

City of Fairfax, Virginia



Adopted Budget

FY 2014 - 2015

City of Fairfax

Adopted Budget FY 2015

2012 – 2014 Elected Officials	2014 – 2016 Elected Officials
<p data-bbox="380 890 691 968">Mayor R. Scott Silverthorne</p> <p data-bbox="444 1016 626 1052">City Council</p> <p data-bbox="380 1100 691 1360">Michael J. DeMarco Daniel F. Drummond Jeffrey C. Greenfield David L. Meyer Eleanor D. Schmidt Steven C. Stombres</p>	<p data-bbox="932 890 1243 968">Mayor R. Scott Silverthorne</p> <p data-bbox="997 1016 1179 1052">City Council</p> <p data-bbox="932 1100 1243 1360">Michael J. DeMarco Jeffrey C. Greenfield Nancy F. Loftus David L. Meyer Janice M. Miller Eleanor D. Schmidt</p>

City Manager
Robert L. Sisson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Fairfax
Virginia**

For the Fiscal Year Beginning

July 1, 2013

Jeffrey R. Egan

Executive Director

FY 2015 Adopted Budget – City of Fairfax, Virginia

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The City of Fairfax

Office of the City Manager



February 25, 2014

The Honorable R. Scott Silverthorne, Mayor
and Members of the City Council
City of Fairfax
Fairfax VA 22030

RE: City Manager's Recommended FY14-15 Budget Transmittal Message*

Dear Mayor Silverthorne, Members of the City Council, and City Residents,

On behalf of the city's management team, I am pleased to submit for your review and future action the proposed FY 14-15 budget for the City of Fairfax for the fiscal year beginning July 1, 2014. The recommended budget is "balanced", meaning that projected current revenues equal or exceed projected expenses for FY15.

The proposed budget incorporates policy guidance given by the City Council in December, 2013, to the City Manager for the preparation of the FY15 city budget. (see pp. A-14) Further, the proposed budget adheres to the City Council's adopted fiscal policies found in City Resolution # R-08-38 (pp. A-11)

The proposed budget recommends total spending (all funds) of \$161,200,026, which is a decrease of 8% from the current FY14 budget. Spending for the General Fund, which accounts for the majority of city services not accounted for elsewhere, is recommended to be \$128,505,003, an increase of 2.3% over FY14.

The city continues to recover from the recession. The budget for FY15 reflects the potential for increased revenues from a strengthening local and regional economy and the much needed receipt of transportation monies due to the passage of statewide transportation legislation in 2013. Local sources of revenue such as the Real Estate (RE) tax, local sales and use and Business Professional and Occupational License (BPOL) taxes are trending more favorably than in years past. The city's largest source of revenue, the RE tax, is projected to see its largest year over year increase in several years due to the increase in residential assessments of 4.5%. These,

* The content of this transmittal letter reflects the recommended budget numbers. The remainder of this document reflects the adopted budget, as modified by City Council on April 30, 2014.

among other improving revenue sources, have provided the additional capacity in FY15 for the city to maintain, and in some cases, improve its programs and services, increase investments in the maintenance of our public infrastructure, add minimal personnel resources to improve services delivery and improve our ability to communicate with city residents.

The following summary presents key elements impacting the General Fund and other funds in the construction of the FY15 recommended budget.

1. The city sold its 60 year old water treatment system in Loudoun County and its in-city distribution system in 2014; city residents now are customers of Fairfax Water. The enterprise fund that previously accounted for water system activities “purchased” a number of services from the city which created a source of revenue for the General Fund. The loss of that income to the General Fund from the water enterprise fund amounts to \$728,000. While the loss of this revenue creates a revenue void that must be adjusted over time, City residents will reap a dividend as a result of the sale. No longer than three years after the sale of the system, city residents’ water rates will be aligned with the Fairfax Water rate, projected to be significantly lower than city residents are currently paying.
2. Pension payments to Virginia Retirement System (VRS) and the city’s supplemental retirement system continue to require the investment of the largest single year over year expense increase in General Fund spending. Total payment to these two systems is forecast at \$6,985,453 in FY15, an increase of \$907,000 over current year levels. The city’s supplemental plan is considered to be fully funded as the city has a strong track record of meeting its pension obligations. Over the past three years, contributions to the two systems have risen from \$4.2 million to \$6.9 million.
3. The budget team has recommended the addition of a net 3.5 FTE’s at a cost of \$226,000. The following recommended resources are being added, or deleted, from the FY15 budget:
 - a. One part-time employee to full-time in the Cable TV Division
 - b. One part-time Animal Control Officer to full time in the Police Department
 - c. One part-time Facility Coordinator to full time in Parks and Recreation
 - d. One part-time Information Technology Technician to full time in the Police Department
 - e. Addition of a Real Estate Appraiser 1 in the Finance Department
 - f. Deletion of one full time Fleet Mechanic in the Public Works Department
 - g. Addition of one Wastewater Maintenance Worker for Wastewater Fund
4. Similar to the current year, the recommended budget contains funding for a merit increase for eligible employees of 3.5% on their anniversary dates costing \$375,000. Fringe benefits and other miscellaneous adjustments will cost an additional \$217,000. There is no COLA adjustment included for employees in FY15.

5. The City School Board has approved a budget increase in the instructional contract with Fairfax County Public Schools for FY15 in the amount of \$451,000 to \$45,627,757.
6. The city's total debt service payment for FY15, including education, is \$13,139,126, a reduction of \$862,000 from current year levels. As a percentage of General Fund spending, payments for city-wide debt service have declined from a high of 9.2% in FY07 to 6.09% for FY15. For a presentation of the city's debt amortization tables see Section J.
7. Repayment of the balance of \$500,000 to the city's General Fund has been included for FY15. A loan was made two years ago from the General Fund balance to front-end the payment of a RE tax refund due to the Army Navy Country Club.
8. Two cents of the recommended RE tax will be set aside for the Stormwater Fund. Localities in Virginia and elsewhere in the Chesapeake Bay region are facing unprecedented regulatory hurdles. The contribution of approximately \$1,128,000 annually into the Stormwater Fund allows the city to comply with these regulations in addition to funding an aggressive, catch-up, storm water infrastructure maintenance program.
9. Given the economic growth in a number of other city revenue sources, there is no recommended increase in the RE tax rate for FY15. Due to a healthy city-wide real estate tax base assessment increase of 3.3%, the additional revenue expected from the real estate tax, at current rates, is \$2.1m.
10. Three key revenue sources that are bellwether indicators of the direction of the city's local economy are projected to show significant increases. Sales tax is projected to rise from \$10.2 million to \$11.1 million for FY15. BPOL and personal property taxes are expected to see increases of \$555,000 and \$350,000 respectively over FY14 levels.
11. The city's auditors have recommended the establishment of a School Tuition Reserve as part of the General Fund. The FY15 budget includes an amount equal to 1 cent on the RE tax rate added to the General Fund reserve. Following the auditor's recommendation, the City Council included a similar directive to staff in their adopted budget guidelines for FY15.
12. The city's budgetary process entails the use of year end surplus funds, if any, as a revenue source for the next fiscal year. This is a prudent practice as it reduces the pressure for needed tax increases in the following fiscal year. A portion of the surplus generated at year-end FY14 will be applied to FY15 fund balance in the amount of \$1,737,615 so as to maintain the ending FY15 General Fund balance at 10%, the recommended minimum.

13. Revenue from charges for ambulance transports will be reduced in FY15, and annually thereafter, by approximately \$250,000, due to a modification in the billing process going forward.
14. Non-education contracts with Fairfax County are expected to rise \$144,000 in FY15.
15. Cumulative increases in all types of state-aid are expected to climb by \$340,000 in FY15 over FY14 budgeted totals.
16. Three items of relatively minor financial impact are included in the FY15 budget based on their substantive benefit to the community:
 - a. Housing Renaissance Corporation; a continuation of an annual appropriation of \$50k. As of February 2014, the HRC has accumulated funds of \$327,000 (\$171,000 committed) for use as loan reductions for qualifying residential housing upgrade applications. Since 2001, the HRC has provided loans to 187 city residents to upgrade their homes.
 - b. Restored funding in the amount of \$45,000, for the city's former practice of mailing the monthly Cityscene to each residential and business address in the city. While the city's use of electronic communication with residents has grown, the interruption of the delivery of the printed version of the Cityscene to each home has limited the city's ability to communicate with its residents as before.
 - c. An impact analysis model for economic development. (\$55,000). The city will commission a study of best practices to better understand the economic impact of land use decisions enabling it to recover appropriate fees related to the impacts of development.
17. Due to the beneficial impact of new regional transportation funding sources, the Community University Energysaver (CUE) bus system (the Transit Fund) will not require General Fund support, as previously needed, because additional funding is available from the Northern Virginia Transportation Authority (NVTA).
18. A "Transportation Tax Fund" has been added to the budget to replace, broaden and account for the activities currently in the FY14 "Commercial Property Tax/Transportation Fund". This fund will continue to account for the funds collected by the city under the Commercial and Industrial (C&I) Tax which is currently levied on those property classifications at a rate of 5.5 cents per hundred. No change in the rate is recommended for FY15; however, the proposed budget recommends the use of other funds (on-hand funds from the to-be-closed Water Fund) to achieve C&I tax equivalency of 12.5 cents for FY14 and FY15 required to maximize the receipt of regional transportation funds. Revenues from the C&I tax (NVTA 30% funds), or equivalent from a dedicated source, and matching NVTA 30% funds afford the city transportation infrastructure opportunities not possible in prior years and will have a transforming effect on the city's ability to keep pace with the needs of its

transportation network. For every dollar of C&I tax or equivalency (up to the 12.5 cent maximum) the city will receive just over one dollar of NVTA 30% funds. The total estimated annual revenue to be received by the city at the maximum rate (12.5 cents or equivalent) is approximately \$4.7m.

19. **Water and Wastewater System.** As mentioned above, the city sold all water treatment and distribution system assets early in 2014 enabling city residents to become retail water customers of Fairfax Water. For FY15, the Water Fund has been decommissioned and will no longer appear in the annual budget except for a close out reference in FY15. The Wastewater Fund will continue to exist and function as an enterprise system, as before, since the city will remain the owner of the city's wastewater system. By contract with the city, Fairfax Water will bill and collect fees from city residents for the city-provided wastewater services; then those collected fees will be remitted to the city. The city will continue to set an annual rate for wastewater services. For FY15, the recommended rate increase for Wastewater services is 10%. Annual increases in wastewater rates in the 10-12 % range will be necessary over the next several years to generate sufficient funds for debt service related to improvements at the Noman Cole Wastewater Treatment Plant, with the estimated city share at \$40m, as well as to pay for ongoing capital needs of the in-city wastewater collection system. (Note: there will be no rate increase for water services in FY15 inasmuch as the rate is now frozen at the FY14 former city water rate level until the city transitions to the regular Fairfax Water rate in three years or less from now.)
20. Due to the city experiencing significant growth in the RE tax base this year which generates approximately half of its revenue, and having carefully managed other revenue sources so that, combined with a conservative spending plan for FY15, it is possible to balance the recommended FY15 budget without a RE tax rate increase. The RE tax rate for FY15 is recommended to remain flat at \$1.06 per \$100 of assessed value. (Two cents for the Stormwater Fund and the equivalent of one cent for a School Tuition Reserve are included in the \$1.06 rate.) Nonetheless, due to rising assessments, there will be a RE tax increase at the flat \$1.06 rate in the amount of \$190 or 4.5% for an average priced residential property assessed at \$400,000. Also, there is no recommended increase in the C&I RE tax for FY15.
21. The Capital Improvement Program transfer from the General Fund is recommended at \$5,596,098 which is 4.4% of General Fund spending. Requests totaling \$9,167,000 were received from department managers prior to prioritization. City Council policy recommends a minimum transfer of 5%. Since 2008, the transfer from the General Fund has averaged 2.8%. The Capital Improvement Program (CIP) is the source of much of the city's pay-as-you-go infrastructure spending to include the city's street asphalt overlay program, park maintenance, police cars, fleet vehicles, brick sidewalk maintenance, bullet proof vests, radio equipment, building maintenance and the like.

The past decade has witnessed the implementation of an aggressive CIP in the city with the renovation of, or new construction of, virtually every public building in the city. In addition,

the city played a key role in the construction of Old Town Village that has reenergized the downtown. The city's first major project (and easily the most complex) of undergrounding overhead utility lines in Old Town Fairfax is complete. Not many communities can claim such a record of achievement. Yet, as we look down the road for the next five years, the sense of excitement and anticipation of what is to come is even greater.

Major mixed use developments are on the horizon that will begin to fulfill the promise of the Fairfax Boulevard Master Plan, the \$20m Northfax drainage improvement project is underway creating significant opportunities for public and private investment on Fairfax Boulevard, a beautiful new "central" park will soon be under construction in the historic downtown, our 90 year old downtown gateway bridge on Chain Bridge Road at Rust Curve will soon be a memory to be replaced with a safe and modern facility while presenting an appearance that respects the city's heritage, and there is renewed interest in the redevelopment of various strategic real estate parcels throughout the city. The future is indeed bright for the city's economy.

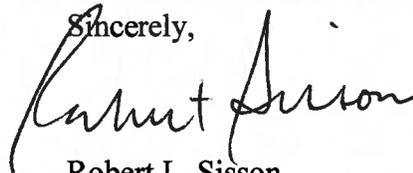
The city's management team and all city employees work hard every day to make the city's delivery of services to our residents both efficient and effective and in concert with the vision of the community we all want to achieve.

Our city's tradition of transparent governance and careful fiscal management has enabled the city to earn and preserve the coveted AAA bond rating, reflecting the achievement of the highest possible standard of civic stewardship. On behalf of all city employees, I trust that the recommendations contained in this spending plan for FY15 will enable a continued dedication to careful fiscal stewardship and to the building of a community whose quality of life is unexcelled.

I want to express appreciation to the Honorable Mayor and City Council for establishing high expectations with regard to the operation of our local government and for providing the resources to achieve a standard of excellence. We look forward to our discussions with you and every resident concerning this recommended budget.

There are many on our team to thank for their hard work in preparing this budget document. For a list of those individuals, please refer to the Acknowledgements section found on pp. A-36.

Sincerely,



Robert L. Sisson
City Manager

City Manager's

Budget Message

FY 2015 Budget

FY 2015 Adopted Budget Highlights

- City of Fairfax water customers became retail water customers of Fairfax Water in January 2014 when the City bought into Fairfax Water's system and sold its water utility assets to Fairfax Water and Loudoun Water; the City's Water Utility effectively ceased operations at that time and is not included in the FY 2015 budget.
- Expenditures for all funds total \$168,367,130, a decrease of 7.8% from FY 2014 due to the City's transition out of the water treatment and distribution business
- General Fund revenues and expenditures of \$127,972,470, an increase of 1.9% over FY 2014
- Capital Fund expenditures for General Fund supported projects of \$5,544,098 representing 4.3% of General Fund expenditures
- A 2.0¢ real estate tax rate decrease to \$1.04 per \$100 of assessed value, which includes 2.0¢ dedicated to the Stormwater Fund and a first time allocation of 0.28¢ dedicated for a school tuition reserve (committed fund balance in the General Fund); average residential tax bill to increase 2.5%
- Fully funds the Commercial and Industrial Real Estate Tax Fund in FY 2015 with a transfer of \$1,279,814 in excess proceeds from the sale of the City's water utility assets
- One cent on the real property tax rate is equivalent to \$564,000
- Real estate residential assessments increase an average of 4.5% for CY 2014; commercial assessments decrease an average of 0.1% for CY 2014 (excludes new construction)
- Assessed value of all real property equal to \$5,517,062,000, an increase of \$176,429,000 or 3.3%
- Provides a 3.5% merit raise for eligible employees at \$285,000 (General Fund) and a 0.5% market adjustment (COLA) at \$143,000
- Includes a net increase of 4.5 full-time equivalents (FTEs)
- Provides \$45,000 to resume production and delivery of the Cityscene newsletter to residences and businesses
- Wastewater utility rate increase of 10.0% to support the City's share of capital project costs required for the Noman M. Cole, Jr. Wastewater Treatment Plant; Water rates remain unchanged
- Use of \$1,946,175 Unassigned General Fund Balance
- Repayment of \$500,000 to the Unassigned General Fund Balance representing final payment on \$1,000,000 originally borrowed from the fund in FY 2013; resulting General Fund Balance equal to City policy of approximately 10.0% (\$12.8 million) of General Fund expenditures

Guide to the Budget Document

OVERVIEW

The City's budget serves as a financial and policy plan that guides decisions made during each fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future of the City. It lays the groundwork for what we hope will be our community's continued future prosperity. Within the pages of the document, the reader will find:

- A fiscal plan
- Revenue and expenditure summaries
- Policy statement
- Goals and objectives
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Performance measures to ensure accountability and evaluate performance

Not all narratives will contain each of these components, but rather only those that are applicable.

BUDGET PREPARATION PROCESS

The development of the City's Operating Budget involves three phases: formulating budget requests, City Manager executive review and proposal, and City Council review and adoption. Each of the three phases is summarized as follows:

Formulating Budget Requests: September – December

- The formative stage of every budget begins in the Fall.
- Work with the City's Budget Committee throughout the entire budget process
- City Council sets guidelines for the budget in November, which provides the framework for developing the new budget. In addition, the City Manager briefs the City Council on the financial summary of the previous fiscal year, and a projection of the current and upcoming fiscal years.
- City agencies assess their budgetary needs and submit requests to the Budget Committee. Requests are typically due in the middle of December.
- Revenue estimates are derived from a review of current and projected economic indicators, current and proposed Federal and State legislation, knowledge of future events in the City and a review of historic trends.

City Manager Executive Review and Proposal: December – February

- Requests from departments are reviewed and evaluated for priority.
- Meetings are held between the departments and Budget Committee to discuss budget requests. Based on estimated revenues, funding is requested by the City Manager for the programs and services required to maintain an essential level of service or to provide for enhancements to programs identified as priorities by City Council.
- City Manager proposes the budget to City Council on the last Tuesday of February
- By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

City Council Review and Adoption: March – May

- City departments provide department budget presentations.
- City Council advertises the proposed real estate tax rate (mid to late March)
- Council reviews the proposed budget and a minimum of two public hearings are held to provide the public with an opportunity to comment to ensure the budget is responsive to citizen needs.
- After careful deliberation, the proposed budget, as modified for additions and deletions, is enacted by City Council as the adopted budget. In addition, City Council adopts the real estate tax rate, all other rates and levies, and the budget appropriation resolution.
- The budget can only be amended by the City Council after proper notice and a public hearing.
- The Adopted Operating Budget takes effect on July 1, the beginning of the fiscal year.

The Capital Improvement Program (CIP) follows a similar process whereby departments submit estimates, which are evaluated for priority and funding. The initial proposed CIP is issued in November and presented to the City Council and the Planning Commission in a joint work session for discussion. The Planning Commission holds a public hearing on the CIP and issues a memorandum to the City Council with recommendations. The City Council holds a series of work sessions and public hearings on the CIP and defers action until adoption of the operating and capital budgets in April/May. The City Manager refines the initial proposed CIP based on an evaluation of operating funding requests and available resources. A capital budget (the first year of the CIP) is included in the operating budget— together they become the adopted budget. The CIP document contains all detailed project and budgetary information for the full five year period.

FY 2015 Adopted Budget – City of Fairfax, Virginia

BUDGET REVIEW SCHEDULE

The following dates were scheduled for City Council review and approval of the budget, but are subject to change per City Council:

Date	Action Item
February 25, 2014	City Council Meeting – City Manager Presentation of Proposed Budget
March 11, 2014	Work Session – Mark-up
March 18, 2014	Work Session – Staff Presentations
March 25, 2014	City Council Meeting – <i>Consider Real Estate Tax Rate to be Advertised*</i>
April 1, 2014	City Council Meeting – Public Hearing on Budget & Work Session – Mark-up
April 8, 2014	City Council Meeting – Public Hearing on Budget & Work Session – Mark-up
April 22, 2014	City Council Meeting – Public Hearing on Budget & Work Session – Mark-up
April 30, 2014	City Council Meeting – Public Hearing on Real Estate Tax Rate & FY 2015 Budget Adoption (Note: WEDNESDAY MEETING)

* Required 30 days advance notice prior to public hearing on real estate tax rate if assessments are to increase greater than 1%.

ORGANIZATION OF THE BUDGET

The City's financial operations are budgeted and accounted for in a number of funds. Fiduciary funds (i.e. City retirement funds) are not included. A fund is a separate accounting unit. All of the following funds are adopted (through appropriation resolutions) and included in the budget book as part of the City's annual budget review:

General Fund — This fund is used to account for all general operating expenditures and revenues; this is the City's largest fund. Revenues in the general fund are primarily from property taxes, sales tax, the business license tax and State aid.

Capital Fund — Each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through transfers from the General, Stormwater, Transportation Tax, Cable, Downtown, and Wastewater funds, the Northern Virginia Transportation Authority

(NVTA), Federal and State aid, bond issues, and private donations. The current year CIP is included as part of the annual budget.

Stormwater Fund — This fund was established to carry out major stormwater projects. Two cents on the real estate tax rate is dedicated for project funding. This is a separate Capital Fund.

Cable Grant Fund — This fund receives its revenue from cable television fees. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Old Town Service District Fund — This fund was established to fund services and commercial projects in the Old Town District. The City levies an additional 6 cents per \$100 of assessed value on all properties in this district.

Utility Fund — Wastewater services are accounted for in the Utility Fund, which is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

Transit Fund — The Transit Fund is used to account for operations of the City's transit system. The City's transit system owns and operates the CUE bus system and funds the City's share of Washington Metropolitan Transportation Authority (WMATA) costs. Although set up as an enterprise fund, a transfer of money from the General Fund in the past and the Transportation Tax Fund starting in FY2013, into the Transit Fund covers a portion of the expenses of this fund.

Transportation Tax Fund — This fund levies an additional 5.5 cents per \$100 of assessed value on all commercial and industrial properties. This fund also accounts for "30%" monies received from the NVTA pursuant to HB2331. The revenue collected is to be used exclusively for approved transportation projects and transit costs.

BUDGETARY BASIS

The budgets of the General and Capital funds (including Stormwater, Old Town Service District, Cable Grant, and Transportation Tax) utilize the modified accrual basis of accounting under which revenues are recorded when measurable and available to finance operations during the year. Expenditures, except for interest, are recorded when the liability is incurred. Interest is recorded when due. Budgets of the Wastewater and Transit funds utilize the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when the liability is incurred. The budget basis of

FY 2015 Adopted Budget – City of Fairfax, Virginia

accounting does not materially differ from that used for financial reporting (all funds), with the notable exceptions of depreciation and amortization, and debt service reporting in the enterprise funds, which are more appropriately illustrated in the City's Comprehensive Annual Financial Report (CAFR).

Council Goals*

Economic Development:

- Capture opportunities for economic development and advance the economic health of the City through balanced business expansion, retention, attraction, incubation, and placement to progress a business environment conducive to maintaining the quality of life to which our residential and business communities have become accustomed.

Governance:

- Maintain a high-performing, efficient, and effective governing system through open, multi-modal communication with our residential and business communities; ensure active participation from our diverse citizenry, and a professional, capable City administration collectively creating a model of successful municipal governance to sustain the City as a vital, thriving community.

Neighborhoods:

- Build strong, safe, and secure neighborhoods, and improve residential quality of life through active community participation, improved connectivity through enhanced and inclusive communication, provide a safety net for those in need, well-funded renovation programs, a culture of shared accountability, and robust city services.

Transportation:

- Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region by use of a transportation infrastructure with traffic control systems that maximize safety, ease of use, and reliability while minimizing travel time and inconvenience.

Development and Redevelopment:

- Enable appropriate, targeted, sustainable, and transportation-oriented mixed use development and redevelopment that expands on our sense of place, supports our changing demographics, prioritizes housing affordability, and significantly contributes to the economic strength of the City.

*These goals are pending and have not been adopted as of the date of this printing.

Water and Wastewater

Fiscal and Operating Policies^{*}

ESTABLISHMENT OF RATES

1. Water and Wastewater rates and fees shall be established by City Council in a transparent manner consistent with all similar City activities. To that end, customers and residents (the rate payers) shall be given notice of all meetings of the City Council when such discussions and rate settings occur. In the establishment of annual Water and Wastewater rates, the City shall adequately disclose future growth plans and their expected impact on future rates.
2. The City shall annually prepare and include in the adopted budget a three-year future estimated rate schedule.
3. All ratepayers shall be charged uniform rates within their rate class. The determination of rates for the enterprise funds shall conform to standard municipal utility practices.
4. Rates for the enterprise funds, including the timing of rate adjustments, shall be designed to recover fixed and variable costs in such a manner as to ensure cost recovery and rate stability.
5. Rates of the enterprise funds shall be established to 1) ensure efficient and effective operation of the utilities, 2) fully recover actual operating and maintenance expenses incurred during the fiscal year, 3) repay annual debt payments for capital expenses of the enterprise fund, and 4) ensure surplus revenues are reserved to facilitate rate stability for ratepayers

APPLICATION OF THE MANAGEMENT FEE

1. The Water and Wastewater utilities shall reimburse services received from other City departments, including but not limited to, personnel, administrative expenses, equipment and facilities. These services shall be prorated to reflect actual costs and designated as the “management fee”. The Water and Wastewater enterprise funds shall pay the City for, or reimburse the City for materials and services purchased during the fiscal year when consumed.
2. The procedures used to allocate each fund’s share of the management fee shall be reviewed by the City’s auditor not less frequently than every five years. The results of such a review shall be included as part of the documentation for subsequent rate proceedings. Unless otherwise justified by the auditor’s review, the total amount included in the Water and Wastewater enterprise funds for payment to the City, or other entities, for management fee

^{*} Because the Fiscal and Operating Policies were adopted by Council, they cannot be amended without Council action. These policies will be amended at a future date. With the City’s transition out of the water treatment and distribution business in January 2014, policies relating to the Water Fund no longer apply.

expenses may each be increased at a rate no greater than the growth rate of the City's total budget.

RECOVERY OF CAPITAL INVESTMENT

1. Utility physical plant investments in excess of normal and customary repair and replacement will be capitalized and amortized for rate setting over their useful lives, either through depreciation/amortization or sinking fund amortization of borrowings. Normal and customary repair and replacement will be expensed when incurred during the fiscal year. Depreciation and amortization shall conform to standard municipal utility practices.

UNDESIGNATED FUNDS

1. Surplus revenues, also known as Undesignated Funds, will be used in lieu of customer revenues, if possible, when those surplus funds reach a level equal to 100% of the prior year's fund expenses, unless such funds are to be held for pay-as-you-go capital expenses.
2. Surplus revenues shall be invested through the City and the interest earned shall be credited to the respective Water and Wastewater funds. Surplus revenues shall not be transferred from their respective Water and Wastewater accounts to be used for non-utility purposes.

Council Adopted Financial Policies

To establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City, in April 2000, the City Council initially enacted a comprehensive set of Financial Policies, as detailed below. The goal of these policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Fairfax. Revisions to the financial policies were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

Budgeting Policies:

1. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
2. The City shall adhere to the following guidelines in preparing, implementing and executing the annual budget:
 - a. Mayor and City Council shall develop general budget guidelines and provide them to the City Manager by November 15.
 - b. The Capital Improvement Program shall be considered by the City Council prior to its consideration of the annual budget.
 - c. Where appropriate, revenues related to expenditures shall be reflected in the budget documents.
 - d. The Mayor and City Council shall meet with selected boards and commissions in work sessions as part of the budget deliberations to review budget items concerning areas of interest to the boards and commissions.
 - e. The Mayor and City Council shall conduct a quarterly review of the implementation of the budget.
3. Budgeted current revenues must be greater than budgeted current expenditures.
 - a. Significant one-time revenues shall be used only for one-time expenditures.
 - b. Revenues must be increased or expenditures decreased, in the same fiscal year, if deficits appear.

4. The target for the General Fund transfer to the Capital Fund shall be at least 5 percent of General Fund expenditures to help ensure adequate reinvestment in capital plant and equipment. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.
5. The City shall set utility rates for the Water and Wastewater funds that will ensure industry-standard operation of the enterprise functions.

Reserve Policies:

1. The target for the General Fund balance shall be, at minimum, approximately 10 percent of General Fund expenditures.

Debt Policies:

1. Debt Service Targets
 - a. Annual debt service expenditures shall be less than 9 percent of annual expenditures.
 - b. Outstanding Debt shall be less than 3 percent of assessed valuation.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Revenue/Cash Management Policies:

1. The City shall develop an aggressive economic development effort in order to lessen the impact of any future real estate rate increases.
2. The City shall maintain a diversified revenue base in order to shelter City finances from short-term fluctuations in any single revenue stream.
3. Annual City revenues shall be projected by an objective and thorough analytical process.
4. The City shall deposit all funds within 24 hours of receipt.
5. Investment of City funds shall emphasize the preservation of principal with safety, with liquidity and yield being the primary factors considered.

Accounting/Auditing and Financial Reporting Policies:

1. The City shall take necessary action to ensure receipt of the Government Finance Officers Association annual accreditation for the budget and for the comprehensive annual financial report (audit).

2. An independent audit shall be performed annually and a management letter shall be received by City Council. City administration shall prepare a response to the management letter on a timely basis to resolve any issues contained in the letter.

Council Adopted Budget Guidelines

FY 15 Budget Guidelines were approved by the City Council in November of 2013.

Revenue:

- Projected revenues must equal or exceed proposed expenditures. Significant one-time revenues shall be used only for one-time expenditures.
- The City will pursue federal, state and private grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Sufficient user charges and fees shall be budgeted to support the full cost (operating, direct, indirect and capital) of operations. Market rates and charges imposed by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

Operating:

- Continually review City government programs and operations to achieve the most efficient and effective delivery of community services possible.
- The annual budget process shall weigh all competing requests for City resources within expected fiscal constraints. New initiatives shall be financed by reallocating existing City resources to programs and services with the highest priorities or through new revenue sources.
- Establish and initiate funding for a school tuition reserve to absorb unforeseen deficits in future school tuition budgets.

Employee Staffing/Compensation/Administration:

- Consider a fair and affordable market adjustment and performance based increase for employees to retain parity with other local governments.
- The City's budget shall fully fund the Annual Required Contribution (ARC) to the City's Supplemental Retirement Plan, as determined by the City's actuaries.

Capital Improvement Program (CIP):

- Maintain the General Fund CIP transfer to provide the minimum funding required for repairs and maintenance to adequately protect the City's investment in infrastructure. The sources of funding will largely be determined based on the useful life of the project.

Fund Balance:

- Maintain a General Fund balance equal to approximately 10 percent of the general fund expenditures in conformance with the City Council financial policy.
- Any General Fund surplus generated in FY 2014 shall be used to accelerate repayment to the General Fund to conform to City Council’s financial policy of maintaining a fund balance of approximately 10 percent of General Fund expenditures.
- Budget repayment to the General Fund of up to \$500,000 in FY 2015 to conform to City Council’s financial policy of maintaining a fund balance of approximately 10 percent of General Fund expenditures.

Financial:

- Follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Adhere to the Council’s adopted financial policies.

Community Profile

City Government

Date of Incorporation	1799
Date of City Charter	1961
Form of Government	Council—Manager
City Employees	397.10

Physiographic

Land Area - Square Miles	6.34
Acres of Public Parks & Open Space	188
Paved – Lane Miles	169
Sidewalks	87

Utilities

Telephone	Verizon
Electric	Dominion Virginia Power
Gas	Washington Gas
Water	Fairfax Water
Wastewater	City of Fairfax
Cable	COX Cable / Verizon

Economic Indicators

Largest Private Employers (June 2011)

Fairfax Nursing Center
Inova Fairfax Hospital
Zeta Associates
Fairfax Volkswagen, Honda
Ted Britt Ford Sales
Lockheed Martin, Integrated Microcomputer Systems
The Home Depot

Largest Public Employers (June 2011)

City of Fairfax
Dominion Virginia Power
U.S. General Services Administration
U.S. Department of Homeland Security
United States Postal Service

Taxes

Real Estate Tax Rate

FY 2015: \$1.04 per \$100 assessed value
FY 2014: \$1.06 per \$100 assessed value

Personal Property Tax Rate

FY 2015: \$4.13 per \$100 assessed value
No change from FY 2014

City Finances – Bond Ratings

Moody's Investors Service, Inc	Aaa
Standard & Poor's	AAA

Population

2010 U.S. Census	22,671
2000 U.S. Census	21,498
1990 U.S. Census	19,622

Households

2010 U.S. Census	8,347
2000 U.S. Census	8,035
1990 U.S. Census	7,362

Average Household Size

2010 U.S. Census	2.64 persons
2000 U.S. Census	2.61 persons

Age (2010 Census)

(1-19)	22.4%
(20-34)	22.5%
(35-64)	41.5%
(65 +)	13.7%

Race and Ethnicity (2010 Census)

White	61.4%
Hispanic	15.8%
Asian	15.1%
Black	4.6%
Other/Mixed	3.2%

Note: White, Asian and Black categories include non-Hispanics only.

Source: U.S. Census Bureau

Unemployment

	June 2012	Mar. 2014
City of Fairfax	5.7%	3.8%
Virginia	6.0%	5.0%
United States	8.4%	6.7%

Hotel Industry

	Dec. 2010	Feb. 2014
Number of Hotel Rooms	561	1,138
Occupancy Rate	70%	72%
Average Daily Rate	\$92	\$110

Vacancy Rates

	FY 2012	FY 2014
Office Space	10.4 %	13.6 %
Retail Space	2.8 %	3.7 %
Industrial	<1.0 %	6.7 %

City of Fairfax Employment by Industry

The largest major industry sector was Retail Trade with 19.2% of the employment followed by Professional, Scientific and Technical Services with 18.8%, Health Care and Social Assistance with 14.7% and Accommodation and Food Services with 11.5 %. The following is a listing of major industries and the number employed in those sectors for 2013 in the City of Fairfax.

Industry Group	Employees
Retail Trade	3,699
Professional, Scientific & Technical Services	3,621
Health Care and Social Assistance	2,833
Accommodation and Food Services	2,212
Administrative and Waste Services	1,521
Government	1,207
Other Services (Except Public Administration)	924
Finance and Insurance	873
Construction	581
Arts, Entertainment and Recreation	395
Education Services	364
Information	359
Real Estate, Rental and Leasing	181
Management of Companies and Enterprises	153
Transportation and Warehousing	111
Manufacturing	93
Wholesale Trade	71

*Source: Virginia Employment Commission,
Quarterly Census of Employment and Wages, Second Quarter 2013*

Economic Assumptions and Budgetary Influences

The underlying economic assumptions in this budget are:

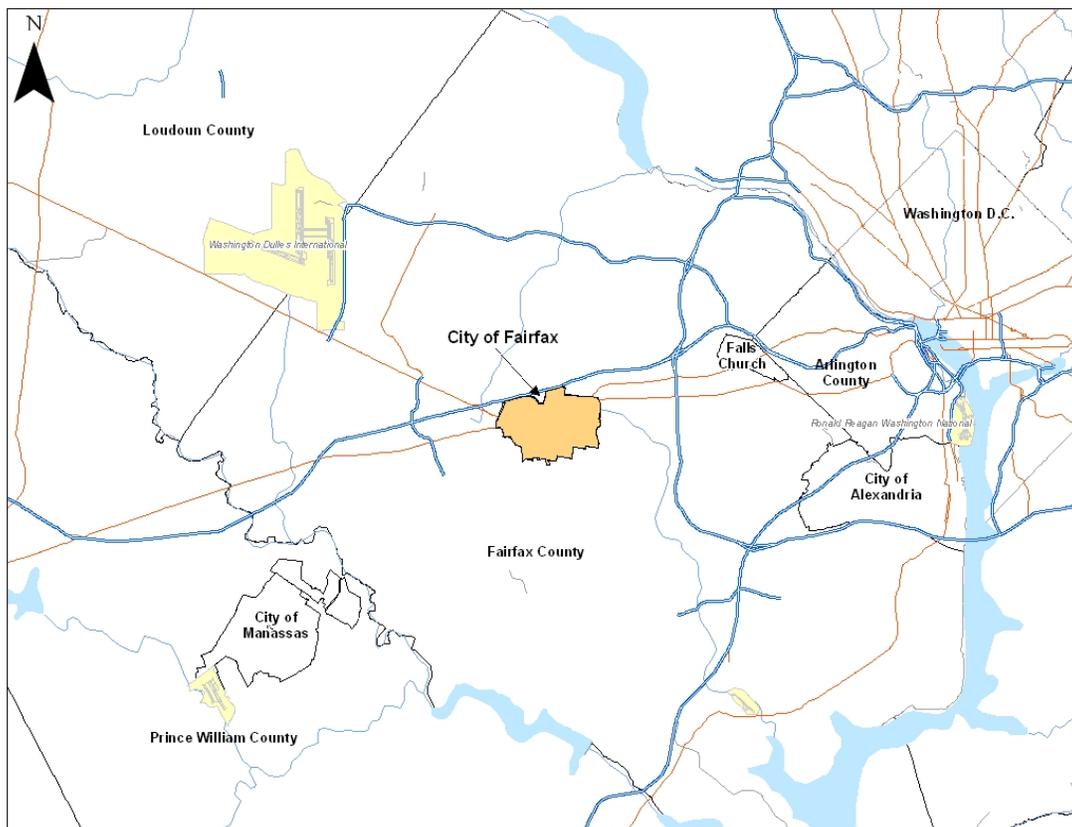
- Increase in residential assessments of 4.5 percent; commercial assessments decreasing 0.1 percent (excludes new construction)
- A stabilizing regional economy as reflected in higher business licenses (BPOL) projected revenue
- State funding projected to increase 3.2 percent
- Non-education Fairfax County contracts to increase 3.1 percent
- School tuition contract with Fairfax County Public Schools to increase 0.6 percent
- Addition of 4.5 full-time equivalents (FTEs) to total employee count; 2.5 FTEs in the General Fund, 1.3 FTEs in the Wastewater Fund, and 0.7 FTE in the Stormwater Fund

Several organization-wide factors have influenced the budgetary decisions in this budget, including:

- The desire to maintain a comparatively low overall tax burden on City taxpayers while meeting the budgetary demands of rising costs
- Continue the high level of services and amenities offered to citizens, including parks, roads, trash and leaf collection services, City Hall services, social welfare programs, etc.
- Continue to address infrastructure needs and concerns that have arisen as a result of past budgetary deferrals due to economic pressures (i.e. roads, storm drainage infrastructure, and facility maintenance)
- Consideration of the short and long-term impact of changing demographics in the City, especially the fluctuating number of school-age children living in the City, influencing the cost of schools as well as the demand for recreation and social programs

Economic Condition and Outlook

An independent jurisdiction of 6.34 square miles, 15 miles west of Washington, D.C., the City of Fairfax lies in the heart of the Northern Virginia area. Bounded by interstate 66 on the north and less than five miles west of the Capital Beltway, the City of Fairfax is at the crossroads of Northern Virginia's major north/south and east/west highways. Fairfax's neighbors include the Vienna/Fairfax GMU station of the regional Metrorail system, and, at the southern boundary of the City, George Mason University (GMU). The City is within 30 minutes of both Dulles International Airport and Reagan Washington National Airport.



The City provides the high level of services that Northern Virginians expect. With a population of approximately 23,000, the City offers high quality government services, low taxes and a strong feeling of community pride. The residential tax burden is among the lowest in Northern Virginia. Businesses also enjoy the City's low tax rates with business license rates that compare favorably with those of other Northern Virginia jurisdictions. Forbes called the City of Fairfax "a great place for entrepreneurs" and stated the City's sole-proprietors-per-capita ranks in the top 1% nationwide. The Atlantic identified the City as one of the nation's top jurisdictions for its high concentration of "creative class" workers.

The City is one of the few places in Northern Virginia where a small-town sensibility still exists. In an effort to nurture this environment, plans are underway to make the pedestrian environment even more hospitable with wider sidewalks, landscaping, boulevard-style developments, bike trails and other improvements. Add the proximity of George Mason University, many historical buildings and an active artistic community, and the sum is a locale with a unique sense of community. In 2009, the City of Fairfax was ranked third by Forbes magazine in their article titled "America's Top 25 Towns to Live Well." The City is proud of this accolade based on the quality of services provided to the citizens, and the significant investments made to its schools, parks, public buildings, and land purchases as part of open space preservation.

Over 230,000 square feet in existing retail centers are currently undergoing renovations or have planned for future improvements or redevelopment. An additional 133,365 square feet of office space is undergoing significant exterior and interior improvements. Multiple high-end residential projects are planned, under construction, or already on the market.

The City remains dedicated to the redevelopment of the Route 50/29 Corridor. The Route 50/29 Corridor is the City's economic engine, providing nearly 40% of all tax revenues generated from the community. Known as Fairfax Boulevard, the City, in partnership with the Economic Development Authority and the Planning Commission, is aggressively pursuing multiple redevelopment opportunities. The City also remains committed to the Fairfax Boulevard Master Plan, which identifies three main commercial centers prime for redevelopment. These locations are Fairfax Circle, Kamp Washington and Lee highway (Route 29) to include Jermantown Road, at the western portion of the corridor. The potential impact of multifamily and mixed-use developments is currently being considered at multiple locations.

Downtown Fairfax continues to use civic engagement, arts resources and leveraged partnerships, such as George Mason University, to advance the commercial viability and vitality of Old Town. Planning for other underutilized properties in the downtown continues to evolve; understanding

that, enriched by the presence of students, artists, arts and historical organizations, the downtown attracts a greater volume of visitors and residents and, as the economy strengthens, will continue to add new commercial and business owners into the community.

Local Economy

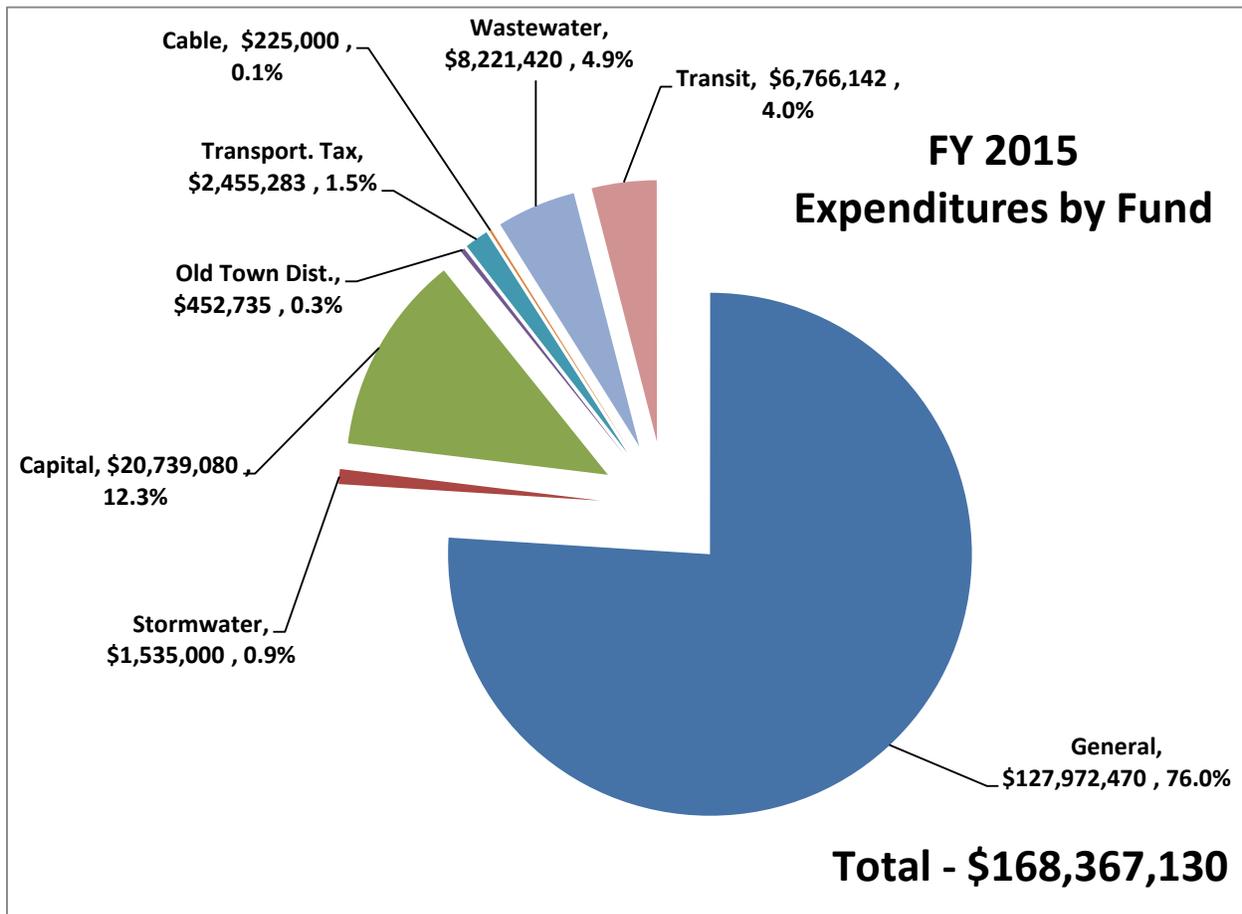
The City provides its citizens with high quality services at a reasonable cost. The overall residential and commercial tax burden is among the lowest in Northern Virginia.

The City's economy consists of two primary markets: the residentially based market and the non-local market or export base (spending dollars in the City which are earned elsewhere). The residentially based market is driven by the spending of City residents and adjacent neighborhoods and therefore is a function of the local businesses to capture this local spending. The non-local market includes the hospitality sector, federal contractors and other professional services, and retail activities catering to outside markets. Also of note: George Mason University's contiguous location affords the City economic opportunities where non-local events may spill over to the benefit of the City's economy as well.

The City's economy is well prepared to serve City residents as well as residents of the surrounding trade area. There are over 4 million square feet of office space in the City, with a vacancy rate of 13.6 percent, and 3.2 million square feet of retail/service space, with a vacancy rate of 3.7 percent. The City enjoys a lower commercial vacancy rate than the surrounding county and the greater Washington, D.C. region. Because of its constrained geographic size and residential character, the City's commercial market remains a niche market reflecting buildings with smaller footprints and heights and lower rental costs. These differences are promoted as a competitive advantage when recruiting for businesses to fill commercial space.

