

**City of Fairfax
Parks and Recreation Advisory Board
Meeting Minutes
April 2, 2009
City Hall**

Members in Attendance:

Brian Knapp
Elisa Lueck
Gary Sidor
Harry Wilbur
Donald Lederer
David Bauer
James Ogletree

Absent Members:

Joe Harmon
Zinta Rodgers-Rickert
Paul Cunningham
Art Little
Don Johns
Esther Nasjleti

Staff in Attendance:

Mike McCarty

7:05 pm Brian Knapp called the meeting to order. There were not enough members in attendance to form a quorum initially.

Minutes from March PRAB meeting were reviewed for accuracy but were not approved until a quorum was present.

Old Business

-Recap of Joint Meeting with Senior Center Council

- Knapp reviewed meeting of March 12 and noted that he had received positive feedback on the agenda and dialogue of the meeting.
- Don Lederer noted he had also received positive feedback from the meeting.
- Harry Wilbur suggested that PRAB could meet with the Senior Center Council once every two years.

-Update from Ad Hoc Committee on Trails Day

- o Budget cuts are having a negative impact on City support for event. All City funds have been cut for event.

- In Joe Harmon's absence, Knapp reviewed the status of Trails Day (scheduled for June 6).
 - Pacers has indicated they are willing to sponsor a 5K on Trails Day.
 - Route will be in vicinity of the Daniels Run School and Daniels Run Park to limit/reduce cost (not Van Dyck Park).
- PRAB members discussed how to tie event to city endorsement and advertise the event in City Scene.
- PRAB asked Mike McCarty to go to the City Manager and seek City endorsement of the event. With Pacers as the lead sponsor, City funds will not be required to fund this special event.
- PRAB members also agreed to sponsor a clean up day in the Daniels Run Park, after the Pacers race.

-Parks and Recreation Foundation

- In Zinta's and Joe's absence, Knapp reported on recent meetings of the Foundation Ad Hoc Committee.
 - The Ad Hoc Committee recommended that the Foundation be named the Fairfax Community Foundation (FCF).
 - The Committee recommended the following mission statement: the mission of the foundation is to secure funding to promote, preserve, and support the enhancement of the City of Fairfax community facilities, parks, and trails.
 - The Committee recommended a 7 member Board of Directors.
- PRAB reviewed the Ad Hoc Committee's recommendations and endorsed the name of the Foundation, the Mission Statement, and the membership size of the Board of Directors.

-At 7:40 pm, there were enough PRAB members present to establish a meeting quorum.

- Minutes approved at 7:40 pm.
- The sponsorship of Trails Day by Pacers was approved at 7:45 pm.

-Community Center

- McCarty reported on a recent City Council meeting and the reaction of Council to a briefing from the architect (the Hughes Group).
- The Hughes Group is recommending a wood floor in the performance space.
- In May, there will be a hearing for the special use permit.
- PRAB members were invited to upcoming meetings of the Architectural Council and other City bodies to hear the latest plans for the Community Center (interior and exterior design).

-Upcoming School Board Joint Meeting

- Knapp and Elisa Lueck confirmed the joint meeting for May 18 at Lanier Middle School. The agenda will include a discussion on CIP, Providence School, Community Center, the fee policy, after school programs, and Westmore School.

New Business

-Comprehensive Plan

- City staff has begun a detailed review of the existing comp plan.
- Mike McCarty expressed desire to share the existing comp plan with PRAB for review and comment.
- Will be an agenda item for May PRAB meeting.

-Report from Ad Hoc Committee on Budget and Strategic Planning

- First meeting took place on March 25.
- McCarty and his Department are seeking federal stimulus funds for bridge replacement (two bridges in the CIP).
- Ad Hoc Committee will make CIP recommendations to the full PRAB membership in the Fall
- The Ad Hoc Committee reviewed the Cost Recovery and Fee Proposal report and made suggestions to McCarty for inclusion.
 - Discussion of Peak versus Off-Peak use of fields and indoor facilities.
 - Discussion of user fees for fields (City vice County)
- Knapp sought a motion to approve the Cost Recovery report as drafted by Mike's Department, recognizing that Council would be taking action on the Report in the coming weeks. And, Council would enjoy knowing the recommendation of PRAB.
 - Knapp withdrew action on the motion after several PRAB members asked for additional time to review the lengthy report.
 - The cost recovery report will be on the May agenda. PRAB members were asked to review the plan and be prepared for the May meeting. Questions about the report should be directed to Mike McCarty.

Update from Parks and Recreation Department

- **Green Acres**
 - No set date for repaving of Basketball Court.
 - The new sod has been installed for the fields.
 - Youth Program Update:
 - Revenue has exceeded 2008
 - Surge in enrollment.
- **Ted Grefe Park**
 - McCarty briefed on easement for drainage ditch, covering of drain, and extension of trail.
- **Blenheim Estate**
 - 2 Rentals to date
 - Interest level is low, with higher interest shown for Old Town Hall.
 - PRAB will schedule an upcoming meeting at Blenheim and allow members to view the facility.
- Increased vendors for Fall Festival.
- Mike McCarty briefed PRAB on increase in gang related activity at Draper and Kutner.

- Mayor expressed concerns
- FPYC has been informed
- Gang symbols have been painted near some trails.
- PRAB members strongly recommended, along with McCarty, that the City re-instate the Field Monitors program, especially for Stafford and Draper Drive.

Members Time

- Next meeting May 14th
- Next meeting will circulate results of the park visits by PRAB members
- Joint meeting with School Board May 18th
- Meeting Adjourned at 9:10 pm.