

City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes

September 8, 2016  
City Hall Council Chambers

**PRAB Members Present**

Zinta Rodgers-Rickert  
Jane Albro  
Janet Jaworksi  
Eric Mittnight  
Robert Reinsel  
Sarah Ross  
Harry Wilbur

Staff: Cathy Salgado  
Kate Johnston

**PRAB Members Absent**

Michael Anderson
Emily Divert
Jeff Ferrell
Kirk Holley
Evie Infantides
Brian Knapp
Eric Mittnight
Mike Slawski

**Guests**

David Meyers
Janice Miller
Skeins Family

**1. Call to Order**

*Meeting called to order by Chair Rodgers-Rinkert*

**Time:** 7:00 p.m.

**2. Adoption of Agenda**

*Agenda for September 8, 2016 meeting*

**Motion:** Robert Reinsel

**Second:** Harry Wilbur

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*Approved unanimously*

**3. Adoption of Minutes**

*Minutes from June 9 and July 14, 2016*

**Motion:** Janet Jaworski

**Second:** Harry Wilbur

*Approved unanimously with amendments*

**4. Presentations**

*No scheduled presentations*

**5. New Business**

- **Request to Name Ratcliffe Park Basketball Court after Harold Skeins**  
Bob Reinsel read the draft resolution. Mr. Reinsel asked Ms. Salgado the process if approved by PRAB. Ms. Salgado answered that the request would then be forwarded to City Council for their review and approval at the September 27<sup>th</sup> meeting. Mr. Wilbur asked if the request followed PRAB guidelines and it does. Chair Rodgers-Rinkert asked guests to speak.
  - Councilmember David Meyers read community emails and testified his support
  - Gary Cole son-in-law spoke to Harold's commitment to the community
  - Haley Skeins granddaughter spoke remembering her grandfather
  - Eric Moyers, young person who was positively affected by Harold and how Harold taught him what it means to be part of the community.

All PRAB members in support

**Motion:** Robert Reinsel

**Second:** Sarah Ross

*Approved Unanimously*

- **FY 18 CIP Project Requests**

Included in the PRAB packet was the FY17 P&R CIP budget and out year requests. Ms. Salgado stated that the FY18 CIP requests will be due by the end of October or early November, but no exact date has been set.

- Mr. Wilbur asked about the Green Acres gravel parking lot and whether it would be paved. Ms. Salgado responded that at this time there are no plans.
- Mr. Reinsel suggested that a reasonable CIP request be created for FY18, 19 and 20. Set priorities for each year. Others thought a good idea and Ms. Salgado will pull CIP priority list together for October PRAB meeting.

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- Ms. Salgado suggested that yearly contributions be made for turf replacement at Stafford and Draper parks, the same as what is currently done for Fairfax High School. Otherwise the replacement of one field might otherwise take up all CIP funding for any given year.
- Ms. Jaworksi asked that we look at replacement of benches/pavilion at Daniel's Run to take place of what was removed, perhaps at the end of Tedrich Road.
- Chair Rodgers-Rinkert asked about a separate tax for park maintenance and improvements and the process for bringing this forward. Councilmember Miller provided explanation of process for asking for a park tax in a referendum.

## 6. Old Business

- **Community Center Planning – Update**

Council work session is scheduled for September 27<sup>th</sup>. Mr. Wilbur asked where discussions were with IDI on Paul VI. Ms. Jaworksi recapped IDI presentation on September 6<sup>th</sup>. Chair Rodgers-Rinkert asked if there was a piece the city could purchase. Ms. Jaworksi explained two versions of the plan were presented, A and B plans. There may be a piece city can purchase. Mr. Reinsel expressed concern for the under parking at Chilcott and how the loss of Paul Vi would affect parking for Chilcott and Pat Rodio park.

- **Van Dyck Park Master Plan**

Ms. Salgado reported that interviews were being conducted and once a firm is identified and selected the master plan process would begin. Staff is pleased with the firms that submitted proposals and are interviewing the top four. A contract should be in place by end of September with work beginning in late October.

- **Branding – Update**

Style guide currently in development.

New image planned to be presented to public October 8, 2016 at Fall Festival with full roll out on January 1, 2017.

- **ADA Status**

Ms. Salgado reported that a work session with council is scheduled for later this fall.

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**7. Parks and Recreation Department Reports**

- **Advisory Board Service Award**

Chair Rodgers-Rinkert asked board if there were any recommendations for the PRAB service award. Chair Rodgers-Rinkert suggested that Mr. Knapp be considered. Mr. Reinsel recommended waiting until Mr. Knapp retires from PRAB. Ms. Jaworski recommended Mr. Joe Harmon, based on his PRAB service and work on Old Town Square. Chair Rodgers-Rinkert explained that PRAB does not need to have a service award winner every year and that if in the future members have a suggestion to please bring it to the board's attention.

- **Accreditation – Update**

NRPA National Conference, annual meeting, will be held October 4, 2016. Department staff: Cathy Salgado, Brianne Baglini and Karen Lussier, NRPA Young Professionals Group president, will be in attendance

- **HB2 Funding – Snyder Trail Project Planning Update**

Preliminary planning and cost estimating is underway for the HB2 application (now known as Smart Scale). The city application to VDOT is due the end of September.

- **Past/Upcoming Events**

Rock the Block (RTB) shows run through October. Fall Festival planning well underway.

**8. Stakeholder Updates**

- **School Board – Robert Reinsel**

School start times have changed. The roof at Lanier was recoated, saving a substantial amount of money.

- **Planning Commission – Janet Jaworski**

Development update...  
Commission and staff is working on the comprehensive plan and more specifically the vision statement.

- **Senior Center – Jane Albro**

Senior Center is busy and parties are being planned through the fall.

- **Community Appearance Committee – Kirk Holley**

None

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- **Commission on the Arts – Harry Wilbur**

Mr. Wilbur reminded planning staff working on the comprehensive plan that the city should have an Office of the Arts.

Arts Screen Festival is coming November 5<sup>th</sup> and 6<sup>th</sup>. Sherwood will host children's film on November 6<sup>th</sup>.

The Taste of the Vine is September 17<sup>th</sup> and all are encouraged to attend.

- **NOVA Parks – Brian Knapp**

None

**9. Matters of the Members**

Chair Rodgers-Rinkert reminded members of homework for October meeting:

CIP suggestions

Service Award suggestions

Annual PRAB work plan ideas

**10. Meeting Adjournment**

*Next regular PRAB meeting is **October 13, 2016 at 7 p.m.***

**Motion:** Robert Reinsel

**Second:** Janet Jaworski & Jane Albro

**Time:** 8:45 p.m.