Overview – All Funds

Expenditures for all funds total \$168,367,130. Less fund transfers to the Capital Budget (\$7,188,370), net expenditures total **\$161,178,760**. This is a decrease of 8.0 percent over the prior year, due to the City’s transition out of the water treatment and distribution business. Further details follow in the accompanying sections of the budget book.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

Cash Management / Fund Balance

Financial policies recommended by the City’s financial advisors, the City’s auditors, and as adopted by the City Council, require an unassigned fund balance equal to a minimum of approximately 10 percent of General Fund expenditures. More than being key to maintaining the City’s bond rating, an adequate fund balance allows the City to cope with revenue shortfalls, to pay for unbudgeted expenditures or unanticipated needs, to pay for other one-time large expenditures, and provide for adequate cash flows to absorb fluctuating expenditures and revenues during the fiscal year. For FY 2013, the City Council budgeted for a fund balance below the City policy of 10% to offset the cost of a judgment against the City regarding a large tax bill adjustment. The fund was reduced by \$1,000,000 in FY 2013 with reimbursement scheduled for FY 2014 and FY 2015. The actual ending fund balance for FY 2013 was 13.7% of expenditures as the result of a real estate tax increase for CY 2014. The Adopted FY 2015 Budget results in a 10.0% fund balance after the final \$500,000 reimbursement is made.

The following chart provides a history of the City’s General Fund Balance:

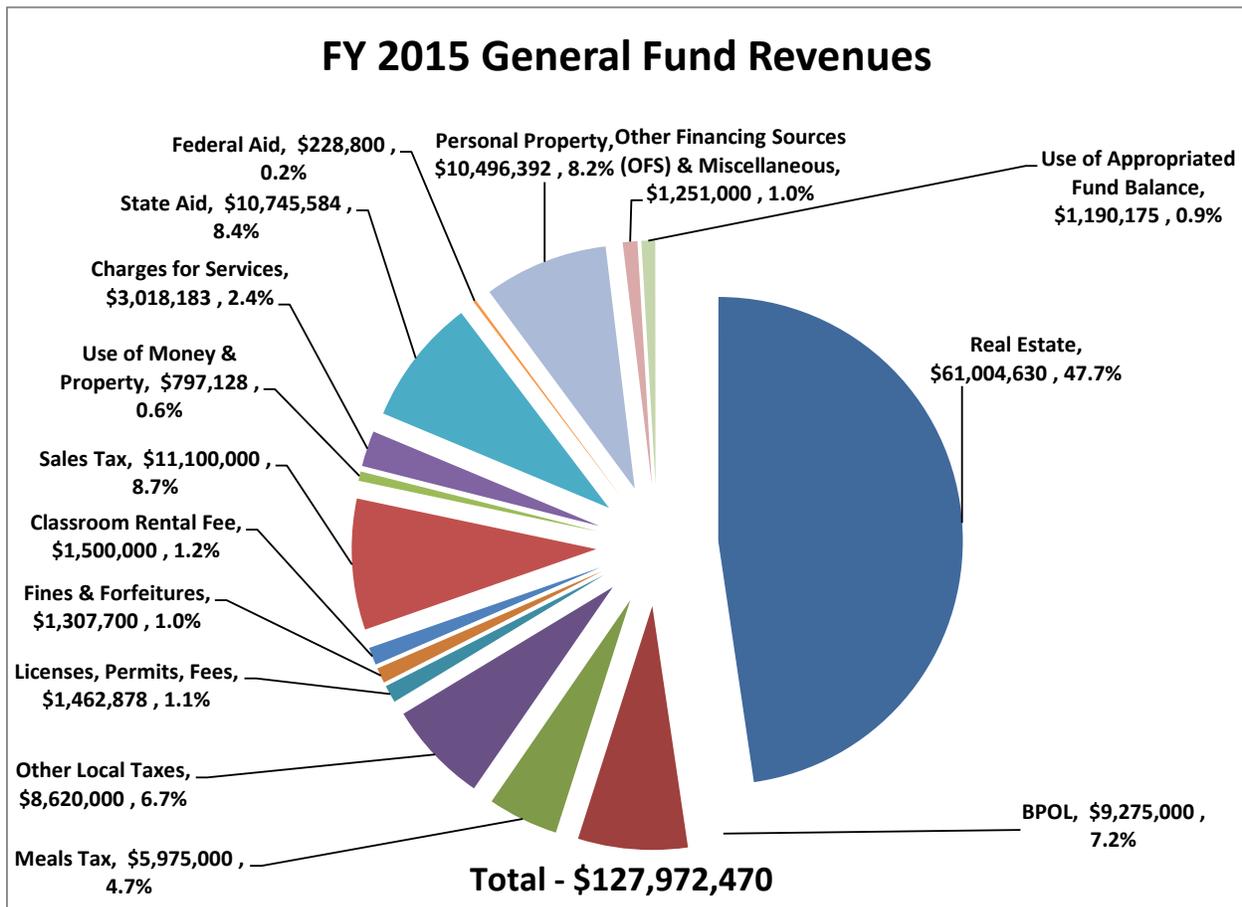
General Fund - Fund Balance		
Fiscal Year	Amount	% of Expenditures
2015*	\$12,811,826	10.0%
2014*	14,258,000	11.3%
2013	16,288,209	13.7%
2012	13,205,665	11.4%
2011	15,171,679	13.8%
2010	15,569,907	14.1%
2009	14,420,568	13.1%
2008	15,834,008	14.8%
2007	14,612,497	14.6%
2006	14,278,483	14.6%
2005	12,534,246	11.3%
2004	10,975,387	13.4%
2003	10,456,564	13.9%

* Estimate

General Fund Revenues

Overview – General Fund

General fund revenues equate to \$127,972,470 for FY 2015, which represents an increase of 1.9% (\$2,373,072) over FY 2014. The following chart provides a summary overview of revenues by category for FY 2015.



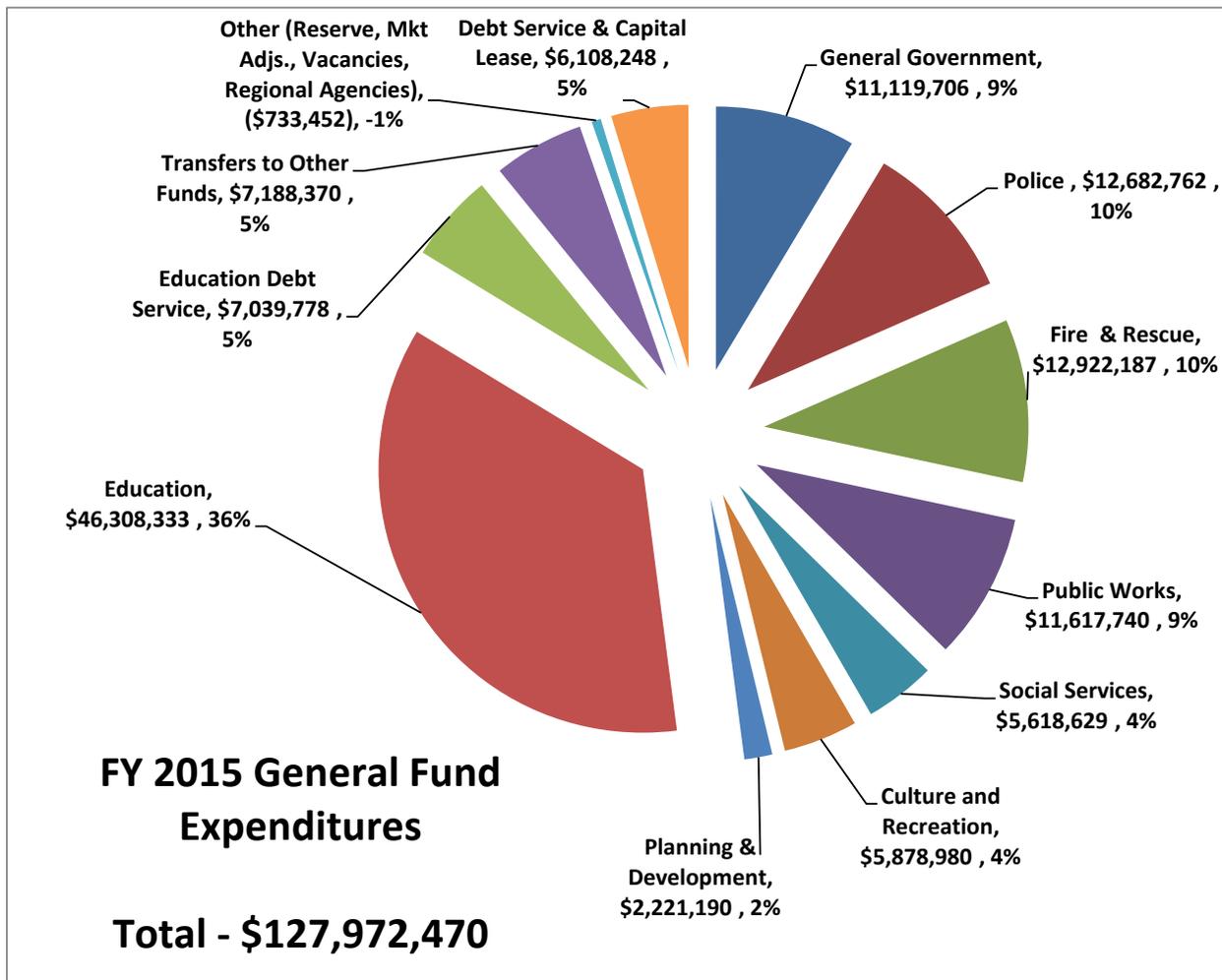
Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

The Use of Appropriated Fund Balance in the amount of \$1,190,175 (use of prior year’s surplus, \$1,946,175, offset by the repayment to the General Fund, \$500,000, and school tuition reserve, \$256,000) is from the FY 2014 estimated Unassigned General Fund balance. The estimated ending Unassigned General Fund Balance in FY 2015 is equal to 10.0 percent (\$12.8 million) of General Fund expenditures.

General Fund Expenditures

Overview- General Fund

The City’s General Fund expenditures are budgeted at \$127,972,470 for FY 2015. The largest spending category remains Education, followed by the Fire Department, Police Department, and Public Works. The “Transfers to Other Funds” category notes the General Fund transfers to the Capital Budget, Old Town Fund, Stormwater Fund, and Transportation Tax Fund.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

General Fund Revenue and Expenditure Changes - FY 2014 to FY 2015

The following chart highlights the major changes in expenses from last year’s budget:

FY 2015 General Fund Expenditure Changes	
Increase / (Decrease) in Expenditures	\$ Change
Reduction in Management Fee	723,551
Increase in Personnel Costs:	
VRS Retirement Plan	208,032
City Retirement Plan Costs	429,477
Merit	285,000
COLA	143,000
FTE Additions	186,000
Compensation and Fringe Adjustments	33,964
All Other Changes	542,477
Contract Services	288,478
School Tuition Contract	251,760
County Contracts - Non Education	143,718
Debt Service	(862,385)
Total Increase / (Decrease) in Expenditures	2,373,072

The following chart highlights the major changes in revenues from last year’s budget:

FY 2015 General Fund Revenue Changes	
Increase / (Decrease) in Revenues	\$ Change
Real Estate Taxes	992,375
Sales Tax	950,000
Business Licenses (BPOL)	555,000
Personal Property Taxes	349,392
State Aid	339,719
All Other Changes	643,578
Permits & Fees	47,369
Fines & Forfeitures	(61,000)
Charges for Services	(192,047)
School Tuition Reserve	(256,000)
Use of Surplus/Undesignated Fund Balance	(995,313)
Total Increase / (Decrease) in Revenues	2,373,072

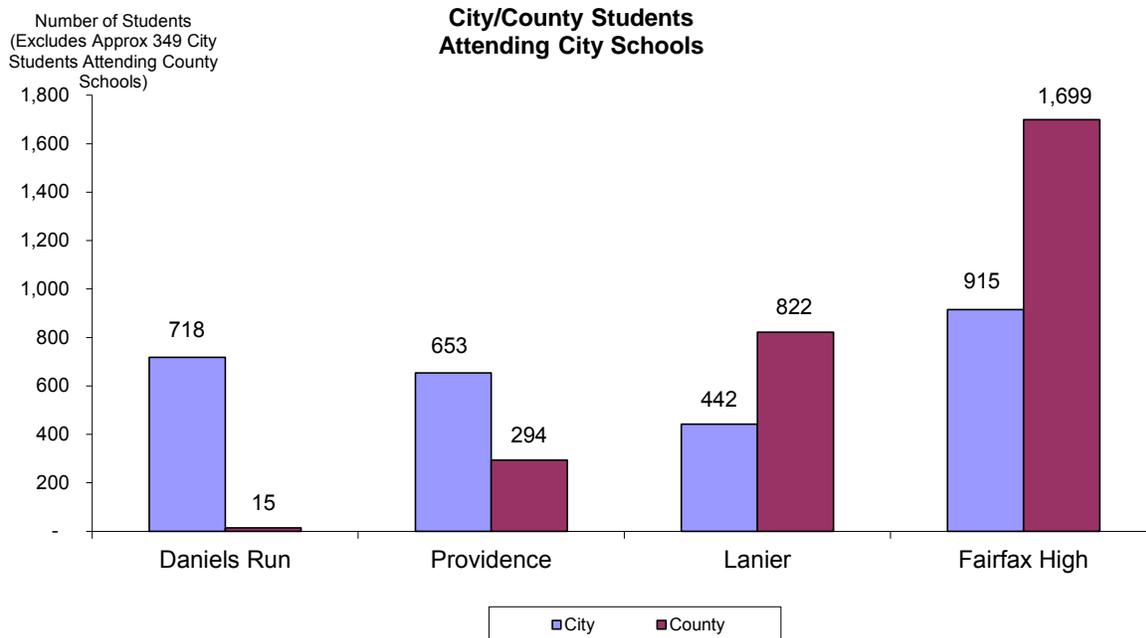
Education

The total budget for the schools is \$53.3 million, an increase of 0.4% (\$0.2 million). Administrative costs account for \$0.8 million, and combined debt/lease payments equate to \$7.0 million. The largest portion of this budget is the school tuition contract with Fairfax County Public Schools, budgeted at \$45.4 million, an increase of 0.6% (\$0.25 million) over FY 2014 budget. The following chart highlights the historical costs associated with the school tuition contract.

Fiscal Year	Final Tuition Bill (excludes Classroom Rental Fee)	ADM
2015*	\$45,427,757*	3,077*
2014*	45,175,997*	3,077*
2013	43,361,720	3,107
2012	40,392,677	3,081
2011	37,927,714	2,976
2010	37,380,696	2,905
2009	37,625,873	2,764
2008	37,806,032	2,771
2007	34,188,018	2,766
2006	32,785,342	2,745
2005	30,679,214	2,784
2004	27,291,210	2,767
2003	26,534,379	2,751

* These figures are reconciled to actual amounts after the close of the respective fiscal year and may be adjusted

City students comprise a majority of the total population at both Daniels Run and Providence Elementary Schools at 98% and 69%, respectively. Lanier Middle School and Fairfax High School statistics note that City students represent 35% of their schools’ populations.

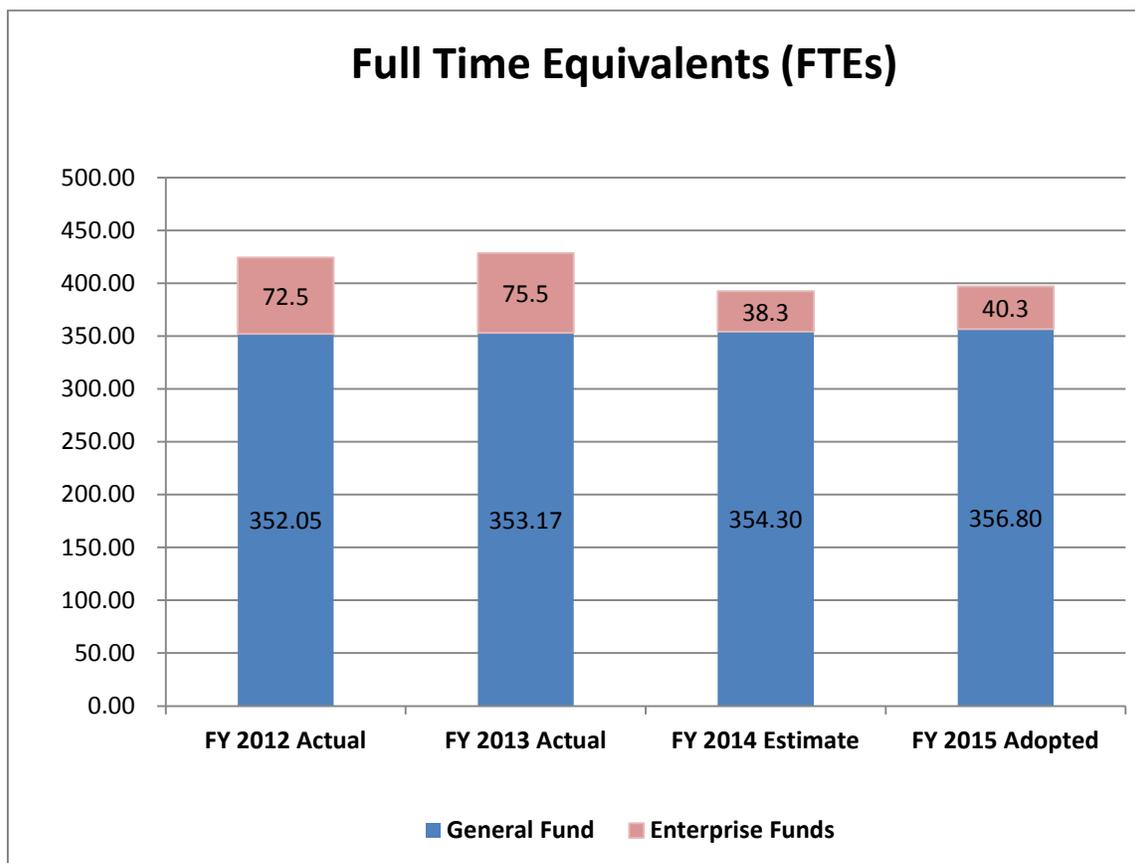


FY 2015 Adopted Budget – City of Fairfax, Virginia

Employees, Salaries and Fringe Benefits

The FY2015 budget provides for a 3.5% merit (step) increase for eligible employees, and a 0.5% market adjustment (COLA). Employee benefits remain unchanged; however, FY2015 retirement costs in the General Fund are projected to increase by 10.5% (\$0.6 million) due to the increase in the number of City employees and significant volatilities experienced by the investment markets in the past several years.

The FY2015 budget includes an increase of 4.5 (2.5 General Fund, 1.3 Wastewater Fund, 0.7 Stormwater Fund) full-time equivalents (FTEs) to assist with increased workloads. These additional FTEs also reduce temporary help costs and/or generate additional revenues. The overall City-wide decrease in FTEs is a result of the City's transition out of the water treatment and distribution business in 2014.



Contract Services

Expenses for county and regional service contracts make up 41.8 percent of the City’s General Fund expenditures. The City contracts with Fairfax County for many services, the largest of which is the City’s School Tuition Contract.

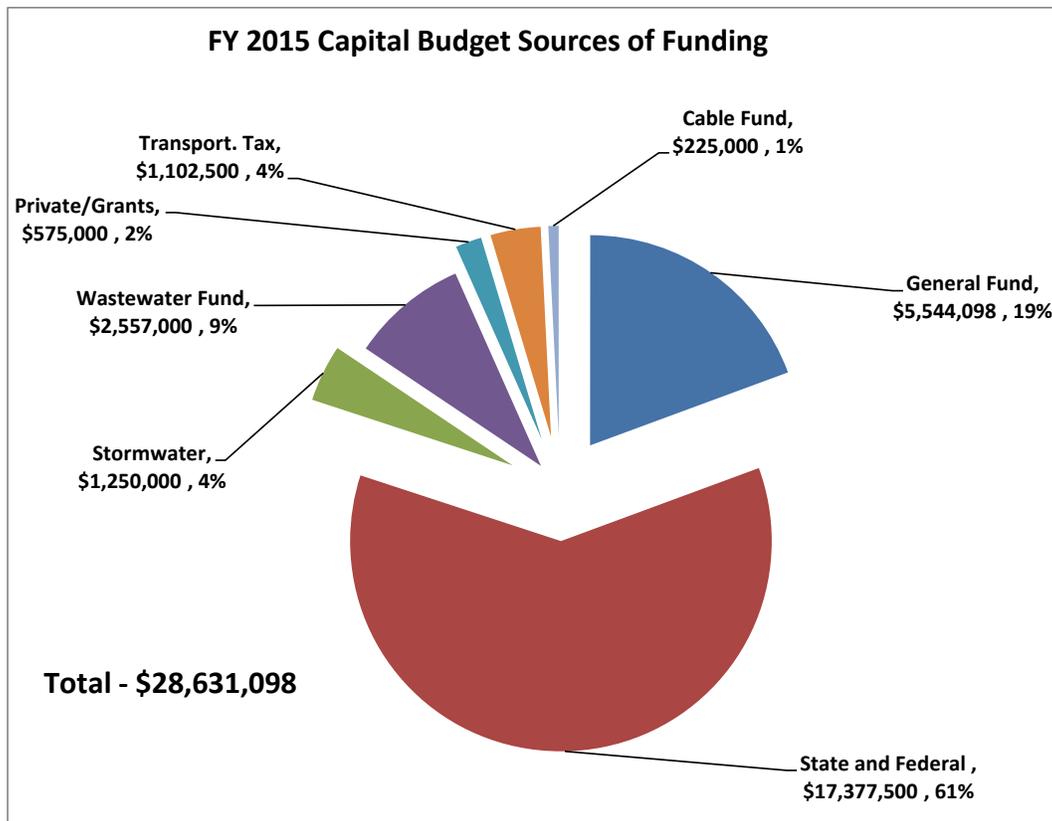
City-County and Regional Service Contracts		
	FY 2014 Budget	FY 2015 Adopted
City-County Contracts:		
School Tuition Contract	\$45,175,997	\$45,427,757
Library Services	792,033	797,334
Joint Court Service	279,763	269,918
Juvenile and Domestic Court	451,204	447,860
Commonwealth Attorney	78,071	77,114
Jail and Custody Service	1,301,289	1,361,136
Fire & Rescue – Suppression	132,713	132,713
Refuse Disposal	450,000	450,000
Extension - County Agent	43,700	47,795
Social Services	1,624,251	1,720,656
Health Department	<u>1,123,984</u>	<u>1,166,628</u>
Subtotal City-County Contracts	51,453,005	51,898,911
Regional Agencies:		
Community Services Board	1,336,100	1,453,677
Council of Governments	22,890	16,586
Health Systems Agency	2,350	2,350
Area Agency on Aging	44,477	46,701
Legal Services of NoVa	21,945	23,042
NoVa Community College	1,878	1,894
NoVa Regional Commission	16,602	17,334
NoVa Regional Park Authority	42,618	44,431
Volunteer Center	<u>6,000</u>	<u>7,046</u>
Subtotal Regional Agencies	1,494,860	1,613,061
Total Contract Services	\$52,947,865	\$53,511,972

Capital Fund

The adopted Capital Improvement Program for FY 2015 totals **\$28,631,098**. The significant decrease in the Environment category is due to the City’s transition out of the water treatment and distribution business in 2014. The chart below summarizes the City’s proposed capital improvement plan and compares to the adopted FY 2014 program.

Category	FY 2014 Adopted	FY 2015 Adopted	Change	
			\$	%
Schools	\$395,000	\$481,500	\$86,500	21.90%
General Government	1,810,611	2,326,986	516,375	28.52%
Recreation / Community Appearance	266,951	485,295	218,344	81.79%
Environment	15,643,000	4,092,000	(11,551,000)	-73.84%
Transportation	21,281,000	21,245,317	(35,683)	-0.17%
General Fund Subtotal	39,396,562	28,631,098	(10,765,464)	-27.33%

In addition to the General Fund, funding for the Capital Fund comes from the Wastewater Fund, Federal and State funds (including NVTA 70% funds available under HB 2331), the Cable Fund, privately donated funds, the Stormwater Fund, and the Transportation Tax Fund (includes NVTA 30% funds available under HB2331). The following chart illustrates the sources of funding for the Capital Budget in FY 2015; additional information can be found in Section G of the budget book.



Note: Sums may differ immaterially due to rounding

Wastewater Fund

	FY 2013 Actual	FY 2014 Adopted	FY 2014 Estimate	FY 2015 Adopted
Revenues	\$6,639,339	\$7,220,787	\$7,553,282	\$9,726,232
Expenditures	\$4,905,913	\$6,360,069	\$6,635,025	\$8,221,420
Rate Increase	12%	10%	10%	10%

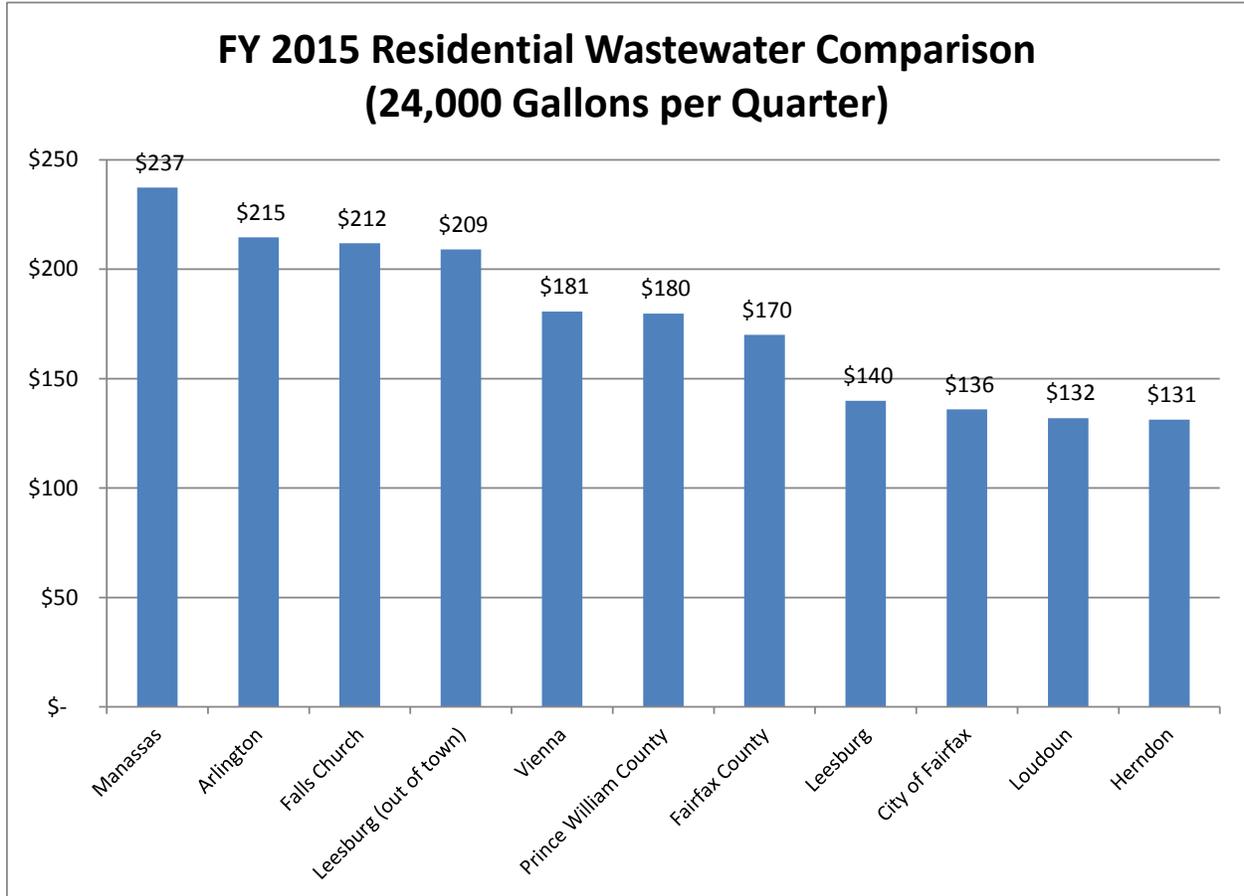
For FY 2015, a rate increase of 10 percent is proposed for the Wastewater Fund in order to keep pace with future operating, capital, and debt service costs as well as building the Wastewater Fund balance to industry recommended levels. In FY 2010, the City was officially notified of planned cost increases related to the City’s cost sharing agreement with Fairfax County for the treatment of the City’s wastewater at the County’s Noman M. Cole Water Pollution Control Plant. This plant is subject to continuing stringent environmental standards to protect the Chesapeake Bay and therefore, numerous process upgrades to reduce nitrogen and phosphorus are mandated. Additionally, there are general capital upgrade costs, unrelated to treatment techniques that must be addressed at this facility. The City’s portion of these upgrades is projected to be approximately \$40.6 million by 2023. The City has successfully financed the first two phases of these costs and has established a payment schedule acceptable to both jurisdictions. Future rate increases to enable repayment of the debt for the Wastewater treatment plant upgrades and modifications will be significant. Establishment of a future rate increase schedule was prepared to match the financial forecast and ensure rate stabilization.

Apart from the financial requirements of the Wastewater treatment facility, in FY 2009 the City undertook an analysis of the Wastewater collection system. Numerous infrastructure recommendations were made by the City’s consulting engineers and financial advisors which resulted in the preparation of a multiyear Capital Improvement Plan. FY 2015 will require \$990,000 for continued wastewater conveyance maintenance to include pipe relining, manhole rehabilitation and an asset management program.

The three-year forecast for Wastewater fee increases is 10 to 12 percent per year. These increases are primarily driven by needed infrastructure improvements, particularly at the Noman M. Cole Water Pollution Control Plant.

FY 2015 Adopted Budget – City of Fairfax, Virginia

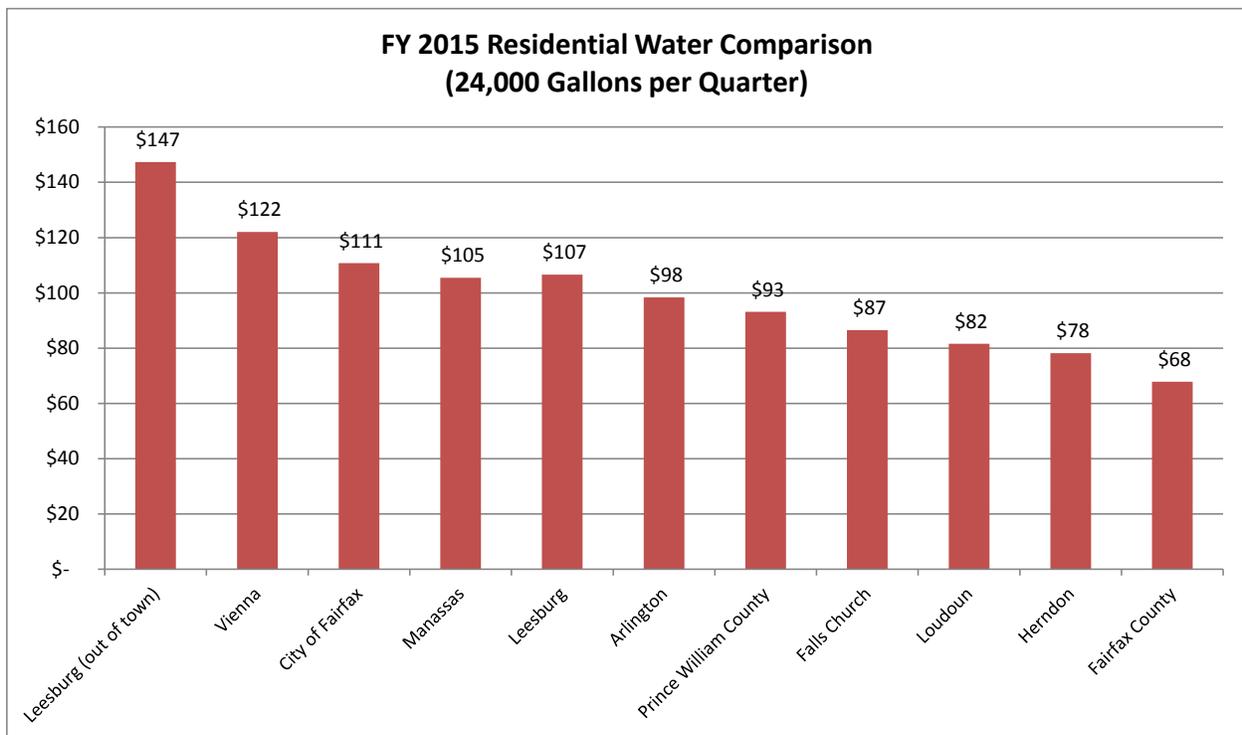
The following chart is a comparison of the average quarterly residential cost for wastewater treatment by local jurisdiction.



Water Fund

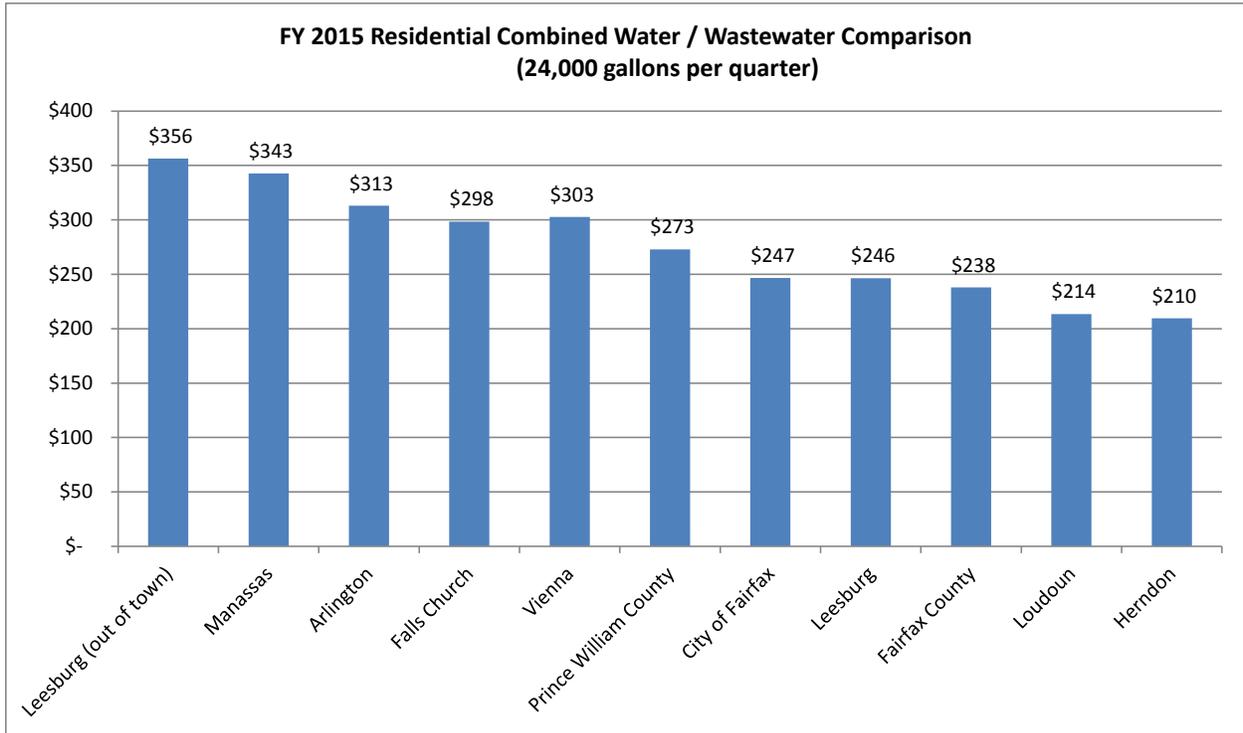
City of Fairfax water customers became retail water customers of Fairfax Water in January 2014 when the City bought into Fairfax Water’s system and sold its water utility assets to Fairfax Water and Loudoun Water. The City’s Water Utility effectively ceased operations at that time and is not included in the FY 2015 budget.

For illustrative purposes, included in this section are charts comparing the average quarterly residential cost for water by local jurisdiction, based on the most current information available from each locality.



FY 2015 Adopted Budget – City of Fairfax, Virginia

The following chart highlights combined charges for both water and wastewater bills. All jurisdictions in the region have a basic charge for their respective water and wastewater rates with the exception of Arlington County. The chart below combines the previous separate water and wastewater charts.

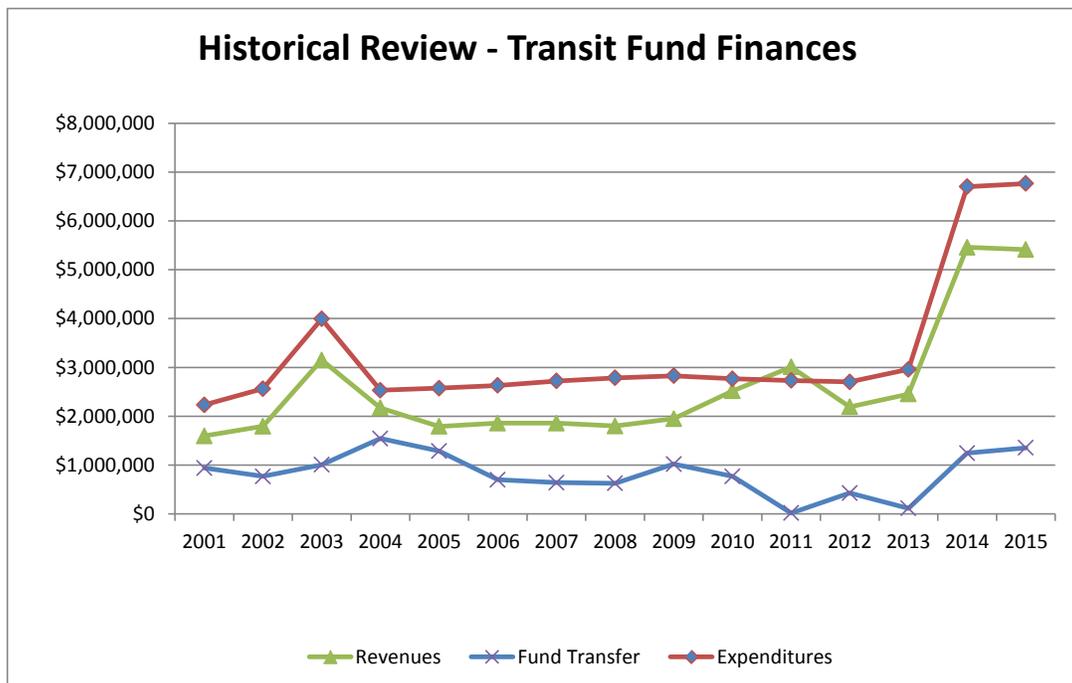


Transit Fund

	FY 2013 Actual	FY 2014 Adopted	FY 2014 Estimate	FY 2015 Adopted
Revenues	\$2,455,437	\$2,285,700	\$2,285,700	\$2,240,007
DRPT	\$0	\$1,800,000	\$3,173,353	\$3,173,353
Expenditures	\$2,958,853	\$4,776,460	\$6,702,609	\$6,766,143
Transfer from Trans. Tax Fund	\$115,181	\$690,826	\$1,243,443	\$1,352,783

The City/University/Energysaver (CUE) bus system provides an alternative transportation mode for City and area residents and George Mason University (GMU) students and faculty throughout the City and to and from GMU and Metro. The City has operated the CUE system since 1985 and provides 12 buses on a fixed route system traveling 441,430 vehicle miles during 30,215 hours of operation each year.

The adopted basic fare (cash or Smartrip) is \$1.75, which matches WMATA’s rate. GMU currently contributes \$720,000 annually to cover the cost of student and faculty ridership. The chart below summarizes CUE’s past financial results. As directed by the Department of Rail and Public Transportation (DRPT) in FY 2014, Transit Fund revenues and expenditures reflect the pass through of funds from DRPT to the Washington Metropolitan Area Transit Authority (WMATA) on the City’s behalf. CUE did not require a subsidy in FY 2011 because an increase in Northern Virginia Transportation Commission (NVTC) support fully funded the Transit Fund’s deficit.



Acknowledgements

The budget is the product of an intensive effort by staff in all City departments. Appreciation is expressed to David Hodgkins, Assistant City Manager / Director of Finance, Jennie Tripoli, Assistant Director of Finance, who have principal responsibility for the preparation of this document. Others who contributed significantly to the preparation and printing include Romelyn Guzman, Melanie Burrell, and Joanna Ormesher. Additional thanks go to each of the Department Directors, the City School Superintendent and staff, the Constitutional Officers and every employee who participated in finalizing materials for City Council's deliberation.

Budget Information Request

Copies of the FY 2015 Adopted Budget and FY 2015-2019 Capital Improvement Program (CIP) are available as follows:

Office of Finance
City Hall
10455 Armstrong Street, Room 312
Fairfax, VA 22310
Phone: 703-385-7870
E-mail: romelyn.guzman@fairfaxva.gov

City website: <http://www.fairfaxva.gov/budget/budget.asp>

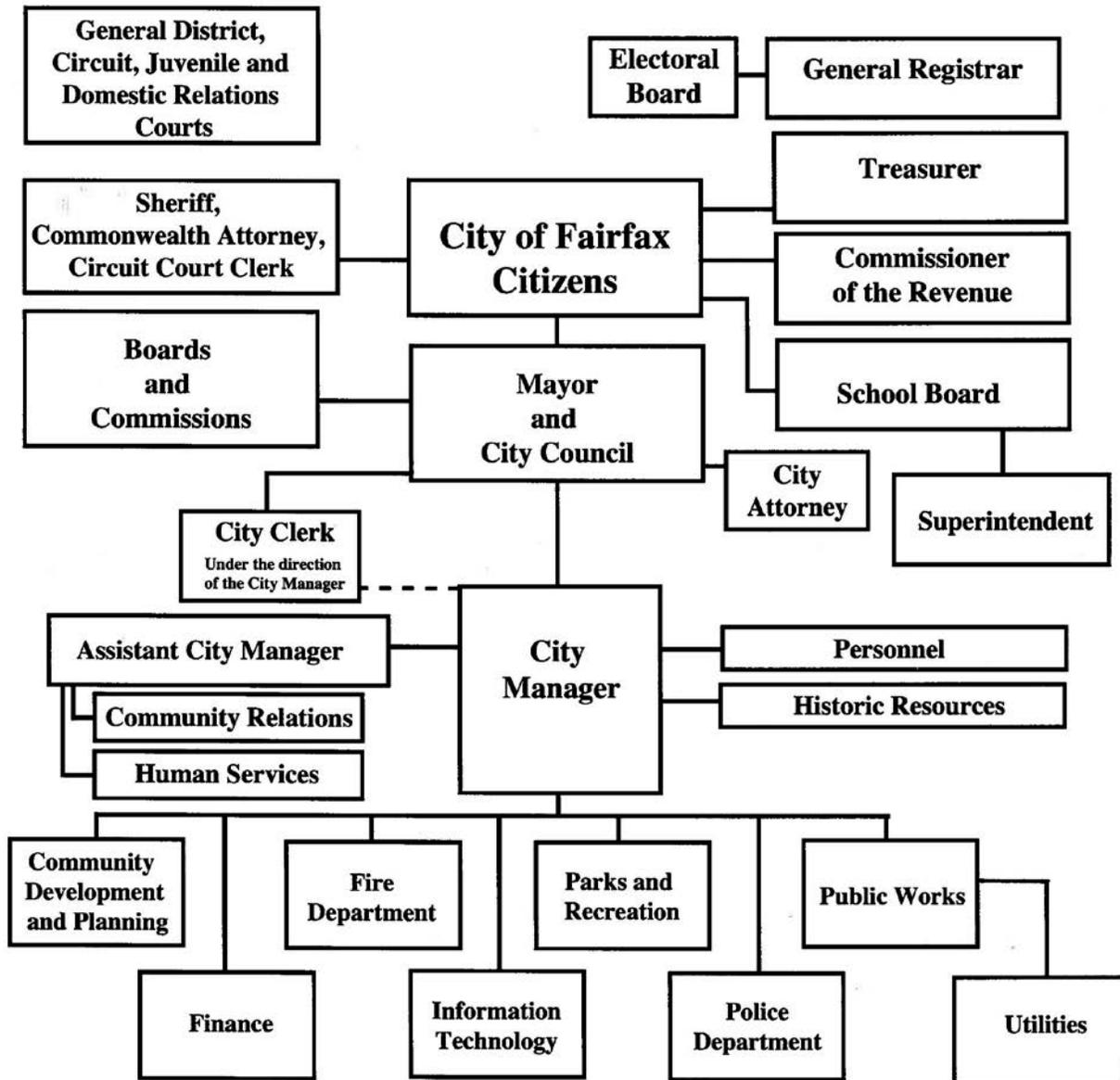
2012 – 2014 Elected Officials	2014 – 2016 Elected Officials
Mayor R. Scott Silverthorne	Mayor R. Scott Silverthorne scott.silverthorne@fairfaxva.gov
City Council	City Council
Michael J. DeMarco	Michael J. DeMarco michael.demarco@fairfaxva.gov
Daniel F. Drummond	Jeffrey C. Greenfield jeff.greenfield@fairfaxva.gov
Jeffrey C. Greenfield	Nancy F. Loftus nancy.loftus@fairfaxva.gov
David L. Meyer	David L. Meyer david.meyer@fairfaxva.gov
Eleanor D. Schmidt	Janice M. Miller janice.miller@fairfaxva.gov
Steven C. Stombres	Eleanor D. Schmidt eleanor.schmidt@fairfaxva.gov

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10455 Armstrong Street
Fairfax, VA 22030
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BUDGET SUMMARY

City of Fairfax, Virginia Organizational Chart



FY 2015 Adopted Budget – City of Fairfax, Virginia

Summary of Permanent Employee Positions				
Department	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
City Clerk	1.50	1.50	1.50	1.50
Electoral Board	2.50	2.50	2.50	2.50
City Manager	2.63	2.50	3.00	3.00
Personnel	4.00	4.00	4.00	4.00
Community Relations	1.00	1.00	1.00	1.00
Marketing	0.50	0.50	0.50	0.50
Cable TV	1.50	1.50	1.50	1.75
Information Technology	9.00	9.00	9.00	9.00
Printing & Office Supplies	1.00	1.00	1.00	1.00
Fleet Maintenance	13.00	13.00	13.00	12.00
Finance & Accounting	7.50	7.50	7.50	7.50
Real Estate Assessment	4.00	4.00	4.00	5.00
Treasurer	7.75	7.75	7.75	7.75
Commissioner of Revenue	9.00	9.00	9.00	9.00
Police Department	90.00	90.00	89.00	90.25
Fire Department	80.00	80.00	80.00	80.00
Public Works	75.50	78.50	77.20	77.20
Social Services	0.62	0.62	0.62	0.62
Parks & Recreation	19.63	18.88	18.88	19.88
Historic Resources	3.95	3.95	3.95	3.95
Community Development & Planning	15.70	15.50	16.50	16.50
Economic Development	1.00	1.00	1.00	1.00
Education	1.90	1.90	1.90	1.90
Total General Fund	353.17	355.10	354.30	356.80
Water Fund	37.00	37.00	0.00	0.00
Wastewater Fund	8.00	8.00	7.80	9.10
Transit Fund	30.50	30.50	30.50	30.50
Stormwater Fund	0.00	0.00	0.00	0.70
Total Enterprise Funds	75.50	75.50	38.30	40.30
Total All Funds	428.67	430.60	392.60	397.10

FY 2015 Adopted Budget – City of Fairfax, Virginia

City of Fairfax and Fairfax County Contracts				
Contract	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
School Tuition Contract	\$43,361,720	\$45,175,997	\$44,675,997	\$45,427,757
Library Services	736,976	792,033	766,667	797,334
Joint Court Service	237,039	279,763	259,537	269,918
Juvenile and Domestic Court	415,214	451,204	430,865	447,860
Commonwealth Attorney	70,699	78,071	74,149	77,114
Court Services and Custody	1,325,669	1,301,289	1,313,118	1,361,136
Fire and Rescue - Operations	28,434	132,713	132,713	132,713
Refuse Disposal	428,294	450,000	450,000	450,000
Extension - County Agent	39,625	43,700	45,957	47,795
Social Services	1,638,265	1,624,251	1,641,316	1,720,656
Health Services	1,024,260	1,123,984	1,121,758	1,166,628
Total	\$49,306,195	\$51,453,005	\$50,912,077	\$51,898,911

FY 2015 Adopted Budget – City of Fairfax, Virginia

Combined Statement of Revenues and Expenditures - All Funds

Category	General Fund	Capital Budget*	Wastewater Fund	Transit Fund	Total
Revenues:					
General Property Tax	\$71,501,022				\$71,501,022
Other Local Taxes	34,970,000				34,970,000
Licenses, Permits & Fees	1,462,869				1,462,869
Fines & Forfeitures	1,307,700				1,307,700
Use of Money & Property	2,297,128	235,000	421,397		2,953,525
Miscellaneous Revenue	134,700				134,700
Charges for Services	3,018,183		6,747,835	637,700	10,403,718
State and Federal Aid	10,974,384	17,377,500		4,775,660	33,127,544
Transfers from Other Funds		8,468,184		1,352,783	9,820,967
Other Financing Sources	1,116,310	1,501,000	2,557,000		5,174,310
Use of Surplus/Appropriated Fund Bal	1,190,175				1,190,175
Total Revenue	\$127,972,470	\$27,581,684	\$9,726,232	\$6,766,143	\$172,046,529
Expenditures:					
Legislative	\$244,509				\$244,509
Judicial Administration	2,175,478				2,175,478
Electoral Board	223,234				223,234
General & Financial	8,476,485				8,476,485
Police Department	12,682,762				12,682,762
Fire & Rescue	12,922,187				12,922,187
Public Works	11,617,740				11,617,740
Social Services	5,618,629				5,618,629
Culture & Recreation	5,878,980				5,878,980
Community Development & Planning	2,221,190				2,221,190
Debt Service	855,501		1,864,189		2,719,690
Interest & Uses - Capital Leases	5,252,747				5,252,747
Education	53,348,111				53,348,111
Other Non-Departmental	(733,452)				(733,452)
Utility Service			3,800,231		3,800,231
Transit Service				6,766,143	6,766,143
Capital Projects		25,407,098	2,557,000		27,964,098
Transfer to Other Funds	7,188,370				7,188,370
Total Expenditures	\$127,972,470	\$25,407,098	\$8,221,420	\$6,766,143	\$168,367,130

Totals may differ due to immaterial rounding.

