

**PARKS AND RECREATION ADVISORY BOARD MEETING**  
**January 11, 2007 – 7pm**  
**Summary Notes**

**Members Present:** David Bauer, Arthur Little, James Ogletree, Joseph Harmon, Gary Sidor, Brian Knapp, Harry Wilbur, Esther Nasjleti, Molly Grimley, and Amy Craig.  
**Absent –** Zinta Rodgers

**Staff Present:** Michael McCarty, Leslie Herman

**Guest:** Councilwoman Patrice Winter

- 1) **Meeting called to Order** – 7:04pm
- 2) **Approval of Minutes:**
  - a) Motion Made by: Brian Knapp
  - b) Motion Seconded by: Gary Sidor
  - c) Approved

3) **Old Business**

- a) Update on Stafford West, Providence Park and Kitty Pozer

Stafford West - Chairman Knapp informed PRAB that Council worked through financing at the work session. The mayor moved forward for Stafford West to go with lease financing. The mayor did not recap details of the plan. Question remains - will lights be included in the project at Stafford? Some Council members believe the answer is “yes.” Director McCarty requested PRAB members to come to the public hearing to show that PRAB is supportive of the project. Date is not yet set.

Providence Park – Will be on the work session in two weeks.

Kitty Pozer Garden – Subcommittee consisting of members Bauer, Harmon, Wilbur and Knapp met with David Hudson and Jack Blevins to discuss development of downtown Fairfax. Suggestion was made by Member Knapp to create a document with guiding principles of the garden and distribute the document to strategic places, i.e. Council and Mr. Hudson. Subcommittee members are scheduled to meet at Kitty Pozer Garden on January 20<sup>th</sup> to discuss development of the garden.

- b) Trails Day – Event will be held June 2, 2007. The subcommittee consisting of members Harmon, Ogletree and Nasjleti are in the preliminary planning stages to determine responsibility areas. Initial plan is to kick off the event at Van Dyck Park with a 2 mile walk around Daniels Run Park and add a family fun run/bike event. Member Ogletree will handle logistics, member Nasjleti will handle exhibits, and member Harmon will handle publicity. Member Nasjleti made the suggestion to incorporate geocaching at the event. Director McCarty mentioned that Bob Sisson would like to dedicate the Mosby piece of property at Trails Day. Member Knapp expressed interest in turning over the Trails Day event to the parks and recreation staff.
- c) Update on Sprayground – Director McCarty informed PRAB that the sprayground is an important component of the draft CIP budget. Member Knapp would like to see PRAB bring the sprayground to the “goal line”. A study of the footprint of Van Dyck Park needs to be complete to determine placement of the sprayground. Member Harmon requested members to contact Council members either by phone or in person to endorse

the sprayground and have it supported in the adopted CIP budget. PRAB members were assigned Council members to contact. Member Harmon will email PRAB members when the calls should be made (after we learn the outcome of budget deliberations). He will also provide suggested talking points and a listing of Council members to contact. Member Harmon also requested members of PRAB to generate interest among neighbors, colleagues, friends, and prominent City residents and encourage them to contact Council to express their interest in the sprayground.

#### **4) New Business**

- a) Park Rules and Regulations – Chairman Knapp informed PRAB that the park rules and regulations (including PRAB’s Charter) need to be updated to create a revised document of rules that PRAB will endorse. Director McCarty, along with staff, had a meeting with superintendent of schools George Stepp this past week to review the school portion of the park rules and regulations. Member Knapp requested Director McCarty to provide at the February meeting a notebook for each PRAB member consisting of a listing of documents and issues for consideration by tab for each document.

#### **5) Update from Staff**

Director McCarty

- a) SWOT - Gave a brief update on follow through of action items assigned to Parks and Recreation Staff
- b) Staff began answering the phone with a live voice during the hours of 8:30am – 5pm, Monday – Friday.
- c) Staff is using the software program School Dude to submit and track work orders.
- d) As of February 5, maintenance staff will be working eight hour days.
- e) Maintenance staff uniforms have been adjusted.
- f) Fairfax Fun Days – currently gathering information for the next issue. Member Knapp requested that once a year PRAB is highlighted in an issue along with a “request for new members” in Fairfax Fun Days.
- g) NVRPA survey – Questions were added to the questionnaire to get input of people’s interest in a community center.
- h) Overview of the draft budget

Leslie Herman

First Fairfax was held December 31. Attendance reached approximately 7,000 at the peak of the event (9pm). The crowd reduced significantly due to the rain. North Street remained open thereby generating large cost savings as 20 less staff from police and public works were required to work. The reconfiguration of activities worked well. Confetti cannons were shot with the countdown to midnight. Director McCarty reported that the City Manager is not in favor of holding the event next year.

#### **6) Members Time**

- a) Member Bauer and Nasjleti – coordination with PRAB and GMU. They feel that no action should be taken at this time.
- b) Member Craig - The PRAB/School Board Meeting is scheduled for May 7, 2007 from 6 – 7pm.
- c) Member Little – Barry Cook is leaving the Park Authority Board after 43 years. He also made a plug for “art in the park.”

#### **7) Adjournment – 8:37pm**