is working on the comprehensive plan. There will be another public meeting on the Paul VI property October 20th @ 7 p.m. at the American Legion. IDI will be presenting two options for public comment.
- **Senior Center – Jane Albro**
Senior Center is busy and parties are being planned through the end of the year. Two new senior council members were elected.
A flea market benefiting the Senior Center will be held at Sherwood Community Center, October 22nd from 9 AM – 1 PM.
- **Community Appearance Committee – Kirk Holley**
- **Commission on the Arts – Harry Wilbur**
None
- **NOVA Parks – Brian Knapp**
Thaiss Trail underpass construction should start soon. Waiting on VDOT permit approval. Mr. Knapp provided handouts on camping and information about the annual Corn Maize at Temple Hall Farm. Mr. Knapp also shared information on the new NOVA Parks Board Handbook. While the NOVA Board is different than PRAB, it might be worthwhile to have a handbook for our PRAB members. Mr. Anderson inquired about a Cameron Run status update. Mr. Knapp reported that the City of Alexandria has kicked the bucket down the line for the time being.

9. Matters of the Members

Chair Rodgers-Rickert asked that staff check on how the multi-model transportation meetings are being advertised.

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10. Meeting Adjournment

*Next regular PRAB meeting is **November 8, 2016 at 7 p.m.***

Motion: Evie Infantides

Second: Janet Jaworski

Time: 8:40 p.m.

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