* Capital budget also includes Stormwater, Old Town, Cable, and Transportation Tax Funds.

FY 2015 Adopted Budget – City of Fairfax, Virginia

Projected Fund / Cash Balance - All Funds				
	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
General Fund				
Beginning Fund Balance	\$13,205,665	\$13,962,350	\$16,288,209	\$14,258,000
Surplus / Appropriated Fund Balance	0	2,441,488	2,030,209	1,190,175
Revenues - Non Fund Balance	<u>121,024,055</u>	<u>123,157,908</u>	<u>124,314,619</u>	<u>126,782,295</u>
Total Revenues	121,024,055	125,599,395	126,344,828	127,972,470
Expenditures	118,507,995	125,599,395	126,344,828	127,972,470
Less Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance - Unassigned	<u>\$16,288,209</u>	<u>\$11,520,862</u>	<u>\$14,258,000</u>	<u>\$12,811,825</u>
Wastewater Fund				
Beginning Cash Balance	\$7,722,936	\$8,352,275	\$7,861,647	\$8,779,904
Revenues	5,221,105	7,220,787	7,553,282	9,726,232
Expenses	5,082,394	6,360,069	6,635,025	8,221,420
Transfer In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Cash Balance	\$7,861,647	\$9,212,993	\$8,779,904	\$10,284,716
Transit Fund				
Beginning Cash Balance	\$229,341	\$5,235	\$50,000	\$49,887
Revenues	2,570,618	4,776,526	6,702,496	6,766,143
General Fund Transfer	0	0	0	0
Expenses	<u>2,958,853</u>	<u>4,776,460</u>	<u>6,702,609</u>	<u>6,766,143</u>
Ending Cash Balance	\$50,000	\$390,398	\$49,887	\$49,888
Stormwater Fund				
Beginning Fund Balance	\$382,238	\$464,862	\$125,917	\$177,040
Revenues (Transfer from General Fund)	514,332	1,069,957	1,328,123	1,394,728
Expenses	441,789	1,277,000	1,277,000	1,535,000
Less: Committed Fund Balance	<u>328,864</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	\$125,917	\$57,819	\$177,040	\$36,768
Old Town Fund				
Beginning Fund Balance	\$1,651,360	\$3,855,871	\$1,188,183	\$272,838
Revenues	191,547	199,577	190,590	195,976
Expenses	<u>654,723</u>	<u>4,055,447</u>	<u>1,105,935</u>	<u>452,734</u>
Ending Fund Balance	\$1,188,183	\$0	\$272,838	\$16,080
Transportation Tax Fund				
Beginning Fund Balance	\$3,555,191	\$2,518,225	\$3,707,665	\$6,638,067
Revenues	1,029,354	2,140,906	4,673,845	4,670,382
Expenses	876,880	1,190,826	1,743,443	2,455,283
Less: Committed Fund Balance	<u>0</u>	<u>3,000,000</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	\$3,707,665	\$468,305	\$6,638,067	\$8,853,166

Comments on Projected Fund Balance - All Funds

General Fund:

The City projects balanced budgets in both the FY 2014 budget and the adopted FY 2015 budget, which is largely the result of revenues generated by the FY 2014 increase in the real estate tax rate and an improved real estate market. Surplus unassigned fund balance in the amount of \$1,946,175 will be used in FY 2015 to balance the General Fund budget. The result is a projected ending fund balance for June 30, 2015 of \$12.8m (10.0%) of General Fund expenditures.

Water & Wastewater Funds:

In FY 2008 and FY 2011, the City financed \$5m and \$24m respectively in bond financing for water and wastewater capital projects. The debt financing is structured to meet the City's water and wastewater capital needs and help grow cash reserves to proper industry recommended levels. After the sale of the City's water treatment plant and related assets to Loudoun Water in January 2014, the remaining balance due on the 2008 financing was paid off with a portion of the resulting proceeds. The remaining \$24m due on the 2011 financing was refinanced and transferred to the wastewater fund as a revenue bond, supported by the cash flows of the wastewater fund.

In concert with the City's financial advisors, annual wastewater rate increases are recommended for the foreseeable future. As such, the FY 2015 budget includes a recommended 10% rate increase for the Wastewater Fund, with similar rate increases likely to be recommended in the FY 2016 and FY 2017 budgets. The Wastewater Fund rate increase is necessary due to additional costs associated with the City's portion of capital improvements mandated at the Fairfax County Wastewater Treatment Plant (where the City's wastewater is treated) and improvement projects for the collection system and the increased debt service on the 2011 financing.

City of Fairfax water customers became retail water customers of Fairfax Water in January 2014 when the City bought into Fairfax Water's system and sold its water utility assets to Fairfax Water and Loudoun Water; the City's Water Utility effectively ceased operations at that time and is not included in the FY 2015 budget.

Transit Fund:

This fund maintains a minimal cash balance. The transit system operates at a deficit, requiring transfers from the State and the Commercial & Industrial Transportation Tax Fund.

Stormwater Fund:

As in the FY 2014 budget, the FY 2015 adopted budget reflects 2 cents (equivalent to approximately \$1.12m) on the real estate tax rate dedicated to fund Stormwater projects. Expenditures of \$1.5m are adopted for improvements relating to Stormwater infrastructure.

Old Town Fund:

This fund was established to fund services and commercial projects in the Old Town District. The City levies an additional 6 cents per \$100 of assessed value on all properties in this district.

Comments on Projected Fund Balance - All Funds Continued

Transportation Tax Fund:

The City Council established the Transportation Tax Fund as part of the FY 2010 Proposed Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. During the FY 2011 budget process, this rate was reduced by 2.5 cents from 8 to 5.5 cents per \$100 of assessed value. The rate remains at 5.5 cents per \$100 of assessed value for FY 2015. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance levying the additional commercial tax. The revenue collected by the jurisdiction imposing this tax and all fund balance carried forward is to be used solely for transportation purposes. A preliminary set of projects has been approved by the City Council and are currently in the design and right-of-way acquisition phase.

HB 2313, as amended by the Governor went into effect July 1, 2013. The bill contains statewide and regional revenue components that will provide roughly \$840 million annually for transportation funding by FY2018, as well as a regional component for Northern Virginia which will provide another \$300 - \$350 million annually.

The additional revenue generated for Northern Virginia will result from the state imposing an additional state sales tax of 0.7%, an additional 2.0% state transient occupancy tax, and an additional state recordation fee equal to \$0.15 per \$100 of the value of the real property for which the deed, instrument, or writing is being recorded. The additional revenues are deposited into a Northern Virginia Transportation Authority Fund, with 30% of the funds being distributed to the member localities for use on transportation projects, and the remainder to be used for regional transportation projects. The 30% allocation will be distributed to the individual localities provided that locality imposes its commercial/industrial tax at the maximum rate of 12.5 cents per \$100 of assessed value (or dedicated an equal amount of revenue from an alternate source). In general, the revenue allocated to each jurisdiction may be used for (1) transportation projects which increase capacity and (2) costs related to transit (i.e. CUE expenses).

A transfer of \$1,279,814 in excess proceeds from the sale of the City's water utility assets will allow the City to maximize the allocation of the NVTA 30% monies available under HB2313.

FY 2015 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Revenues				
	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
General Fund Revenues				
General Property Tax	\$67,449,729	\$70,136,424	\$70,189,460	\$71,501,022
Other Local Taxes	33,134,817	32,760,000	34,779,138	34,970,000
Licenses, Permits & Fees	1,408,601	1,415,500	1,409,218	1,462,869
Fines & Forfeitures	1,148,262	1,368,700	1,368,700	1,307,700
Use of Money & Property	2,162,378	2,186,984	2,263,709	2,297,128
Charges for Services	3,249,168	3,210,229	2,721,805	3,018,183
Miscellaneous Revenue	111,989	135,200	60,041	134,700
State and Federal Aid	11,318,838	10,619,840	10,652,882	10,974,384
Other Financing Sources	1,040,274	1,325,034	869,667	1,116,310
Appropriated Fund Balance	0	2,441,488	2,030,209	1,190,175
Total General Fund Revenues	121,024,055	125,599,399	126,344,828	127,972,470
Wastewater				
Operating Revenue	4,768,670	4,409,020	4,302,700	4,517,835
Availability Charges	335,025	265,000	600,000	2,200,000
Other Revenues	117,410	250,767	354,582	451,397
Other Financing Sources	1,199,539	2,296,000	2,296,000	2,557,000
Total Wastewater	6,420,644	7,220,787	7,553,282	9,726,232
Transit				
Daily Receipts	604,232	615,000	615,000	615,000
Miscellaneous	8,421	22,700	22,700	22,700
State Revenues (NVTC)	1,122,784	928,000	928,000	882,307
DRPT Revenues	0	1,800,000	3,173,353	3,173,353
George Mason University	720,000	720,000	720,000	720,000
Transfers In	115,181	690,826	1,243,443	1,352,783
General Fund Support	0	0	0	0
Total Transit	2,570,618	4,776,526	6,702,496	6,766,143
Other Funds				
Stormwater Fund	514,332	1,069,957	1,328,123	1,394,728
Transportation Tax Fund	1,029,354	2,140,906	4,673,845	4,670,382
Old Town Fund	191,547	199,577	190,590	195,976
Cable Fund	230,347	228,000	234,000	235,000
Capital Fund	4,953,894	5,042,614	5,042,614	21,085,598
Total Other Funds	6,919,474	8,681,054	11,469,172	27,581,684
Total Revenues	\$136,934,791	\$146,277,767	\$152,069,778	\$172,046,529

Totals may differ due to immaterial rounding.

FY 2015 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Expenditures				
	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
General Fund Expenditures				
Legislative	\$224,144	\$228,562	\$221,055	\$244,509
Judicial Administration	2,063,179	2,129,777	2,095,319	2,175,478
Electoral Board	219,437	235,322	234,364	223,234
General & Financial	6,588,231	7,054,878	6,571,359	8,476,485
Police Department	11,219,396	12,028,128	12,008,030	12,682,762
Fire & Rescue	11,886,181	12,745,490	12,702,041	12,922,187
Public Works	11,135,575	11,443,168	11,803,607	11,617,740
Social Services	5,139,750	5,236,878	5,287,288	5,618,629
Culture & Recreation	5,186,835	5,322,659	5,340,062	5,878,980
Community Development & Planning	2,048,224	2,555,540	2,538,003	2,221,190
Debt Service	1,604,920	849,837	1,164,589	855,501
Education	51,262,702	53,155,320	52,649,840	53,348,111
Interest and Uses - Capital Leases	4,874,066	6,053,125	6,208,795	5,252,747
Other Non Departmental	220,930	(680,289)	(371,289)	(733,452)
Fund Transfers	<u>4,834,425</u>	<u>7,241,002</u>	<u>7,891,766</u>	<u>7,188,370</u>
Total General Fund Expenditures	118,507,995	125,599,399	126,344,828	127,972,470
Wastewater				
County Wastewater Contract	1,838,522	2,271,360	1,975,000	2,060,000
Capital Improvements	1,199,539	1,761,000	2,296,000	2,557,000
Line Maintenance	759,106	1,115,990	592,490	834,710
Administration & Engineering	562,753	699,011	715,611	905,521
Debt Service	<u>722,474</u>	<u>512,708</u>	<u>1,055,924</u>	<u>1,864,189</u>
Total Wastewater	5,082,394	6,360,069	6,635,025	8,221,420
Transit	2,958,853	4,776,460	6,702,609	6,766,143
Other Funds				
Stormwater Fund	441,789	1,277,000	1,277,000	1,535,000
Transportation Tax Fund	876,880	1,190,826	1,743,443	2,455,283
Old Town Fund	654,723	4,055,447	1,105,935	452,735
Cable Fund	41,918	700,000	700,000	225,000
Capital Fund	<u>4,953,894</u>	<u>4,782,614</u>	<u>5,042,614</u>	<u>20,739,080</u>
Total Other Funds	6,969,204	12,005,887	9,868,992	25,407,098
Less Fund Transfers	(4,834,425)	(7,241,002)	(7,891,766)	(7,188,370)
Total Expenditures	\$128,684,021	\$141,500,813	\$141,659,688	\$161,178,761

Totals may differ due to immaterial rounding.

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund - Summary of Revenues and Expenditures

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Revenues				
General Property Tax	\$67,449,729	\$70,136,422	\$70,189,460	\$71,501,022
Other Local Taxes	33,134,817	32,760,000	34,779,138	34,970,000
Licenses, Permits & Fees	1,408,601	1,415,500	1,409,218	1,462,869
Fines & Forfeitures	1,148,262	1,368,700	1,368,700	1,307,700
Use of Money & Property	2,162,378	2,186,984	2,263,709	2,297,128
Charges for Services	3,249,168	3,210,229	2,721,805	3,018,183
Miscellaneous Revenue	111,989	135,200	60,041	134,700
State and Federal Aid	11,318,838	10,619,840	10,652,882	10,974,384
Other Financing Sources	1,040,274	1,325,036	869,667	1,116,310
Use of Surplus/Appropriated Fund Bal	0	2,441,489	2,030,209	1,190,175
Total Revenues	\$121,024,055	\$125,599,400	\$126,344,828	\$127,972,470
Expenditures				
Legislative	\$224,144	\$228,562	\$221,055	\$244,509
Judicial Administration	2,063,179	2,129,777	2,095,319	2,175,478
Electoral Board	219,437	235,322	234,364	223,234
General & Financial	6,772,441	7,354,540	6,853,534	8,476,485
Police Department	11,219,396	12,028,128	12,008,030	12,682,762
Fire & Rescue	11,886,181	12,745,487	12,702,041	12,922,187
Public Works	11,135,575	11,443,168	11,803,607	11,617,740
Social Services	5,139,750	5,236,878	5,287,288	5,618,629
Culture & Recreation	5,186,835	5,322,659	5,340,062	5,878,980
Community Development & Planning	1,864,014	2,255,878	2,255,828	2,221,190
Debt Service	1,604,920	849,837	1,164,589	855,501
Education	51,262,702	53,155,320	52,649,840	53,348,111
Interest and Uses - Capital Leases	4,874,066	6,053,125	6,208,795	5,252,747
Other Non Departmental	220,930	(680,286)	(371,289)	(733,454)
Transfer to CIP	3,099,192	4,927,562	5,368,455	4,877,098
Transfer to Wastewater Fund	0	0	0	0
Transfer to Transit	0	0	0	0
Transfer to Stormwater	514,332	1,069,957	1,328,123	1,109,728
Transfer to Old Town Dist.	191,547	199,577	190,590	195,976
Transfer to Trans. R/E Tax Fund	1,029,354	1,043,906	1,004,598	1,005,568
Total Expenditures	\$118,507,995	\$125,599,399	\$126,344,828	\$127,972,470

Totals may differ due to immaterial rounding.

FY 2015 Adopted Budget – City of Fairfax, Virginia

City of Fairfax, Virginia - General Fund Budget Review by Category

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Revenues				
Real Estate Revenues	\$57,072,395	\$59,989,422	\$59,895,409	\$61,004,630
Personal Property	10,377,334	10,147,000	10,294,051	10,496,392
Other Local Taxes	33,134,817	32,760,000	34,779,138	34,970,000
Licenses, Permits, and Fees	1,408,601	1,415,500	1,409,218	1,462,869
Fines and Forfeitures	1,148,262	1,368,700	1,368,700	1,307,700
Use of Money and Property	2,162,378	2,186,984	2,263,709	2,297,128
Charges for Services	3,249,168	3,210,229	2,721,805	3,018,183
Miscellaneous Revenue	111,989	135,200	60,041	134,700
State Revenue	11,021,304	10,405,865	10,426,582	10,745,584
Federal Revenue	297,534	213,975	226,300	228,800
Other Financing Sources	1,040,274	1,325,033	869,667	1,116,310
Appropriated Fund Balance	0	2,441,488	2,030,209	1,190,175
Total Revenues	\$121,024,055	\$125,599,396	\$126,344,828	\$127,972,470
Expenditures				
Compensation	\$29,393,311	\$29,409,962	\$29,446,282	\$29,745,252
Fringe Benefits	10,283,199	11,549,577	11,757,053	12,803,460
Non Education County Contracts	5,944,475	6,277,008	6,236,080	6,471,154
Transfer to Other Funds (Storm, DT, Comm R/E)	1,735,233	2,313,440	2,523,311	2,311,272
Senior Tax Relief	900,544	844,929	945,571	992,850
Education:				
Tuition Contract	43,361,720	45,175,997	44,675,997	45,427,757
School Debt Service	6,449,894	7,034,169	7,034,169	6,995,400
School Capital Lease	710,689	64,379	64,379	64,379
General Debt Service:	1,604,920	849,837	1,164,589	855,501
General Capital Lease	4,874,066	6,053,125	6,208,795	5,252,747
Capital Budget - GF Transfer	3,099,192	4,927,562	5,368,455	4,877,098
Other (Contracts, Fuels, Utilities, Supplies, etc.)	10,150,751	11,099,406	10,920,147	12,175,602
Total Expenditures	\$118,507,995	\$125,599,395	\$126,344,828	\$127,972,470

Totals may differ due to immaterial rounding.

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary				
Agency Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Legislative				
City Council	\$63,356	\$71,168	\$67,814	\$77,494
City Clerk	<u>160,787</u>	<u>157,394</u>	<u>153,240</u>	<u>167,016</u>
Total Legislative	\$224,144	\$228,562	\$221,055	\$244,509
Judicial Administration				
General District Court	\$14,558	\$19,450	\$17,650	\$19,450
Joint Court Service	237,039	279,763	259,537	269,918
Juvenile & Domestic Court	415,214	451,204	430,865	447,860
Commonwealth Attorney	70,699	78,071	74,149	77,114
Court Services & Custody	<u>1,325,669</u>	<u>1,301,289</u>	<u>1,313,118</u>	<u>1,361,136</u>
Total Judicial Administration	\$2,063,179	\$2,129,777	\$2,095,319	\$2,175,478
Electoral Board				
Electoral Board	\$219,437	\$235,322	\$234,364	\$223,234
General & Financial				
City Manager	\$411,483	\$438,315	\$364,815	\$489,692
Economic Development	184,211	299,662	282,175	283,270
City Attorney	522,038	671,656	606,024	575,269
Public Audit of Accounts	73,649	80,093	73,982	74,828
Personnel	533,174	546,151	554,663	609,838
Community Relations	127,339	124,144	124,209	173,740
Cable TV	184,368	194,192	186,626	246,600
Risk Management	344,603	402,688	353,984	321,051
Telephone	131,069	121,830	102,072	116,861
Information Technology	1,323,601	1,422,566	1,363,874	1,973,416
Printing & Office Supplies	224,565	218,114	186,477	219,288
Fleet Maintenance	11,223	0	(110,000)	0
Finance	541,389	608,433	548,144	771,026
Real Estate	501,799	516,698	516,698	594,176
Treasurer	573,356	583,561	566,752	827,313
Commissioner of Revenue	946,932	996,438	991,039	1,046,118
Retirement Expenses	97,200	92,000	100,000	112,000
Pool Maintenance	<u>40,441</u>	<u>38,000</u>	<u>42,000</u>	<u>42,000</u>
Total General and Financial	\$6,772,441	\$7,354,540	\$6,853,534	\$8,476,485

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary

Dept. Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Police				
Police Administration	\$1,070,319	\$1,116,330	\$1,112,057	\$1,171,222
Technical Services	3,177,898	3,426,725	3,433,897	3,895,170
Field Operations	<u>6,971,179</u>	<u>7,485,073</u>	<u>7,462,076</u>	<u>7,616,370</u>
Total Police	\$11,219,396	\$12,028,128	\$12,008,030	\$12,682,762
Fire & Rescue				
Administration	\$1,048,742	\$1,418,471	\$1,415,885	\$1,490,161
Fire Operations	8,934,470	9,625,050	9,565,313	9,589,715
Code Administration	<u>1,902,969</u>	<u>1,701,969</u>	<u>1,720,843</u>	<u>1,842,311</u>
Total Fire & Rescue	\$11,886,181	\$12,745,490	\$12,702,041	\$12,922,187
Public Works				
Asphalt & Concrete Maint.	\$2,054,296	\$2,052,490	\$2,065,714	\$2,100,633
Snow Removal	160,668	257,315	502,315	373,197
Storm Drainage	757,166	758,054	789,254	853,704
Signs, Signal, and Lighting	2,034,949	2,045,461	2,129,711	2,072,382
Refuse Collection	2,452,057	2,447,471	2,485,446	2,561,979
Facility Maintenance	1,647,963	1,649,398	1,558,403	1,620,219
R.O.W. & Grounds	1,078,447	1,166,400	1,148,855	1,157,127
Administration	910,404	1,022,878	1,077,952	830,704
County Agent	<u>39,625</u>	<u>43,700</u>	<u>45,957</u>	<u>47,795</u>
Total Public Works	\$11,135,575	\$11,443,168	\$11,803,607	\$11,617,740
Social Services				
Health Department	\$1,024,260	\$1,123,984	\$1,121,758	\$1,166,628
Commission for Women	1,291	1,450	1,575	1,575
Community Services Board	1,336,100	1,336,100	1,336,100	1,453,677
Tax Relief	900,544	844,929	945,571	992,850
Human Services Coordinator	116,843	108,714	108,419	123,143
Social Services	<u>1,760,713</u>	<u>1,821,701</u>	<u>1,773,864</u>	<u>1,880,756</u>
Total Social Services	\$5,139,750	\$5,236,878	\$5,287,288	\$5,618,629

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary				
Agency Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Culture and Recreation				
Administration	\$2,082,573	\$2,096,186	\$2,096,186	\$2,240,003
Special Events	258,099	341,751	341,751	471,682
Old Town Hall	236,846	325,052	349,052	349,383
Park/Ballfield Maintenance	1,207,898	1,070,667	1,070,667	1,267,444
Marketing	129,590	140,634	148,397	158,302
Library	736,976	792,033	766,667	797,334
Historic Resources	<u>534,855</u>	<u>556,336</u>	<u>567,342</u>	<u>594,831</u>
Total Culture and Recreation	\$5,186,835	\$5,322,659	\$5,340,062	\$5,878,980
Community Development and Planning				
Planning & Design Review	\$1,146,548	\$1,435,447	\$1,435,397	\$1,430,416
Current Planning	<u>717,466</u>	<u>820,431</u>	<u>820,431</u>	<u>790,774</u>
Total CD & P	\$1,864,014	\$2,255,878	\$2,255,828	\$2,221,190
Education				
School Board	\$740,399	\$880,776	\$875,295	\$860,576
Tuition	43,361,720	45,175,997	44,675,997	45,427,757
Fixed Charges	0	0	0	0
Capital Outlay	20,000	0	0	20,000
School - Interest on Leases	251,689	64,379	64,379	64,379
School - Uses from Leases	459,000	0	0	0
School Debt Service	<u>6,429,894</u>	<u>7,034,169</u>	<u>7,034,169</u>	<u>6,975,400</u>
Total Education	\$51,262,702	\$53,155,320	\$52,649,840	\$53,348,111
Debt Service				
General Debt Service	\$1,604,920	\$849,837	\$1,164,589	\$855,501
Non-Departmental				
Interest on Leases	\$1,690,920	\$2,096,603	\$1,999,568	\$1,941,259
Uses From Leases	3,956,522	4,209,227	4,209,227	3,311,488
Regional Agencies	182,906	165,511	165,511	159,384
Market Wage Adjustment	0	(795,800)	(566,800)	(761,836)
Reserve / Budget Cut	38,024	(50,000)	30,000	(131,000)
Capital Budget	3,099,192	4,927,562	5,368,455	4,877,098
Transit Fund	0	0	0	0
Transfer to Other Funds	<u>1,735,233</u>	<u>2,313,440</u>	<u>2,523,311</u>	<u>2,311,272</u>
Total Non-Departmental	\$10,702,797	\$12,866,544	\$13,729,272	\$11,707,665
Total General Fund Expenditures	\$119,281,370	\$125,852,104	\$126,344,828	\$127,972,470

FY 2015 Adopted Budget – City of Fairfax, Virginia

History of General Fund Revenues by Category

Category	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Adopted
Real Estate	\$33,526,475	\$37,522,201	\$38,953,943	\$40,975,135	\$43,774,958	\$47,677,911	\$49,960,103	\$57,072,395	\$59,895,409	\$61,004,630
Personal Property	7,794,289	7,298,936	8,870,109	9,207,637	10,011,917	11,070,647	9,976,554	10,377,334	10,294,051	10,496,392
Sales Tax	10,608,683	11,604,756	13,721,180	13,587,593	13,433,255	8,831,494	9,907,063	10,263,955	11,388,488	11,100,000
BPOL	7,664,177	8,370,119	8,444,976	8,662,866	8,599,019	8,375,551	8,151,072	8,932,634	9,100,000	9,275,000
Meals Tax	2,087,428	2,176,558	2,235,496	2,301,359	4,628,045	4,634,109	4,938,869	5,553,975	5,775,000	5,975,000
Other Local Taxes	6,643,536	7,052,627	7,664,874	6,653,880	7,662,450	7,226,450	8,036,140	8,384,251	8,515,650	8,620,000
Licenses, Permits, and Fees	1,221,572	1,364,665	1,376,855	1,257,887	1,055,604	1,065,386	1,230,352	1,408,601	1,409,218	1,462,869
Fines & Forfeitures	1,243,358	1,567,914	954,306	879,234	893,186	873,594	1,041,172	1,148,262	1,368,700	1,307,700
Use of Money & Property	1,401,715	3,257,577	5,464,202	5,463,064	3,446,770	2,298,050	1,866,897	2,162,378	2,263,709	2,297,128
Charges for Services	962,585	954,341	973,262	1,061,561	1,391,864	2,424,216	2,878,252	3,249,168	2,721,805	3,018,183
Intergovernmental	8,965,341	9,444,194	10,054,930	10,597,452	10,960,395	11,033,810	10,358,222	11,318,838	10,652,882	10,974,384
Other Financing Sources / Misc.	230,315	260,375	1,016,217	1,066,827	3,527,196	3,070,983	1,076,776	1,152,263	929,708	1,251,010
Appropriated Fund Balance	0	0	0	0	2,180,574	3,877,676	282,267	0	2,030,209	1,190,175
Total Revenue	\$82,349,474	\$90,874,263	\$99,730,350	\$101,714,496	\$111,565,233	\$112,459,877	\$109,703,739	\$121,024,055	\$126,344,828	\$127,972,470

FY 2015 Adopted Budget – City of Fairfax, Virginia

History of General Fund Expenditures by Department

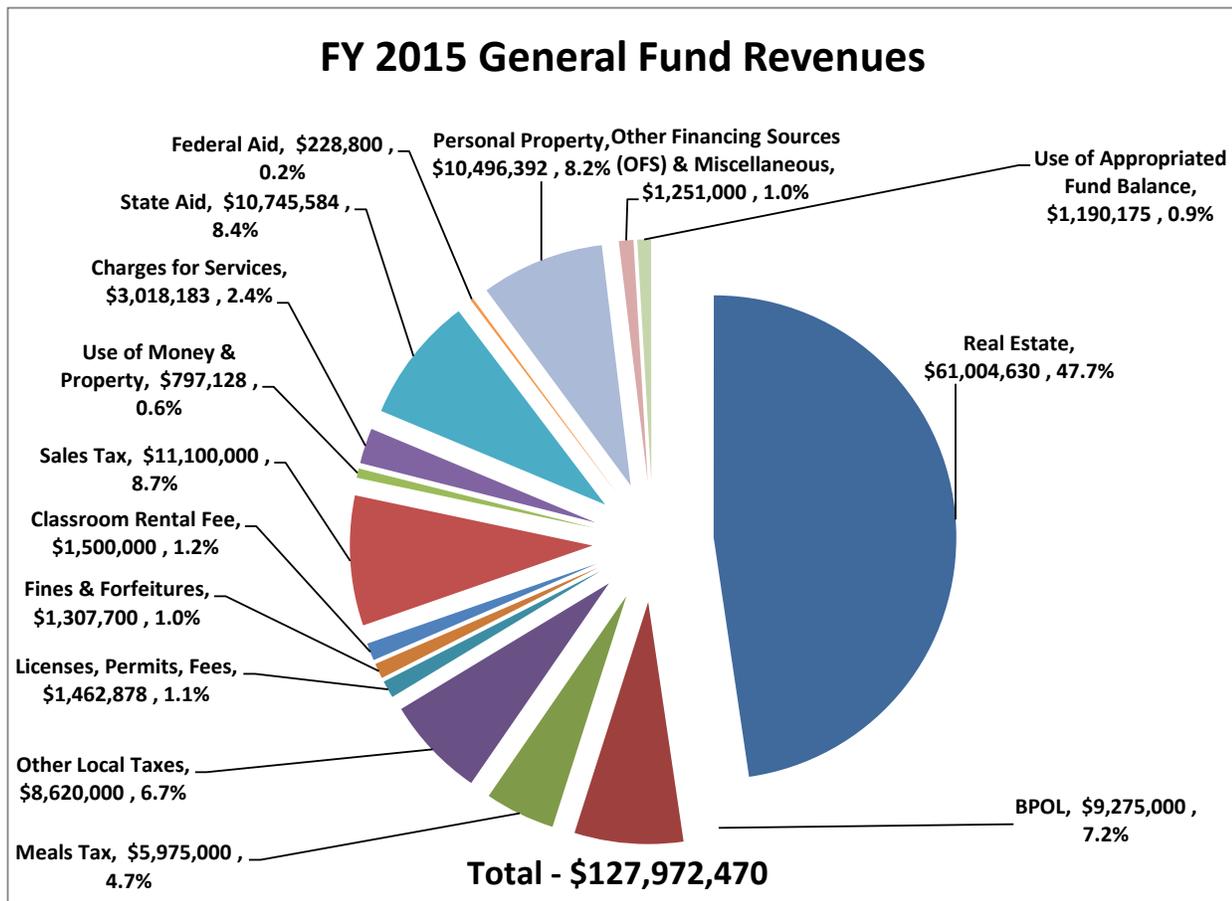
Category	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Adopted
Legislative	\$191,513	\$238,365	\$213,482	\$249,470	\$192,312	\$179,536	\$191,402	\$224,144	\$221,055	\$244,509
Judicial Administration	1,136,413	1,145,316	1,689,619	1,755,500	1,801,818	2,035,451	1,812,456	2,063,179	2,095,319	2,175,478
Electoral	155,537	150,448	145,443	170,875	150,070	148,191	132,424	219,437	234,364	223,234
General Government	5,650,103	6,390,789	6,959,137	6,917,546	6,562,917	6,259,272	6,512,592	6,772,441	6,853,534	8,476,485
Police	8,673,112	9,473,133	10,435,529	10,498,094	10,390,904	10,431,371	10,413,039	11,219,396	12,008,030	12,682,762
Fire	8,283,273	9,076,123	9,937,204	11,227,261	11,208,916	11,097,471	11,517,467	11,886,181	12,702,041	12,922,187
Public Works	9,503,268	9,179,215	9,594,896	10,814,142	10,561,599	10,469,030	10,296,840	11,135,575	11,803,607	11,617,740
Social Services	3,873,922	4,302,640	4,619,995	4,874,284	4,716,996	4,787,158	4,666,290	5,139,750	5,287,288	5,618,629
Culture and Recreation	4,024,734	4,327,000	4,489,533	4,779,894	4,423,151	4,359,702	4,680,062	5,186,835	5,340,062	5,878,980
Planning & Development	1,539,350	1,524,147	2,564,480	1,901,372	1,842,842	1,839,384	1,902,438	1,864,014	2,255,828	2,221,190
Education	33,439,392	37,684,721	41,991,554	46,732,735	46,390,831	45,504,869	46,428,547	51,262,702	52,649,840	53,348,111
Transfer to Other Funds	8,270,992	9,085,924	1,235,128	420,844	4,367,298	6,045,589	3,586,327	4,834,425	7,891,766	7,188,370
Other	4,573,795	5,408,292	6,402,313	7,226,437	7,385,987	7,441,952	7,563,853	7,473,292	7,002,095	5,374,796
Total Expenditures	\$89,315,404	\$97,986,113	\$100,278,313	\$107,568,454	\$109,995,641	\$110,598,976	\$109,703,737	\$119,281,370	\$126,344,828	\$127,972,470

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GENERAL FUND REVENUE OVERVIEW

FY 2015 Adopted Budget – City of Fairfax, Virginia

The following pie chart provides an overview by category of general fund revenue sources for the City of Fairfax as part of the FY 2015 Adopted Budget.



The Use of Undesignated Fund Balance in the amount of **\$1,190,175** (use of prior year's surplus, \$1,946,175, offset by the repayment to the General Fund, \$500,000, and school tuition reserve, \$256,000) is funded by the estimated FY 2014 Unassigned General Fund Balance. The Adopted Budget also provides \$256,000 for a school tuition reserve (committed fund balance in the General Fund). The ending Unassigned General Fund Balance is equal to approximately **10.0 percent (\$12.8m)** of adopted General Fund expenditures.

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
General Property Taxes					
311110	Real Estate Current December	\$25,814,170	\$27,525,479	\$ 27,574,314	\$ 27,381,076
311111	Real Estate Current June	27,206,181	28,092,239	27,924,076	29,217,756
311112	Real Estate Old Town - June	91,269	97,773	95,013	95,963
311113	Delinquent Real Estate	737,744	675,000	788,076	725,000
311114	Real Estate Old Town - December	94,406	96,804	91,269	95,013
311116	Delinquent R/E Old Town District	5,871	5,000	4,308	5,000
311120	Stormwater Fund Tax	761,058	1,069,957	1,078,123	1,109,728
311119	Delinquent R/E Commercial	34,858	30,000	23,041	25,000
311121	Comm. Real Estate Tax Rate Trans. - June	511,554	512,270	503,036	502,531
311122	Comm. Real Estate Tax Rate Trans. - Dec	517,801	501,636	501,561	503,036
311210	Personal Property Current	9,767,646	9,680,000	9,723,914	9,918,392
311213	Delinquent Personal Property	342,601	200,000	327,000	330,000
311311	PSC R/E Current	925,953	1,043,266	963,525	994,527
311312	PSC PP Current	267,087	267,000	243,137	248,000
311313	PSC Delinquent R/E Taxes	(222)	0	0	0
311410	Penalties on Delinquent Taxes	254,216	240,000	235,000	250,000
311411	Interest on Delinquent Taxes	117,536	100,000	114,066	100,000
Total General Property Taxes		\$67,449,729	\$70,136,424	\$ 70,189,460	\$ 71,501,022
Other Local Taxes					
312010	Local Sales & Use Tax	\$10,263,955	\$10,150,000	\$11,388,488	\$11,100,000
312011	Consumers Utility Tax	1,704,649	1,550,000	1,626,000	1,650,000
312012	Business & Occupational Licenses	8,932,634	8,720,000	9,100,000	9,275,000
312013	Motor Vehicle Licenses	608,562	640,000	640,000	640,000
312014	Recordation Tax	412,857	400,000	400,000	400,000
312015	Bank Stock Tax	1,582,899	1,700,000	1,700,000	1,700,000
312016	Tobacco Tax	975,457	975,000	989,937	975,000
312017	Transient Lodging Tax	668,420	700,000	731,384	780,000
312018	Meals Tax	5,553,975	5,400,000	5,775,000	5,975,000
312021	Consumption Tax	105,498	125,000	102,331	125,000
312024	Communication Taxes	2,325,911	2,400,000	2,325,999	2,350,000
Total Other Local Taxes		\$33,134,817	\$32,760,000	\$34,779,138	\$34,970,000

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Licenses, Permits & Fees					
313202	Building Permits	\$201,731	\$190,000	\$190,000	\$250,000
313203	Electrical Permits	119,163	115,000	120,000	150,000
313204	Plumbing Permits	58,820	74,000	75,000	80,000
313205	Mechanical Permits	108,489	98,000	100,000	120,000
313206	Elevator Inspection	46,762	53,000	53,000	53,000
313225	Rental Housing Occupancy	1,930	2,500	2,000	2,000
313226	Fire Marshal Permit	90,187	83,000	80,000	80,000
313227	Fire Protection System Permit	24,724	30,000	28,000	35,000
313231	Fire Marshal Development Fees	12,194	10,000	10,000	10,000
313233	Public Safety Fee	38,785	40,000	49,000	49,000
313234	Reinspection Fees	688	600	600	600
313308	Sign Permits	19,158	20,000	20,000	18,000
313309	Occupancy Permits	32,455	30,000	30,000	31,000
313310	Soil & Erosion Fees	8,100	9,600	9,600	10,000
313323	Zoning Fees	31,370	55,000	55,000	49,000
313328	Special Use Permits	75,515	100,000	100,000	90,000
313329	Variances	33,600	20,000	20,000	24,000
313330	Partial R/E Tax Exemption	340	400	400	300
313411	Cemetery Interments	59,690	41,600	41,946	41,600
313420	Street Opening Permits	37,590	57,000	50,000	50,000
313430	Precious Metal Permits	0	1,800	0	0
313440	Public Right of Way Use	221,330	207,000	220,641	225,000
313510	Animal Licenses	11,555	12,000	19,031	12,000
313512	Peddlers Permits	9,345	11,000	11,000	8,369
313620	Transfer Fees	76,580	74,000	74,000	74,000
313630	Cellular Comm	88,499	80,000	50,000	0
Total Licenses, Permits & Fees		\$1,408,601	\$1,415,500	\$1,409,218	\$1,462,869
Fines & Forfeitures					
314001	Court Fines & Forfeitures	\$713,513	\$790,000	\$790,000	\$750,000
314002	Parking Fines	91,577	125,000	125,000	107,000
314003	Juvenile Court	0	4,500	4,500	4,500
314005	Circuit Court Revenue	8,415	7,500	7,500	7,500
314006	Court Facilities Fee	20,455	20,000	20,000	20,000
314010	Zoning Civil Penalties	9,210	12,000	12,000	9,000
314011	Photo Red Light	195,948	300,000	300,000	300,000
314012	Jail Admin Fee	2,062	1,700	1,700	1,700
314013	Courthouse Security	107,083	108,000	108,000	108,000
Total Fines & Forfeitures		\$1,148,262	\$1,368,700	\$1,368,700	\$1,307,700

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Use of Money & Property					
315101	Interest on Investments	\$23,446	\$23,750	\$100,000	\$190,000
315201	Rental - General Property	0	0	0	0
315202	Rental - Old Town Hall	150,436	156,540	156,540	160,475
315203	Rental - Green Acres	68,358	58,100	53,000	53,875
315206	Rental - Schools	1,589,649	1,645,414	1,645,414	1,500,000
315208	Rental - Community Center	189,525	186,170	190,000	257,205
315209	Rental - Main Street Day Care	29,106	28,000	28,000	28,000
315210	Rental - Westmore School	0	0	0	0
315211	Rental - Blenheim	39,700	31,255	33,000	49,738
315213	Rental - Ball Fields	72,158	57,755	57,755	57,835
Total Use of Money & Property		\$2,162,378	\$2,186,984	\$2,263,709	\$2,297,128
Charges for Services					
316110	Court Fees	\$6,267	\$6,600	\$6,600	\$6,600
316220	Sale of Record Copies	2,443	2,400	2,400	2,376
316221	False Alarm Fees	39,950	32,000	36,285	34,000
316223	Ambulance Fees	1,364,213	1,275,000	841,900	900,000
316225	Fire Recovery Fee - GMU	200,000	200,000	200,000	200,000
316230	Animal Control Fees	2,278	2,500	2,500	2,004
316346	Community Programming	28,490	60,320	60,000	64,798
316347	Sherwood Programming	114,825	95,460	95,500	111,480
316348	Green Acres Programming	47,390	54,886	54,000	64,248
316349	Senior Programs	71,584	73,275	73,000	79,097
316350	Rec. Trips - Youth, Teen, and Adult	(215)	0	0	0
316351	Day Camps	537,869	530,016	531,000	536,309
316352	Pavilion Rentals	21,907	5,400	6,500	7,000
316353	Cultural Arts	2,113	7,025	0	6,613
316354	Special Events	154,024	177,697	133,400	285,523
316355	Museum Revenue	912	1,200	1,200	1,200
316356	Museum Gift Shop	12,446	12,100	12,500	15,500
316357	Show Mobile Revenue	3,438	4,800	4,800	4,800
316460	Sale of Publications	60	0	0	35
316461	Subdivision Review Fees	26,790	20,000	20,000	24,000
316462	Site Plan Review Fees	58,880	100,000	100,000	90,000
316463	Architectural Review	2,695	4,000	4,000	3,400
316464	Tree Removal Permit	1,140	1,350	1,350	1,300
316466	Surety Review	10,420	20,000	20,000	15,000
316467	Mapping Sales	105	1,000	500	500
316570	School Age Child Care	490,199	450,000	450,000	500,000
316580	Returned Check Fees	4,275	4,000	3,947	4,000
316581	Charge Card Fees	17,070	16,000	15,993	8,000
316585	Administrative Fees	14,615	18,000	7,860	15,000
316586	Collection Fees	(975)	1,500	1,500	1,500
316587	Attorney Fees	2,924	1,400	2,000	1,400
316712	5% Late Charge	2,788	2,300	3,070	2,500
316811	Inspection Fees After Hours	8,250	30,000	30,000	30,000
Total Charges for Services		\$3,249,168	\$3,210,229	\$2,721,805	\$3,018,183

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Miscellaneous Revenue					
318102	Sale of Surplus Property	\$29,594	\$0	\$10,000	\$10,000
318104	Sale of Cemetery Lot	33,696	22,700	22,896	22,700
318105	Perpetual Care - Cemetery	9,646	8,000	2,495	2,000
318107	Recycled Newspaper	0	0	0	0
318108	Sale of City License Plates	5,280	4,500	4,650	5,000
318201	Misc. Revenue	33,772	100,000	20,000	95,000
Total Miscellaneous Revenue		\$111,989	\$135,200	\$60,041	\$134,700
State Aid					
321101	ABC Profits	\$0	\$0	\$0	\$0
321102	Wine Taxes	0	0	0	0
321103	Rolling Taxes	285	292	292	0
321104	State Aid Police	567,463	550,000	550,000	595,124
321106	Vehicle Rental Tax	254,368	230,000	248,817	250,000
321201	Commissioner of Revenue	130,629	133,800	135,700	137,000
321202	Treasurer	89,193	93,000	93,000	93,000
321203	Registrar / Electoral	40,664	49,000	49,000	50,000
321204	DMV Reimbursement	38,852	45,000	45,000	45,000
324201	State Sales Tax	3,074,553	3,015,450	3,015,450	2,836,117
324202	Basic School Aid	4,255,394	3,873,413	3,873,413	4,147,013
324302	Four for Life Grants	23,775	25,000	25,000	21,000
324331	Asset Forfeiture	2,988	10,000	10,000	0
324344	Fire Programs Fund	54,289	59,000	59,000	63,000
324403	Street & Highway Maint.	2,315,537	2,316,000	2,316,000	2,501,829
324405	Solid Waste Grant	7,216	5,910	5,910	6,501
324411	Disaster Assistance State	166,099	0	0	0
Total State Aid		\$11,021,304	\$10,405,865	\$10,426,582	\$10,745,584

FY 2015 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary					
Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Federal Aid					
331005	Bulletproof Vest Grant	\$2,827	\$2,800	\$2,800	\$2,800
331009	Alcohol Safety Grant	12,173	18,000	18,000	18,000
331010	Gang Task Force Grant	0	0	0	0
331011	FEMA Grant	56,982	0	0	0
331017	VA Dept Emer Mgmt Grant	11,912	0	0	0
331018	NCR Regional Planner	110,151	125,000	125,000	125,000
331023	Byrne JAG Grant	0	0	0	2,000
331044	Assistance for Firefighters Grant	53,865	68,175	60,000	60,000
331045	Citizen Preparedness Grant	2,286	0	2,500	0
331046	LEMPG Grant	10,000	0	7,500	7,500
331047	UASI EOC GRANT	22,863	0	6,000	9,000
331048	EMPG Sheltering Grant	3,527	0	0	0
331049	UASI Citizen Prep Grant	10,947	0	4,500	4,500
Total Federal Aid		\$297,534	\$213,975	\$226,300	\$228,800
Other Financing Sources					
318230	Fire Grant from Walmart	\$0	\$0	\$0	\$0
318282	Fairfax Little League	5,625	5,625	5,625	5,625
318288	FPYC Turf Contribution	77,375	77,375	77,375	77,375
318289	Schools Turf Contribution	20,000	0	0	20,000
319008	City - County Contract	736,976	792,033	766,667	797,334
341030	Bond Refunding	0	0	0	0
341040	Sale of Property	150,000	450,000	0	0
347360	Downtown Fund Transfer for Debt Service	0	0	0	195,976
342030	Insurance Recoveries	50,298	0	20,000	20,000
Total Other Financing Sources		\$1,040,274	\$1,325,033	\$869,667	\$1,116,310
Total Revenues		\$121,024,055	\$123,157,910	\$124,314,619	\$126,782,295
Total Appropriated Fund Balance					
	Repayment to General Fund	\$0	(\$500,000)	(\$500,000)	(\$500,000)
	School Tuition Reserve	0	0	0	(256,000)
	Use of Unassigned Fund Balance	0	0	0	0
	Use of Prior Year's Surplus	0	2,941,488	2,530,209	1,946,175
Total Appropriated Fund Balance		\$0	\$2,441,488	\$2,030,209	\$1,190,175
Total Revenue Available		\$121,024,055	\$125,599,398	\$126,344,828	\$127,972,470

FY 2015 Adopted Budget – City of Fairfax, Virginia

History of General Fund Revenues by Category

Category	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Adopted
Real Estate	\$33,526,475	\$37,522,201	\$38,953,943	\$40,975,135	\$43,774,958	\$47,677,911	\$49,960,103	\$57,072,395	\$59,895,409	\$61,004,630
Personal Property	7,794,289	7,298,936	8,870,109	9,207,637	10,011,917	11,070,647	9,976,554	10,377,334	10,294,051	10,496,392
Sales Tax	10,608,683	11,604,756	13,721,180	13,587,593	13,433,255	8,831,494	9,907,063	10,263,955	11,388,488	11,100,000
BPOL	7,664,177	8,370,119	8,444,976	8,662,866	8,599,019	8,375,551	8,151,072	8,932,634	9,100,000	9,275,000
Meals Tax	2,087,428	2,176,558	2,235,496	2,301,359	4,628,045	4,634,109	4,938,869	5,553,975	5,775,000	5,975,000
Other Local Taxes	6,643,536	7,052,627	7,664,874	6,653,880	7,662,450	7,226,450	8,036,140	8,384,251	8,515,650	8,620,000
Licenses, Permits, and Fees	1,221,572	1,364,665	1,376,855	1,257,887	1,055,604	1,065,386	1,230,352	1,408,601	1,409,218	1,462,869
Fines & Forfeitures	1,243,358	1,567,914	954,306	879,234	893,186	873,594	1,041,172	1,148,262	1,368,700	1,307,700
Use of Money & Property	1,401,715	3,257,577	5,464,202	5,463,064	3,446,770	2,298,050	1,866,897	2,162,378	2,263,709	2,297,128
Charges for Services	962,585	954,341	973,262	1,061,561	1,391,864	2,424,216	2,878,252	3,249,168	2,721,805	3,018,183
Intergovernmental	8,965,341	9,444,194	10,054,930	10,597,452	10,960,395	11,033,810	10,358,222	11,318,838	10,652,882	10,974,384
Other Financing Sources / Misc.	230,315	260,375	1,016,217	1,066,827	3,527,196	3,070,983	1,076,776	1,152,263	929,708	1,251,010
Appropriated Fund Balance	0	0	0	0	2,180,574	3,877,676	282,267	0	2,030,209	1,190,175
Total Revenue	\$82,349,474	\$90,874,263	\$99,730,350	\$101,714,496	\$111,565,233	\$112,459,877	\$109,703,739	\$121,024,055	\$126,344,828	\$127,972,470

Major Revenue Sources

Real Estate Tax

Background

Each year, the City Assessor's Office appraises all **real property** in the City to determine its value for tax purposes. All assessments of real property, including land and permanently affixed structures, are based on **fair market value** and are equitable with the assessments of comparable properties. Real estate assessments, which are made each year by the Assessor's Office, are effective January 1 of the year and are at 100 percent of fair market value. During the budget process, City Council determines how much income the City must generate to provide municipal services to residents. The Council then sets a tax rate that will yield the needed revenue. That tax rate multiplied by the assessed value of the property determines the taxes owed by each property owner. City taxes are paid twice a year - June 21 and December 5.

