

Environmental Sustainability Committee Meeting

February 6, 2019, 7:00 – 9:00 p.m.

Historic Blenheim Center

Meeting Minutes

1. Call to order and welcome

Meeting called to order by Acting Chair member Alice Lippert at 7:00 p.m. Attendance is listed below.

Type	Name	Attendance
Member, Acting Vice Chair	Mark Chandler	Present
Member	Susan Crate	Absent
Member	Judy Fraser	Present
Member	Timothy Killian	Present
Member	Bruce Knight	Absent
Member	Michael Lee	Absent
Member, Acting Chair	Alice Lippert	Present
Member	Toby Sorensen	Present
High School Liaison	Katie Lau	Present
Staff	Stefanie Kupka	Present
Staff	Alex Won	Present
Visitor	Ray Won	Present

2. Consideration of the January 2, 2018 meeting minutes

Toby Sorensen moved to adopt the minutes as presented, seconded by Judy Fraser and carried unanimously.

3. ESC Annual Report

The ESC discussed the development of the 2018 annual report. A Google drive will be created so that members can make additions/revisions to the draft annual report.

4. Event Update

- Arbor Day: The ESC began to plan for the 2019 Arbor Day event. The event is tentatively scheduled for April 26th.
- Earth Day: There is an Earth Day event scheduled for April 28th at Daniels Run Elementary School. Katie Lau will look into holding an invasive plant clean-up event during the Earth Day event. Prior to the Earth Day event, Katie is partnering with the

NVSWCD to conduct an invasive plant removal event at the Daniels Run vernal pool on Feb 16th.

5. ESC FY19 Budget Discussion (\$2,081.06)

The ESC discussed how to spend the remaining FY19 funds. Judy presented a proposed process for providing mini-grant or donations. The following items were approved by the ESC:

- Arbor Day Event supplies: \$400
- Arbor Day frame: \$150 (ESC prefers cheaper option if available)
- Supplies for the Fall Festival: \$500.
- Bike to work day: \$200
- Katie Lau's Invasive removal project: \$300
 - Mark requested that Katie submit a brief summary of the invasive plant clean-ups after they're completed.
- Training for ESC members (e.g. Urban forest round table): \$200

6. FY20 Fairfax City Budget Update

The City Manager will be presenting the proposed draft budget at the Feb 26th City Council meeting.

7. Chairperson's Items

Alice discussed scheduling a work session with the Mayor and City Council for early summer.

8. Committee Items

Bike Instructor Training: GMU and NVRC are coordinating to sponsor a League of American Bicyclists "League-Certified Instructor" (LCI) training. They are looking to identify good candidates for this opportunity.

9. Staff items

- Comprehensive Plan Update: A work session was held with the Mayor and City Council on Feb 5th to discuss the Draft Comprehensive Plan.
- ESC Development Review Process Update: A draft final version of the development review process was submitted to the ESC for their review.
- FOIA Rules and Procedures: Documentation on the FOIA rules and procedures associated with advisory committees will be provided to the ESC prior to the March meeting.

10. Public comments

- Pete Naka: He is interested in supporting the City of Fairfax with getting solar panels installed on schools.

11. Adjourn

Meeting adjourned at 9:00 p.m. Next regular ESC meeting is March 6th, 2019 @ 7 p.m.

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