Fiscal Impact – Real Estate Tax Revenues

Category	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Real Estate Tax Revenue	\$55,851,494	\$58,775,941	\$58,700,221	\$59,803,086
Base Real Estate Tax Rate	\$1.00	\$1.04	\$1.04/\$1.0172	\$1.0172
Stormwater Tax Rate	1.0¢	2.0¢	2.0¢	2.0¢
School Tuition Reserve Tax Rate	0.0¢	0.0¢	0.0¢/0.28¢	0.28¢
Total Real Estate Tax Rate	\$1.01	\$1.06	\$1.04	\$1.04

Category	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Old Town Service District Revenue	\$191,547	\$199,577	\$190,590	\$195,976
Old Town Service District Tax Rate	6.0¢	6.0¢	6.0¢	6.0¢

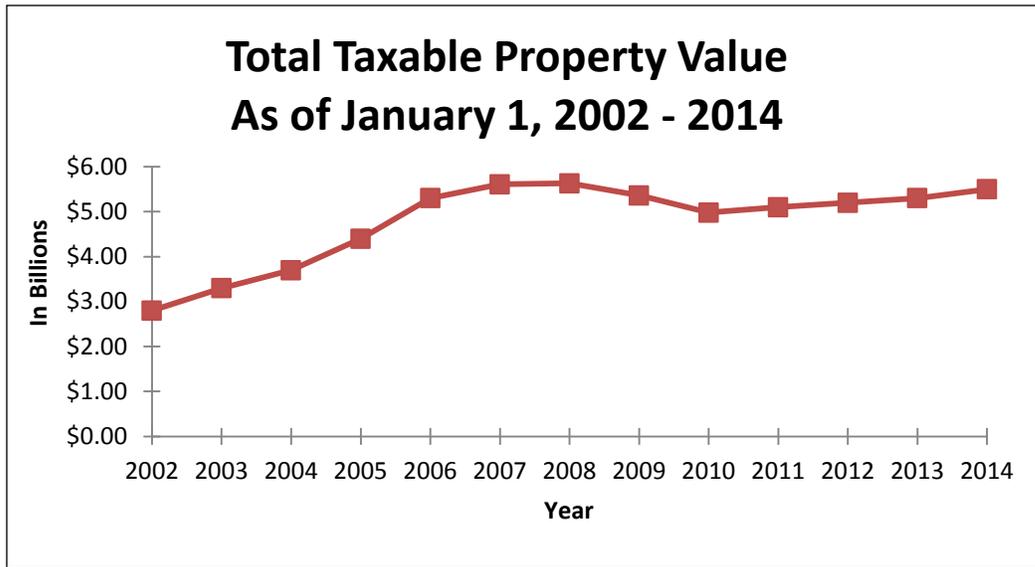
Category	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Commercial & Industrial Revenue	\$1,029,354	\$1,013,906	\$1,004,598	\$1,005,568
Commercial & Industrial Tax Rate	5.5¢	5.5¢	5.5¢	5.5¢

Real property tax revenues account for the largest category of revenue for the General Fund, representing 47.7 percent of total General Fund revenues. The Adopted FY 2015 Budget sets the real estate tax rate at \$1.04, and dedicates 0.28 cents to create a school tuition reserve (committed fund balance in the General Fund). Included in the overall rate, 2.0 cents will continue to be dedicated for the Stormwater Fund. These funds are dedicated to meeting federal and state regulatory requirements along with maintenance of aging stormwater infrastructure, of which significant portions are reaching the end of their useful life.

FY 2015 Adopted Budget – City of Fairfax, Virginia

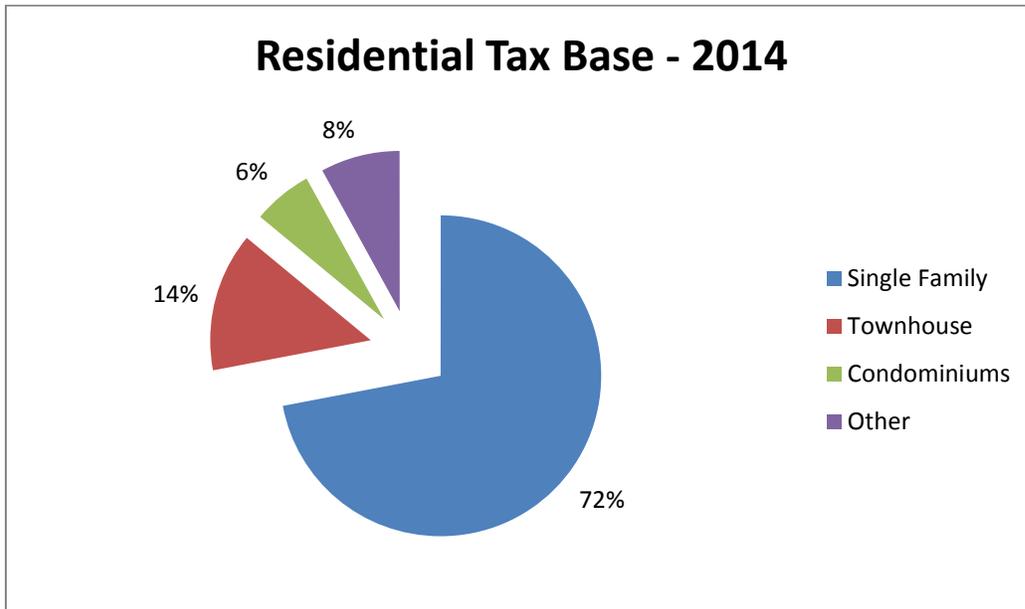
Total real estate assessments are up 3.3 percent, which includes new construction of \$32.0 million, compared to a 2.1 percent increase for the previous fiscal year.

Assessments	CY 2013	CY 2014	Change	
			\$	%
Residential	\$3,266,638,900	\$3,437,682,601	\$171,043,701	5.2%
Commercial	2,073,994,400	\$2,079,379,792	5,385,392	0.2%
Total	\$5,340,633,300	\$5,517,062,393	\$176,429,093	3.3%



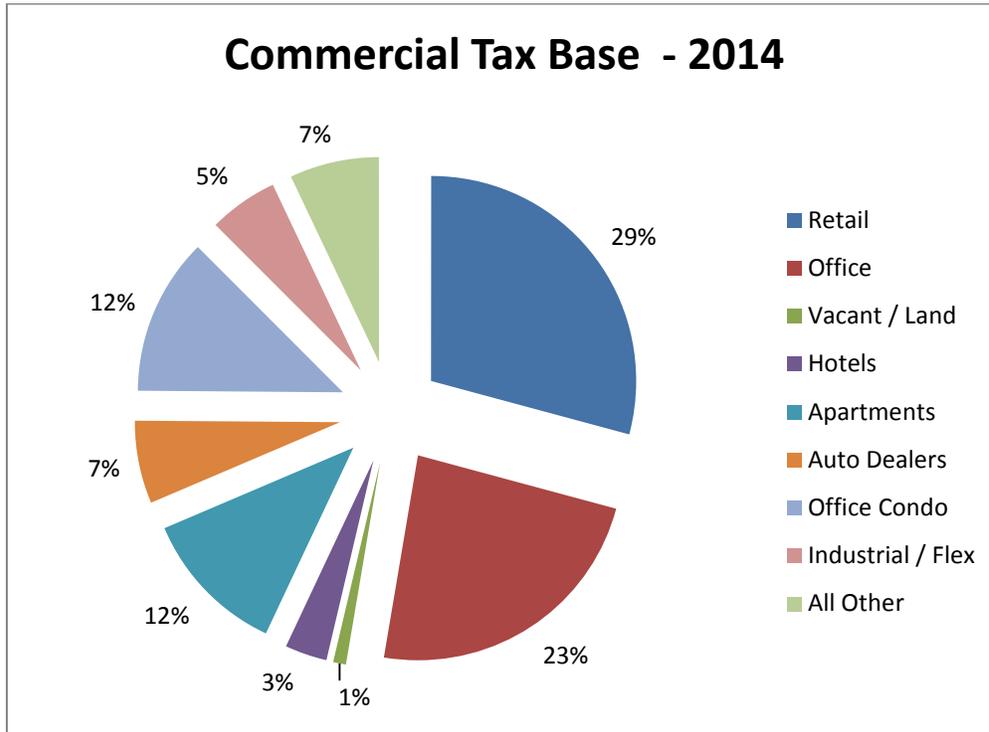
The calendar year 2014 total taxable value of City residential and commercial properties before appeals is \$5,517,062,393, an increase from last year’s total assessed value of \$176,429,093 (3.3%).

The overall residential assessment total, including new construction, has increased by 5.2 percent. The following notes the breakout by category for the residential tax base.



FY 2015 Adopted Budget – City of Fairfax, Virginia

Commercial assessments note an increase of 0.2 percent overall, which includes new construction. The following notes the breakout by category for the commercial tax base.

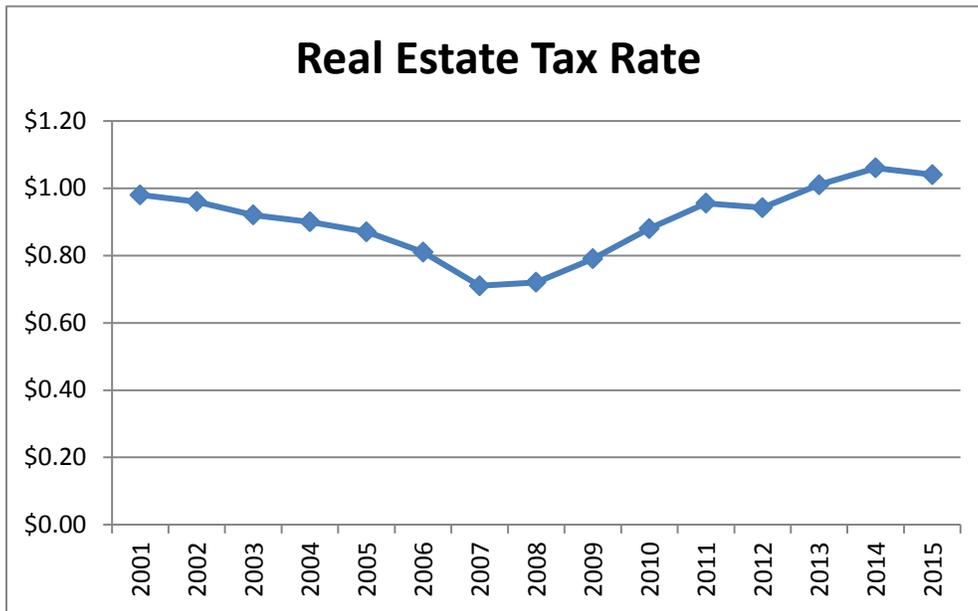


The Old Town Service District remains at 6.0 cents per \$100 of assessed value. The revenue generated is used to provide additional government services to the Old Town Service District.

As part of the FY 2010 Adopted Budget, the Transportation Tax Fund provided for a surcharge on commercial and industrial real estate properties at a rate of 8.0 cents per \$100 of assessed value. During the FY 2011 budget process, the City Council decreased this rate from 8.0 cents per \$100 of assessed value to 5.5 cents per \$100 of assessed value. The 5.5 cent rate remains unchanged for FY 2015.

FY 2015 Adopted Budget – City of Fairfax, Virginia

A historical review of the City’s Real Estate Tax Rate is below:



In comparing tax rates, it is important to keep in mind two factors often overlooked – levels of service vary from jurisdiction to jurisdiction, and for residents of area towns, a town tax is levied in addition to the county tax. Two large towns in our immediate area – Vienna and Herndon – known for similar levels of community services, levy real estate taxes of 22.88 and 26.5 cents per \$100 of assessed value (adopted fiscal year 2015 rates), respectively.

The City’s adopted real estate tax rate of \$1.04 is \$0.2 less than the FY 2014 rate of \$1.06. The average residential tax bill is expected to increase by 2.5 percent. The following chart provides an illustrative example by three residential assessed values:

**Impact of Real Estate Tax Rate per FY 2015 Budget
Average Property Owner’s Tax Bill at Various Values
All Residential Properties**

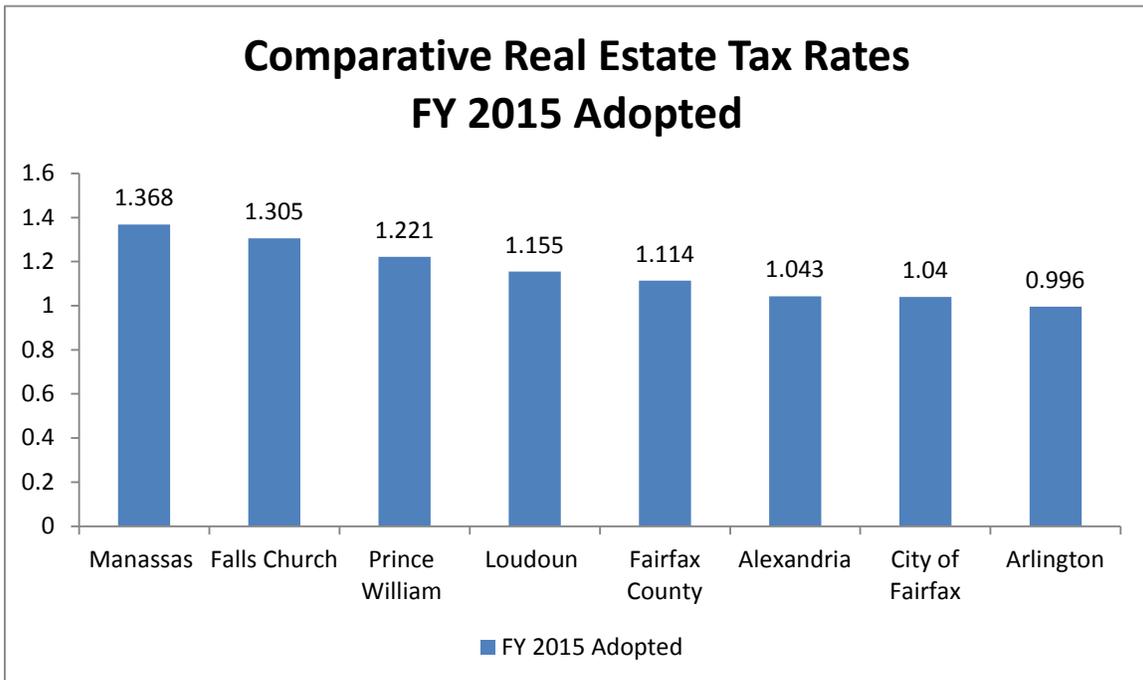
CY 13 Assessment	CY 13 Tax Rate	CY 13 Tax Bill	CY 14 Assessment	CY 14 Tax Rate	CY 14 Tax Bill	Change	
						\$	%
300,000	1.06	3,180	313,500	1.04	3,260	80	2.53%
500,000	1.06	5,300	522,500	1.04	5,434	134	2.53%
700,000	1.06	7,420	731,500	1.04	7,608	188	2.53%

Note: average estimated increase in assessment of 4.5 percent (excludes new construction); each property is separately valued therefore each assessment may be higher or lower than the average.

FY 2015 Adopted Budget – City of Fairfax, Virginia

The real estate tax rate necessary to provide residential equalization, whereby the average homeowner would pay no more in taxes than in the prior year equates to \$1.015 per \$100 of assessed value. This is 2.5 cents less than the adopted FY 2015 rate of \$1.04. The real estate equalization rate for residential and commercial properties combined is \$1.03 per \$100 of assessed value, 1.0 cent less than the adopted rate of \$1.04.

FY 2015 adopted rates are available for all of the surrounding jurisdictions, and are shown below for comparison.



Personal Property Tax

Background

The City of Fairfax assesses all individuals and businesses on the value of motor vehicles, including automobiles, trucks, motorcycles, trailers, campers and other recreational vehicles and boats that are located in the City of Fairfax. The City also assesses all businesses on the value of all other personal property such as furniture and equipment located within the City boundaries. All such property is considered personal property. Additionally, the City imposes a Motor Vehicle License Tax for each vehicle and issues a vehicle license decal as proof that the license tax and personal property taxes have been paid.

The Commissioner of the Revenue determines the method of assessment for personal property and the City Council establishes the tax rate. The current personal property tax rate is \$4.13 per \$100 of assessed value. In addition to the personal property tax, all motor vehicles normally garaged in the city are required to display a Motor Vehicle License Decal. The Motor Vehicle License Tax is \$33.00 per annum and is administered directly by the City Treasurer. Before obtaining a decal, vehicle owners must register their vehicles with the Commissioner of the Revenue for personal property tax purposes.

At the current time, taxpayers are "reimbursed" by the state at a rate of approximately 52 percent of the tax up to the first \$20,000 of assessed value. This reimbursement is based on a fixed amount, approximately \$3.1 million, which is the 2004 level of reimbursement. While in most cases a disproportionate amount of tax collected at local levels is disbursed to other areas of the state through means such as the composite index for education funding, in the case of personal property tax, a disproportionately larger amount is paid to Northern Virginia, because there are more and higher value cars in this area.

Fiscal Impact – Personal Property Tax

	FY 2013 Actual	FY 2014 Adopted	FY 2014 Estimate	FY 2015 Adopted
Personal Property Tax Revenue	\$10,377,334	\$10,147,000	\$10,294,051	\$10,496,392
Personal Property Tax Rate	\$4.13	\$4.13	\$4.13	\$4.13

FY 2015 Adopted Budget – City of Fairfax, Virginia

The FY 2015 Adopted Budget recommends no change in the Personal Property Tax rate of \$4.13. FY 2015 revenues are projected to increase 3.4% from the FY 2014 budget. The Commissioner of the Revenue noted both new and used car prices have increased from the previous year.

Personal Property Tax Rates FY 2015



Local Sales and Use Tax

Background

A sales tax is imposed on gross receipts from retail sales. The seller collects the tax from the customer by separately stating the tax and adding it to the sales price or charge. The local sales and use tax is 1.0%.

Fiscal Impact – Local Sales and Use Tax

	FY 2013 Actual	FY 2014 Adopted	FY 2014 Estimate	FY 2015 Adopted
Local Sales & Use Tax Revenue	\$10,263,955	\$10,150,000	\$11,388,488	\$11,100,000

The local sales and use tax is one of the most important economic indicators and highest revenue generators for the City. These revenues are projected to increase in FY 2015 due to strong retail sales in FY 2014. FY 2014's estimate includes a one-time transfer of approximately \$0.4 million in taxes that were paid erroneously to Fairfax County.

Business, Professional, and Occupational License (BPOL) Tax

Background

All businesses operating in the City of Fairfax must apply for an annual license with the Commissioner of the Revenue. Business license taxes are levied annually and are typically based on a business’s gross receipts. All new businesses must submit an application within 30 days of the start of operations. All business licenses expire at the end of each calendar year and must be renewed annually by **March 1**. Businesses in the City of Fairfax are taxed on either their gross receipts or a flat rate basis or both. Most businesses are taxed based on gross receipts. The BPOL tax rate is established annually by the City Council for each business category.

Fiscal Impact – BPOL Tax

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
BPOL Tax	\$8,932,634	\$8,720,000	\$9,100,000	\$9,275,000

Projections are based on year to date BPOL collections and other economic indicators which point to continuing growth. For FY 2015, a 1.9% increase above the FY 2014 estimate is projected.

Meals Tax

Background

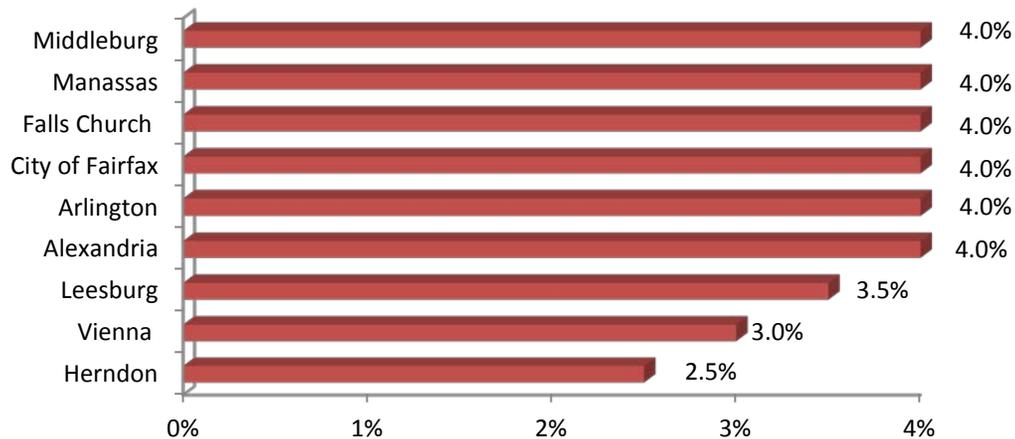
The City of Fairfax imposes a **4%** tax upon all meals sold in the City by a restaurant or similar establishment, whether prepared in the restaurant or not and whether consumed on the premises or not.

Fiscal Impact – Meals Tax

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Meals Tax Revenue	\$5,553,975	\$5,400,000	\$5,775,000	\$5,975,000
Meals Tax Rate	4%	4%	4%	4%

The City’s meals tax remains a stable source of revenue for the City. The FY 2014 revenue estimate is projected to increase 3.9% from the FY 2013 actual, based on receipts for the first eight months of the current fiscal year. FY 2015 projects another increase over the FY 2014 estimate based on favorable trends and other economic indicators. As the following chart indicates, several area jurisdictions also impose this tax and in most cases at a rate on par with the City.

Meals Tax Rates FY 2015



Tobacco Tax

Background

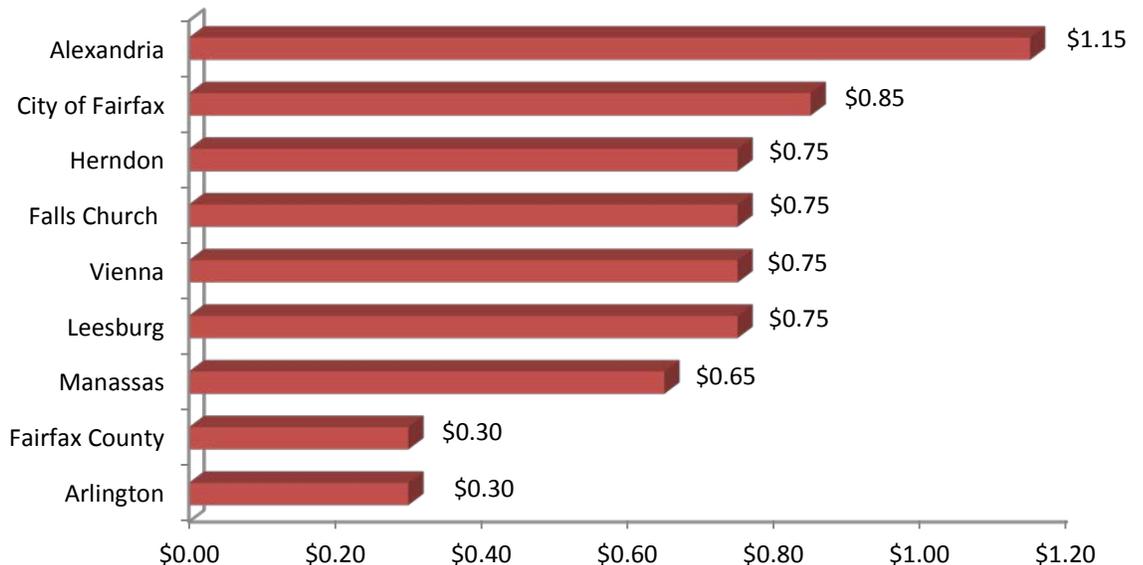
The cigarette tax is **85 cents** for each package of 20 cigarettes sold or used within the City. On January 1, 2010 the Tobacco Tax was increased by 25 cents, from 50 cents to 75 cents per package. On July 1, 2010 the rate was increased by 10 cents, from 75 cents to 85 cents per package.

Fiscal Impact – Tobacco Tax

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Tobacco Tax Revenue	\$975,457	\$975,000	\$989,937	\$975,000
Tobacco Tax Rate	\$.85	\$.85	\$.85	\$.85

Tobacco tax revenues for the FY 2014 estimate are projected at \$989,937, based on receipts for the first eight months of the current fiscal year, a slight increase of 1.4% from FY 2013 actual revenues. FY 2015 revenues are projected to remain flat with FY 2013 actuals and FY 2014 budget.

Tobacco Tax Rates FY 2015



Transient Lodging Tax

Background

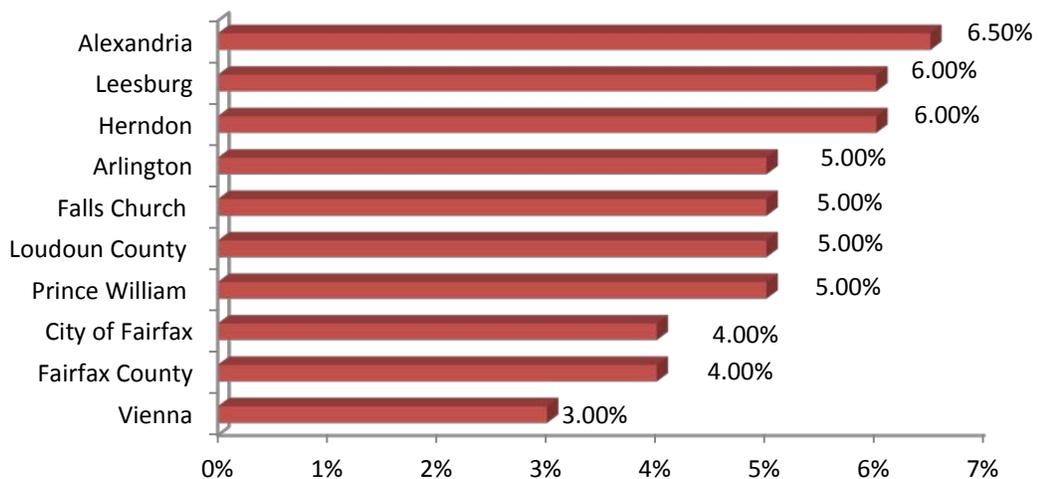
Every public or private hotel, inn, apartment hotel, hostelry, motel, or other lodging place within the city offering lodging for four or more persons at any one time on a transient basis (30 consecutive days or less), is levied a tax on the gross receipts of the lodging. The transient occupancy tax rate is **4 percent** of the total amount of the room rental charge, and is the maximum allowed per City charter. Any increase above the current figure needs approval from the General Assembly.

Fiscal Impact – Transient Lodging Tax

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2014 Adopted
Transient Lodging Tax Revenue	\$668,420	\$700,000	\$731,384	\$780,000
Transient Lodging Tax Rate	4%	4%	4%	4%

The Transient Lodging Tax revenue is projected to increase by 6.6% over the FY 2014 estimate based on the favorable trends seen during the first eight months of the current fiscal year. The City of Fairfax currently has the second lowest rate in the region as shown by the chart below.

Transient Lodging Tax Rate FY 2015



Licenses, Permits, and Fees

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Licenses, Permits, and Fees	\$1,408,601	\$1,415,500	\$1,409,218	\$1,462,869

The City reviews its licenses, permits and fees rates and levies annually to ensure each is on par with other jurisdictions in the region. The budget for FY 2015 recommends a 3.8% increase from the FY 2014 estimate driven by construction-related permits as a result of an improving housing market. The increase in these revenues offset the loss of cellular fee revenue the City used to receive relating to Water Utility assets no longer owned by the City.

Fines and Forfeitures

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Fines & Forfeitures	\$1,148,262	\$1,368,700	\$1,368,700	\$1,307,700

This category of revenues is projected to decrease by 4.5% (\$61,000) in FY 2015 from the FY 2014 estimate based on recent trends in collections. Parking fines and court fees are driving the majority of this decrease.

Use of Money and Property

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Use of Money and Property	\$2,162,378	\$2,186,984	\$2,263,709	\$2,297,128

Overall revenues are projected to increase by 1.4% in FY 2015 from the FY 2014 estimate. Increases in investment interest (\$90,000) and rental fees for the Stacy C. Sherwood Community Center (\$67,000) were mostly offset by the \$145,000 decrease in the classroom rental fee. This rental fee is computed by Fairfax County Public Schools (FCPS) based on a formula involving County students attending City schools. The increase in investment interest is driven by projected interest rate increases and additional funds available for longer term investments as a result of the City’s sale of its Water Utility assets in January 2014.

Charges for Services

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Charges for Services	\$3,249,168	\$3,210,229	\$2,721,805	\$3,018,183

This category is projected to decrease significantly due to a reduction in Ambulance Fee (reimbursement) billing in FY 2014 and FY 2015. Ambulance Fees not covered by insurance are no longer billed to City and Fairfax County residents.

State Aid

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
State Aid	\$11,021,304	\$10,405,865	\$10,426,582	\$10,745,584

Total funding for state aid is projected to increase by 3.0% from the FY 2014 estimate, driven mainly by higher state aid for education and highway maintenance.

Federal Aid

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Federal Aid	\$297,534	\$213,975	\$226,300	\$228,800

Federal Aid is typically dedicated to public safety areas, and is expected to remain in line with the FY 2014 estimate. The City did not add or lose any significant grants.

Adopted Budget

Fiscal Year

2015

General Fund

By Function & Program

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LEGISLATIVE

FY 2015 Adopted Budget - City of Fairfax, Virginia

Legislative Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$127,861	\$129,835	\$129,835	\$138,172
Fringe Benefits	44,882	46,640	46,640	54,455
Purchased Services	18,164	16,000	12,049	16,000
Internal Services	0	0	0	0
Other Charges	29,214	32,917	29,361	32,713
Supplies & Materials	4,022	3,170	3,170	3,170
Capital Outlay	0	0	0	0
Total Expenditures	\$224,144	\$228,562	\$221,055	\$244,510
Total FTE	1.50	1.50	1.50	1.50

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$6,326, or 8.9% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
FY 2015 assumes all six council members receive their related salaries. The years of 2013 and 2014 show a salary savings as only five of the six council members received salaries.

PROGRAM:

The City's legislative body – A Mayor and six Council members – formulates policy and provides guidance to the City Manager who implements policy and manages the day-to-day operations of the municipal government.

GOAL:

To set goals and guidelines and formulate policy for providing a variety of needed and/or desired municipal services to City citizens. To insure that financial resources are well managed and available in order to meet the present and future needs of City citizens.

OBJECTIVES:

- Meet goals by enacting resolutions and ordinances
- Adopt a budget that best funds needed services
- Provide revenues for services by setting tax rates
- Gain advice of citizens by appointing members to boards and commissions
- Ascertain public opinion by holding public hearings
- Determine land-use policy by acting on rezonings, special use permits and comprehensive plans
- Represent the City in community and regional cooperation efforts

SERVICES AND PRODUCTS:

- Two Council business meetings each month
- Policy and planning documents
 - City Code amendments
 - Budgets
 - Comprehensive plans
- Public forums
- Conduit for citizen concerns
- Council representatives on community and regional boards

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 411110: City Council

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$29,000	\$29,000	\$29,000	\$33,500
Fringe Benefits	2,324	7,856	7,856	9,886
Purchased Services	0	0	0	0
Internal Services	0	0	0	0
Other Charges	28,124	31,312	27,958	31,108
Supplies & Materials	3,908	3,000	3,000	3,000
Capital Outlay	0	0	0	0
Total	\$63,356	\$71,168	\$67,814	\$77,494

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Mayor	**	1.0	1.0	1.0	1.0
Council	**	6.0	6.0	6.0	6.0
Total FTE		7.0	7.0	7.0	7.0

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$9,622, or 1.0% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The \$9,622 increase over the FY 2014 Adopted Budget as a result of a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The City Clerk is appointed by the Council as its official record-keeper. The Clerk is custodian of official documents, such as ordinances, resolutions, contracts, agreements and the City Code and records the actions of the Council.

GOAL:

To record official actions and proceedings of the City Council, establish a journal for the public and for historical purposes, and maintain all original contracts and deeds. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain an official record of all City Council meetings, prepare work session summaries and prepare the agenda packages
- Prepare resolutions and ordinances approved by the City Council
- Maintain searchable files of all original contracts agreements, deeds and policies.
- Maintain official City Code hard copy and electronic
- Maintain and fulfill proper FOIA request processes
- Ensure Council meetings and actions are announced and advertised based on City and State Code requirements
- Maintain City Council Policies and Procedures book
- Ensure Financial Disclosures are filed based on City and State Code requirements

SERVICES AND PRODUCTS:

- Preparation of Minutes of the City Council
- City Code updates and inquiries
- Agendas, ordinances and resolutions, proclamations and notables
- Official records (contracts, agreements, deeds)
- Record Management (destruction and retention of all City documents)
- Development and Maintenance of public record database
- Maintain online access to Council meeting video, agendas and minutes
- Manage appointments on all City Boards and Commissions
- Freedom of Information Act inquiries

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY2014 Projected	FY2015 Projected
Output Measures				
Number of City Council agendas prepared	28	28	30	28
Number of City Council minutes approved	24	24	28	24
Number of <i>Council Reporters</i> prepared	24	24	24	23
Number of FOIA Requests filed with City Clerk	15	10	11	15
Number of Financial Disclosures sent out	61	61	61	61
Number of proclamations prepared	26	20	22	30
Number of Board and Commission vacancies advertised	16	20	19	15
Outcome Measures				
Percent of <i>Council Reporters</i> prepared within two days of meeting	100%	100%	100%	100%
Percent of agendas and reporters on the web site within day of publication	100%	100%	100%	100%
Percent of Council staff reports online	100%	100%	100%	100%
Percent of Board and Commission vacancies filled	99%	99%	99%	97%
Percent of Financial Disclosures filed	100%	100%	100%	100%
Percent of FOIA requests prepared as required	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:

- The City Council typically holds two regular meetings per month with the exception of the August recess, when no regular meetings are held and the December holiday when one regular meeting is held, resulting in 21 regular City Council meetings per year. On average the Council also holds an additional 5-10 special meetings and work sessions based on need and public interest.
- All reports and agendas will continue to be available online within above mentioned timeframes as well as the addition of live and archived internet video streaming of City Council meetings.
- The fulfillment of FOIA requests and Financial Disclosures are governed by State law and therefore must be completed within a specific timeframe. Board and Commission vacancies are based on the number of new committees formed and resignations from existing committees, and their fulfillment is a reflection of citizen awareness and interest. We have added the vacant positions to the City website to boost interest.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 411120: City Clerk

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$98,861	\$100,835	\$100,835	\$104,672
Fringe Benefits	42,558	38,784	38,784	44,569
Purchased Services	18,164	16,000	12,049	16,000
Internal Services	0	0	0	0
Other Charges	1,090	1,605	1,403	1,605
Supplies & Materials	115	170	170	170
Capital Outlay	0	0	0	0
Total	\$160,787	\$157,394	\$153,240	\$167,016

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
City Clerk	23	0.5	0.5	0.5	0.5
Assistant City Clerk	15	1.0	1.0	1.0	1.0
Total FTE		1.5	1.5	1.5	1.5

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JUDICIAL ADMINISTRATION

General District Court

Joint Court Service

Juvenile and Domestic Court

Commonwealth Attorney

Court Service and Custody

FY 2015 Adopted Budget - City of Fairfax, Virginia

Judicial Administration Budget Summary

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Expenditures				
Salaries	\$0	\$0	\$0	\$0
Fringe Benefits	0	0	0	0
Purchased Services	2,061,942	2,125,327	2,090,869	2,171,028
Other Charges	676	3,450	3,450	3,450
Supplies & Materials	562	1,000	1,000	1,000
Debt Service	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditures	\$2,063,179	\$2,129,777	\$2,095,319	\$2,175,478

Revenues

Juvenile Court	\$0	\$4,500	\$4,500	\$4,500
Circuit Court	8,415	7,500	7,500	7,500
Court Facilities Fees	20,455	20,000	20,000	20,000
Jail Admin Fee	2,062	1,700	1,700	1,700
Courthouse Security	107,083	108,000	108,000	108,000
Court Fees	6,267	6,600	6,600	6,600
Total Revenues	\$144,281	\$148,300	\$148,300	\$148,300

Net Cost to the City	\$1,918,898	\$1,981,477	\$1,947,019	\$2,027,178
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FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Administration of Justice
DEPARTMENT: General District Court
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The General District Court provides for a segment of the judicial service activities required under the law enforcement program. The court receives and distributes collaterals for misdemeanors, traffic cases and cases arising out of the Alcohol Safety Action Program (ASAP). Felonies and civil suits are heard in Fairfax County General District Court and all juvenile cases are heard at Fairfax County Juvenile and Domestic Relations Court.

GOAL:

To ensure that all persons who have matters before the court have timely hearings at all stages of the appropriate City or County proceedings by effectively scheduling the use of personnel, facilities and equipment resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES

- Process all police, citizen and judicial complaints, summons, orders and motions as required by law
- Collect, account for and process court collection payments

SERVICES AND PRODUCTS:

- Court Information

PERFORMANCE MEASURES:

Indicators	FY 2013 Estimate	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
New Traffic Actions	14,299	12,865	12,865	TBD
New Criminal Actions	525	683	683	TBD
New Civil Actions	192	157	157	TBD
New Cases Processed	15,016	13,705	13,705	TBD

PERFORMANCE MEASUREMENT RESULTS:

Projections for new traffic and criminal actions are expected to remain the same in FY 2014 and FY 2015 since all the police officer spots have been filled.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 413110 General District Court

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$13,321	\$15,000	\$13,200	\$15,000
Other Charges	676	3,450	3,450	3,450
Supplies & Materials	562	1,000	1,000	1,000
Capital Outlay	0	0	0	0
Total	\$14,558	\$19,450	\$17,650	\$19,450

FUNCTION: Administration of Justice
DEPARTMENT: Joint Court Service
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The Joint Court Service provides a number of court service activities for the City of Fairfax by contract with Fairfax County on a contract basis. The Circuit Court has jurisdiction in criminal and civil cases. Civil jurisdiction provides for adoptions, divorces and controversies where the claim exceeds \$20,000. Public services include issuance of marriage licenses, notary commission, probating will and collection of recordation taxes.

GOAL:

To ensure effective, fair Court services for City of Fairfax residents.

OBJECTIVES:

- Monitor effectiveness of court programs
- Evaluate provisions of contract agreement and payments

SERVICES AND PRODUCTS:

Circuit Court

- Felony cases
- Civil cases
- Appealed cases

Clerk of the Court

- Official function
- Recording legal documents
- Marriage
- Court attendance

Commonwealth Attorney

- Prosecution of felonies

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 413120: Joint Court Service

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$237,039	\$279,763	\$259,537	\$269,918
Total	\$237,039	\$279,763	\$259,537	\$269,918

FUNCTION: Administration of Justice
DEPARTMENT: Juvenile and Domestic Relations District Court
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The Juvenile and Domestic Relations Court provides administration of justice in the juvenile and domestic relations areas. Programs include community based juvenile crime control, the Girls and Boys Probation Houses and many innovative programs that identify youth offenders and redirect them towards successful outcomes. The activities are provided by the County of Fairfax and paid for on a contractual basis based on population.

GOAL:

To ensure effective, fair juvenile court services for City of Fairfax residents.

OBJECTIVES:

- Monitor effectiveness of court programs and community alternatives
- Evaluate provisions of contract and payments

SERVICES AND PRODUCTS:

Juvenile Domestic Relations

- Juvenile Detention Center 159 days
- Boys' Probation House 0 days
- Girls' Probation House 0 days
- Less Secure Shelter 137 days

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 413130: Juvenile & Domestic Relations District Court				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$415,214	\$451,204	\$430,865	\$447,860
Total	\$415,214	\$451,204	\$430,865	\$447,860

FUNCTION: Administration of Justice
DEPARTMENT: Commonwealth Attorney
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime. This office prosecutes criminal and traffic matters in the Fairfax County General District Court, criminal and delinquency matters in the Juvenile and Domestic Relations District Court, and all felony cases in the Fairfax County Circuit Court.

The Commonwealth's Attorney is a Constitutional Officer of the Commonwealth of Virginia. As such, he is not an officer or employee of the County from which he was elected. In this jurisdiction, the Commonwealth's Attorney is elected by voters of the City of Fairfax and Fairfax County. The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime.

GOAL:

To continue to prosecute all criminal cases in Fairfax County and all felony cases occurring in the City of Fairfax, for which sufficient evidence is available to support charges.

OBJECTIVES:

- Prosecutes all felony cases in Fairfax County Circuit Court
- Prosecutes misdemeanor and traffic cases
- Prosecutes criminal and delinquency cases in Juvenile Court
- Advises Grand Jury relative to their duties
- Represents the Electoral Board in certain election matters
- Works with police in investigations of criminal law

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 413140: Commonwealth Attorney

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$70,699	\$78,071	\$74,149	\$77,114
Total	\$70,699	\$78,071	\$74,149	\$77,114

FUNCTION: Administration of Justice
DEPARTMENT: Court Services and Custody
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$59,847, or 4.6% in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

The increase in these services reflects the County's projected cost increase from the FY 2014 Adopted Budget.

PROGRAM:

All court services and custody are provided through a contractual agreement with the Fairfax County Office of the Sheriff. The Sheriff is a Constitutional Officer who has law enforcement jurisdiction in both criminal and civil matters in the County and City of Fairfax. The Sheriff's Office is divided into two separate functions: the first area of operation is Court Services. Court Services has responsibility for ensuring the security of the courts including transport of prisoners, and the proper service execution of all civil legal processes. The other area of operation for the Sheriff is Custody Services. Custody Services is responsible for the confinement of prisoners in a safe and humane environment at the Adult Detention Center and Support Services Division. The Support Services Division or Pre-Release Center provides custody services to approximately 200 persons who are divided between the Work-Release, Electronic Incarceration and Community Labor Force functions.

GOAL:

To provide jail and custody service in support of law enforcement functions.

OBJECTIVES:

- Ensure a safe court environment for all participants
- Maintain both the integrity of the court process and courtroom decorum
- Transport prisoners throughout the State
- Operate the Adult Detention Center of Fairfax County

SERVICES AND PRODUCTS:

- Detention facilities
- Transportation of prisoners
- Courtroom enforcement
- Bailiffs for the various courts

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 413230: Court Services & Custody

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$1,325,669	\$1,301,289	\$1,313,118	\$1,361,136
Total	\$1,325,669	\$1,301,289	\$1,313,118	\$1,361,136

ELECTORAL BOARD

FY 2015 Adopted Budget - City of Fairfax, Virginia

Electoral Board Budget Summary

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Expenditures				
Salaries	\$134,489	\$142,846	\$147,388	\$135,730
Fringe Benefits	51,894	51,526	51,526	54,843
Purchased Services	19,608	28,775	28,775	22,750
Internal Services	0	0	0	0
Other Charges	4,144	8,125	4,025	7,611
Supplies & Materials	9,092	1,000	1,000	1,000
Capital Outlay	210	3,050	1,650	1,300
Total Expenditures	\$219,437	\$235,322	\$234,364	\$223,234
Revenues				
Salary Reimbursement	\$40,664	\$49,000	\$49,000	\$50,000
Total Revenues	\$40,664	\$49,000	\$49,000	\$50,000
Net Cost to the City	\$178,773	\$186,322	\$185,364	\$173,234
Total FTE	2.5	2.5	2.5	2.5

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$12,088, or 5.1% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

Employee Compensation reductions of \$3,799 from the FY 2014 Adopted Budget are reflected in the FY 2015 Adopted Budget. The reductions are due to lower part-time employee hours necessary for optimal staffing, and are offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

There is a decrease in contract services of \$5,000 from FY 2014 Adopted Budget. The largest single variable item of this budget is a stipend paid to Officers of Election that run the polling places on Election Day. There are fewer elections in FY 2015, so the need for the services is lower than in FY 2014. In FY 2015, there are two elections, contrasted with three plus recount in FY 2014. Other impacts of fewer elections include savings in:

- Printing (ballots for absentee voters)
- Advertising (legal requirement)
- Contract services
- Overtime
- Temporary help
- Equipment maintenance (programming voting equipment)
- Equipment rental (stipends to polling place facilities)

PROGRAM:

The Electoral Board, appointed by the Circuit Court, oversees Elections and Campaign Finance reporting for City elected officials. The General Registrar, appointed by the Board, in addition to managing the electoral process for the Board, performs voter registration in conformity with all City, State and Federal laws.

GOAL:

To promote our representative form of government by ensuring the integrity of the voter registration process and conducting free and fair elections. To meet the Council's adopted goals of providing unsurpassed user-friendly, customer-focused business practices and constantly striving to improve the efficiency of operations.

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

OBJECTIVES:

Electoral Board

- Efficiently conduct honest, fair, free and accurate Elections
- Provide oversight and guidance to the Registrar
- Comply with and administer all relevant election and campaign finance laws

General Registrar

- Provide voter registration for all eligible community members
- Manage elections and other activities as directed by the Electoral Board
- Serve as the Board's chief advisor on election law
- 7Serve as the Board's budget and financial officer
- Protect against election fraud
- Serve the citizens of the City of Fairfax as the primary point of contact for issues regarding elections, campaign finance, all voting issues and voter registration.
- Recruit and train Officers of Election. These are mostly Citizens of the City of Fairfax

SERVICES AND PRODUCTS:

Electoral Board

- Oversees Elections including the recruiting, training and supervision of Officers of Election
- Selects and monitors the performance and security of the voting systems.
- Officially certifies election results
- Reviews campaign finance submissions by local candidates & political action committees
- Interfaces with the Courts
-

General Registrar

- Well managed, efficient, accessible, fair, honest and accurate elections
- Maintains official records of elections, candidates and other information for public inspection
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Answers voting and registration questions for the public and the media.
- Administers absentee voting systems
- Ensure timely and accurate reporting of election results
- Ensure the security, maintenance and integrity of voting systems
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by local candidates & political action committees
- Assess civil penalties for campaign finance requirement violations

Measures of Effectiveness:

Electoral Board

- Oversees Elections including the recruiting, training and supervision of Officers of Election
- Selects and monitors the performance and security of the voting systems.
- Officially certifies election results
- Reviews campaign finance submissions by local candidates & political action committees
- Interfaces with the Courts

FUNCTION: Electoral Board

DEPARTMENT: Electoral Board

DIVISION OR ACTIVITY: Electoral Board/General Registrar

General Registrar

- Well managed, efficient, accessible, fair, honest and accurate elections
- Maintains official records of elections, candidates and other information for public inspection
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Answers voting and registration questions for the public and the media.
- Administers absentee voting systems
- Ensure timely and accurate reporting of election results
- Ensure the security, maintenance and integrity of voting systems
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by local candidates & political action committees
- Assess civil penalties for campaign finance requirement violations

Voter registration remains relatively stable around 15,000 registered voters. Fluctuations occur as interest in an election grows. For example, citizens register prior to presidential elections and for elections where candidates or issues attract attention.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of elections	2	3	3	2
Number of votes cast	15,206	11,500	11,820	9,500
Number of Officers of Election deployment	113	136	138	101
Number of registered voters	15,000	15,000	15,372	15,000
Number of additions, deletions and changes to voter registrations	8,000	5,000	5,000	4,500
Number of times a Voting Machine is deployed	37	54	54	40
Absentee applications processed	1,892	850	895	600
Number of candidates qualified	-	18	19	1
Number of campaign finance forms processed	52	85	85	24
Number of formal voter complaints	0	0	0	0

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 414110: Electoral Board				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$134,489	\$142,846	\$147,388	\$135,730
Fringe Benefits	51,894	51,526	51,526	54,843
Purchased Services	19,608	28,775	28,775	22,750
Internal Services	0	0	0	0
Other Charges	4,144	8,125	4,025	7,611
Supplies & Materials	9,092	1,000	1,000	1,000
Capital Outlay	210	3,050	1,650	1,300
Total	\$219,437	\$235,322	\$234,364	\$223,234

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Registrar	20	1.0	1.0	1.0	1.0
Deputy Registrar	12	1.0	1.0	1.0	1.0
Deputy Registrar (P/T)	12	0.5	0.5	0.5	0.5
Total Positions		2.5	2.5	2.5	2.5

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GENERAL AND FINANCIAL ADMINISTRATION

FY 2015 Adopted Budget - City of Fairfax, Virginia

General & Financial Government - Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$4,963,250	\$5,116,547	\$5,122,932	\$5,141,519
Fringe Benefits	1,729,526	1,938,009	1,920,723	2,146,159
Purchased Services	1,617,456	1,982,927	1,905,595	1,945,565
Internal Services	(4,252,257)	(4,659,642)	(5,075,569)	(3,715,039)
Other Charges	928,680	1,054,918	1,058,213	983,600
Supplies & Materials	1,639,357	1,759,931	1,759,741	1,796,180
Capital Outlay	146,430	161,850	161,900	178,500
Total Expenditures	\$6,772,442	\$7,354,540	\$6,853,535	\$8,476,484
Revenues				
Returned Check Fee	4,275	4,000	3,947	4,000
Sale of City License Plates	5,280	4,500	4,650	5,000
Salary Reimb. - Revenue & Treasurer	219,821	226,800	228,700	230,000
Total Revenues	\$229,376	\$235,300	\$237,297	\$239,000
Net Cost to the City	\$6,543,066	\$7,119,240	\$6,616,238	\$8,237,484
Total FTE	61.38	61.25	61.75	62.00

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$51,377, or 11.7% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The increase is generated primarily from a 0.5 FTE addition and an increase in salaries and fringe of \$79,423. The increase includes a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe. A part-time Administrative Support Specialist was hired during FY 2014, effectively increasing headcount by .5 FTEs from the FY 2014 Adopted Budget headcount.

- **Internal Services**

An increase in the management fee charged to the enterprise funds of \$28,045 (and therefore subtracted from this cost center) is the other material driver of the overall change from the FY2014 Adopted Budget. The increase in the management fee is driven by higher employee compensation and an updated allocation to the Wastewater and Transit Funds provided by the City's external auditors in 2014.

PROGRAM:

The City Manager, as chief executive officer of the municipal government, implements City Council policy and manages the activities of the City offices and departments.

GOAL:

To insure that resources funded by City Council are well managed and available in order to provide a variety of needed and/or desired municipal services to City citizens. Insure appropriate level of funding is directed to fund City Council priorities as outlined in Council's goals.

OBJECTIVES:

- Provide Council with information and data necessary for formulating policy
- Direct and control departments and offices
- Exercise fiscal control over operations and submit an annual budget to City Council
- Respond to citizen inquiries and requests
- Evaluate programs and projects for effectiveness
- Conduct research and develop methodology for new programs
- Communicate Council policy to departments and offices
- Manage work force
- Act as liaison to the General Assembly and monitor legislation affecting the citizens of Fairfax

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Annual legislative program
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Analysis and research to support Council policy formulation	As Necessary	As Necessary	As Necessary	As Necessary
Operating department performance reviews	As Necessary	As Necessary	As Necessary	As Necessary
Contacts with Legislative Delegation and VML staff members	As Necessary	As Necessary	As Necessary	As Necessary
Outcome Measures				
% of time operating budget expenditures conform to established budgetary guidelines	100%	100%	100%	100%
Information requests from Mayor or City Council answered within 10 days	100%	100%	100%	100%
Information requests from the public answered within 10 days	100%	100%	100%	100%

Performance Measurement Results:

The City Manager's office strives to respond to all inquiries within the established guidelines.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415110: City Manager

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$364,107	\$367,303	\$367,303	\$414,256
Fringe Benefits	112,149	144,531	144,531	177,001
Purchased Services	1,344	0	0	0
Internal Services	(74,289)	(81,054)	(154,805)	(109,100)
Other Charges	6,555	6,135	6,386	6,135
Supplies & Materials	1,616	1,400	1,400	1,400
Capital Outlay	0	0	0	0
Total	\$411,483	\$438,315	\$364,815	\$489,692

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
City Manager	**	1.0	1.0	1.0	1.0
Assistant City Manager	**	0.5	0.5	0.5	0.5
City Clerk	23	0.5	0.5	0.5	0.5
Administrative Support Specialist	13	0.6	0.5	1.0	1.0
Total FTE		2.6	2.5	3.0	3.0

FUNCTION: General and Financial

DEPARTMENT: Law

DIVISION OR ACTIVITY: City Attorney

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$96,387, or 14.4% in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

Litigation costs are estimated to be lower in FY 2015 as a result of the water issues being resolved with Fairfax County in FY 2014.

PROGRAM:

The City Attorney is appointed by City Council to provide municipal legal services on a contractual basis. The City Attorney selects the City Prosecutor and other providers of legal services on an as-needed basis. In addition, the City Attorney coordinates with insurance counsel provided by the City's insurance carrier in certain cases for which coverage is afforded.

GOAL:

To protect the interests of the City of Fairfax by serving as legal advisor to the City Council, the City Manager, City staff, and various appointed boards and commissions.

OBJECTIVES:

- Provide legal representation to the City Council, City Manager, all departments, boards, commissions and agencies of the City
- Issue legal opinions, prepare and review ordinances and other legal documents, including bonds, deeds, leases and contracts, as well as advising on legislative matters and drafting legislative items as required
- Represent the City (elected officials, appointees, employees and volunteers and departments) and various boards and commissions in litigation and administrative proceedings
- Attend City Council meetings, and meetings of other boards and commissions as requested
- Provide legal assistance regarding planning and zoning issues, including reviewing zoning applications and staff reports for City Council and City staff as requested and utilizing legal resources to enforce zoning violations and remediation thereof
- Prosecute misdemeanor and traffic offenses in the City's General District Court (and on appeal as necessary)
- Assist the City Treasurer in the collection of delinquent local taxes (real estate, personal property, business taxes, meals taxes etc.)

SERVICES AND PRODUCTS:

- General legal advice & representation

FUNCTION: General and Financial
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

PERFORMANCE MEASURES:

Indicators	FY 2013 Estimate	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Formal/informal opinions issued	30	30	35	35
Ordinances prepared and/or reviewed for City Council and other boards and commissions	35	35	35	40
Lawsuits closed during the year	10	10	15	20
Review special use permits, special exceptions, variances, rezoning applications and staff reports	70	70	70	70
Appearances before City Council, Planning Commission, and Board of Zoning Appeals	35	35	35	35
Appearances in regulatory matters	2	2	1	1
Review and respond to FOIA requests	20	20	20	25

Performance Measurement Results:

- The City Attorney’s office remains occupied with development and redevelopment initiatives in the City, which initiatives have remained steady or increased despite economic challenges facing localities generally because of the attractiveness of the City for projects. In addition, the City Attorney has continued to undertake many formal and informal briefings regarding legal and procedural issues of concern to the Mayor and City Council, and to the City’s various boards and commissions, and City staff and consultants. In terms of specific projects, there remain a number of issues relating to George Mason Square, the exit from the water business, the rewrite of the zoning ordinance, and various infrastructure projects throughout the City. In addition, the nature of future development and redevelopment projects in the City remains relatively complex, since there is very little empty site development and most land use work is in the nature of either infill development or in redevelopment, where the legal issues can be particularly complex.
- Also, the City remains the owner of a number of properties, and managing and disposing of these various properties continues to have numerous legal ramifications. In the zoning enforcement area, the City has continued a program enacted in recent years to aggressively enforce against violators, resulting in an increase in notices of violations and tickets, and resulting legal action (including litigation) to enforce the same as individuals and companies challenge various City enforcement efforts. Tax assessment appeals have also seen an increase, particularly in terms of litigation. Lastly, several large road and utility projects (i.e. Jermantown Road, Kamp Washington and Northfax) have resulted in complicated negotiations with landowners and an increase in litigation, although this is likely a short term issue. Litigation continues to be the one area that it is virtually impossible to predict or budget for with any degree of certainty (and which can vary significantly year over year), and we continue to utilize a conservative estimating process in arriving at projections in this area.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415120: City Attorney				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$582,545	\$735,000	\$693,000	\$593,000
Internal Services	(60,507)	(63,344)	(86,977)	(17,731)
Total	\$522,038	\$671,656	\$606,024	\$575,269

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: Public Audit of Accounts

BUDGET COMMENTS:

The following budget reflects costs consistent with years prior to 2014.

- **Purchased Services**

The decrease of \$5,265, or 6.6%, is due to a required turn over audit in the Treasurer’s Office that occurred in FY 2014 when the former Treasurer retired on December 31, 2013. That service will not be needed in FY 2015.

PROGRAM:

The City's financial records are audited annually by an independent certified public accounting firm employed by the City and responsible directly to the City Council.

GOAL:

To ensure that City financial methods and controls are in accordance with generally accepted accounting standards.

OBJECTIVES:

- Review financial statements and accounts using standards of the American Institute of Certified Public Accountants and the State Auditor of Public Accounts
- Prepare an audit which accurately presents the financial condition of the City

SERVICES AND PRODUCTS:

- Comprehensive Annual Financial Report (CAFR)

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Outcome Measures				
Timely receipt of CAFR	Yes	Yes	Yes	Yes
Obtain Government Finance Officers Association (GFOA) Certificate of Achievement Award	Yes	Yes	Yes	Yes
Present audit findings to Management for improvements to internal policies & procedures	Yes	Yes	Yes	Yes

Performance Measurement Results:

For FY 2013, the City’s Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2014 CAFR will be submitted to GFOA in hopes of obtaining another award.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415130: Public Audit of Accounts				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	82,500	90,000	90,000	82,500
Internal Services	(8,851)	(9,907)	(16,018)	(7,673)
Total	73,649	80,093	73,982	74,828

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$63,687, or 11.7% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The increase of \$16,311, or 10.6% is due primarily to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
The contract services account has the largest increase in expenditures with an increase of \$94,151 from the FY 2014 Adopted Budget. The City shares Police and Fire department medical examination services with Fairfax County, which had absorbed more of the cost in prior years. The FY 2015 figure is more reflective of the City's proportionate use of those services.
- **Internal Services**
There is an increase of \$56,706 in management fee charged to the Enterprise Funds. An increase in management fee means more costs are transferred out of Personnel's cost center for in-kind services provided to the Enterprise Funds. Revised allocations computed by the City's external auditors, including allocations to the Transit Fund, which is now self-supporting, are the main drivers of this increase.

PROGRAM:

The Office of Personnel administers a comprehensive human resource management system for the City that complies with Federal, State and City laws and regulations.

GOAL:

To recruit and retain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens.

OBJECTIVES:

- Recruit, evaluate and refer qualified candidates for City positions
- Coordinate continual training of the work force
- Respond to employees, retirees, and the public through telephone and walk-in inquiries and requests regarding employment, benefits, compensation, payroll and policy issues in a timely manner
- Generate accurate personnel action forms for new hires, employee performance evaluations, terminations and other miscellaneous status changes

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities – health fair, newsletter
- Personnel records
- Training
- Benefits
- Employee relations advice/guidance

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of Positions Filled	30	30	35	35
Average time to fill a job (days)	60	60	60	60
Applications received per year	2,000	2,000	2,300	2,300
Number of disciplinary actions	5	4	5	4
Number of grievances	0	0	0	0
Number of personnel/payroll actions	1,500	1,500	1,500	1,500
Outcome Measures				
Turnover rate	9.1%	8.9%	8.9%	8.9%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415140: Personnel

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$362,150	\$362,415	\$362,415	\$364,701
Fringe Benefits	135,553	141,262	141,262	155,288
Purchased Services	95,945	102,000	184,523	196,151
Internal Services	(69,422)	(72,027)	(156,037)	(128,733)
Other Charges	8,398	12,000	22,000	21,931
Supplies & Materials	550	500	500	500
Capital Outlay	0	0	0	0
Total	\$533,174	\$546,151	\$554,663	\$609,838

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Personnel Director	28	1.0	1.0	1.0	1.0
Benefits & Risk Manager	23	1.0	1.0	1.0	1.0
Personnel Analyst	20	0.0	0.0	0.0	0.0
Personnel Safety Technician	16	1.0	1.0	1.0	1.0
Personnel Technician	14	1.0	1.0	1.0	1.0
Total FTE		4.0	4.0	4.0	4.0

FUNCTION: General and Financial

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Community Relations

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$49,147, or 40.0% in expenditures from the FY 2014 Adopted Budget.

- **Other Charges**

There is an increase in contract services from the FY 2014 Adopted Budget of \$45,660. This will provide \$45,000 to resume production and delivery of the Cityscene newsletter to residences and businesses.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents, business people and the media informed of municipal services and activities. This program employs a variety of print and electronic resources, including a community newsletter, special brochures and informational materials; news releases and media advisories; video and cable television; telephone bulletin boards; and the Internet.

GOAL:

To ensure an educated and involved citizenry and an informed media by providing information on City programs and activities through timely and efficient communication methods. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Answer citizen requests for information and to ascertain community needs
- Produce informational, educational and promotional publications/materials for residents and business owners
- Prepare and disseminate news releases and media advisories targeted to print and electronic media outlets and community audiences
- Keep citizens informed of critical issues through the Internet (Web), cable television, telephone bulletin boards, electronic messages, social media and other media
- Keep current on information technology initiatives and their applications to community relations
- Survey and analyze effectiveness of communication programs
- Provide information regarding city services during emergencies via Emergency Operations Center or virtual EOC using in-house communication tools
- Explore methods to improve the management and implementation of communication programs
- Cultivate and maintain connections with civic association leadership
- Manage citizen outreach programs

SERVICES AND PRODUCTS:

- The *Cityscene* online newsletter
- Pamphlets, brochures, flyers, banners
- News releases and media advisories
- Press conferences
- Emergency Operations Center and virtual EOC communication functions and coordination
- World Wide Web site content (including city and Chocolate Lovers Festival websites)
- Chocolate Lovers Festival publicity, communication support
- Telephone bulletin boards
- eMAS (electronic message alert system)
- Social media sites (Facebook, Twitter, YouTube)

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
<i>Cityscenes</i> made available on the first of the month	12	12	12	12
Citizen inquiries handled	4,000	4,000	4,000	4,100
Web site inquiries handled	875	900	900	950
Media inquiries handled	420	420	420	430
News releases prepared and distributed	50	50	50	45

Performance Measurement Results:

Web inquiries have increased due to a number of factors, including our social media presence (which directs all traffic to the city website), multiple contact forms on the city website, as well as the popularity of city special events, especially the Chocolate Lovers Festival.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415150: Community Relations

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$88,853	\$86,351	\$86,351	\$86,783
Fringe Benefits	37,337	33,658	33,658	36,952
Purchased Services	499	245	245	245
Internal Services	0	0	0	0
Other Charges	20	1,340	1,325	47,000
Supplies & Materials	619	700	730	1,960
Capital Outlay	11	1,850	1,900	800
Total	\$127,339	\$124,144	\$124,209	\$173,740

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Community Relations Specialist	19	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$16,391, or 5.5 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
Employee compensation decreased by \$24,823 due to turnover in this position, and is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
A contract services increase of \$55,000 is requested for a Fiscal Impact Model to analyze the cost and benefits of new development projects (incentives component). The contracted service has been utilized by other neighboring jurisdictions such as the City of Falls Church.
- **Other Charges**
The decrease of \$48,368 from the 2014 Adopted Budget is the result of anticipated one-time financing costs in FY 2014 that are not needed in FY 2015.

PROGRAM:

To promote the economic well-being of the City and to ensure that the economic base of the City is strong and vibrant now and for the future, thus maintaining the low tax rate the City has enjoyed for several years.

GOAL:

To provide the citizens of Fairfax a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City. This is accomplished while maintaining the City's innate ambience and character. To provide unsurpassed user-friendly, customer-focused business practices. To assist in finalizing and implementing current redevelopment and transportation projects, such as the downtown redevelopment efforts and the Fairfax Boulevard Master Plan, including facilitating the redevelopment of Northfax Gateway and Kamp Washington.

OBJECTIVES:

- Ensure that the City's economic base is strong and producing at optimum levels
- Promote the City's office and retail spaces to business prospects, vacant commercial properties to developers; assists businesses in their location decisions and processing through the City's administrative procedures
- Establish and implement economic development strategies, conduct studies and impact analysis on economic trends affecting the City. Develop and implement market strategies to encourage revitalization of the City's commercial areas. Assist in the resolution of issues affecting economic growth. Regularly meet with applicants for development projects; assist in coordinating activities with other City departments.
- Assist in the redevelopment of Old Town Fairfax into a destination location for the City residents and the surrounding area
- Assist in the revitalization of the Fairfax Boulevard Corridor consistent with the master plan and the concepts contained in the Comprehensive Plan
- Market the City and its benefits to the businesses in local, regional and national media to keep a stream of businesses, both office and retail/restaurants flowing into City commercial spaces
- Establish and maintain a business retention program. Develop and implement marketing strategies to encourage businesses to locate into the City
- Provide professional analysis of the commercial market and assistance to developers, businesses, institutions and City residents interested in the economic process and opportunities in the City.

FUNCTION: Community Development
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

SERVICES AND PRODUCTS:

- Staff the Economic Development Authority
- Staff the Fairfax Innovation Center (Small Business Incubator & International Business Accelerator)
- Maintain and expand data bases on relevant commercial land uses
- Serve as City’s interface with the Chamber of Commerce and Downtown Fairfax Coalition
- Place media advertising and public relations articles
- Create new fulfillment pieces and republishing of existing materials
- Maintain a listing of available spaces – office, retail, restaurant and industrial
- Maintain a listing of vacant properties and/or properties for redevelopment
- Provide economic development data to City departments and the public
- Liaison with business community and organizations
- Recruit new business and work to retain existing businesses as appropriate
- Manage EDA and certain City-owned properties
- Manage the disposition of City-owned properties
- Represent City at regional economic development and tourism development organizations

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Office Space – Vacancy Rate	12.4%	10.5%	13.6%	13.0%
Retail Space – Vacancy Rate	4.7%	3.2%	3.7%	3.5%
Number of Advertisements	4	3	2	2
Number of Restaurants	142	144	183	185
Average Daily Rate (Hospitality)	\$96	\$99	\$102	\$102
Occupancy Rate (Hospitality)	72%	74%	75%	75%

PERFORMANCE MEASUREMENT RESULTS:

- The City’s overall commercial vacancy rates compare favorably to those in surrounding regions. An overview of the office market vacancy rate indicates:
 - Greater Fairfax County: 13.9%
 - Washington D.C. metropolitan region: 13.6%
 - U.S. National office market: 16.9%
- A slightly different condition holds for retail vacancy rates:
 - Greater Fairfax County: 2.5%
 - Washington D.C. metropolitan region: 4.7%
 - U.S. National retail market: 10.8%

FUNCTION: Community Development
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

PERFORMANCE MEASUREMENT RESULTS (continued):

- The restaurant industry is expected to show continued strengthening in 2014 as consumer buying habits improve. The industry remains a strong driver in the City's economy even though the uncertainty in the economy continues to create a challenging operating environment. The regional industry projects a modest 3.8% sales increase over 2014 sales. Continuing the trend, the quick-casual restaurant segment is expected to fare better than the full-service segment as diners are focused on value, convenience and a variety of menu options. This trend is consistent with the growing number and the nature of dining establishments which continue to locate in Fairfax. Local operators have shown to be somewhat more optimistic about the overall economy as well. This outlook is reflected in capital spending as City restaurants expand, remodel and upgrade equipment at their existing sites.
- The hotel industry is reporting that occupancy levels continue to increase. The deterioration of average daily room rates has been abated and for the third straight year, the local industry anticipates modest rate increases. Consistent with the national industry, local hotel operators report that by most measurements, travel demand is forecast to be up in 2014. Again, the mainstay of the City's lodging industry remains the government and corporate traveler. Revenues have stabilized in the private sector and growth in the business traveler market continues its gradual ramp-up. The extended-stay model is projected to outpace the rest of the industry and capitalize on the abundance of corporate traveler with an eye toward value.

Tourism in the Greater Washington region continues to support the City's hospitality market. Regionally, the number of travelers is predicted to continue its growth due to increasing consumer confidence. Leading indicators show that visitors to the DC area are spending more and staying longer. There have been marked increases in the visitation of historic sites, national landmarks, festivals and educational tourism in 2014; this trend is expected to continue throughout the coming year. Helping to boost the positive local projections for 2014 is the anticipated influx of visitors for the Presidential Inauguration

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 461210: Economic Development

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$115,973	\$115,707	\$115,707	\$95,013
Fringe Benefits	42,972	44,586	27,300	40,456
Purchased Services	19,840	42,000	42,000	97,000
Internal Services	0	0	0	0
Other Charges	4,608	96,168	96,168	49,800
Supplies & Materials	818	1,200	1,000	1,000
Capital Outlay	0	0	0	0
Total	\$184,211	\$299,661	\$282,175	\$283,270

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Economic Develop Director	27	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$52,408, or 27.0% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The increase of \$58,803 is primarily due to the conversion of the Cable TV Manager position to a full time position. The increase also includes a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

There is a savings of approximately \$6,395 in contract services due to new equipment being utilized and allowing the City to discontinue using Bti's PEG Attendant and Data Bridge for disseminating information to the public on various platforms.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. The Cable TV division helps the City achieve its communication goals through the use of video on cable television, online and DVD/Blu-ray discs. This division oversees the main video control room at City Hall, the mobile studio and seven remote PEG sites, including Old Town Hall, Fairfax High School, Lanier Middle School, Daniels Run Elementary School, Providence Elementary School, the Police Station and The Stacy C. Sherwood Community Center.

GOAL:

To keep residents and businesses informed of timely and pertinent information through the use of video programming. The programs are shown on the city's cable television station, Cityscreen-12, which is carried on the Cox Communications cable network and on Verizon FiOS, on the city's web site and on the city's YouTube channel. Copies of Cityscreen-12 programming are available on DVD and Blu-ray discs for purchase or loan.

OBJECTIVES:

- Program the electronic bulletin board on Cityscreen-12 with timely and pertinent information important to the community
- Televisе live, unedited coverage of City Council meetings and work sessions
- Televisе live, unedited coverage of Planning Commission meetings and work sessions
- Televisе live, unedited coverage of School Board meetings
- Produce and televisе "The Fairfax Scene" magazine programs
- Produce and televisе special and cultural events and activities
- Produce and televisе public service programs that promote an understanding of City government and the safety and quality of life of those in the community
- Produce and televisе promos for special and cultural events and activities
- Produce training and recruitment videos for city departments
- Provide election results from City of Fairfax precincts
- Provide 24/7 streaming of Cityscreen-12 on the City's website
- Provide a video archive of recent Cityscreen-12 programming including meetings and special events
- Provide content on the city's YouTube channel
- Provide DVD and Blu-ray copies of programs as requested

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

SERVICES AND PRODUCTS:

Ongoing Programming:

- 24-hour bulletin board
- City Council meetings
- School Board meetings
- Planning Commission meetings
- The Fairfax Scene program

Special Programming:

- Special event coverage (i.e. Independence Day Parade, Spotlight on the Arts, Fall Festival)
- Training and recruitment videos
- Budget presentation
- City Election results
- Public Service Announcements/Event Promotional Videos

On-line Video Archive:

- All televised meetings, The Fairfax Scene programs and special programming are available in the online video archive at www.fairfaxva.gov.

YouTube Channel:

- The Fairfax Scene programs, special programming, recruitment videos, promos and public service announcements are posted on the City's YouTube Channel: CityofFairfaxVA.

DVDs for purchase and loan:

- All Cityscreen-12 programs are available for purchase on DVDs
- DVDs of all Cityscreen-12 programs are available for loan in the City Manager's Office

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
City Council meetings/work sessions televised	28	22	22	23
School Board meetings televised/recorded*	9/10	10/11	10/11	10/11
Planning Commission meetings televised	16	17	17	20
Fairfax Scenes produced and televised	10	8	8	10
Special programming	18	16	16	18
Outcome Measures				
Percentage of programs shown on Cityscreen-12 and on City's web site	100%	100%	100%	100%
Percentage of programs available to the public at the City of Fairfax Regional Library	100%	100%	100%	100%

Performance Measurement Results:

*In the event that the School Board and Planning Commission hold simultaneous meetings, the body that is regularly scheduled to be televised is televised and the other body's meeting is recorded as a wide-shot only and added to the video archive.

The substantial increase in Special Programming is primarily because of a shift in the types of programming being produced. Shorter format productions such as training videos, public service announcements and event promotions are being produced for the City's cable channels, YouTube channel and the website.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415160: Cable TV

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$149,443	\$143,126	\$142,400	\$174,899
Fringe Benefits	19,760	34,576	34,576	61,606
Purchased Services	11,410	12,770	5,930	6,375
Internal Services	0	0	0	0
Other Charges	2,196	2,220	2,220	2,220
Supplies & Materials	1,558	1,500	1,500	1,500
Capital Outlay	0	0	0	0
Total	\$184,368	\$194,192	\$186,626	\$246,600

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Cable Television Manager	23	0.75	0.75	0.75	1.00
Cable TV Technician (P/T)	19	0.75	0.75	0.75	0.75
Total FTE		1.50	1.50	1.50	1.75

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Risk Management

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$81,637, or 20.3% in expenditures from the FY 2014 Adopted Budget.

- **Other Charges**

Overall there is an \$84,051 decrease in Other Charges from the FY 2014 Adopted Budget. There is an \$87,241 savings in business insurance premiums due to reduction of associated costs of employees from the discontinued Water Fund included in the other insurance amount for FY 2015.

PROGRAM:

The risk management program is composed of five main operational areas including insurance procurement, claims management, safety and loss control, administration of the City's workers' compensation program and contract review.

GOAL:

To protect the financial resources of the City, and provide a safe work environment. To promote a safety program and a liability loss prevention program that is functional and effective.

OBJECTIVE:

To reduce the frequency and severity of losses and to minimize liability exposure through an effective loss control program.

SERVICES AND PRODUCTS:

- Workers' Compensation Program
- Safety Education Program
- Loss Control Activities
- Claims Management – Loss Recovery
- Property and Liability Insurance
- Risk Management Information System
- Contract review for risk allocation

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of preventable accidents	30	30	30	29
Number of lost day injuries	25	28	28	25
Number of lost days	171	165	165	160
Number of light duty days	455	458	458	475

Performance Measurement Results:

- Preventable accidents expected to decrease now that defensive driver training is in place.
- Number of lost and light duty work days projected to increase due to injuries requiring surgery.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415230: Risk Management

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	1,398	11,100	7,100	12,468
Internal Services	(48,755)	(47,972)	(92,996)	(47,676)
Other Charges	391,835	439,435	439,755	355,384
Supplies & Materials	125	125	125	875
Capital Outlay	0	0	0	0
Total	\$344,603	\$402,688	\$353,984	\$321,051

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Telephone

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The telephone communications system is a VoIP telephone service that provides a full range of telecommunications features.

GOAL:

To ensure efficient transmission of information internally and externally via telephone, computer and Internet. To enable employees and citizens to interact directly with departments in the transaction of City business. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain telephone system in an effective manner for all users

SERVICES AND PRODUCTS:

- Management of the telephone infrastructure and services

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Telephone support call response	725	760	810	820
Outcome Measures				
Request completed in a timely/sat. fashion	99%	99%	99%	99%

Performance Measurement Results:

- The City continues to expand the number of telephones and facilities that must be supported, as well as the types of services required. Additional bandwidth has been added to Public Safety Internet services.
- FTE dedicated to handle all telephone communication issues is 0.8.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415240: Telephone				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Internal Services	(15,818)	(16,170)	(29,928)	(17,139)
Other Charges	146,888	138,000	132,000	134,000
Total	\$131,069	\$121,830	\$102,072	\$116,861

FUNCTION: General and Finance

DEPARTMENT: Department of Information Technology

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$550,850, or 38.7% in expenditures from the FY 2014 Adopted Budget.

- **Internal Services**

The management fee charged to the Enterprise Funds by Information Technology has decreased by \$496,985, or 80.0% as a result of the City's transition out of the water treatment and distribution system in January 2014. Even though some costs are being allocated to the Transit Fund, that fund needs fewer services from Information Technology than the Water Fund required.

- **Purchased Services**

There is an increase of \$51,575 from the FY 2014 Adopted Budget driven mainly by the \$35,875 in required equipment maintenance updates that are past their expiration dates, and \$7,000 in contract services to upgrade the Exchange server. Some upgrades include Call Manager, Voicemail, and MS Office, which are all critical tools needed by the City's for operations.

- **Supplies & Materials**

There is a decrease of \$10,375 in small equipment from the FY 2014 Adopted Budget. This is attributed to a reduction in requests for mobile devices.

PROGRAM:

The Department of Information Technology provides technical services to City departments in three core functions:

- Enterprise Architecture
- Business Process Improvement
- Service Management

GOAL:

To provide guidance and assistance in identifying appropriate technology to improve City operations and functions and to ensure efficient and effective City operations by providing computer services and technology tools to departments. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

FUNCTION: General and Finance

DEPARTMENT: Department of Information Technology

DIVISION OR ACTIVITY:

OBJECTIVES:

- Formulate and implement the City's Information Technology (IT) strategic plan
- Facilitate a 24-hour City Hall through e-government solutions
- Provide project management and oversight to City technology projects
- Operate a full-service data center providing 24-hour service to City staff
- Minimize long-term expenses associated with technical services
- Provide systems support for specialized staff requests
- Provide support to users of City computer systems
- Operate and maintain the City's enterprise network

SERVICES AND PRODUCTS

- Development, design and implementation of the City's Enterprise Architecture including business applications and telecommunications infrastructure
- Security and preservation of electronic information and systems
- Telecommunications implementation and operations.
- Management of the City's technology infrastructure and systems.
- Management of the Data Center for enterprise applications
- System analysis and design; data modeling and database design, and data warehouse
- Web and server application development

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Technical Support				
Technical service call responses	5970	6240	6950	7100
Number of workstations/computers	200	205	200	200
Number Laptops supported	80	88	95	95
Number of BB, PDA's, Cell phones, AirCards	340	340	310	310
Network Administration				
Network support call responses	1850	1950	2400	2575
Number of servers	40	40	43	43
Number of applications/systems	132	132	133	134
Number of routers, switches and ..	90	90	90	92
Application Programming				
Requests for Web Services	1480	1610	1690	1750
Requests for GIS Services	950	1200	1270	1300
Requests for queries/reports	390	390	400	550
Requests for custom applications	36	36	37	40
Outcome Measurers				
Network Management FTE	1.2	1.2	1.2	1.2
Computer time available	AVG 99.9%	AVG 99.9%	AVG 99.9%	AVG 99.9%

Performance Measurement Results:

- Requests for services have increased over time as the City has continued to develop its use of technology to deliver services more efficiently. GIS and additional mapping capability, additional web based services and more sophisticated use of general office software has increased the need for more targeted support. Implementation of the new Tax and Revenue application and a redesigned city website will increase support slightly, as will the addition of mobile devices and mobile applications.
- The number of servers has declined as we increase our use of virtual technology.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415250: Information Technology

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$887,758	\$912,251	\$909,751	\$883,302
Fringe Benefits	287,052	351,136	351,136	374,950
Purchased Services	426,480	452,595	451,800	504,170
Internal Services	(576,128)	(624,736)	(680,013)	(127,751)
Other Charges	122,206	133,600	133,500	135,400
Supplies & Materials	29,814	37,720	37,700	25,645
Capital Outlay	146,419	160,000	160,000	177,700
Total	\$1,323,601	\$1,422,566	\$1,363,874	\$1,973,416

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Director of Information Tech	**	1.0	1.0	1.0	1.0
Assistant Director of Info. Tech.	27	1.0	1.0	1.0	1.0
Program / Systems Analyst	24	1.0	1.0	1.0	1.0
Web Architect	24	1.0	1.0	1.0	1.0
Telecommunications Manager	24	1.0	1.0	1.0	1.0
GIS Manager	23	1.0	1.0	1.0	1.0
Network Administrator	22	1.0	1.0	1.0	1.0
IT Specialist	21	0.0	0.0	0.0	0.0
Telecommunications Technician	21	1.0	1.0	1.0	1.0
Computer Technician II	18	1.0	1.0	1.0	1.0
Operations Technician	13	0.0	0.0	0.0	0.0
Total FTE		9.0	9.0	9.0	9.0

FUNCTION: General and Finance

DEPARTMENT: Personnel

DIVISION OR ACTIVITY: Printing and Office Supplies

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

Office support services for City operations are centralized in one function that provides office machines, office supplies, mail activities and duplicating of documents.

GOAL:

To ensure efficient departmental operations by providing needed office services.

OBJECTIVES:

- Provide in-house duplicating, collation and binding services
- Maintain a stockroom of supplies for use by all departments within the City
- Provide mail service to all units

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Pieces of mail processed annually	215,000	215,000	215,000	215,000
Supply orders filled	25	25	25	25
Mail room copying (pages)	530,000	530,000	530,000	530,000
Special printing projects	28	28	28	28
Number of agenda mailings	2,000	2,000	2,000	2,000
Outcome Measures				
Percentage of mail deliveries made as scheduled	100%	100%	100%	TBD

Performance Measurement Results:

- The number of items mailed has decreased due to the availability and use of electronic formats and communications.
- Supply orders for FY14 and FY15 will remain flat as a result of budget reductions.
- Mail room copying and printing projects are expected to remain flat.
- Special printing projects are expected to remain flat.
- Agenda mailings have decreased due to the availability and use of electronic formats and communications.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415260: Printing and Office Supplies

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$34,256	\$44,542	\$43,042	\$49,704
Fringe Benefits	18,210	16,234	16,234	20,291
Purchased Services	280	2,520	700	700
Internal Services	(30,115)	(26,183)	(55,499)	(39,887)
Other Charges	162,842	143,000	144,000	146,480
Supplies & Materials	39,092	38,000	38,000	42,000
Capital Outlay	0	0	0	0
Total	\$224,565	\$218,114	\$186,477	\$219,288

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Mail / Duplication Services Admin.	12	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Finance
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$176,697, or 5.4% in expenditures from the FY 2014 Adopted Budget.

:

- **Employee Compensation**
The decrease in Employee Compensation of \$110,746 from the FY 2014 Adopted Budget is due primarily to a net staffing reduction of Mechanic I position, and is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
A decrease of \$110,000 for the vehicle maintenance account since management anticipates having to send fewer vehicles offsite for repair.
- **Supplies & Materials**
The increase of \$44,049 in the New Equipment and Machinery account is due to the replacement of a headlight machine, Aqueous automatic parts washer and tire changing machine.

PROGRAM:

An aggressive preventative and predictive maintenance program to maintain the City's fleet in an efficient and reliable manner. The City's fleet maintenance fund functions as an Internal Service fund, whereby each city department gets charged for its proportionate share of annual vehicle maintenance costs.

GOAL:

To protect the City's \$18 million plus investment in vehicles and other motorized equipment by keeping it in safe and efficient working order with minimal downtime.

OBJECTIVES:

- Maintain all motorized equipment
- Perform preventive and predictive maintenance
- Inspect brakes monthly
- Provide fuel and lubricants
- Perform major and minor mechanical repairs
- Repair body and interior of damaged vehicles
- Maintain facility in accordance with all state and federal regulations
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Reliable and efficient fleet of City vehicles
- Safety and emission inspections
- Write specifications for new vehicles
- Modifications to vehicles
- Welding
- Fueling and operation and recordkeeping
- Property yard supplies distribution
- Emergency road service
- Surplus vehicle preparation
- Two way radio maintenance

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Projected
Output Measures				
Number of repair orders	3,766	3,766	3,766	3,766
Total Fleet	664	664	664	675
PM Downtime hours	468,000	468,000	468,000	468,000
Efficiency Measures				
Mechanic to vehicle ratio	1/83	1/83	1/83	1/84
National average	1/45	1/45	1/45	1/55
Outcome Measures				
Vehicle availability	98%	98%	98%	98%
National average	95%	95%	95%	95%

Performance Measurement Results:

- Repair orders are expected to remain flat in FY 2015 as a result of budget reductions.
- The mechanic to vehicle ratio remains fairly constant. This is double the industry average, but has not negatively impacted vehicle availability. Staff employs the use of overtime to assist with busy periods, and the City uses a contractor to perform work on Fire Department vehicles due to their unique specifications.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415270: Fleet Maintenance

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$850,088	\$875,311	\$890,308	\$777,285
Fringe Benefits	291,627	331,604	331,604	318,884
Purchased Services	286,495	427,000	317,000	317,000
Other Charges	8,781	5,500	5,500	5,500
Supplies & Materials	1,498,956	1,617,551	1,617,551	1,661,600
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal	\$2,935,946	\$3,256,966	\$3,161,963	\$3,080,269
Internal Services	(2,924,724)	(3,256,966)	(3,271,963)	(3,080,269)
Total	\$11,223	\$0	-\$110,000	\$0

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Automotive Supervisor	22	1.0	1.0	1.0	1.0
Automotive Parts Supervisor	18	1.0	1.0	1.0	1.0
Automotive Night Supervisor	18	1.0	1.0	1.0	1.0
Mechanic III	16	2.0	2.0	1.0	1.0
Mechanic II	14	2.0	2.0	2.0	2.0
Mechanic I	13	4.0	4.0	5.0	4.0
Automotive Parts Assistant Mgr	13	0.0	0.0	0.0	1.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Automotive Parts Assistant	10	1.0	1.0	1.0	0.0
Total FTE		13.0	13.0	13.0	12.0

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Finance and Accounting

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$162,593, or 26.7% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The \$72,667 increase over the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Internal Services**

There is a \$91,346 decrease from the FY 2014 Adopted Budget in the amount of management fee charged to the Enterprise Funds. While some costs are being charged to the Transit Fund for the first time, they are lower than the cost of the services required by the Water Fund, which ceased to exist in January 2014 with the sale of the City's Water Utility assets to Fairfax Water and Loudoun Water.

PROGRAM:

The finance and accounting element of the Finance Department provides financial services, financial management and direction for the City organizations

GOAL:

To ensure fiscal stability and efficient departmental operations by providing financial accounting and reporting, purchasing and budgeting services. To ensure the appropriate level of department assistance and guidance as it relates to the implementation of the City Council Goals.

OBJECTIVES:

- Control and record the results of all financial operations; report this information to City, State and federal agencies and the public in a timely manner; and process all accounts payable, inventory and payroll transactions (accounting)
- Provide centralized procurement to all City departments in a timely manner at the lowest and best cost available (purchasing)
- Prepare and administer the operating and capital budgets of the City (budget)

SERVICES AND PRODUCTS:

- Operating and capital budget documents
- Payroll checks
- Purchase orders
- Payments for goods and services
- Expenditure and revenue reports
- Comprehensive annual financial report (audit)
- Purchasing card program

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Prepare monthly reports for organization and City Council	12	12	12	12
Payroll checks issued (nearly 100% direct deposit now)	10	0	10	0
Prepare monthly and quarterly payroll reports and send to state and federal agencies	Yes	Yes	Yes	Yes
Purchase orders issued (should drop with use of p-cards)	1,800	1,500	1,500	1,400
Outcome Measures				
Receive "Clean" Annual Audit Opinion as reported in the Consolidated Financial Report (CAFR)	Yes	Yes	Yes	Yes
Prepare State Comparative Cost Report and issue CAFR to Virginia Auditor of Public Accounts by 11/30	Yes	Yes	Yes	Yes
Service Quality				
Obtain GFOA Certificate of Achievement for CAFR	Yes	Yes	Yes	Yes
Obtain GFOA Distinguished Budget Presentation Award for Operating Budget	Yes	Yes	Yes	Yes
Prepare City Manager's Budget that supports quality services at lowest possible costs	Yes	Yes	Yes	Yes

Performance Measurement Results:

The Office of Finance continues to meet all mandates and guidelines for the City's financial reporting. For FY 2012, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2013 CAFR has been submitted to the GFOA again this year in hopes of obtaining another award. In addition, the City's FY 2013 Operating Budget also received a Distinguished Budget Presentation Award from the GFOA. The Office of Finance strives annually to receive both awards.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415410: Finance & Accounting

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$533,703	\$591,811	\$589,726	\$625,635
Fringe Benefits	202,770	227,549	227,549	266,393
Purchased Services	1,298	2,100	1,400	1,400
Internal Services	(209,353)	(223,478)	(281,931)	(132,132)
Other Charges	4,942	7,050	8,000	6,330
Supplies & Materials	8,029	3,400	3,400	3,400
Capital Outlay	0	0	0	0
Total	\$541,389	\$608,433	\$548,144	\$771,026

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Director of Finance*	**	0.5	0.5	0.5	0.5
Assistant Director of Finance	28	1.0	1.0	1.0	1.0
Accounting Manager	24	1.0	1.0	1.0	1.0
Buyer	20	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Accounting Specialist	15	1.0	1.0	1.0	1.0
Finance Technician	13	2.0	2.0	2.0	2.0
Total FTE		7.5	7.5	7.5	7.5

* Serves dually as Assistant City Manager

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Real Estate Assessment

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$77,477, or 15.0% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

This increase is due primarily to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe, and the recommended addition of a Real Estate Appraisal Technician.

PROGRAM:

The Real Estate division of the Finance Department annually appraises real property to determine fair market value for tax purposes and notifies owners of new assessments yearly.

GOAL:

To ensure the fair and equitable assessment of all real property in the City of Fairfax based on fair market value, the end result being the fair and even distribution of the tax burden among all property owners. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- List and appraise all existing real property within City limits
- List and appraise all new construction based on final permits
- Maintain an assessment/sales ratio of between 95 and 98 percent
- Maintain a coefficient of dispersion of between 5 and 9 percent
- Obtain sales data on all transactions occurring within the City
- Administer residential and commercial partial exemption programs for rehabilitated property

SERVICES AND PRODUCTS:

- Maintain computer assisted mass appraisal system (Assess Pro by Patriot Properties)
- Annual real estate assessment notification
- Real estate land book
- Property and sales data
- Inform and educate public
- Serve as support staff to Board of Equalization

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of parcels assessed	8,839	8,841	8,938	8,960
Total assessed value-taxable	\$5.07B	\$5.22B	\$5.34B	\$5.51B
Total assessed value-exempt	\$394M	\$488M	\$494M	\$494M
Number of building permits	443	591	819	913
New construction value (growth)	\$22.1M	\$37.0M	\$36.5M	\$32M
Properties in Rehab programs	194	174	166	154
Tax \$ exempted for Rehab	\$184,445	\$171,542	\$177,694	\$172,365
Outcome Measures				
Coefficient of Dispersion	8.70%	7.55%	7.5%	7.0%
Efficiency Measures				
Per parcel maintenance cost	\$47.91	\$53.29	\$56.14	\$57.67
Cost per tax dollar assessed	\$.0086	\$.0087	\$.0087	\$.0086
Service Quality				
Median Sales Assessment Ratio	95.68%	94.57%	95.90%	98.00%

Performance Measurement Notes:

- Real estate assessments are on a calendar year basis (for example, FY2015 Projected reflects assessed values as of 1/1/14).
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2013 obtained from the Virginia Department of Taxation.
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2014 and FY2015 were estimated based on data available at the time.
- The Coefficient of Dispersion is a statistical measure of uniformity in the assessment of real property.
- Efficiency measures in FY2015 were calculated using the current tax rate of \$1.06/\$100 for residential and \$1.115/\$100 for commercial.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415420: Real Estate Assessment

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$353,116	\$357,639	\$357,639	\$400,729
Fringe Benefits	129,887	136,017	136,017	170,404
Purchased Services	2,024	3,800	3,800	3,800
Internal Services	0	0	0	0
Other Charges	15,975	17,342	17,342	17,342
Supplies & Materials	798	1,900	1,900	1,900
Capital Outlay	0	0	0	0
Total	\$501,799	\$516,698	\$516,698	\$594,176

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Real Estate Assessor	26	1.0	1.0	1.0	1.0
Real Estate Appraiser II	20	1.0	1.0	1.0	1.0
Real Estate Appraiser I	17	0.0	0.0	0.0	1.0
Real Estate Appraiser Trainee	14	1.0	1.0	1.0	1.0
Appraisal Technician	13	1.0	1.0	1.0	1.0
Total FTE		4.0	4.0	4.0	5.0

FUNCTION: General and Finance
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasurer

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$243,752, or 41.8% in expenditures from the FY 2014 Adopted Budget.

- **Internal Services**

The majority of the cost center's overall increase is due to a decrease of \$233,234 in the management fee charged to the Enterprise Funds as the City transitioned out of the water treatment and distribution business in January 2014.

PROGRAM:

The Treasurer's Office, headed by an official elected by City residents, collects revenues, disburses monies and is custodian of funds. The Commonwealth of Virginia reimburses the City for a portion of the approved state salaries and expenses for this program.

GOAL:

To ensure the City's fiscal integrity and viability by efficiently collecting and accurately accounting for City and state revenues. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Provide efficient methods for collecting revenues and taxes including the use of technological advances to improve customer services
- Provide exceptional customer service which includes:
 - Responding to ALL customer inquiries with empathy and courtesy
 - Providing accurate information and guidance to the public
 - Minimizing customer wait times at the counter and on the phone
 - Demonstrating integrity, competence and reliability on all customer transactions, thereby fostering community trust
 - Creating a marketing mentality in communicating deadlines to customers so as to minimize late penalties and interest
- Collect delinquent tax revenue
- Maintain a collection ratio of a minimum of 98% for Real Estate and Personal Property Tax Collection
- Deposit funds within 24 hours of receipt.
- Disburse checks and wire transfers as directed by the Finance Department after ensuring that funds are available for payment
- Invest funds to obtain the highest rate of return while ensuring maximum security of principal
- Manage cash in a manner designed to prevent the necessity of utilizing short term borrowing to meet working capital needs
- Collect and remit State income and estimated tax payments
- Project applicable City revenue for annual budget using an analytical process

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasurer

SERVICES AND PRODUCTS:

- Collection from customers in person, by mail or via internet, payments for
 - real estate and personal property taxes (including issuing city decals)
 - city invoices
 - security alarms
 - dog tags
 - service fees
 - delinquent collection: real estate, personal property and meals taxes; business licenses; pre-Fairfax Water utility bills
 - state income and estimated income taxes, cigarette taxes
- Walk-in DMV services
 - vehicle transactions (titles, registrations, decals, plates, handicap decals, trip passes)
 - driving records
 - dmv holds
- Signature on checks guaranteeing availability of funds
- Information on City funds and revenue collecting

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Delinquent Tax Collection	\$1,120,852	\$1,010,000	\$1,010,000	TBD
Late payment penalty collected	254,216	240,000	240,000	TBD
Interest on delinquent taxes	117,536	100,000	100,000	TBD
Outcome Measures				
Collection Ratio for Current Taxes for Previous Fiscal Years:				
Personal Property Tax	97.7	95.5		
Real Estate tax	99.7	98.4		

Performance Measurement Results:

The City has met its objective for Personal and Real Estate Property Tax collection in FY 2012 and for Real Estate for FY2013. FY2013 Personal Property was within 2.5% of meeting the objective. The City fully expects the same trend to continue for FY 2014 and FY 2015

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415440: Treasurer

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$561,170	\$561,624	\$561,624	\$553,384
Fringe Benefits	197,145	212,633	212,633	227,065
Purchased Services	7,857	7,347	7,347	16,306
Internal Services	(248,147)	(253,612)	(270,422)	(20,192)
Other Charges	19,214	20,135	20,135	16,850
Supplies & Materials	36,117	35,435	35,435	33,900
Capital Outlay	0	0	0	0
Total	\$573,356	\$583,561	\$566,752	\$827,313

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Treasurer	28	1.0	1.0	1.0	1.0
Deputy Treasurer	22	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Treasury Technician II	13	2.0	2.0	2.0	2.0
Collections Specialist	12	1.0	1.0	1.0	1.0
Treasury Technician I	11	1.0	1.0	1.0	1.0
Decal Enforce. Officer (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		7.75	7.75	7.75	7.75

FUNCTION: General and Finance

DEPARTMENT: Commissioner of the Revenue

DIVISION OR ACTIVITY: Commissioner of the Revenue

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$49,680, or 5.0% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The increase of \$50,008 from the FY 2014 Adopted Budget is due primarily to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The Revenue office is headed by a Commissioner of the Revenue, who is a constitutional officer of the Commonwealth, elected by City residents. The office assesses for tax purposes the value of tangible property tax, both individual and business, and collects business tax revenues due the City. The office also receives and transmits State income and estimated income taxes, and therefore, the Commonwealth of Virginia reimburses the City for one-half the approved State salaries and expenses for this program.

GOAL:

To ensure the City's fiscal integrity and viability by fairly and uniformly administering revenue collection due to the City from individuals and businesses.

OBJECTIVES:

- Assess, process and/or transmit taxes to the Treasurer's Office for:
 - business licenses
 - meals tax
 - local public utility use
 - local cigarette use
 - bank franchise
 - transient lodging charge (quarterly)
 - vehicle rental charge (quarterly) and report to state for payment to the City
 - personal property
- Update daily accurate and current revenue records on residents and businesses
- Routinely determine taxpayer liability for personal property taxes
- Administer and conduct a routine business revenue audit program
- Prorate personal property tax on vehicles
- Maintain cost per Personal Property at or below \$.04
- Maintain cost per BPOL at or below \$.05

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

SERVICES AND PRODUCTS:

- Business and professional licenses
- Tax assessments (other than real property)
- Information for taxpayers on tax related issues
- Assistance with filing all taxes administered
- Notification by mail annually of license renewals and tax filings
- Electronically transmit Virginia income tax accelerated refund returns which usually provides taxpayer with refund check in five or less days
- Annual notification of vehicle registration and personal property tax return

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Personal property revenue	\$9,767,647	\$10,485,073	\$10,485,073	\$10,750,000
BPOL Revenue	\$8,430,337	\$9,233,851	\$9,233,851	\$9,500,000
Efficiency Measures				
Cost per dollar levied – Personal Property	0.0300	0.0338	0.0338	0.0346
Cost per dollar levied – BPOL	0.0561	0.0485	0.0485	0.0530

Performance Measures Results:

- The Commissioner of Revenue’s office strives to remain at or below its targeted levels for cost per Personal Property and cost per BPOL. However, these targeted figures may be adjusted following a fiscal year. This will allow for more accurate and realistic targets due to changes in assessments, personnel costs, and the projected number of BPOL licenses.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415450: Commissioner of the Revenue

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$662,632	\$698,466	\$696,666	\$715,828
Fringe Benefits	255,064	264,223	264,223	296,869
Purchased Services	340	2,450	750	2,450
Internal Services	5,000	5,899	5,000	5,571
Other Charges	2,628	4,900	3,900	4,900
Supplies & Materials	21,267	20,500	20,500	20,500
Capital Outlay	0	0	0	0
Total	\$946,932	\$996,438	\$991,039	\$1,046,118

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Commissioner of Revenue	28	1.0	1.0	1.0	1.0
Deputy Comm. Of Revenue	22	1.0	1.0	1.0	1.0
Revenue Auditor	20	2.0	2.0	2.0	2.0
Revenue Inspector	15	2.0	2.0	2.0	2.0
Tax Technician	13	2.0	2.0	2.0	3.0
Administrative Assistant I	10	1.0	1.0	1.0	0.0
Total FTE		9.00	9.00	9.00	9.00

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance

DEPARTMENTS: Retirement Expenses and Community Pool Expense Contribution

DIVISION OR ACTIVITY: Miscellaneous Expenditures

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$24,000, or 18.5% in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

The amount of health insurance stipend for qualified retirees is projected to increase by \$20,000 from the FY 2014 Adopted Budget; as the number of retirees consistently increases year over year.

- **Other Charges**

The increase of \$4,000 is based on the FY 2013 actual water usage at the three community pools within the City. The City provides water to its three community pools at no cost.

Cost Center 415457 - Retirement Expense & Cost Center 415458 - Pool Maintenance
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Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$97,200	\$92,000	\$100,000	\$112,000
Other Charges	40,441	38,000	42,000	42,000
Total	\$137,641	\$130,000	\$142,000	\$154,000

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PUBLIC SAFETY

POLICE DEPARTMENT

FY 2015 Adopted Budget - City of Fairfax, Virginia

Police Department Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$7,442,966	\$7,700,568	\$7,692,743	\$7,911,607
Fringe Benefits	2,816,810	3,252,131	3,252,131	3,703,305
Purchased Services	223,311	273,800	263,300	287,800
Internal Services	334,000	382,846	382,846	361,531
Other Charges	212,969	223,783	222,010	223,519
Supplies & Materials	180,882	195,000	195,000	195,000
Capital Outlay	8,458	0	0	0
Total Expenditures	\$11,219,396	\$12,028,128	\$12,008,030	\$12,682,762
Revenues				
Animal Licenses	11,555	12,000	19,031	12,000
Peddlers Permits	9,345	11,000	11,000	8,369
Court Fines / Forfeitures	713,513	790,000	790,000	750,000
Parking Meter Violations	91,577	125,000	125,000	107,000
Sale of Record Copies	2,443	2,400	2,400	2,376
False Alarm Fees	39,950	32,000	36,285	34,000
Animal Control Fees	2,278	2,500	2,500	2,004
State Aid - Police	567,463	550,000	550,000	595,124
Grants	17,988	30,800	30,800	22,800
Total Revenues	\$1,456,111	\$1,555,700	\$1,567,016	\$1,533,673
Net Cost to the City	\$9,763,285	\$10,472,428	\$10,441,014	\$11,149,089
Total FTE	90.0	90.0	89.0	90.3

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$54,892, or 5.0% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The \$49,554 increase in Employee Compensation related accounts is due primarily to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
The majority of the \$21,000 increase in the contract services is for professional services related to the Lieutenant and Sergeant promotional process.
- **Other Charges**
The \$15,264 is due to a lower request for travel & training, and a projected decrease in the cost of Police Academy.

DEPARTMENT GOAL:

To protect persons and property in the City of Fairfax through the fair and impartial enforcement of the laws of the Commonwealth of Virginia and the City of Fairfax and to provide for the effective and efficient operation of the Police Department.

PROGRAM:

The administrative function of the Police Department provides central direction and control over all organization components of the agency. All complaints about police services are reviewed by the Chief of Police and Professional Standards Division Commander who also oversees the internal affairs process. The administration also develops and maintains the budgets for current and anticipated police service needs, maintains and oversees an internal audit and inspection program, develops policy and manages the training functions of the department.

GOAL:

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Administration

OBJECTIVES:

- Ensure direction, leadership and management to all police employees
- Maintain public safety through the recruitment, selection, retention and development of professional, dedicated and citizen oriented officers and civilians to perform police services
- Research, plan and budget for police service needs for current and future years in order to maintain the quality of police service, anticipate changing needs and use innovative methods in providing police related services to the community
- Ensure the integrity of the department and its members in order to maintain the strong public confidence that is now in place
- Provide progressive training opportunities for all department employees

SERVICES AND PRODUCTS:

- Continued community liaison with civic and business leaders, civic groups and professional organizations
- Conduct routine inspections and audit to ensure the agency is meeting the highest standards in law enforcement.
- Coordination of City-wide enforcement, investigation and prevention of criminal and traffic offenses
- Administration of the Internal Affairs and citizen complaint function
- Budget, planning and research
- Training Administration

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	CY 2013 Actual	CY 2014 Budget	CY 2014 Estimated	CY 2015 Projected
Output Measures				
Citizen complaints/All internal affairs cases Investigated and processed	55	57	57	57
Citizen commendations received/processed	47	57	57	57
In-custody reports reviewed/analyzed	941	951	951	951

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Citizen complains/ internal affairs cases investigated and processed remain stable. The department includes all cases handled by the internal affairs function including motor vehicle accidents which were not the fault of department employees.
- In-custody reports reviewed/analyzed have increased slightly from 2012 due to an increase in the number of custodial arrests and non-custodial police transports. Arrests and transports are expected to remain consistent in out-year estimates. This number may fluctuate depending on crime rates and arrest rates.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 421110: Police Administration

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$600,197	\$604,463	\$605,463	\$619,409
Fringe Benefits	226,559	287,142	287,142	321,750
Purchased Services	40,492	23,300	23,300	44,300
Internal Services	7,000	7,142	7,142	6,744
Other Charges	107,131	115,283	110,010	100,019
Supplies & Materials	88,939	79,000	79,000	79,000
Capital Outlay	0	0	0	0
Total	\$1,070,319	\$1,116,330	\$1,112,057	\$1,171,222

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Chief of Police	**	1.0	1.0	1.0	1.0
Assistant Chief	P 21	1.0	1.0	1.0	1.0
Captain	P 19	1.0	1.0	1.0	1.0
Police Lieutenant	P 16	1.0	1.0	1.0	1.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Administrative Assistant I	10	0.0	0.0	0.0	0.0
Total FTE		5.0	5.0	5.0	5.0

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Technical Services

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$468,445, or 13.7% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The Employee Compensation related accounts reflect an increase of \$464,749 from the FY 2014 Adopted Budget for the additional staffing of a Police IT Technician as well as a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The Technical Services cost center comprises the Administrative Services and Criminal Investigations Divisions which provide necessary and specialized operational support functions and services. These divisions are responsible for the Emergency Communications Center, Criminal Investigations, Police Records/Data Processing functions, property management and evidence control.

GOAL:

To ensure specialized services, investigations, enforcement, communications and support services are provided to citizens and various department sections and members. To meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Technical Services

OBJECTIVES:

Criminal Investigations Division

- To ensure timely and productive investigations of criminal incidents
- To maintain the high closure rate of Uniform Crime Report Part I offenses, including cases of robbery, burglary, assault, rape and auto theft
- To aggressively investigate illegal drug cases
- To assist with Homeland Security through intelligence gathering, and sharing with regional and national law enforcement agencies and participating in the Joint Terrorism Task Force
- To participate in a regional gang task force

Emergency Communications Center (ECC)

- To maintain a high level of service during citizen interactions and contacts
- To ensure rapid dispatch of appropriate department personnel in answer to citizen calls

Police Records & Information Technology

- Continue to update the department's computer operating systems and network
- Upgrade the department's Record Management System and Computer Aided Dispatch

Property & Evidence Section

- To maintain efforts to return evidence and property as soon as no longer needed
- To keep the community informed by use of media releases
- To increase the number of in-car video cameras in the patrol fleet

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Records management services
- Media services
- Citizen Report/Incident information dissemination

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

PERFORMANCE MEASURES:

Indicators	CY 2013 Actual	CY 2014 Budget	CY 2014 Estimated	CY 2015 Projected
Output Measures				
Cases assigned	248	230	230	240
Cases closed	190	175	175	185
Calls for service	13,346	13,750	13,750	13,750
Total phone calls received	48,458	50,000	50,000	50,000
Outcome Measures				
Clearance rate	77%	76%	76%	77%

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- The number of cases assigned to the Criminal Investigations Division increased as did the closure rate.
- Clearance rate will fluctuate depending on caseloads, complexity, etc.
- Overall calls for service increased.
- "Clearance rates" for those cases assigned to CID only.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 421120: Police Technical Services

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$2,081,617	\$2,155,567	\$2,169,239	\$2,407,362
Fringe Benefits	770,353	857,847	857,847	1,070,801
Purchased Services	182,819	250,500	240,000	243,500
Internal Services	77,000	77,311	77,311	73,007
Other Charges	28,997	24,000	28,000	39,000
Supplies & Materials	28,655	61,500	61,500	61,500
Capital Outlay	8,458	0	0	0
Total	\$3,177,898	\$3,426,725	\$3,433,897	\$3,895,170

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Police Captain	P 19	2.0	2.0	2.0	2.0
Police Lieutenant	P 16	2.0	2.0	2.0	2.0
Detective Sergeant	P 14	1.0	1.0	1.0	1.0
Master Patrol Officer	P 12	9.0	9.0	9.0	9.0
Detective/PFC	P 11	1.0	1.0	1.0	1.0
Police IT Specialist	21	1.0	1.0	1.0	1.0
Police IT Technician	18	0.0	0.0	0.0	1.0
Dispatcher III	15	3.0	3.0	3.0	3.0
Dispatcher II	14	2.0	2.0	2.0	2.0
Dispatcher I	13	4.0	4.0	4.0	4.0
Police Records Specialist II	11	1.0	1.0	1.0	1.0
Administrative Assistant II	11	1.0	1.0	1.0	1.0
Police Records Specialist I	10	1.0	1.0	1.0	1.0
Total FTE		28.0	28.0	28.0	29.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$131,298, or 1.8% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The net adjustments reflect an increase in Employee Compensation related accounts of \$147,911, including converting a part-time Animal Control Officer to a full-time position in FY 2015, reducing overtime and part-time hours. Additionally, the increase is due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The Field Operations component is primarily responsible for maintaining “street-level” police services. The Field Operations cost center includes the Patrol Division and the Support Operations Division, which provide services including traffic and crime enforcement, School Resource Officers, motorcycle patrol, K-9 units, school crossing guards, parking enforcement, public information/media relations activities, and animal control.

GOAL:

To ensure a high degree of citizen security from criminal activity and a safe environment for motorists and pedestrians by providing aggressive response to calls for service and targeted patrol of problem areas. To meet the City’s adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Field Operations Division

OBJECTIVES:

Patrol Division

- To ensure timely and productive responses to citizen calls for service 24 hours a day
- To promote compliance with both criminal and traffic laws
- To provide high visibility patrol and traffic enforcement in residential areas

Support Operations Division

- To develop a more active outreach to the growing senior population
- To keep the community informed by use of media releases
- To provide School Resource Officers to the middle and high school
- To enforce traffic and parking laws to ensure a smooth flow of traffic
- To provide for safe street crossing in school areas

Animal Control

- To protect the public from dangerous animals
- To enforce City ordinances that apply to domesticated animals

SERVICES AND PRODUCTS:

- 24-hour patrol of City streets
- Traffic enforcement
- Parking enforcement
- School crossing-guards
- Animal control & Canine patrol
- Accident investigation and reporting
- Crime reduction and crime prevention education services
- Illegal drug and controlled substances education

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Projected
Output Measures				
Calls for service	13,346	13,750	13,750	13,750
Drunk driving arrests	157	180	180	180
Criminal arrests	1,390	1,375	1,375	1,375
Traffic summonses	12,401	12,000	12,000	12,000
Parking summonses	3,476	3,500	3,500	3,500
Animal cases	723	700	700	700

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Calls for service decreased slightly over last year and are within historical fluctuations.
- The number of criminal arrests and traffic summonses increased while parking summons and drunken driving arrests decreased.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 421130: Police Field Operations

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$4,761,152	\$4,940,538	\$4,918,041	\$4,884,836
Fringe Benefits	1,819,899	2,107,142	2,107,142	2,310,754
Purchased Services	0	0	0	0
Internal Services	250,000	298,393	298,393	281,780
Other Charges	76,841	84,500	84,000	84,500
Supplies & Materials	63,288	54,500	54,500	54,500
Capital Outlay	0	0	0	0
Total	\$6,971,179	\$7,485,073	\$7,462,076	\$7,616,370

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Police Captain	P19	2.0	2.0	2.0	2.0
Police Lieutenant	P16	5.0	5.0	5.0	5.0
Police Sergeant	P14	6.0	6.0	6.0	6.0
Master Patrol Officer	P12	11.0	11.0	10.0	10.0
Police Officer	P10	12.0	12.0	12.0	12.0
Traffic Services Technician	14	1.0	1.0	1.0	1.0
Animal Control Officer	13	1.0	1.0	1.0	2.0
Animal Control Officer (P/T)	13	0.8	0.8	0.8	0.0
Police Officer First Class	11	13.0	13.0	13.0	13.0
Crossing Guard Super. (P/T)	10	0.8	0.8	0.8	0.8
Parking Enforce. Official	7	1.0	1.0	1.0	1.0
School Crossing Guard (P/T)	6	2.8	2.8	2.8	2.8
Parking Enforce. Official (P/T)	6	0.8	0.8	0.8	0.8
Total FTE		57.0	57.0	56.0	56.3

PUBLIC SAFETY

FIRE DEPARTMENT

FY 2015 Adopted Budget - City of Fairfax, Virginia

Fire Department Budget Summary

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Expenditures				
Salaries	\$7,421,579	\$7,716,353	\$7,662,529	\$7,629,050
Fringe Benefits	2,668,191	3,198,621	3,200,496	3,456,341
Purchased Services	183,787	314,613	318,613	330,113
Internal Services	462,119	530,565	530,565	501,026
Other Charges	500,257	345,080	349,580	341,230
Supplies & Materials	309,423	263,900	263,900	269,750
Capital Outlay	340,824	376,358	376,358	394,677
Total Expenditures	\$11,886,181	\$12,745,490	\$12,702,041	\$12,922,188

Revenues

Building Permits	\$201,731	\$190,000	\$190,000	\$250,000
Electrical Permits	119,163	115,000	120,000	150,000
Plumbing Permits	58,820	74,000	75,000	80,000
Mechanical Insp Fees	108,489	98,000	100,000	120,000
Elevator Insp Fees	46,762	53,000	53,000	53,000
Fire Marshal Permit	90,187	83,000	80,000	80,000
Fire Protection System Per	24,724	30,000	28,000	35,000
Fire Marshal Develop Fees	12,194	10,000	10,000	10,000
Public Safety Fees	38,785	40,000	49,000	49,000
Rental Housing Permits	1,930	2,500	2,000	2,000
Fire Programs Fund	54,289	59,000	59,000	63,000
Four for Life Grants	23,775	25,000	25,000	21,000
Fire Equipment Mini Grant	0	0	0	0
SAFER Grant	0	0	0	0
Ambulance Fees	1,364,213	1,275,000	841,900	900,000
Fire Recovery Fee	200,000	200,000	200,000	200,000
NCR Regional Planner Grant	110,151	125,000	125,000	125,000
Emergency Management Grants	118,518	0	20,500	21,000
Total Revenues	\$2,573,733	\$2,379,500	\$1,978,400	\$2,159,000

Net Cost to the City	\$9,312,448	\$10,365,990	\$10,723,641	\$10,763,188
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Total FTE	80.0	80.0	80.0	80.0
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FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$71,690, or 5.1% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The increase of \$56,748 in employee compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
Contract Services and Maintenance increase in FY 2015 from FY 2014 by \$9,900. The impacted services cover cellphone charges including the additional cost of now covering OEM cellphone charges, projected need of additional polygraphs and Telestaff service contract.
- **Other Charges**
The travel and training account increases in FY 2015 from FY 2014 by \$3,350 to allow the Telestaff program manager to attend the annual user update and OEM staff to attend required continuing education.

PROGRAM:

The Administration Division of the Fire Department, supervised by the Fire Chief, develops procedures and oversees control of functions designed to provide for health, safety and the minimization of property damage to citizens of Fairfax.

GOAL:

To provide programs and procedures needed to protect people and property from fire, accident, illness and their related results. To meet the City's adopted goal of providing unsurpassed, user-friendly and customer-focused business practices.

OBJECTIVES:

- Provide direction and administration to the fire department
- Ensure the development, as well as, regular review of policies, programs and procedures targeted at the prevention and response to all hazards emergencies in the City
- Ensure training that develops the skills essential to minimizing loss of life and property is provided to all employees
- Establish policies and procedures to ensure responsible and accountable fiscal activities within City directives
- Develop and administer programs that ensure maintenance of personnel health, wellness and fitness in light of occupational hazards and promote safety in the work place
- Provide the community with information and education that enhances their ability to avoid catastrophe and to react properly when confronted with a life-threatening emergency
- Evaluate and measure the effectiveness of the service delivered to customers
- Provide city-wide oversight of emergency management and preparedness activities

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

SERVICES AND PRODUCTS:

- Provides supervision and oversight for fire, emergency medical services and code enforcement
- Fire Prevention Code, Building Code, and City Code compliance
- Provides oversight of hazardous material regulation and mitigation procedures
- City of Fairfax Emergency Operations Plan

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2014 Estimated	FY 2015 Projected
Output Measures				
Staff vacancies realized	1	0	0	3
Personnel hired	5	2	2	3
Personnel training hours received by Career and Volunteer staff	13,790	16,400	16,400	16,400
Vehicle accidents reviewed	14	10	10	5
Personnel injuries reported	33	30	30	20
Personnel injuries resulting in lost work days	10	9	9	8
Property damage and lost equipment incidents reviewed	18	20	20	20
Emergency plans and procedures reviewed or developed	20	40	20	20

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

Performance Measurement Results:

- The number of personnel hired is more than the staffing vacancies realized because of we have 2 vacancies from 2013 that we were unable to fill. They will be filled in Feb 2014.
- The decrease in training hours is attributed to our limited training budget and the reduction in the number of off duty training programs we were able to support.
- The increase in vehicle accidents for FY 2013 was as a result of an increase in the number of times our apparatus was stuck by civilian vehicles in non-emergency situations.
- The increase in reported personnel injuries for FY2013 is as a result of an increased awareness to injury reporting.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 422110: Fire & Rescue Administration

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$555,023	\$769,443	\$762,856	\$786,356
Fringe Benefits	192,972	350,341	350,341	390,174
Purchased Services	29,479	24,900	28,900	37,300
Internal Services	74,000	75,588	75,588	71,380
Other Charges	147,635	128,700	128,700	132,550
Supplies & Materials	9,652	6,000	6,000	6,000
Capital Outlay	39,980	63,500	63,500	66,400
Total	\$1,048,742	\$1,418,471	\$1,415,885	\$1,490,161

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Fire Chief	**	1.0	1.0	1.0	1.0
Assistant Chief	22 F	1.0	1.0	1.0	1.0
Captain	17 F	2.0	2.0	2.0	2.0
Emergency Management Specialist	24	1.0	1.0	1.0	1.0
Master Technician	13 F	1.0	1.0	1.0	1.0
Management & Billing Analyst	15	1.0	1.0	1.0	1.0
Total FTE		7.0	7.0	7.0	7.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$35,335, or .4% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
Compensation costs decreased by \$61,295 due to normal turnover and several senior-level retirements that occurred in FY 2014, and are partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Other Charges**
The travel and training account has an increase of \$10,000 for funding the cost of a volunteer Firefighter II program. Within the other services account, an additional \$14,000 will be used for an air sampling and respirator protection fit testing equipment/machine.
- **Capital Outlay**
This account increased \$15,419 from the FY 2014 Adopted Budget to cover the rising costs of FVFD apparatus and equipment funding.

PROGRAM:

The Operations Division is charged with emergency response to and mitigation of fire, flammable liquid, vehicle collisions, technical rescue and hazardous material incidents. The Division is also responsible for providing emergency treatment and transportation for patients with injuries and illnesses resulting from accidents or disease. Paramedics and EMT-Intermediates satisfy minimum staffing requirements for emergency medical response vehicles and provide advanced medical treatment capability to firefighting response vehicles.

GOAL:

To prepare for, respond to and mitigate fire, flammable liquid, vehicle collision, technical rescue, hazard materials and emergency medical situations. To prepare for and respond quickly and expeditiously to emergency incidents, minimizing human suffering and loss. To meet the City's adopted goal of providing unsurpassed, user-friendly and customer-focused business practices.

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Operations

OBJECTIVES:

- Reduce death, disability and suffering as a result of illness or accident
- Increase our exposure to the community, providing community education and other specialized outreach programs and information to residents and businesses
- Emphasize team-building education and exercises at the field level
- Continue to maximize the use of qualified volunteers in functional riding capacities, thereby reducing overtime expenditures
- Continue emphasis on hazardous materials recognition and mitigation through future classes and education
- Maintain and test skills used in firefighting, emergency medicine, and hazardous material incident mitigation efforts, assuring quality response and actions by emergency workers, and minimum life and property losses
- Maintain a high level of technical skills through a comprehensive Department training program
- Maintain appropriate State certifications for all emergency service providers
- Evaluate programs and products for potential enhancement of the Department's service delivery capability
- Ensure quality patient care delivery through an appropriate quality management program

SERVICES AND PRODUCTS:

- Immediate emergency medical response to injuries and illnesses by both EMS transport units and suppression units
- Emergency field services delivery for firefighting/suppression, motor vehicle accidents, rescues and hazardous materials incidents
- Public education for emergency medical and fire/life safety to citizens and businesses
- Pre incident plans developed for potential use in emergencies
- Development and delivery of a Citywide infection control management program
- Delivery of a home smoke detector installation/battery replacement program

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimated	FY 2015 Projected
Output Measures				
Total number of emergency vehicle responses	10,608	11,000	11,000	11,500
Number of vehicle responses to fire and other non EMS related incidents	2,899	3,000	3,000	3,250
Number of vehicle responses to EMS incidents	7,709	8,000	8,000	8,250
Number of volunteer hours as suppression minimum staffing	2,185	2100	2100	2,100
Number of volunteer hours as suppression supplemental staffing	3,351	3,000	3,000	3,000
Number of continuing education hours (ALS/BLS) provided for career and FVFD	675	2,177	2,177	2,177

Outcome Measures				
Volunteer members certified for suppression minimum staffing	10	15	15	20
Volunteer members certified for suppression supplemental staffing	12	15	15	20
Career members who are certified as ALS minimum staffing	42	45	45	45
Volunteer members who are certified as ALS minimum staffing	0	0	0	0
Career members who are certified as BLS minimum staffing	26	26	26	26

Performance Measurement Results:

- The slight increase in total number of vehicle responses is what we expected. However, the drastic difference in the number of EMS calls to the large reduction in non EMS calls is a result of a change in how certain calls are coded in Fairfax County's system.
- Volunteer hours of minimum and supplemental staffing increased in CY 2014 continued to increase as a result of a cooperative effort to cover truck staffing.
- Volunteer minimum staffing in both suppression and EMS continues to cycle up and down based on the number of active and new volunteers in the system.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 422120: Operations

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$5,631,819	\$5,862,404	\$5,802,666	\$5,656,513
Fringe Benefits	2,076,490	2,419,388	2,419,388	2,563,983
Purchased Services	148,436	272,313	272,313	275,313
Internal Services	333,119	397,108	397,108	374,999
Other Charges	150,862	109,380	109,380	133,380
Supplies & Materials	292,900	251,600	251,600	257,250
Capital Outlay	300,844	312,858	312,858	328,277
Total	\$8,934,470	\$9,625,050	\$9,565,313	\$9,589,715

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Battalion Chief	20 F	3.0	3.0	3.0	3.0
Captain	17 F	6.0	6.0	6.0	6.0
Lieutenant	15 F	9.0	9.0	9.0	9.0
Fire Medic	12 F	24.0	24.0	24.0	24.0
Technician	12 F	3.0	3.0	3.0	3.0
Master Technician	13 F	6.0	6.0	6.0	6.0
Fire Fighter	10 F	9.0	9.0	9.0	9.0
Total FTE		60.0	60.0	60.0	60.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Code Administration

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$140,343, or 8.3% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

There is a \$174,965 increase in Employee Compensation related costs from the FY 2014 Adopted Budget. This increase is due to the staffing cost of performing the cross-connection program for Fairfax Water (net cost \$25,000), and a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Other Charges**

This category of expenses decreased by \$31,500 due to the expiration of two Federal grants.

PROGRAM:

The Code Administration Division promotes life and property safety through code compliance and public education.

GOAL:

To ensure the public safety by enforcing recognized safety standards, by investigating fires, and by providing comprehensive safety education programs. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas, thereby ensuring that the balance between neighborhood improvement and neighborhood character is achieved. To propose and enforce rules related to the care and maintenance of properties to enhance safety and preserve neighborhood character.

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Code Administration

OBJECTIVES:

- Inspect all public and commercial buildings for safety and code compliance
- Review all site, building and tenant space plans for code compliance
- Inspect critical facilities or areas where large numbers of people gather, or where hazardous conditions exist and issue fire prevention code permits where required
- Maintain a program establishing uniform enforcement of fire lanes in the City to insure accessibility by emergency vehicles
- Investigate all fires and any accidents in which people are burned
- Assist homeowners with residential inspections and with home improvement guidance
- Provide life safety education programs for residents, schools, and businesses within the City
- Conduct inspections for enforcement of the Property Maintenance Code, and the Health and Safety Menaces section of the City Code

SERVICES AND PRODUCTS:

- Fire Prevention Code, Building Code and City Code compliance
- Life safety education programs

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Building/construction plans reviewed	1,353	1,500	1,400	1,600
Building permits issued	621	600	600	600
Estimated cost of construction	\$34,633,451	\$30,000,000	\$35,000,000	\$40,000,000
Other permits issued	1,753	1,800	1,800	1,900
Construction inspections conducted	8,046	8,000	8,000	9,000
Rental permits issued	80	30	50	50
Fire prevention permit inspections	393	450	450	450
In-home day care fire safety inspections	32	30	32	30
Property maintenance inspections	2,579	2,500	2,500	2,500
Tank farm facility inspections	211	200	200	200
Tank farm construction plans reviewed	15	25	20	20
Child Safety Seats Installed / Inspected	39	50	50	50
Smoke detectors and batteries installed	88	100	100	100
Number of staff hours provided to Life Safety Programs	169	300	250	250
Service Quality				
Percentage of investigations closed	85%	N/A	100%*	TBD
Customer satisfaction survey results (Scale 1-5)	4.9	4.9	4.9	4.9
Efficiency Measures				
Ratio of property loss to property value	2%	N/A	.3%*	TBD
Outcome Measures				
Fire loss damage	\$1,522,300	N/A	27,000*	TBD
Total value of affected property from fire loss damage	\$75,902,616	N/A	\$9,166,200*	TBD
Number of citizens reached via community outreach programs	2,650	2,500	3,500	3,000

Performance Measurement Results:

- Number of rental permits will due to program changes mandated by state law.
- Property maintenance inspections are conducted by one full-time staff member and supplemented by construction inspectors as available. An anticipated increase in construction activity has resulted in a reduced ability to conduct maintenance inspections.
- Life safety education activities, including smoke detector and child seat installations are performed by staff as time permits. An anticipated increase in construction activity may reduce the time available for these functions.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 422140: Code Administration

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$1,234,737	\$1,084,507	\$1,097,007	\$1,186,180
Fringe Benefits	398,729	428,892	430,767	502,184
Purchased Services	5,871	17,400	17,400	17,500
Internal Services	55,000	57,869	57,869	54,647
Other Charges	201,760	107,000	111,500	75,300
Supplies & Materials	6,871	6,300	6,300	6,500
Capital Outlay	0	0	0	0
Total	\$1,902,969	\$1,701,969	\$1,720,843	\$1,842,311

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Director of Code Enforce.	22 F	1.0	1.0	1.0	1.0
Captain	17 F	1.0	1.0	1.0	1.0
Lieutenant*	15 F	2.0	2.0	2.0	2.0
Life Safety Educ. Off.	15 F	0.0	0.0	0.0	0.0
Engineering Plans Examiner	21	1.0	1.0	1.0	1.0
Senior Inspector	19	4.0	4.0	4.0	4.0
Building Inspector	17	0.0	0.0	0.0	0.0
Property Maint. Inspector	17	1.0	1.0	1.0	1.0
Permit Technicians	13	3.0	3.0	3.0	3.0
Total FTE		13.0	13.0	13.0	13.0

* Only 1.0 Lieutenant FTE has been funded in recent budget years.

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PUBLIC WORKS

FY 2015 Adopted Budget - City of Fairfax, Virginia

Public Works Budget Summary

	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Expenditures				
Salaries	\$5,122,173	\$5,220,841	\$5,300,705	\$5,196,919
Fringe Benefits	1,849,864	1,772,645	1,766,532	1,931,023
Purchased Services	1,306,482	1,382,600	1,458,357	1,424,070
Internal Services	901,114	989,807	898,812	764,192
Other Charges	1,253,627	1,359,856	1,380,656	1,393,414
Supplies & Materials	673,379	672,420	983,545	833,122
Capital Outlay	29,337	45,000	15,000	75,000
Total Expenditures	\$11,135,975	\$11,443,168	\$11,803,607	\$11,617,742
Revenues				
Meals Tax	\$1,388,494	\$1,350,000	\$1,443,750	\$1,493,750
Cemetery Interments	59,690	41,600	41,946	41,600
Street Opening Permits	37,590	57,000	50,000	50,000
Public ROW Use Fees	221,330	207,000	220,641	225,000
Photo Red Light	195,948	300,000	300,000	300,000
Sale of Surplus Property	29,594	0	10,000	10,000
Sale of Cemetery Lots	33,696	22,700	22,896	22,700
Perpetual Cemetery Care	9,646	8,000	2,495	2,000
Recycled Newspapers	0	0	0	0
Street & Highway Maintenance	2,315,537	2,316,000	2,316,000	2,501,829
Solid Waste Grant	7,216	5,910	5,910	6,501
Total Revenues	\$4,298,741	\$4,308,210	\$4,413,638	\$4,653,380
Net Cost to the City	\$6,837,234	\$7,134,958	\$7,389,970	\$6,964,362
Total FTE	75.5	78.5	77.2	77.2

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Highways - Asphalt

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$4,751, or 0.4% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

A reduction of \$44,688 in full time salaries represents a decrease of .50 of the Division Superintendent's salary and related fringe costs being allocated out of the Asphalt Division to assist in the Wastewater Division, and is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Other Charges**

There is an increase of \$19,000 from the FY 2014 Adopted Budget in Other Charges. An increase \$ 4,000 in travel and training covers the additional training costs for three department employees. An increase of \$15,000 in other services covers the necessary maintenance on an asphalt paver and guardrail repairs.

- **Supplies & Materials**

The increase of \$30,000 in asphalt relates to the cost of materials increasing in tandem with the amount of road surfaces that need replaced or repaired.

PROGRAM:

The Highway Asphalt Division of the Public Works Department maintains the City's road surface infrastructure. The asphalt crew repairs potholes, repaves roadways, maintains shoulders, gravel lots, neighborhood walking paths and traffic calming devices.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City highways, streets and pedestrian walkways in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

OBJECTIVES:

- Maintain ride-ability on 15.5 miles of primary highways and 56.5 miles of secondary and residential streets
- Maintain anti-cut-through traffic devices
- Address potholes within 12 hours of citizen request

SERVICES AND PRODUCTS:

- Street repair and resurfacing
- Pothole repair
- Shoulder maintenance
- Repair asphalt pedestrian pathways
- Traffic calming device installation and maintenance
- Install and maintain guardrails
- Repair bridge decks
- Maintain City-owned gravel parking areas
- Work with Dominion Virginia Power to provide street lighting where needed

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Asphalt

PERFORMANCE MEASURES

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Street asphalt repairs (tons)	2,500	1,800	1,800
Street preventive maint. (man hrs)	8,440	6,940	6,940
Assist other depts/divisions (man hrs)	1,000	1,200	1,200
Paving Oversight (man hrs)	1,100	2,000	2,000
Infrastructure Projects (man hrs)	800	1,200	1,200

Performance Measurement Results:

- CIP paving oversight
- CIP crack sealing oversight
- Surface repairs on Burke Station Rd
- Surface repairs on Fairfax Blvd at Bevan Dr
- Surface repairs on Main St at Maple Ave
- Installed speed hump at Draper Dr Park
- Repaired guardrail on University Dr at Kenmore
- Patched bridge deck on Fairfax Blvd west of Draper Dr
- Performed full depth asphalt restoration on Spring Lake Terrace
- Performed full depth asphalt restoration on Blackthorn Ct
- Performed full depth asphalt restoration on Fairfax Blvd service rd
- Performed full depth asphalt restoration on Fairfax Blvd at Draper Dr
- Performed full depth asphalt restoration on Jermantown Rd
- Performed full depth asphalt restoration on Pinehurst Ave
- Performed full depth asphalt restoration on University Dr
- Performed full depth asphalt restoration on Joyce Dr
- Performed full depth asphalt restoration on Ford Rd
- Performed full depth asphalt restoration at the city's Property Yard
- Repaired depression on University Dr at Main St
- Repaired a sinkhole on University Dr at Jean St
- Repaired a sinkhole on Rt 123 at Sager Ave
- Hurricane Sandy clean up
- Citywide illegal sign removal daily

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431110: Asphalt Maintenance

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$594,873	\$607,565	\$616,838	\$562,900
Fringe Benefits	216,085	214,932	214,932	214,908
Purchased Services	(785)	2,000	2,000	2,000
Internal Services	195,000	207,692	207,692	196,129
Other Charges	41,416	43,000	43,000	62,000
Supplies & Materials	197,422	157,500	157,500	190,000
Capital Outlay	0	0	0	0
Total	\$1,244,012	\$1,232,689	\$1,241,962	\$1,227,937

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Division Superintendent	25	1.0	1.0	0.5	0.5
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Equipment Operator	12	2.0	2.0	2.0	2.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		9.0	9.0	8.5	8.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Concrete

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$52,894, or .6 5% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The increase is due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Other Charges**
An increase of \$2,000 to cover the costs of training and travel for Concrete VDOT Certifications as well as leadership training.
- **Supplies and Equipment**
There is an overall increase of \$23,600 from FY 2014 Adopted Budget across several accounts. There is an increase in small equipment of \$2,000 to purchase work lights for night work and a generator, an increase in concrete for \$10,000 to cover the cost of materials increasing in tandem with the amount of surfaces that need replaced or repaired and an increase in Supplies and Equipment in the soil and mulch account of \$5,000 for increased material.

PROGRAM:

The Highway Concrete Division of the Public Works Department maintains City concrete infrastructures. The concrete crew repairs and replaces curbs, gutters, sidewalks, driveway entrances and handicap ramps. This division is also responsible for installing and maintaining downtown brick sidewalks and brick crosswalks.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City pedestrian walkways and curbs in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Build and maintain dedicated curbs, gutters, concrete and brick sidewalks and crosswalks for safe system pedestrian access throughout the City street system
- Continue to replace concrete infrastructure that has exceeded the designed life expectancy

SERVICES AND PRODUCTS:

- Concrete sidewalk construction
- Brick sidewalk/crosswalk construction and maintenance
- Curb and gutter construction
- Driveway entrance construction
- Handicap ramp construction
- Granite curb repair
- Maintenance of City-owned retaining walls
- Illegal sign removal in city right-of-ways
- Graffiti removal
- Retro-fit existing handicap ramps city wide

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Concrete

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Concrete repairs (yds)	380	250	250
Concrete preventive maint. (man hrs)	3,540	3,040	3,040
Downtown brick sidewalk repair (mhs)	2,200	2,200	2,200
Assist other depts/divisions (man hrs)	1,000	1,500	1,500
Illegal ROW sign removal (man hrs)	3,300	2,800	2,800
Infrastructure Projects (man hrs)	1,300	1,800	1,800

Performance Measurement Results:

- City Hall concrete slab installation
- Fairchester Dr curb and apron rehabilitation
- Prep and clean up for Hurricanes Irene and Lee
- Brick repairs at University Dr and North St
- Oversight of CIP contractors performing concrete and brick repairs
- Constructed wood barriers at Pickett Rd tunnel
- Repair curb section on Parklane Rd
- Repair sidewalk section on Old Lee Highway at Library.
- Replace sidewalk, driveway, curb and gutter section on Fern St
- Replace sidewalk and curb on Pickett Rd and Mathy Dr
- Replace sidewalk section at end of Ranger Rd
- Build enclosure for salt brine snow equipment
- Brick replacement at Sager Ave and East St
- Brick replacement at Old Lee Hwy and North St
- Install historical marker at Moore St
- Removed over 2,600 illegal signs
- Removed graffiti from 6 locations

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431111: Concrete Maintenance

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$374,238	\$398,396	\$398,396	\$416,736
Fringe Benefits	154,208	139,514	139,514	160,030
Purchased Services	0	0	0	0
Internal Services	195,000	207,692	207,692	196,129
Other Charges	28,364	27,650	27,650	29,650
Supplies & Materials	58,474	46,550	50,500	70,150
Capital Outlay	0	0	0	0
Total	\$810,284	\$819,802	\$823,752	\$872,695

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Truck Driver II	10	2.0	2.0	2.0	1.0
Utility Worker II	10	1.0	1.0	1.0	2.0
Truck Driver I	9	1.0	1.0	1.0	1.0
Total FTE		7.0	7.0	7.0	7.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Snow and Ice Control

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$115,882, or .45 6% in expenditures from the FY 2014 Adopted Budget.

- **Supplies and Material**

The increase in chemicals other of \$94,000 is necessary for ordering additional chemicals to treat surfaces as needed. This is the entire increase for the Supplies and Materials from the FY 2014 Adopted Budget.

- **Capital Outlay**

The increase of \$30,000 from the 2014 Adopted Budget in new other machinery and equipment is necessary for a plow to be used on the Old Town sidewalks along with replacement brine equipment.

PROGRAM:

Snow and ice control is an emergency duty of the Highways Division of the Public Works Department. Personnel are deployed on a round-the-clock basis to keep the City's streets, pedestrian ways and CUE bus stops safe for travel during winter storms.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by operating chemical spreaders, snow plows and snow blowers 24 hours a day when necessary to keep streets passable for City residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Place salt and sand on streets when snow or ice first begins to accumulate on the street
- Pre-treat roads with anti-icing brine material
- Plow snow from City streets when the depth of snow exceeds two inches
- Monitor weather conditions and prepare and train personnel for winter storms
- Make snow removal equipment operational by October 15 of each year
- Keep City parking facilities cleared in the event of winter storms
- Keep CUE bus stops and pedestrian ways open during major snow of 6 inches or more

SERVICES AND PRODUCTS:

- Chemical treatment to road surfaces and parking lots
- Snowplowing of road surfaces and parking lots
- Anti-icing treatment of road surfaces
- Clear access to bus stops
- Clear sidewalks along primary roads

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Total snowfall (inches)	5	6-20	6-20
Snow/Ice operations (man hrs)	2,500	4,000	4,000
Snow/Ice sidewalk clearing (man hrs)	150	300	300
Continuously treat main roads during storm (%)	100%	100%	100%

Performance Measurement Results:

- Public Works crews monitor all potential snow/ice storms and provide immediate road treatment and snow removal.
- Crews pre-treat the primary roadways prior to the start of precipitation which provides for a safer riding surface and reduces ice bonding.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431120: Snow Removal				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$87,719	\$80,325	\$80,325	\$66,519
Fringe Benefits	31,788	6,145	6,145	5,089
Internal Services	25,000	31,545	31,545	34,789
Other Charges	4,503	5,500	6,500	9,000
Supplies & Materials	10,334	103,800	377,800	197,800
Capital Outlay	1,324	30,000	0	60,000
Total	\$160,668	\$257,315	\$502,315	\$373,197

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$96,650, or .12 6% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The \$101,114 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
The additional amount of \$3,000 from the FY 2014 Adopted Budget is due to the increase for tree removal and the outfall/stream blockages or hazards.
- **Internal Services**
There is a decrease in the Motor Pool Charges for the FY 2015 Budget of \$7,669 and is driven by the estimated number of vehicles being sent out for service being lower in FY 2015 than during FY 2014.
- **Other Charges**
The overall decrease of \$2,325 from the FY 2014 Adopted Budget is due to an increase of \$2,000 from the FY2014 Adopted Budget to allow employees to attend Bridge Inspection training and an offsetting decrease of \$4,325 for equipment rental now being requested as part of a CIP request for new equipment.

PROGRAM:

The Storm Drainage Division maintains the City's storm water collection systems, which consist of 300,000 linear feet of storm pipe, 2,572 catch basins, 145 outfalls, 28 box culverts and 7 bridges. Crews replace deteriorated storm lines, perform preventive maintenance tasks biannually, clear blocked streams, repair box culverts and repair damaged driveway pipe and ditch lines.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by enabling storm water to drain unimpeded, thus preventing flooding on roads and pedestrian walkways. To protect private property by ensuring the unobstructed flow of storm water through the City's creek system, and to provide safe and sound structures over waterways. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Clean ditch lines, storm pipes and catch basins
- Repair and replace storm pipes and catch basins
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties
- Repair box culverts

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair and replacement
- Culvert repairs
- Bridge repairs
- Erosion stabilization

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Preventive maintenance (man hrs)	7,540	6,840	6,840
Infrastructure projects (man hrs)	3,000	3,500	3,500
Assist other depts/divisions (man hrs)	800	1,000	1,000

Performance Measurement Results:

- Comstock trail installation
- CIP storm drainage oversight
- Pipe rehabilitation at Walnut St and Fairfax Blvd
- Pipe and ditch line installation on Scott Dr
- Structure repair at Park Rd and Fern St
- Outfall inspection and annual clean up
- Replaced damaged storm structures at 20 locations
- Replaced storm headwall on Barlow Rd
- Cleaned streamline blockages at 12 locations
- Regraded ditch line on Burrows Ave
- Cleaned trees/blockages from outfalls at 7 locations
- Replaced driveway pipe at 5 locations
- Addressed sinkhole complaints at 6 locations
- Ditch line regrade on Scott Dr

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431130: Storm Drainage

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$357,996	\$367,500	\$398,700	\$437,360
Fringe Benefits	134,764	134,917	134,917	166,170
Purchased Services	3,360	7,000	7,000	10,000
Internal Services	125,000	137,742	137,742	130,073
Other Charges	72,754	57,925	57,925	55,600
Supplies & Materials	63,291	52,970	52,970	54,500
Capital Outlay	0	0	0	0
Total	\$757,166	\$758,054	\$789,254	\$853,704

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	0.0	1.0	1.0	1.0
Equipment Operator I	12	1.0	1.0	1.0	1.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	3.0	3.0	3.0	3.0
Total FTE		6.0	7.0	7.0	7.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Signs, Signals, Lighting

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$26,921, or 1.6% in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The \$32,075 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

Installing and maintaining traffic control devices – traffic/pedestrian signals, lane markings, traffic signs and directional markings – are activities of the Sign and Signal crew in the Highways Division of the Public Works Department.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by controlling traffic flow with traffic signals, signs and markings that is effective under all driving conditions.

OBJECTIVES:

- Program changes to signal plans throughout the City
- Install and repair all associated traffic control devices including the City's 58 traffic signals and the 3 VDOT traffic signals maintained under agreement by the City
- Provide accurate data entry to central traffic command center computer for the synchronization of arterial traffic signals
- Stripe lines - center lines, edge lines, stop lines and crosswalks - semi-annually
- Design and install new, and repair and replace, existing signs
- Install and maintain lighted crosswalks
- Install and maintain vehicle detector systems and maintain signal communications system
- Maintain traffic signal battery backup power systems to limit signal outages
- Maintain emergency vehicle signal preemption system to reduce fire/EMS response time
- Administer operating costs for City street light system maintained by Virginia Power
- Traffic control assistance at City special events

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Signs, Signals, Lighting

SERVICES AND PRODUCTS:

- Traffic and pedestrian signal installation, operation and maintenance
- Traffic sign installation and maintenance
- Pavement marking installation and maintenance
- Street name sign installation and maintenance
- Traffic control and signs for special events
- Central traffic signal computer operation
- Traffic signal timing optimization, implementation and adjustments
- Traffic conditions monitoring, accident reporting, and alleviation measures
- Emergency vehicle signal preempt installation, maintenance, and monitoring
- Signal construction inspection
- Street lighting
- Voting machine maintenance
- Yearly certification on the signal conflict monitors

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Signals preventative maintenance (crew hours)	1,760	1,860	1,860	1,900
Pavement markings (crew hours)	1,900	1,900	1,800	2,100
Sign maintenance (crew hours)	2,600	2,400	2,440	2,600

Performance Measurement Results:

- The plan for this division is to continue to concentrate on preventative maintenance. With the decrease in the contract services budget, staff will have to perform more in-house tasks increasing the projected output measure hours.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431140: Signs, Signals, Lighting

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$845,145	\$834,509	\$889,059	\$837,590
Fringe Benefits	288,215	276,790	276,790	305,784
Purchased Services	119,954	142,000	142,000	142,000
Internal Services	112,576	92,576	92,576	87,422
Other Charges	494,340	556,286	560,786	556,286
Supplies & Materials	174,719	143,300	168,500	143,300
Capital Outlay	0	0	0	0
Total	\$2,034,949	\$2,045,461	\$2,129,711	\$2,072,382

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Traffic Signal Sys Engineer	23	1.0	1.0	1.0	1.0
Sign & Signal Supervisor	20	1.0	1.0	1.0	1.0
Traffic Signal & Comp Tech III	16	5.0	5.0	5.0	5.0
Sign & Signal Technician I	14	2.0	2.0	2.0	2.0
Sign Fabrication Tech	11	1.0	1.0	1.0	1.0
Line Loc Traffic Counter (P/T)	9	0.0	0.0	0.0	0.0
Total FTE		10.0	10.0	10.0	10.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$114,508, or 4.7 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The \$102,209 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Internal Services**
There is a decrease of \$13,676 for the motor pool allocation costs from the Adopted FY 2014 Budget as there is a projected decrease in the number of vehicles being sent out for service in FY 2015 than in FY 2014.
- **Other Charges**
An increase of \$8,000 from the FY 2014 Adopted Budget covers the Recycling Education & Outreach (magnets, flyers, etc.) costs for the commercial recycling program.
- **Supplies & Materials**
An increase of \$17,975 in operating supplies reflect the additional funds needed for the increased amount of trash bags being purchased for bus stops, downtown and the number of citizens added to the set out list. The annual cost of purchasing recycling bins for citizens is \$10,000. Also, the cost of safety materials for the employees has increased from 2014.

PROGRAM:

The collection and disposal of refuse and recycling programs are activities of the Operations Division of the Public Works Division.

GOAL:

To ensure an attractive and sanitary community for citizens by collecting trash and recycling on a regular basis and by disposing it in an efficient and environmentally safe manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Collect household refuse and recycling
- Continue to strive for minimal homes missed for refuse and recycling
- Continually monitor all workloads and responses from citizens
- Pick up brush, grass clippings and tree limbs
- Recycle newspapers, cans, glass, plastic with once-a-week pick up
- Haul refuse to the solid waste transfer station
- Collect ferrous metals weekly
- Collect automotive batteries, tires, oil and antifreeze for special environmentally safe disposal
- Pick up litter along highways
- Looking for more effective ways to reduce operating cost.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

SERVICES AND PRODUCTS:

- Limited weekly set out services for Elderly and Handicap
- Brush collection
- Weekly curbside recyclable collection
- Grass clipping collection
- Recycling drop-off center
- Recycling information and education
- Special debris collection
- White goods and metals collection
- Several programs – phone books, Christmas trees

PERFORMANCE MEASURES:

INDICATORS	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Number of homes served	6,498	6,600	6,600
Outcome Measures			
Number of homes missed for refuse	3%	3%	3%
Number of homes missed for recycling	1%	1%	1%

Performance Measurement Results:

- The City continues to pick up all refuse from single family homes and townhouses.
- The City continues to strive for minimal homes missed for refuse and recycling, and monitors all workloads and responses from citizens.
- Increase participation in Residential and Commercial Recycling programs through education and community involvement.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431210: Refuse Collections

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$1,183,337	\$1,165,012	\$1,185,012	\$1,209,340
Fringe Benefits	462,912	421,820	421,820	479,701
Purchased Services	446,507	470,000	470,000	470,000
Internal Services	230,000	245,639	245,639	231,963
Other Charges	113,613	135,000	135,000	143,000
Supplies & Materials	15,688	10,000	27,975	27,975
Capital Outlay	0	0	0	0
Total	\$2,452,057	\$2,447,471	\$2,485,446	\$2,561,979

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Operations Director	25	1.0	1.0	1.0	1.0
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Sanitation Driver	10	7.0	8.0	8.0	8.0
Sanitation Worker III	8	1.0	0.0	0.0	0.0
Sanitation Worker II	6	8.0	6.0	6.0	6.0
Sanitation Worker I	5	2.0	6.0	6.0	6.0
Total FTE		21.0	23.0	23.0	23.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$29,179, or 1.8 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The \$12,009 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
The \$15,000 increase in Facilities Maintenance is due to the addition of entryway lighting at Blenheim.
- **Internal Services**
The management fee increased \$55,449 from the FY 2014 Adopted Budget. An increase in management fee means more costs are transferred out of the cost center for in-kind services provided to the Enterprise Funds. Revised allocations computed by the City's external auditors, including allocations to the Transit Fund, which is now self-supporting, are the main drivers of this increase.

PROGRAM:

An aggressive preventative maintenance program including cleaning, repairing, renovating, providing utility service, and managing mechanical equipment contracts.

GOAL:

To protect the City's \$53 million investment in facilities, provide employees with a pleasant and productive work environment and provide citizens with a clean, comfortable place to conduct business and hold community meetings. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Repair electrical service, plumbing, carpentry, flooring, heating and air-conditioning on a systematic basis for all public buildings
- Administer maintenance contracts for heating and air-conditioning, elevators, clocks, alarm systems and pest control
- Clean City buildings and facilities daily
- Maintain security systems
- Set up equipment for meetings and events
- Control and maintain outdoor lighting at City facilities
- Maintain City-owned historic buildings
- Conduct environmental quality studies
- Looking for more effective ways to reduce operating cost.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

SERVICES AND PRODUCTS:

- Well maintained public buildings
- Clean meeting rooms
- Emergency service

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Square feet City buildings to maintain	341,324	291,703	291,703
Efficiency Measures			
Custodian per sq/ft City Buildings	1/22,000	1/22,000	1/22,000
National Average	1/15,000	1/15,000	1/15,000
Maintenance staff per sq/ft ratio	1/67,000	1/58,340	1/58,340
National Average	1/50,000	1/50,000	1/50,000

Performance Measurement Results:

- The square feet of City buildings decreased from FY 2012; this is due to the demolition of Westmore Elementary School.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431310: Facilities Maintenance

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$501,155	\$514,562	\$514,562	\$509,285
Fringe Benefits	220,864	187,852	187,852	205,138
Purchased Services	576,037	564,900	564,900	579,900
Internal Services	(178,967)	(183,065)	(274,060)	(239,253)
Other Charges	421,676	474,149	474,149	474,149
Supplies & Materials	107,198	91,000	91,000	91,000
Capital Outlay	0	0	0	0
Total	\$1,647,963	\$1,649,398	\$1,558,403	\$1,620,219

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	2.0	2.0	2.0	2.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Worker I	9	1.0	1.0	1.0	1.0
Custodian II	6	5.0	5.0	5.0	5.0
Custodian I	5	0.0	0.0	0.0	0.0
Total FTE		10.0	10.0	10.0	10.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$9,274, or 0.8 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

There is an overall decrease of \$10,282 in Employee Compensation related costs from the FY 2014 Adopted Budget due to reductions in Overtime and Temporary Help. This decrease is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

The increase of \$25,000 is from a request for a mowing contract for highway medians (Rt 236 & Rt50) and the increase of hours needed to maintain downtown, public buildings and other green space areas.

- **Internal Services**

There is a decrease of \$15,546 in the allocated costs from the Motor Pool due to a projected decrease of vehicles being sent out for service in FY 2015 than in FY 2014.

- **Other Services**

The increase of \$6,000 from the FY 2014 Adopted Budget is requested for the additional maintenance at Ratcliff Cemetery.

PROGRAM:

Maintaining and beautifying public land and the City cemetery is the responsibility of the Operations Division of the Public Works Department.

GOAL:

To ensure an attractive and sanitary community by keeping City-owned land clean and planted with trees, shrubs and flowers. To operate the City Cemetery in an efficient and cost effective manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- Plant trees, flowers and shrubs
- Water, weed and fertilize landscaped areas
- Collect leaves curbside during April, October, November and December
- Sweep streets on a scheduled basis
- Apply herbicides
- Remove diseased trees
- Prepare and maintain burial sites and cemetery
- Pick up litter on public property
- Maintain Green space
- Maintain/repair gaslights
- Power wash downtown brick sidewalks
- Looking for more effective ways to reduce operating cost.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

SERVICES AND PRODUCTS:

- Curbside leaf collection
- Tree limb pruning along rights-of-way
- Cemetery
- Median strip tree planting and maintenance
- Flower bed design and installation
- Maintain/repair gaslights
- Turf Mowing City Wide

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Number of maintenance hours on plantings	8,800	8,800	8,800
Trees and shrubs planted	65	65	65
Flowers planted	9,820	9,820	9,820
Maintain downtown planters	157	157	157
Maintain Gaslights	334	334	334
Mowing/ Man Hours	5,650	5,650	5,650

Performance Measurement Results:

- Maintenance hours are expected to remain fairly constant over the fiscal years illustrated. Trees and shrubs planted will increase for the new City buildings.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431320: Street Right of Way (ROW)

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$472,607	\$514,565	\$495,020	\$493,386
Fringe Benefits	107,806	120,766	120,766	131,664
Purchased Services	121,433	123,000	123,000	148,000
Internal Services	250,000	279,223	279,223	263,677
Other Charges	75,245	57,646	69,646	59,200
Supplies & Materials	36,816	56,200	46,200	46,200
Capital Outlay	14,540	15,000	15,000	15,000
Total	\$1,078,447	\$1,166,400	\$1,148,855	\$1,157,127

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Cemetery Attendant	11	0.5	0.5	0.5	0.5
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		5.5	5.5	5.5	5.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$192,174, or 18.8 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The decrease in Employee Compensation costs is a result of allocating a portion of the Director of Public Works, Stormwater Engineer and Facility Inspector's compensation costs to Wastewater. The Wastewater Utility is now managed by Public Works. This decrease is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
A decrease of \$5,625 in contract services reflects the cost of utility consulting, which was part of the Downtown Utility Undergrounding Project in prior years.
- **Internal Services**
The FY 2015 management fee increased by \$105,694. An increase in management fee means more costs are transferred out of this cost center for in-kind services provided to the Enterprise Funds. Revised allocations computed by the City's external auditors, including allocations to the Transit Fund, which is now self-supporting, are the main drivers of this increase.
- **Supplies & Materials**
An increase of \$3,850 in small equipment reflects the additional cost of a copier lease.

PROGRAM:

The office of the director manages the seven public works divisions – Administration / Engineering; Operations; Streets; Signs and Signals; Stormwater Management and Environment; Transportation/Transit and Wastewater – and provides professional engineering services for constructing and maintaining publicly owned land and facilities.

GOAL:

To ensure an attractive and sanitary community, and a safe, efficient highway and pedestrian transportation system for the public through professional management of resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas to ensure that the balance between neighborhood improvement and neighborhood character is achieved. To finalize and implement current redevelopment and transportation projects, such as the:

OBJECTIVES:

- Chain Bridge Road (Route 123) Over Accotink Creek Bridge Replacement
- Fairfax Boulevard at Chain Bridge Road Intersection and Drainage Improvements
- Fairfax Boulevard (Route 50) Reconstruction from Rebel Run to Fairfax Circle
- Fairfax Boulevard Master Plan, expanding Northfax Gateway
- Fairfax Mason to Metro Bicycle Route
- Jermantown Road Improvements
- Kamp Washington Intersection Improvements
- Old Lee Highway Improvements
- Old Town Drainage Improvements and Water Main Replacements

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

OBJECTIVES (continued):

- Old Town Square Park
- Implementing a more accelerated schedule for critical transportation projects involving State and Federal funding.
- Continued emphasis on the reduction of the impact of increasing traffic through the City.
- Maintaining and rehabilitating the City infrastructure.

SERVICES AND PRODUCTS:

- Engineering and transportation studies
- Transportation improvements
- Major building renovations and additions
- Drainage improvement plans
- Floodplain and stormwater management
- Construction management and inspection
- City cemetery
- CUE bus
- Plan review
- Infrastructure repair and maintenance
- Provide support to Fairfax Water for water system maintenance

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of capital projects administered	50	50	50	60

Performance Measurement Results:

- For details about projects managed or administered, refer to the Capital Projects sections of this book.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431410: Public Works Administration

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$704,703	\$738,408	\$722,793	\$663,803
Fringe Benefits	233,222	269,907	263,796	262,538
Purchased Services	350	30,000	103,500	24,375
Internal Services	(52,495)	(29,237)	(29,237)	(136,738)
Other Charges	1,716	2,700	6,000	4,529
Supplies & Materials	9,436	11,100	11,100	12,197
Capital Outlay	13,472	0	0	0
Total	\$910,404	\$1,022,878	\$1,077,952	\$830,704

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Director of Public Works	**	1.0	1.0	0.9	0.9
Transportation Director	27	1.0	1.0	1.0	1.0
City Engineer	26	1.0	1.0	1.0	1.0
Stormwater Res Engineer	23	1.0	1.0	0.8	0.8
Facilities Inspector	17	2.0	2.0	1.6	1.6
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Engineering Technician	13	0.0	0.0	0.0	0.0
Total FTE		7.0	7.0	6.2	6.2

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Fairfax Cooperative Extension Services

DIVISION OR ACTIVITY: County Agent

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$4,095, or 9.4 % in expenditures from the FY 2014 Adopted Budget and is driven by Fairfax County's projections. This service is part of the overall City/County contract.

OBJECTIVES:

- Youth Development provides administration and educational assistance to adult leadership and youthful membership of 4-H clubs
- Provide pest control

SERVICES AND PRODUCTS:

- Youth development
- Pest control
- Cooperative Extension

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431510: County Agent				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	39,625	43,700	45,957	47,795
Total	\$39,625	\$43,700	\$45,957	\$47,795

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SOCIAL SERVICES

FY 2015 Adopted Budget - City of Fairfax, Virginia

Social Services Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$105,572	\$88,429	\$88,429	\$98,456
Fringe Benefits	10,293	19,350	19,350	24,037
Purchased Services	2,784,972	2,945,685	2,895,622	3,047,384
Other Charges	2,238,372	2,183,224	2,283,646	2,448,502
Supplies & Materials	541	190	240	250
Capital Outlay	0	0	0	0
Total Expenditures	\$5,139,750	\$5,236,878	\$5,287,288	\$5,618,629
Revenues				
School Age Child Care	490,199	450,000	450,000	500,000
Total Revenues	\$490,199	\$450,000	\$450,000	\$500,000
Net Cost to the City	\$4,649,552	\$4,786,878	\$4,837,288	\$5,118,629
Total FTE	0.6	0.6	0.6	0.6

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services

DEPARTMENT: Health Department

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$42,644, or 3.8 % in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

The increase of \$42,644 is contractually driven by the estimated shared cost of services with Fairfax County. The estimate is calculated by the County and based on experience with forecasts for the coming year's health service needs.

PROGRAM:

Through our contractual agreement with the Fairfax County Health Department, certain businesses such as restaurants, swimming pools and tourist establishments, as well as, septic systems, are regulated by environmental health inspections. During the past year, air quality monitoring was discontinued. Certain clinical health services are available to eligible City residents for diagnosis and treatment of communicable disease, prenatal health care and the comprehensive Adult Day Health Care Program. Health clinic services are also provided at all schools. Preparation continues for potential health emergencies such as the Cities Readiness Initiative for bioterrorism and a coordinated mosquito management program to reduce the impact of West Nile Virus.

GOAL:

The Fairfax County Health Department is dedicated to the protection of the health of the people and environment, prevention of disease and disability and promotion of healthy behaviors and conditions for the people of the City of Fairfax. The Health Department provides public health services to targeted populations and environmental protection for residents of the City through four core functions: prevention of epidemics and the spread of disease, protecting the public against environmental hazards, promoting and encouraging healthy behaviors and assuring the quality and accessibility of health services.

OBJECTIVES:

- Conduct inspections of housing, swimming pools, tourist and food establishments
- Prepare for emerging threats including communicable disease or bioterrorism
- Provide public health home nursing care
- Provide Adult Day Health Services
- Offer specialty clinics and services

FUNCTION: Social Services

DEPARTMENT: Health Department

DIVISION OR ACTIVITY:

SERVICES AND PRODUCTS:

- School and home health care
- Adult Day Health Program
- Specialty clinics or nursing visits:
 - Maternity and Post-Partum
 - Communicable Disease such as TB, STD, salmonella, shigella, norovirus, meningitis
 - WIC
 - Communicable Diseases
 - Child Health and immunizations
 - Family Planning
 - Nursing Home Prescreening
 - International Travel Immunization
- Environmental inspections
- West Nile Virus/mosquito eradication
- Emergency Preparedness Planning
- MAPP

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441110: Health Department

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$1,024,260	\$1,123,984	\$1,121,758	\$1,166,628
Total	\$1,024,260	\$1,123,984	\$1,121,758	\$1,166,628

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services
DEPARTMENT: Commission for Women
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The City Council established the Commission for Women in 1984 based on the recognition of the intertwining of women's and human service needs. The Commission seeks to

1. Identify resources available to meet their needs;
2. Raise the awareness of City officials on legislative and policy matters affecting women;
3. Advocate for programs to appropriately address the needs of City residents.

Each March, the Commission for Women offers a community program in recognition of Women's History Month. For the past four years, the Fairfax Museum and Visitors Center and CFW have co-sponsored a Women's History Month program for Girl Scouts. The Commission continues its advocacy in support of Combating Human Trafficking and has lobbied for state legislation. This year, the Commission for Women hosted a full day of training for the family home child care providers in the City.

GOAL:

Improve the quality of life for women and families in the City of Fairfax.

OBJECTIVES:

- Advise the Mayor and Council on matters affecting women in the City of Fairfax
- Reinforce and support existing human services in the City of Fairfax
- Assess problems facing families in today's changing society
- Monitor needs of women and families

SERVICES AND PRODUCTS:

- Community seminars
- Fall Festival
- Commission for Women guide to Human Services
- Maintenance of website
- Creation and distribution of Domestic Violence pamphlets in English and Spanish

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441210: Commission for Women				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$1,052	\$1,350	\$1,475	\$1,475
Supplies & Materials	239	100	100	100
Total	\$1,291	\$1,450	\$1,575	\$1,575

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services
DEPARTMENT: Community Services Board
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$117,577, or 8.8 % in expenditures from the FY 2014 Adopted Budget.

- **Other Charges**

The 8.8% increase is the result of the Community Services Board changing their methodology for computing the City's share of costs, and is consistent with what the County has indicated would be the City's FY 2015 share of costs.

PROGRAM:

The Fairfax-Falls Church Community Services Board is the legislatively mandated authority to plan and ensure the provision of public services to people with mental health, intellectual disabilities; substance abuse services; and infants at risk for developmental delays. Its mission includes empowering and supporting the people served by the CSB to live self-determined, productive and valued lives within our community; and to identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served. This year, the system anticipates an increased role with wounded warrior, traumatic brain injury and autism and developmental disabilities.

GOAL:

To offer the residents of the City access to mental health, intellectual disabilities, and substance abuse services and services to infants at risk for development delay on a sliding fee scale.

OBJECTIVES:

- To provide a simple, direct point of access regardless of disability
- To provide an integrated approach to primary care services in partnership with the Health Department
- To provide a comprehensive array of services that are effective and meet the demands for service
- Provide infrastructure to support service delivery
- To implement a more intensive model for substance abuse services to those who are homeless
- To actively partner with the agencies serving at-risk youth in a redesigned System of Care
- Provide support to families of persons within the service system
- Offer prevention and early intervention programs to mitigate the effects of illness

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441220: Community Services Board

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$1,336,100	\$1,336,100	\$1,336,100	\$1,453,677
Total	\$1,336,100	\$1,336,100	\$1,336,100	\$1,453,677

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Senior Citizen Tax and Rent Relief

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$147,921, or 17.5 % in expenditures from the FY 2014 Adopted Budget.

- **Senior and Disabled Citizen Tax Relief**
 An increase of \$147,921 in senior and disabled citizen tax relief reflects the cost of enhancements to the program in order to allow more citizens to qualify and an increase in residential assessments.

PROGRAM:

Two relief programs for low to moderate-income elderly or handicapped persons are provided by the City. Depending upon their annual income and assets, elderly and permanently and totally handicapped residents of the City may receive up to 100% real estate tax relief or up to \$420 rental relief (a one-time annual payment). The income ceiling remains at \$72,000 and the net worth ceiling remains at \$340,000 (excluding the value of the primary residence) for real estate tax relief. The program limits for Rent Relief are as follows: net worth no greater than \$150,000 and an annual income not greater than \$40,000.

GOAL:

To provide real estate tax or rent relief to qualified elderly or handicapped residents.

OBJECTIVES:

- Offer citizens with fixed incomes a reduced tax cost by exempting some or all of the amount due or rent cost by paying a portion of the bill.

SERVICES AND PRODUCTS:

- Rental relief for qualified tenants
- Real estate tax relief for qualified property owners

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures –				
Number of Real Estate tax relief grants	303	280	350	350
Rent relief grants	7	8	5	5
Total funds in tax and rent relief	1,053,219	819,929	945,571	992,850

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441230: Senior Citizen Tax Relief				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$900,544	\$844,929	\$945,571	\$992,850
Total	\$900,544	\$844,929	\$945,571	\$992,850

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Human Services Coordinator

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$14,429, or 13.3 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The \$12,009 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to the increased estimation of hours in FY 2015 due to potential workload, a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The Human Services Office coordinates and/or monitors participation in the wide range of human service programs available to City residents primarily through contract with Fairfax County and other regional agencies. The Human Services Coordinator is also responsible for monitoring City compliance with the Americans with Disabilities Act.

GOAL:

To assure access by City residents to human service programs provided by the City, directly or through contracts with Fairfax County and other agencies.

OBJECTIVES:

- Oversee City contracts with Fairfax County and other regional agencies
- Provide information and referral services to clients
- Research human service policy questions
- Disseminate information and conduct needs assessments for development of future programs
- Monitor City compliance with the Americans with Disabilities Act

SERVICES AND PRODUCTS:

- Human services information and referral
- Advocates for Human Service Programming where access is limited or there are voids in services
- Monitors delivery of services by county and regional agencies
- Assures compliance with the ADA
- Provides staff support to the Commission for Women
- Provides staff support to the Human Services Committee

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441240: Human Services Coordinator				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$105,572	\$88,429	\$88,429	\$98,456
Fringe Benefits	10,293	19,350	19,350	24,037
Purchased Services	0	0	0	0
Other Charges	675	845	500	500
Supplies & Materials	302	90	140	150
Capital Outlay	0	0	0	0
Total	\$116,843	\$108,714	\$108,419	\$123,143

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Human Svcs Coordinator (P/T)	23	0.62	0.62	0.62	0.62
Total FTE		0.62	0.62	0.62	0.62

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services
DEPARTMENT: Social Services
DIVISION OR ACTIVITY: Social Services

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$59,055, or 3.2 % in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

The increase represents the cost of services for School Age Child Care in the City as determined by the County's forecasts. The County bases their forecasts on past experience and current social and economic trends.

PROGRAM:

Human service agencies of Fairfax County provide the City with a comprehensive array of social services on a contractual basis, with funding based on caseload plus a portion of administrative expenses. The mission of these Human Service Programs is to protect vulnerable children, elderly and persons with disabilities, help people strengthen their capacity for self-sufficiency and promote good outcomes through prevention and early intervention. Certain factors have challenged the social services delivery system. They include the economic downturn, aging of our population, the increasing language and cultural diversity and the lack of affordable housing. Youth and families in need of services for developmental, emotional or behavioral problems or at risk for out of home placement are served by the multi-agency collaboration of the schools, courts and foster care system in conjunction with families.

GOAL:

To assist individuals and families in the City of Fairfax to become or to remain economically and socially self-supporting and to protect and ensure a minimum standard of living for the vulnerable populations of children, persons with disabilities and the elderly.

OBJECTIVES:

- Provide affordable quality child care on a sliding fee scale for parents who are working full-time
- Assist individuals and families to become or to remain self-supporting
- Ensure basic health and safety standards in home child care facilities through inspection, certification
- Provide assisted transportation to medical services outside City limits for eligible disabled and elderly
- To promote utilization of community based services for youth at risk and their families
- To ensure timely access to quality health and dental care
- To reduce homelessness through expanded transitional and affordable housing opportunities
- To institute cost effective service delivery models that improve home care support for seniors
- To provide protective services for children and certain adults

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 441250: Social Services

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$1,760,713	\$1,821,701	\$1,773,864	\$1,880,756
Total	\$1,760,713	\$1,821,701	\$1,773,864	\$1,880,756

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PARKS AND RECREATION

FY 2015 Adopted Budget - City of Fairfax, Virginia

Parks and Recreation Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$2,095,305	\$2,090,083	\$2,092,845	\$2,169,444
Fringe Benefits	498,008	513,351	513,351	608,230
Purchased Services	681,974	626,546	650,546	892,669
Internal Services	85,000	88,400	88,400	83,479
Other Charges	386,236	409,190	414,190	432,717
Supplies & Materials	168,481	246,722	246,722	300,275
Debt Service	0	0	0	0
Capital Outlay	0	0	0	0
Total Expenditures	\$3,915,004	\$3,974,290	\$4,006,053	\$4,486,815
Revenues				
Rental - Old Town Hall	150,436	156,540	156,540	160,475
Rental - Green Acres	68,358	58,100	53,000	53,875
Rental - Community Center	189,525	186,170	190,000	257,205
Rental - Blenheim	39,700	31,255	33,000	49,738
Rental - Ball Fields	72,158	57,755	57,755	57,835
Senior Programs	71,584	73,275	73,000	79,097
Community Programming	28,490	60,320	60,000	64,798
Sherwood Programming	114,825	95,460	95,500	111,480
Green Acres Programming	47,390	54,886	54,000	64,248
Rec. - Youth, Teen, and Adult Trips	(215)	0	0	0
Day Camps	537,869	530,016	531,000	536,309
Showmobile	3,438	4,800	4,800	4,800
Pavilion Rentals	21,907	5,400	6,500	7,000
Special Events	154,024	177,697	133,400	285,523
Total Revenues	\$1,499,487	\$1,491,674	\$1,448,495	\$1,732,383
Net Cost to the City	\$2,415,517	\$2,482,616	\$2,557,558	\$2,754,432
Total FTE	19.6	18.9	18.9	19.9

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$143,817, or 6.9 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The increase of \$76,707 in Employee Compensation from the FY 2014 Adopted Budget is due to the recommended new Facility Coordinator position in FY 2015, and a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

The Purchased Services has an overall increase of \$52,701 from the FY 2014 Adopted Budget. An increase of \$31,283 in contract services reflects the cost of new programs and specialty camps. The related costs to the new programs and camps are recaptured through user fees. An increase of \$21,318 in advertising expense reflects updated projections based on additional advertising for the World Police and Fire games to bring in more tourism while the athletes and spectators are in the region. Additionally, Leisure Times cost for printing and design are increasing.

- **Other Charges**

The Other Charges has an overall increase of \$10,955 from the FY 2014 Adopted Budget, primarily due to a request for new library furniture and a meeting room television at the Senior Center in FY 2015 in the other expenses.

PROGRAM:

The Recreation Administration Account has traditionally encompassed a variety of expenditures and revenue items related to a comprehensive delivery of recreational programming. This account encompasses over 137 unique programs or 458 total programs, one Senior Center and a variety of cultural arts activities operating out of the Green Acres Center, Old Town Hall and soon to be opened Stacy C. Sherwood Community Center. The Recreation Administration Account is subdivided into the following Cost Center areas, General Administration, Cultural Arts, Youth Programs, Teen Programs, Adult Programs, Senior Programs, Camp Programs, and Trips. The Cost Centers were further broken down with budgets for specific programs in that particular segment.

GOAL:

To enhance the quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To continue discourse with the Parks and Recreation Advisory Board in the analysis of services, facilities and activities.

OBJECTIVES:

- Plan, program and implement recreation programs that meet the needs of the citizens
- Plan, program and implement facilities for a variety of functions
- Plan, program, implement and provide support for programming in the arts

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Administration

SERVICES AND PRODUCTS:

- Senior adult center
- After School Activities at Daniels Run and Providence Elementary Schools
- Summer Day Camp program
- Athletic activities
- Concert series

FY 2015 Adopted Budget - City of Fairfax, Virginia

**FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration**

PERFORMANCE MEASURES

INDICATORS	FY 2014 BUDGET	FY 2014 ESTIMATED	FY 2015 PROJECTED
OUTPUT MEASURES			
YOUTH			
GREEN ACRES			
Total unique Green Acres youth programs	2	2	2
Total Green Acres youth programs	26	26	26
Total individual Green Acres youth participants	150	150	200
SHERWOOD			
Total unique Sherwood youth programs	25	25	29
Total Sherwood youth programs	111	110	124
Total individual Sherwood youth participants	659	650	604
COMMUNITY			
Total unique Community youth programs	20	20	24
Total Community youth programs	45	40	55
Total individual Community youth participants	420	400	540
Total unique youth programs	47	50	55
Total youth programs	182	180	205
Total individual youth participants	1229	1300	1344
ADULT/FAMILY			
GREEN ACRES			
Total unique Green Acres Adult programs	9	11	11
Total Green Acres Adult programs	98	77	85
Total individual Green Acres Adult participants	590	626	630
SHERWOOD			
Total unique Sherwood Adult programs	13	12	13
Total Sherwood Adult programs	55	55	54
Total individual Sherwood Adult participants	915	925	940
COMMUNITY			
Total unique Community Adult programs	4	2	2
Total Community Adult programs	4	12	4
Total individual Community Adult participants	60	40	40
Total unique adult programs	26	25	26
Total adult programs	157	144	143
Total individual adult participants	1565	1551	1610

FY 2015 Adopted Budget - City of Fairfax, Virginia

**FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration**

Performance Measures (continued)

PERFORMANCE MEASURES

INDICATORS	FY 2014 BUDGET	FY 2014 ESTIMATED	FY 2015 PROJECTED
OUTPUT MEASURES			
<u>SENIOR</u>			
Total unique senior programs	12	13	13
Total senior programs	79	81	85
Total senior trips	40	40	40
Total senior fundraisers	3	4	4
Total senior participants	14,000	19,300	19,000
Total senior members	1,600	1,796	1,800
Total days senior center open	248	248	248
<u>TRADITIONAL DAY CAMPS</u>			
Total program locations	5	5	5
Total unique day camps	5	5	5
Total day camps	5	5	5
Total day camp unique participants			
Total day camp participants	919	938	913
<u>SPECIALTY/SPORTS CAMPS</u>			
Total unique specialty camps	3	12	9
Total unique sports camps	2	3	3
Total specialty camp	18	25	17
Total sports camp	2	5	3
Total unique specialty/sports camp participants			
Total specialty/sports camp participants	380	375	332
<u>OVERALL</u>			
Total unique programs	93	133	137
Total programs	443	440	458
Total number of cancelled recreation programs	70	48	70
Total number of recreation programs above min	500	250	500
Total number of recreation programs waitlist	50	3	50
Total number of customers	20,000	22,608	25,000
Resident customers	9,000	9,600	9,500
Non-resident customers	11,000	8,000	8,000
Total number of households-Unique	13,000	13,000	13,000
Total number of resident households-Unique	5,500	6,000	6,000
Total number of non-resident households-Unique	7,500	7,000	7,000

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

Performance Measures (*continued*)

INDICATORS	FY 2014 BUDGET	FY 2014 ESTIMATED	FY 2015 PROJECTED
OUTPUT MEASURES			
Percentage of credit card payments	70%	71%	70%
Percentage number of online transactions	30%	26%	25%

Performance Measurement Results:

- The traditional Day Camps achieved American Camping Association Accreditation
- Classes at the Sherwood Community Center continue to gain strong enrollment
- Senior Center usage increased and program participation remains strong.
- 6 New offerings of Senior Center Classes
- Senior Center Membership increased by 200 (23%)
- Green Acres Adult Program offerings increased as well as participation

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 451110: Parks & Recreation Administration

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$1,224,224	\$1,198,145	\$1,198,145	\$1,219,880
Fringe Benefits	257,367	303,462	303,462	358,434
Purchased Services	325,212	287,851	287,851	340,552
Internal Services	1,000	1,570	1,570	1,483
Other Charges	247,226	264,265	264,265	275,996
Supplies & Materials	27,544	40,894	40,894	43,659
Capital Outlay	0	0	0	0
Total	\$2,082,573	\$2,096,186	\$2,096,186	\$2,240,003

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Director of Parks & Recreation	**	1.0	1.0	1.0	1.0
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Event / Facilities Coordinator	20	1.0	1.0	1.0	1.0
Recreation Manager	19	2.0	2.0	2.0	2.0
Operations Manager	19	0.0	1.0	1.0	1.0
Co-Community Center Coordinator	19	2.0	0.0	0.0	0.0
Community Program Coordinator	15	0.0	1.0	1.0	1.0
Assistant Special Events/Fac Manager Asst. (P/T)	15	0.8	0.8	0.8	0.8
Facilities Coordinator	15	0.0	0.0	0.0	1.0
Facilities Coordinator	14	0.8	0.0	0.0	0.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Administrative Assistant I (PT)	10	0.8	0.8	0.8	0.8
Athletic Supervisor (P/T)	9	0.4	0.4	0.4	0.4
Total FTE		10.1	9.4	9.4	10.4

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$129,931, or 38.0 % in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

Contract Services has an increase of \$129,562 which reflects the cost of new programs being implemented in FY 2015.

PROGRAM:

The account is divided into specific cost centers that include the Independence Day Celebration, Fall Festival, Holiday Craft Show, Festival of Lights & Carols, and General Operations (Chocolate Lovers Festival, Father/Daughter Dance). Some of the Special Event duties include: recruiting craft vendors, contracting with entertainers, amusement ride and pyrotechnic companies, obtaining sponsorship, coordination of supplies, equipment and delivery of items, staffing of events, coordination with City departments to provide event support and security

GOAL:

To enhance the cultural and leisure-time quality of life in the Fairfax community by producing special events that appeal to a wide variety of interests and age groups. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

- Program and execute special events in the City for the recreational enjoyment of the citizens
- Coordinate non-city special events in the City with a minimal impact to residents.
- .

SERVICES AND PRODUCTS:

- Independence Day Celebration
- Fall Festival
- Holiday Craft show
- Festival of Lights and Carols
- Permitting for private non-city special events
- Coordination with Trails Day, Chocolate Lovers, Father/Daughter Dance, Mother/Son Campout

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
July 4 th Parade units	165	165	165
Craft show vendors at Special Events	599	600	750
Gourmet food vendors at special events	28	30	40
Food vendors at special events	61	62	108
Sponsors at special events	40	40	50
Attendance at all events	104,000	104,000	114,300

Performance Measurement Results:

- Craft Show vendors have leveled after an increase the previous year due to the implementation of the new on-line registration system.
- Sponsorships have leveled off with the current economic conditions. An aggressive sponsorship program has been developed anticipating greater returns on sponsorship investments for FY2015.
- Re-routed the Fall Festival and added a third stage of entertainment.
- Added the Lumberjack Competition to the Fall Festival and secured JL Tree Service as the sponsor.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 451220: Recreation Special Events

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$71,987	\$77,050	\$77,050	\$77,393
Fringe Benefits	368	5,894	5,894	5,921
Purchased Services	124,213	157,560	157,560	287,122
Internal Services	0	0	0	0
Other Charges	36,208	70,634	70,634	70,634
Supplies & Materials	25,322	30,613	30,613	30,613
Capital Outlay	0	0	0	0
Total	\$258,099	\$341,751	\$341,751	\$471,682

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$24,331, or 7.5 % in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**

An increase of \$26,974 from the Adopted FY2014 budget in contract services provides for the Old Town Hall's cleaning service. The increase is based on actual experience.

PROGRAM:

The Facilities Division Account is comprised of maintenance, rental operation and monitoring of Old Town Hall, Green Acres, the Stacy C. Sherwood Community Center, Pavilions/Shelters, and the Show Mobile rental. This account is also responsible for the supervision of athletic fields, school use and field lighting.

GOAL:

To increase the use and marketability of all rentable facilities and items. To seek out new market segments of renters for all rentable facilities and items. To enhance the cultural and leisure-time quality of life by providing a well-maintained facility for City events. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Plan, manage and coordinate facilitate rentals for a variety of functions

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Output Measures			
Old Town Hall Rentals	159	160	155
Total Free Rentals at Old Town Hall	62	60	60
Unique Free Rentals at OTH	5	4	4
Weddings/Social Rents at Old Town Hall	74	70	68
Green Acres Rentals	461	350	375
Total Free Rentals at Green Acres	125	185	190
Unique Free Rentals at Green Acres	19	21	21
Sherwood Comm. Center Rentals-SCSCC	308	325	334
Total Free Rentals at SCSCC	63	68	70
Unique Free Rentals at SCSCC	11	12	12
Blenheim Rentals	77	95	104
Total Free Rentals at Blenheim	3	4	5
Unique Free Rentals at Blenheim	2	4	4
Show Mobile Rentals	6	6	6
Pavilion/Shelter Rentals	325	325	325
Free Rentals of Show Mobile	2	3	3
Free Rentals of Pavilions/Shelters	43	45	45
Total Field Permits	273	290	290
Total Free Field Permits	24	25	25
Total Gym Permits	55	50	50
Total Recovered Gym Permits	21	0	0

Performance Measurement Results:

- Old Town Hall rentals are predicted to decrease during the calendar year of 2014 due to the construction in Old Town Square. We have already lost a couple rentals because the client wanted to use that area for pictures.
- Green Acres rentals have decreased from FY2012 to FY2013 due to the loss in two paying bridge groups along with losing an on-going church group half-way through the fiscal year.
- Green Acres rentals dipped extremely low from FY2013 to FY2014 because we officially no longer had the on-going church group and only recovered about half the number of rentals through other on-going renters.
- Picnic pavilion rentals have remained strong.
- Total recovered gym permits from FY2013 to FY2014 have decreased due to permit users paying FCPS directly.
- Total field permits in FY2013 were slightly lower due to colder than normal temperatures during winter which decreased winter requests.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 451250: Parks and Recreation Facilities

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$145,081	\$197,074	\$197,074	\$195,852
Fringe Benefits	11,717	15,076	15,076	14,983
Purchased Services	49,905	51,457	75,457	80,853
Internal Services	0	0	0	0
Other Charges	23,595	38,015	38,015	38,016
Supplies & Materials	6,549	23,430	23,430	19,680
Capital Outlay	0	0	0	0
Total	\$236,846	\$325,052	\$349,052	\$349,383

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$196,777, or 18.4 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The increase of \$94,113 in Employee Compensation costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

There is an increase of \$54,464 from the FY 2014 Adopted Budget in Purchased Services. An increase of \$7,700 in equipment maintenance reflects the cost to replace Showmobile decking. An increase of \$45,260 in contract services reflects the cost of the Main Street Tree Lighting and Old Towne Square opening. It also reflects the anticipated inflationary costs of current commitments associated with Stafford Drive Park, University Park, School Street Park, Blenheim, Sherwood Center, Providence Elementary Fields, Draper Drive Park and potential maintenance impacts from the Kitty Pozer Garden.

- **Supplies & Materials**

There is an overall increase of \$54,538 in Supplies and Materials. The increase of \$23,400 from the 2014 Adopted Budget reflects the need of sound equipment for events in the new Old Town square and the purchase of a new seed/aerator machine for maintaining athletic fields. The increase in repair parts of \$6,800 would be used for a replacement slide for Westmore Park. There is also an increase of \$17,920 in operating materials for seed and plant material needed for the athletic fields and the addition of Old Towne Square. The final increase in this category is for chemicals of \$6,200 needed for fertilizer, weed control and maintenance on Old Towne Square

PROGRAM:

The Parks Division of the Parks and Recreation Department maintains all the City parks, trails, athletic fields, and open spaces. The Parks Division budget includes expenditures for the routine maintenance and annual improvements of all 276 plus acres of park land, school athletic areas, open space, various public areas and 28 miles of trails. This division is also responsible for the set-up, maintenance, operation and clean-up on all City Special Events. The account is divided into specific cost centers that include; Athletic Fields, Grounds, Open Space, Playgrounds, School Fields, Trails and General Operations. Some of the duties of the Parks Division include trash removal, sign repairs, athletic field maintenance, fence repairs, leaf collection, mowing, plantings and beautification, ice and snow removal, trail building and repairs, facility lighting, bridge maintenance, drainage repairs, showmobile set-up and sound, sound system management and much more.

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance
PERFORMANCE MEASURES:

GOAL:

To provide safe high quality outdoor spaces for passive and active recreation opportunities that increases a sense of community, athletic endeavors and pursuits, appreciation of nature, and contribute to the improvement of the environment. The Parks division is committed to providing safety, quality, appearance, and esthetics of all parks, trails, athletic areas and open space that meets the Council's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. The parks division is also committed to operating, preparing and managing over 15 special events year round.

OBJECTIVE:

- To provide clean, safe, and beautiful park grounds and ensure quality access by all user groups.
- To utilize best management practices in the maintenance of all areas.
- To develop and implement new approaches to special event operation.
- To develop a new management structure for the maintenance and events crews, allowing for more timely and cost efficient up-keep of our facilities and events

PARK FACILITIES

Bridges	18
Ball Fields	17
Basketball Courts	8.5
Lighted Fields	8
Rectangular Fields	15
Pavilions/Shelters	10
Playgrounds	16
Restroom Facilities	1
Skate Parks	1
Show Mobiles	1
Synthetic Turf Fields	4
Tennis Courts	7
Volleyball Courts (Sand)	4

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance
PERFORMANCE MEASURES:

OBJECTIVE (continued):

Indicators	FY13 Actual	FY14 Estimate	FY15 Projected*
Output Measures			
Staff hours on Ball Field Maintenance	2,050	1,400	1,400
Staff hours on Special Events	2,558	2,800	2,800
Staff hours on Trails	555	700	700
Staff hours on Mowing	3,550	3,400	3,400
Staff hours on Clean Up	2,330	2,400	2,400
Tonnage of Trash Removed fr Parks	39	35	30
Staff hours on Facility Maintenance	8,131	7,500	7,500
Staff hours on Leaf/Snow (regular & overtime)	1,471	2,000	2,000
Net tree gain-(loss) after new plantings, removals & storms	(20)	(30)	(20)
Staff hours – Full-time	19,722	20,000	21,040
Staff hours – Temporary	7,575	7,575	9,135
Maintainable acres of Parkland and Open space	179	181	181
Staff Hours for Recycling	N/A	N/A	60

*FY15 projection includes 6 months of Class A facility and landscape maintenance to Old Town Square

Performance Measurement Results:

- Provided more games played by providing more maintenance to ball fields
- Replaced 8 ball field dugout roofs
- Repaired 4 pavilion roofs
- Planted 35 new trees in our parks
- Assisted with two Eagle Scout projects – Information kiosk at Thaiss Park and mile markers along trail in Van Dyck Park
- Coordinated \$90,000 field renovation to the two athletic fields at Lanier Middle School
- Coordinated the field renovation to Field 4 at Providence Elementary Schools
- Coordinated new irrigation installations at Sherwood Community Center, Providence Elementary Field 4, and Lanier Middle School Field 3 inside track.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 451340: Parks and Recreation Ball Field Maintenance

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$610,489	\$556,963	\$556,963	\$613,573
Fringe Benefits	211,624	170,178	170,178	207,681
Purchased Services	124,169	81,035	81,035	135,499
Internal Services	84,000	86,830	86,830	81,996
Other Charges	69,586	24,776	24,776	23,272
Supplies & Materials	108,030	150,885	150,885	205,423
Capital Outlay	0	0	0	0
Total	\$1,207,898	\$1,070,667	\$1,070,667	\$1,267,444

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker II	10	3.0	3.0	3.0	3.0
Utility Worker I	9	2.0	2.0	2.0	2.0
Laborer II	6	1.0	1.0	1.0	1.0
Laborer I	5	2.0	2.0	2.0	2.0
Total FTE		9.0	9.0	9.0	9.0

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$17,668, or 12.6 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
Employee compensation increased by \$4,368 in FY 2015 due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Other Charges**
The inclusion of a cultural arts grant of \$5,000 in the FY 2015 Adopted Budget is the reason for the increase in this category. This expense is offset by a revenue item for the same amount, resulting in zero impact to the General Fund Balance.

PROGRAM

To continue to increase the positive perception of the City, both internally to residents, and externally to investors and visitors to increase the visibility, and advance the City through all available local, regional and State resources in the most cost effective manner.

GOAL

Increase the number of people eating, shopping, staying, visiting and doing business in the City and so increasing expenditure to the City. Increase the prominence and viability of the City as a place to visit and stay when in the Capitol region, and the City venues as places to position potential new and return business. To meet the Council's goal to continue to strengthen our residential base and sense of community through programs such as outreach meetings, arts events, Civil War Sesquicentennial events and major City Celebrations.

OBJECTIVES

- Implement an effective Marketing and Public Relations strategy for the City of Fairfax, and all City events and venues.
- Provide marketing support for City departments.
- Public Relations and marketing for City venues and City events
- Promote Old Town Plaza in association with Old Town businesses.
- Increase marketing budget by attracting additional grants and sponsorships.
- Incorporate current trends, research information and best practice gained through liaison with state agencies such as Virginia Tourism Corporation and George Mason University.
- Bring added value and marketing expertise to business partnerships: Kimco Realty Corporation, Combined Properties. Old Town Traders, Downtown Fairfax Coalition, George Mason University, hotel groups such as Marriott group, Comfort Inn and Holiday Inn group.
- Achieve cost benefits through cross marketing opportunities with partnerships: including George Mason University, Destination Fairfax, Fairfax Spotlight on the Arts and Fairfax City Regional Library

SERVICES AND PRODUCTS

- Effective public relations campaigns:
 - Social Media –Constant Contact, Facebook, Twitter, YouTube, Instagram and Pintrest, to promote City events and venues
 - eMAS and ActiveNet
- Print & electronic media advertising – build partnerships for efficient media spend.
- Maintain media relationships and an effective photo library for internal and external use.
- Develop content and maintain compelling visitor and cultural websites, VisitFairfax, Spotlight on the Arts, Commission on the Arts.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

SERVICES AND PRODUCTS, CONTINUED

- Work with IT department on content for City website, and maintain Parks and Recreation website
- City Brochure development, production and distribution.
- Special event co-op marketing including production of downtown performance events.
- Press Releases, and Online calendar productions for City Special and Cultural events.

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Number of Advertisements per single insert paper/electronic/web	40	40	60	80
Social Media per single insert Facebook/Twitter/Pintrest/Instagram	117	452	552	704
Press Releases prepared and sent	60	66	72	92
Number of Brochures distributed	40,000	30,000	40,000	50,000
City Clips prepared and sent [including emergency messages]	89	145	145	200
Number of Downtown Events [not including Cultural events at OTH and Sherwood Center - 2015 Old Town Square]	55	50	55	80
Marketing support for Downtown events Est. attendance **	145,000	175,000	200,000	250,000
New residents packages prepared and distributed	80	80	80	90

** Downtown events:

- Bonita Lestina Performance Series at Old Town Hall
- Children’s Performance Series at Old Town Hall
- Old Town Art Galleries
- New Year’s Eve Run,
- Chocolate Lovers Festival
- Spotlight on the Arts Festival,
- Antique Car Show at City Hall
- Old Town Plaza Summer Music Series (Summer in the City)
- Summer Band Series at Veterans’ Amphitheater (Summer in the City)
- 4th July (Summer in the City)
- Fall Festival
- Fall for the Book
- Irish Folk Festival
- 2014 World Cup
- World Fire & Police Games

Performance Measurement Results:

Increases in size and nature of events have created an increase in PR and media opportunities, resulting in increasing attendance at events. The year 2014 marks the Football (Soccer) World Cup The showing of the Final in Old Town Fairfax four years ago resulted in huge crowds and increased business, this event is reflected in the 2014 budget. 2015 sees two major events, Old Town Square with its opening, promotion and events, and also the 2015 World Police & Fire Games in Fairfax – with the promotion and marketing to attract attendees to the City.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415152: Marketing

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$43,525	\$60,851	\$63,613	\$62,747
Fringe Benefits	16,932	18,741	18,741	21,212
Purchased Services	58,475	48,643	48,643	48,643
Internal Services	0	0	0	0
Other Charges	9,622	11,500	16,500	24,800
Supplies & Materials	1,038	900	900	900
Capital Outlay	0	0	0	0
Total	\$129,590	\$140,634	\$148,397	\$158,302

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Cultural Arts Coordinator	14	0.0	0.0	0.0	0.0
Total FTE		0.5	0.5	0.5	0.5

FUNCTION: Culture and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: General Parks and Sherwood Legacy

BUDGET COMMENTS:

This program does not impact the City's General Fund.

Donations through the Legacy program for the Stacy C. Sherwood Community Center and Parks will be allocated in the following manner. Irrigation will be installed on the civic green and planting beds around the Stacy C. Sherwood Community Center as part of the Sherwood Legacy Fund. The Sherwood Legacy fund also has expenditures and revenues related the 5th Annual Fundraiser Golf Tournament at Army Navy Country Club.

The Parks Fund regularly receives donations for park benches, trees and other equipment. The Parks Legacy Fund anticipates similar expenses to purchase and install donated items.

All expenses for any item from the Sherwood and Parks Legacy Funds are covered by the donation revenue.

PROGRAM

The Legacy Program is your unique way to contribute to the development and enhancement of the City of Fairfax Stacy C. Sherwood Community Center, parks, trails, arts and facilities.

Through gifting and naming opportunities your contribution will be used to purchase much needed community center, parks, trails and facility equipment while recognizing yourself or a loved one for years to come.

The Legacy Fund is a special revenue fund account broken into two donation categories; Sherwood Legacy Fund for the Stacy C. Sherwood Community Center and Parks Legacy Fund for general parks donations.

Goals

- **Community Involvement**
The Legacy for Fairfax Program allows you and your family to participate in your community providing equipment, facilities or program access to others to enrich their lives.
- **Economic**
Your contribution is tax deductible and helps the City of Fairfax provide much needed parks and amenities for all while keeping a reasonable tax base.
- **Environmental**
Contributions ensure a healthy facilities and park system with a focus on beautifying the community and maintaining sound environmental practices.
- **Individual**
What better feeling can one have than the feeling of knowing that you make a difference? You can make a difference in the aesthetics of your community, health of the environment and the sense of pride people have in our park system.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Sherwood and Parks Legacy Fund (172)				
	FY 2012 <u>Actual</u>	FY 2013 <u>Budget</u>	FY 2013 <u>Estimate</u>	FY 2014 <u>Adopted</u>
Expenditures				
Purchased Services	\$31,116	\$0	\$0	\$15,119
Other Services & Charges	0	0	0	4,049
Supplies and Materials	13,379	0	9,500	10,110
Total Expenditures	\$44,495	\$0	\$9,500	\$29,278
Revenues				
Donations, Contributions, Fees - General	\$30,000	\$0	\$3,000	\$36,234
Donations, Contributions, Fees - Sherwood	48,091	0	30,000	2,100
Total Revenues	\$78,091	\$0	\$33,000	\$38,334
Net	\$33,596	\$0	\$23,500	\$9,056

LIBRARY

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Library
DEPARTMENT: Library Services
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

GOAL

The mission of the Fairfax County Public Library is to enrich individual and community life by providing and encouraging the use of library resources and services to meet evolving education, recreational and information needs of residents.

PROGRAM

Library services are available to City residents through a contractual agreement with Fairfax County that enables residents to access any of the eight regional or twelve community libraries within the library system. In addition, the library provides Access Services to people with visual or physical disabilities including translating the *Cityscene* into Braille for City residents. In addition, Website usage of library materials has expanded significantly. The Virginia Room located in the Fairfax City regional library maintains a collection rich in regional history and genealogy, as well as local and state government information and legal resources. A particular strength is Confederate Civil War military history. Other resources available for use are: maps, an extensive photographic archive, manuscripts, local newspapers, and rare books.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center: 451410 Library

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$736,976	\$792,033	\$766,667	\$797,334
Total	\$736,976	\$792,033	\$766,667	\$797,334

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HISTORIC RESOURCES

FY 2015 Adopted Budget - City of Fairfax, Virginia

Historic Resources Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$345,405	\$346,226	\$350,642	\$355,773
Fringe Benefits	100,660	118,366	118,366	132,051
Purchased Services	38,036	39,600	42,600	42,600
Internal Services	3,000	3,184	3,184	3,007
Other Charges	37,533	38,510	42,100	48,900
Supplies & Materials	10,221	10,450	10,450	12,500
Capital Outlay	0	0	0	0
Total Expenditures	\$534,855	\$556,336	\$567,342	\$594,831
Revenues				
Museum Revenue	912	1,200	1,200	1,200
Museum Gift Shop	12,446	12,100	12,500	15,500
Total Revenues	13,358	13,300	13,700	16,700
Net Cost to the City	\$521,496	\$543,036	\$553,642	\$578,131
Total FTE	3.95	3.95	3.95	3.95

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$38,495, or 6.9 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**
The \$23,232 increase in Employee Compensation related costs from the FY 2014 Adopted Budget is primarily due to a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.
- **Purchased Services**
There is an increase in advertising of \$3,000 for Civil War Sesquicentennial events and Civil War Day.
- **Other Charges**
There is an increase in Civil War Encampment of \$3,000 to more accurately reflect the actual cost of presenters.

PROGRAM:

The Office of Historic Resources oversees operation and management of City-owned historic properties and collections to ensure their preservation, promote greater public awareness, and provide attractions for heritage tourism that enhance City identity.

GOAL:

To preserve, restore, maintain, interpret and celebrate City historic properties and to work with non-profit preservation organizations, foundations, and the private sector to achieve these goals. To meet the Council's adopted goals of providing unsurpassed user-friendly, customer-focused business practices and to revitalize the downtown core. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force and objectives in the Comprehensive Plan.

OBJECTIVES:

- Act as liaison with Historic Fairfax City, Inc.
- Implement preservation and promotion objectives in Comprehensive Plan
- Promote Blenheim and Civil War Interpretive Center as a major regional historical site
- Ensure City historic sites are staffed and open to the public
- Communicate information on historic sites to the community through educational programs, walking tours, youth group outreach, special events and the internet
- Assist with fundraising initiatives (e.g. HFCl fundraisers) and revenue enhancement (e.g. Blenheim rentals) and coordination with non-profit organizations, foundations, and the public for fundraising opportunities
- Assist Destination Fairfax, Visit Fairfax, Civil War Trails, and other local and regional tourism initiatives
- Assist City preservation planning activity, ensure CLG compliance, perform project reviews
- Manage workforce of 50 volunteers and provide a variety of opportunities for citizen involvement through volunteering including special events, projects and internships

SERVICES AND PRODUCTS:

- Fairfax Museum and Visitor Center
- Ratcliffe-Allison House & Kitty Pozer Garden
- Historic Blenheim and Civil War Interpretive Center
- Grandma's Cottage
- Fairfax Civil War Day
- Special projects including Civil War Sesquicentennial commemorations (2011-2015)

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Museum & Visitor Center Visitation	7,949	8,800	8,100	8,100
Ratcliffe-Allison House Visitation	762	1,500	1,200	1,200
Blenheim & Civil War Interpretive Ctr Vis.	4,380	4,700	4,500	4,500
Tours / Educational Programs	215	250	220	220

Performance Measurement Results:

- Fairfax Museum & Visitor Center visitation remains relatively stable and trends generally follow regional tourism patterns.
- Ratcliffe-Allison House is a key component for the revitalized downtown core, with primary visitation during special events.
- The opening of the Blenheim site (opened Nov. 2008) has significantly increased total daily visitation, tours, and educational programs offered by the Office of Historic Resources.
- Visitation statistics above do not include the 700 attendees at the Mosby Day commemoration held at various locations throughout downtown Fairfax on March 9, 2013.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 451420: Historic Resources

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$345,405	\$346,226	\$350,642	\$355,773
Fringe Benefits	100,660	118,366	118,366	132,051
Purchased Services	38,036	39,600	42,600	42,600
Internal Services	3,000	3,184	3,184	3,007
Other Charges	37,533	38,510	42,100	48,900
Supplies & Materials	10,221	10,450	10,450	12,500
Capital Outlay	0	0	0	0
Total	\$534,855	\$556,336	\$567,342	\$594,831

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Historic Resources Director	28	1.00	1.00	1.00	1.00
Historic Resources Specialist III	20	1.00	1.00	1.00	1.00
Historic Resources Specialist II	17	0.75	0.75	0.75	0.75
Historic Resources Specialist I	14	1.20	1.20	1.20	1.20
Total FTE		3.95	3.95	3.95	3.95

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CULTURAL ARTS

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cultural Arts Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$43,525	\$60,851	\$63,613	\$62,747
Fringe Benefits	16,932	18,741	18,741	21,212
Other Charges	65,000	65,000	65,000	65,000
Total Expenditures	\$125,456	\$144,591	\$147,354	\$148,959
Revenues				
Cultural Arts	\$2,113	\$7,025	\$0	\$6,613
Net Cost to the City	\$123,343	\$137,566	\$147,354	\$142,347

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Total FTE		0.5	0.5	0.5	0.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Visual and Performing Arts

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

The Cultural Arts budget includes expenditures for Arts Grants, Public Art, creating and maintaining the Cultural Arts calendars, printing of brochures and Arts Directory, payments to performing and visual artists, hiring of specialized equipment, promotion and Marketing. This division is responsible for liaison with the Commission on the Arts, the booking and set up of concerts, events, booking of artists, curating Gallery shows, maintenance of website, liaison with Media and City based information centers, publications of programs and brochures, maintenance of sponsors and audience databases, liaison and specialized support for City Special Events. The account is divided into specific cost centers that include, Bonita Lestina Performance Series at Old Town Hall, Children's Performance Series, Friday Morning Music Club, Fairfax Irish Folk Festival, Public Art, Spotlight on the Arts Festival, Fall for the Book and Rotary Gallery shows. Some of the duties of the Cultural Arts Division also include writing and producing Annual Reports, Grant Writing, sponsorship development, writing websites, volunteer liaison, database maintenance, brochure and graphics development, media liaison, liaison with High School Arts Faculty Fairfax Academy for Communications and Arts, collaboration with Virginia Arts Commission, Local Arts Agency Boards, Cultural Alliance of Greater Washington, Fairfax Arts Council, George Mason Center for the Arts, Northern Virginia Community College and local arts groups

GOAL:

To enhance the cultural and leisure-time material well-being in the City of Fairfax by planning, administering and operating a variety of cultural activities for the enjoyment of all citizens. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To continue dialogue with the Parks and Recreation Advisory Board both in the use and make-up of the Sherwood Center, Old Town Hall, Blenheim and in the analysis of alternative venues for cultural use.

OBJECTIVES:

Working in partnership with city businesses, local schools, performing groups and artists to cultivate a creative community that will benefit from the many advantages and economic benefits that the Arts can bring to all groups and levels of our community, thereby encouraging the economic impact of the Arts to the City and positive vitality and viability of living in the City.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Cultural Arts, Continued

SERVICES AND PRODUCTS:

- Public Art projects
- Bonita Lestina Performance Series at Old Town Hall
- Friday Morning Music Club Concert Series
- Old Town Hall Children’s Performance Series
- Summer Concerts Series, City of Fairfax Band
- Old Town Plaza Series
- Commission on the Arts Grants Program
- Fall for the Book
- Arts Stage in association with Fall Festival
- Fairfax Spotlight on the Arts Festival
- City of Fairfax Arts Directory and Website
- Fairfax Art League
- Stacy C. Sherwood Community Center
- Rotary Gallery at The Sherwood
- Arts Liaison with GMU & City Arts groups.
- Fairfax Irish Folk Festival

PERFORMANCE MEASURES:

Indicators	FY 2013 Estimate	FY 2013 Actual	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Old Town Hall Performances Series	38	38	40	40
Commission on the Arts Grants requests	23	18	18	18
Commission on the Arts - . Grants given	\$18,500	\$20,950	\$20,950	\$20,000
Summer Concerts Series – City Band	9	8	8	8
Fairfax Spotlight on the Arts, City events	60	65	50	50
Old Town Plaza Series	13	13	16	20
Rotary Art Gallery at Sherwood shows	4	5	6	8
Fall for the Book – City events	9	15	15	16

Performance Measurement Results:

- Fairfax Spotlight on the Arts Festival continues to work with in partnership with more local and regional performers and performing groups. The greater cultural opportunities at Stacy C. Sherwood Center have not affected attendance at Old Town Hall Performance Series which remain stable with increasing contributions offsetting the performers’ costs.
- Grant requests increased in 2014 due to more art opportunities and greater awareness of arts and performance potential in the City of Fairfax.
- Old Town Plaza Performances originally created as part of the First Friday Series carried on through part of Old Town business/arts promotion and has become a part of the Old Town Arts scene.

COMMUNITY DEVELOPMENT AND PLANNING

FY 2015 Adopted Budget - City of Fairfax, Virginia

Community Development and Planning Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$1,358,500	\$1,385,800	\$1,385,800	\$1,454,110
Fringe Benefits	437,925	523,557	523,557	605,907
Purchased Services	46,417	265,000	265,000	80,000
Internal Services	5,000	6,008	6,008	5,674
Other Charges	8,790	15,813	15,763	15,800
Supplies & Materials	7,381	9,700	9,700	9,700
Capital Outlay	0	50,000	50,000	50,000
Total Expenditures	\$1,864,013	\$2,255,878	\$2,300,828	\$2,221,190
Revenues				
Sign Permits	\$19,158	\$20,000	\$20,000	\$18,000
Occupancy Permits	32,455	30,000	30,000	31,000
Soil & Erosion Fees	8,100	9,600	9,600	10,000
Zoning Fees	31,370	55,000	55,000	49,000
Special Use Permits	75,515	100,000	100,000	90,000
Variances	33,600	20,000	20,000	24,000
Zoning Penalties	9,210	12,000	12,000	9,000
Subdivision Fees	26,790	20,000	20,000	24,000
Site Plan Fees	58,880	100,000	100,000	90,000
Architectural Review	2,695	4,000	4,000	3,400
Tree Removal Permit	1,140	1,350	1,350	1,300
Surety Review	10,420	20,000	20,000	15,000
Total Revenues	\$309,334	\$391,950	\$391,950	\$364,700
Net Cost to the City	\$1,554,679	\$1,863,928	\$1,908,878	\$1,856,490
Total FTE	15.7	15.5	16.5	16.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$5,031, or 0.4 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The employee compensation related costs increased by \$179,982 from the FY 2014 Adopted Budget due to the addition of a Planner III during FY 2014, the reclassification of two employees between two departments within Community Development and Planning, a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

- **Purchased Services**

A decrease of \$185,000 in contract services reflects the one-time cost of services in FY 2014 to rewrite the City's zoning ordinance.

PROGRAM:

The Planning and Design Review Division of the Department of Community Development and Planning provides professional expertise to the City Council and advisory boards and commissions, including the Planning Commission, Board of Architectural Review, Fairfax Renaissance Housing Corp., and the Environmental Sustainability Committee, regarding the development and implementation of plans, policies, and initiatives pertaining to land use, physical development, demographics/economics, environmental stewardship, and quality of life issues.

GOAL:

To develop and support coordinated land use and development strategies and policies, which are consistent with the City's Comprehensive Plan and the vision and goals of the City Council. To provide high-quality research and analyses, best practices-based approaches, and innovative, yet practical advice to decision-makers in order to produce a vibrant and sustainable community that protects, conserves, and enhances its economic, social, and environmental resources. By engaging residents and property owners, elected and appointed officials, and other vested community stakeholders, and by working in a collaborative manner across departments, identify tangible and attainable solutions to the land use and development, transportation, and environmental challenges that face the City. Manage the City's land use, comprehensive planning and sustainability programs, including the maintenance of the Comprehensive Plan and the development of the Sustainability Plan, and assist in implementing redevelopment plans and other departmental projects, such as those identified as priorities by the City Council. Maintain an effective land use program in a manner that emphasizes consistency with the Comprehensive Plan and conformance with applicable City policies, regulations and City Council goals of residential rejuvenation and economic development.

OBJECTIVES:

- Assure the accuracy, relevance, and validity of the Comprehensive Plan, the City's official policy guide for development-related decisions;
- Prepare Zoning Ordinance text amendments in support of the Plan;
- Provide decision-makers with reports and analyses on planning matters;
- Provide appropriate staff support for assigned boards and commissions;
- Provide professional guidance during the land use application evaluation process;
- Represent the City on various boards and committees;
- Engage City departments in implementing sustainability initiatives and measures;
- Educate residents and City businesses on sustainable practices and encourage their use;

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

OBJECTIVES (continued):

- Administer City's Census program and disseminate statistical information;
- Facilitate the review by the Planning Commission of the Capital Improvement Program and Comprehensive Plan determinations for qualifying public projects.

SERVICES AND PRODUCTS:

- Comprehensive Plan amendments and updates
- Master or small area plans preparation and implementation
- Zoning Ordinance text amendments
- Planning and zoning related reports and analyses
- Management of the City's sustainability program
- Assistance in the City's economic development efforts
- Fiscal impact analyses and maintenance of the City's fiscal impact model
- Mapping support, geographic analyses, and digital visualizations
- Demographic/economic/housing summaries, estimates, and projections

SERVICES AND PRODUCTS, CONTINUED:

- Management of the land use application process
- Preparation of legal advertisements and posting of notifications for land use applications
- Staff the Planning Commission
- Staff the Board of Architectural Review
- Staff the Fairfax Renaissance Housing Corporation
- Staff the Environmental Sustainability Committee

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning and Design Review

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimate	FY 2015 Projected
Output Measures			
City Council meetings and work sessions	26	26	26
Planning Commission meetings and work sessions	16	20	22
Board of Architectural Review meetings	10	16	22
Fairfax Renaissance Housing Corporation meetings	11	11	11
Environmental Sustainability Committee meetings	11	11	11
Comprehensive Plan or Zoning Ordinance map/text amendments	3	4	2
Planning and zoning reports and analyses	10	9	8
Presentations to and meetings with boards, committees, neighborhood groups, and the public	14	13	15

*New output measure, data not available

Performance Measurement Results:

- Prepared amendments to the Comprehensive Plan future land use map and text revisions to include implementation measures for the provision of affordable housing
- Prepared a Zoning Ordinance text amendment to establish regulations for medical care facilities
- Prepared various planning and zoning reports and analyses, including: housing affordability analysis; draft voluntary development condition/proffer for affordable housing; housing and office market update; historic district signage; three dimensional digital model of redevelopment nodes; population and housing estimates for the Metropolitan Washington Council of Governments; and land planning concept for Northfax
- Held a public workshop on *Planning for Economic and Fiscal Health* with Smart Growth America
- Oversaw the preparation of a retail, office, and lodging market analysis for Fairfax Boulevard
- Initiated a rewrite of the City's Zoning Ordinance, including a public outreach and participation process
- Advanced the City's sustainability program, including: publishing articles in *Cityscene* to educate residents on environmental programs; maintaining the City's silver certification in VML's green government challenge; partnering with other City departments to launch pilot programs and projects for recycling; assisting the Environmental Sustainability Committee in its outreach efforts; collaborating with LEAP-VA and the Fairfax Renaissance Housing Corporation to implement a residential energy efficiency program; and evaluating the potential for a commercial building energy efficiency retrofit incentive program with the Northern Virginia Regional Commission.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 461110: Planning Design & Review

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$864,838	\$886,149	\$886,149	\$989,009
Fringe Benefits	268,625	334,785	334,785	411,908
Purchased Services	2,000	200,800	200,800	15,800
Internal Services	0	0	0	0
Other Charges	7,512	9,013	8,963	9,000
Supplies & Materials	3,573	4,700	4,700	4,700
Capital Outlay	0	0	0	0
Total	\$1,146,548	\$1,435,447	\$1,435,397	\$1,430,416

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Director of Planning	**	1.0	1.0	1.0	1.0
Division Chief	27	2.0	2.0	2.0	2.0
Special Projects Engineer	25	0.7	0.0	0.0	0.0
Sustainability Coord. (P/T)	23	0.0	0.5	0.5	0.5
Planner III	23	1.0	1.0	2.0	2.0
Planner II	20	3.0	4.0	4.0	4.0
Planner II (P/T)	20	0.0	0.0	0.0	0.0
Planner I	17	0.0	0.0	0.0	0.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Total FTE		8.7	9.5	10.5	10.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$29,657, or 3.6 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

There is a decrease in Employee Compensation costs of \$29,323 from the FY 2014 Adopted Budget. The decrease is due to a reclassification of two employees between departments within Community Development and Planning, partially offset by a 3.5% merit increase for eligible employees, .5% COLA and the rising cost of the associated fringe.

PROGRAM:

The Current Planning Division of the Department of Community Development and Planning provides professional expertise to City decision-makers and administers standards for development and use of land and structures in the City supporting the Comprehensive Plan, goals and other City policy related to land use and development.

GOAL:

To facilitate well-conceived development and redevelopment projects and land uses that enhance the quality of life for Fairfax residents and to protect the City's attractive properties by enforcing standards of the zoning ordinance, and implementing City policy and Council goals related to quality of life, residential rejuvenation and economic development. To provide professional administration and enforcement of the City's zoning and various environmental regulations.

OBJECTIVES:

- Administer, interpret and enforce residential, commercial, and industrial zoning and subdivision regulations.
- Provide timely staff analyses and recommendations for Board of Zoning Appeals.
- Provide effective and timely review of development plans and building permits.
- Provide effective administration of surety for development.

SERVICES AND PRODUCTS:

- Zoning Ordinance interpretation
- Zoning inspections and enforcement
- Sign, home occupation, and use permit issuance
- Zoning compliance administration
- Building permit review
- Site Plan and Subdivision review
- Special Exception and Variance application processing, evaluations, and recommendations
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Illegal sign and noise abatement programs
- Floodplain Permitting
- Tree Management Permitting
- Staff the Board of Zoning Appeals

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Estimate	FY 2015 Projected
Output Measures			
Use and Development Permits	1519	1494	1550
Land Use Applications	33	37	40
Development Plans and Subdivisions	49	48	50
Site Bonds	26	28	30
Board of Zoning Appeals and follow-up	7	8	8

Performance Measurement Results:

- The amount of land use activity has remained substantial and includes larger-scale projects.
- The complexity of development proposals continues to increase, as the character of new development is now mostly in the form of redevelopment of existing sites.
- Zoning enforcement activity continues to be a challenge in terms of the volume of cases and the nature of the violations.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 461220: Current Planning

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$493,662	\$499,651	\$499,651	\$465,101
Fringe Benefits	169,300	188,772	188,772	193,999
Purchased Services	44,417	64,200	64,200	64,200
Internal Services	5,000	6,008	6,008	5,674
Other Charges	1,278	6,800	6,800	6,800
Supplies & Materials	3,808	5,000	5,000	5,000
Capital Outlay	0	50,000	50,000	50,000
Total	\$717,466	\$820,431	\$820,431	\$790,774

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Deputy Director CD&P	27	1.0	1.0	1.0	1.0
Planner III	23	2.0	2.0	2.0	2.0
Planner II	20	1.0	0.0	0.0	0.0
Site Plan Coordinator	20	0.0	0.0	0.0	0.0
Zoning Inspector	15	1.0	1.0	1.0	1.0
Zoning Technician	13	2.0	2.0	2.0	2.0
Total FTE		7.0	6.0	6.0	6.0

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SCHOOL BOARD

EDUCATION

FY 2015 Adopted Budget - City of Fairfax, Virginia

Education Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$276,613	\$268,235	\$268,235	\$276,308
Fringe Benefits	75,147	115,381	115,381	87,109
Purchased Services	43,685,150	45,600,447	45,100,447	45,852,207
Other Charges	59,657	67,455	61,975	67,455
Supplies & Materials	5,553	5,254	5,254	5,254
Debt Service	6,681,583	7,098,548	7,098,548	7,039,778
Capital Outlay	479,000	0	0	20,000
Total Expenditures	\$51,262,702	\$53,155,320	\$52,649,840	\$53,348,111
Revenues				
Wine Tax	\$0	\$0	\$0	\$0
State Sales Tax	3,074,553	3,015,450	3,015,450	2,836,117
Basic School Aid	4,255,394	3,873,413	3,873,413	4,147,013
Rental of Schools	1,589,649	1,645,414	1,645,414	1,500,000
Total Revenues	\$8,919,597	\$8,534,277	\$8,534,277	\$8,483,130
Net Cost to the City	\$42,343,105	\$44,621,043	\$44,115,563	\$44,864,981
Total FTE	1.9	1.9	1.9	1.9

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: School Board/Administration

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$20,200, or 2.3 % in expenditures from the FY 2014 Adopted Budget.

- **Employee Compensation**

The FY 2015 Adopted Budget results in a decrease in the related expenditures from the FY 2014 Adopted Budget of \$28,273 due to a lower cost of fringe, and is partially offset by a 3.5% merit increase for eligible employees, .5% COLA and cost of the associated fringe.

PROGRAM:

The Fairfax public school program is provided through an independent school district administered by a school board and superintendent that contracts with the Fairfax County School System for operating the four City schools – Fairfax High, Sidney Lanier Middle, Daniels Run, and Providence Elementary.

GOAL:

To ensure the best possible education for the school age youth of the City by overseeing the City-County Tuition Contract and establishing education policy. To pursue the implementation of infrastructure projects throughout the City with specific emphasis on school's renovation and General Obligation bond funding consistent with the request of the School Board. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

School Board

- Establish policy for City schools within the terms of the City-County tuition contract
- Approve a budget for capital projects and for City-County tuition contract

Superintendent

- Implement school board policy
- Administer the tuition contract
- Oversee the construction of approved capital projects
- Act as liaison between the City school board and Fairfax County in the operation and use of educational facilities
- Promote education on a continuing basis
- Inform citizens of the many educational opportunities available through the public school system

SERVICES AND PRODUCTS:

- City-County Tuition Contract
- Fairfax City Schools Budget
- Public School Board Meetings
- Forum for citizen opinion

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Actual	FY 2014 Estimate	FY 2015 Projected
Output Measures				
School Board Meetings	13	13	12	12
School Board Work Sessions	9	9	10	10

- The School Board holds meetings on the first Monday of the month, and additional meetings deemed necessary.
- The School Board holds works session on the third Monday of the month, and additional meetings as deemed necessary.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 481110: School Board

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$276,613	\$268,235	\$268,235	\$276,308
Fringe Benefits	75,147	115,381	115,381	87,109
Purchased Services	323,430	424,450	424,450	424,450
Other Charges	59,657	67,455	61,975	67,455
Supplies & Materials	5,553	5,254	5,254	5,254
Capital Outlay	0	0	0	0
Total	\$740,399	\$880,776	\$875,295	\$860,576

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
School Superintendent	**	0.5	0.5	0.5	0.5
Communications Specialist	17	0.0	0.0	0.0	0.0
Executive Assistant	20	1.0	1.0	1.0	1.0
Asst to Superintendent	**	0.4	0.4	0.4	0.4
Total FTE		1.9	1.9	1.9	1.9

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Contracted Instruction Costs

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$251,760, or 0.6 % in expenditures from the FY 2014 Adopted Budget.

- **Purchased Services**
 An increase of \$251,760 in contract services with Fairfax County Public Schools (FCPS) reflects FCPS projected cost increase from the FY 2014 Adopted Budget.

PROGRAM:

Under the terms of the 1978 agreement, the County School System provides to the City a complete and varied program of instruction that is equal to that provided in County schools. The contract cost is based on the County's costs and on a percentage of City students to the total City-County student population.

GOAL:

To ensure the best possible education for the school-age youth of the City, by providing a comprehensive program of instruction to meet the needs of every student in the City.

OBJECTIVES:

- Support the quality school curriculum provided by the County

SERVICES AND PRODUCTS:

- Curriculum in City schools
- Instructional services

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
City ADM	3,107	3,107	3,107	3,080
Outcome Measures				
Tuition cost per student	\$13,946	\$14,000	\$13,693	\$13,830

PERFORMANCE MEASUREMENT RESULTS:

- The City of Fairfax School Membership follows a School Year (SY) basis.
- Figures for 2014 and 2015 are projections.
- Tuition cost per student is an estimate. To be determined once final contract with Fairfax County Public Schools is finalized after Fairfax County budget meetings.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 481220: Contracted Instruction Costs

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$43,361,720	\$45,175,997	\$44,675,997	\$45,427,757
Total	\$43,361,720	\$45,175,997	\$44,675,997	\$45,427,757

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: School Capital Outlay

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall increase of \$20,000 in expenditures from the FY 2014 Adopted Budget.

- **Improvements**

The \$20,000 in improvements reflects the schools contribution toward the cost of the Fairfax High School synthetic turf field.

PROGRAM:

The City School Board and Superintendent determine the minor capital improvements needed by each school which includes interior amenities to be funded in the operating budget. Capital projects that modify the actual school facilities are funded out of the capital budget.

GOAL:

To ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

OBJECTIVES:

- Maintain and provide necessary equipment and facilities

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 481350: Capital Outlay Expense

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Capital Outlay	\$20,000	\$0	\$0	\$20,000
Total	\$20,000	\$0	\$0	\$20,000

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Debt Service

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$58,770, or 0.8 % in expenditures from the FY 2014 Adopted Budget.

- **School Debt Service**
A decrease of \$58,770 in debt service payments reflects a minimal increase in the FY 2014 cost of debt service.

PROGRAM:

School bonds are issued for projects too large to be funded by current revenues and that will have a long-term benefit to the public school system. The City recently took advantage of historically low interest rates and refunded the majority of the 2004 and 2005 school bonds.

<u>Year Issued</u>	<u>Amount</u>	<u>Purpose</u>
2004	\$42,000,000	Remodel and expand Fairfax High and Lanier Middle schools
2005	\$44,800,000	Remodel and expand Fairfax High and Lanier Middle schools
2010	\$20,462,400	Refunding - Remodel and expand Fairfax High and Lanier Middle schools

GOAL:

To ensure the best possible education for the school age youth of the City by paying principal and interest on bonds issued to fund school capital projects.

OBJECTIVES:

- Fund debt service

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 481710: School Debt Service

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Debt Service	\$6,429,894	\$7,034,169	\$7,034,169	\$6,975,400
Total	\$6,429,894	\$7,034,169	\$7,034,169	\$6,975,400

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: School Lease Financing

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 481720: School Interest - Capital Leases & 481730: School Uses - Capital Leases
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Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Purchased Services	\$0	\$0	\$0	\$0
Interest	251,689	64,379	64,379	64,379
Capital Outlay	459,000	0	0	0
Total	\$710,689	\$64,379	\$64,379	\$64,379

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NON-DEPARTMENTAL ACCOUNTS

FY 2015 Adopted Budget - City of Fairfax, Virginia

Non Departmental Budget Summary

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Expenditures				
Salaries	\$0	(\$795,800)	(\$566,800)	(\$761,836)
Other Charges	220,930	115,511	195,511	28,384
Debt Service	3,295,840	2,946,440	3,164,157	2,796,760
Interfund Transfers	4,834,425	7,241,002	7,891,766	7,188,370
Capital Outlay	3,183,146	3,956,522	4,209,227	3,311,488
Total Expenditures	\$11,534,341	\$13,463,676	\$14,893,861	\$12,563,166

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: Finance
DIVISION OR ACTIVITY: General Debt Service

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

Long-term borrowing through the sale of bonds is one method of obtaining money necessary to finance projects too large to be funded by current revenues and that will have a long-term benefit to the public. The costs of projects with a long-term use are spread through the life of the project and are paid for by the users through annual taxation. The general fund debt service pays off long-term general debt obligations. See the Supporting Detail section of this document for more information on the general obligation debt issued by the City.

GOAL:

To ensure fiscal stability while providing long-term needed services.

OBJECTIVES:

- Pay debt service when due.

SERVICES AND PRODUCTS:

- Principal and interest payments on general bonds

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 491710: General Debt Service				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Debt Service	1,604,920	849,837	1,164,589	855,501
Total	\$1,604,920	\$849,837	\$1,164,589	\$855,501

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

BUDGET COMMENTS:

The City provides a broad array of fringe benefits to its employees, including a supplemental retirement plan, participation in the Virginia Retirement System (VRS), and subsidized health insurance premiums.

City-wide, fringe expense increased by \$626,118 or 4.8%; fringe for General Fund employees increased by \$1,446,793, or 12.5%. The main drivers of the changes are as follows:

- Social Security (decrease of \$318,954) – Overall City headcount decreased by 37 FTEs with the sale of the City’s water assets to Loudoun Water and Fairfax Water.
- VRS (increase of \$528,233) – actuarially determined employer cost increased from 12.54% to 14.3%, driven by continued market volatility and the classification of all new Public Safety personnel as VRS Plan 1 members (Plan 1 is the most costly of the three plans into which City employees fall).
- City Retirement (increase of \$379,206) – actuarially determined employer costs increase from 5.17% to 6.62% for general employees and from 15.49% to 16.64% for Public Safety employees. These increases are due to continued market volatility.
- Health Insurance (decrease of \$39,902) – a premium rate increase of 3.4% was offset by the removal of former Water employees from the City’s policies in January 2014.

The fringe benefits are budgeted in the individual operating accounts. For comparative purposes they are shown below by type of benefit.

FY 2015 Fringe Benefits Summary

Category	FY 2014	FY 2015
	Adopted	Adopted
Social Security	\$ 2,672,284	\$ 2,492,713
Virginia Retirement System (VRS)	3,434,284	3,642,316
City Retirement	2,643,730	3,073,207
Health Insurance	3,633,000	3,593,098
Life Insurance	116,056	195,432
Disability	82,404	109,544
Workers Compensation	592,274	563,293
Total	\$ 13,174,032	\$ 13,669,603

All Funds	FY 2014	FY 2015
	Adopted	Adopted
General	\$ 11,549,579	\$ 12,803,460
Water	890,586	0
Wastewater	178,093	231,305
Transit	555,774	634,838
Total All Funds	\$ 13,174,032	\$ 13,669,603

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Employee Fringe Benefits

GOAL:

To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by providing employees with a variety of benefits.

OBJECTIVES:

- Monitor benefit programs available to determine optimum programs

PROGRAM:

The responsibility for the administration of employee benefits is under the direct control of the City Manager.

Social Security is a portion of the retirement benefits program which is shared by both the City and each of its employees. The employee and the City each contribute 6.2% of the first \$117,000 of annual salary and 1.45% for Medicare on all wages.

Retirement: In addition to the Social Security program, the City and its full-time employees participate in two other plans – the Virginia Retirement System (VRS) and the City plan. This provides a comprehensive retirement package and is a condition of employment. Employees contribute 5% to VRS and from 3.0% to 7.0% to the City Retirement Plan. For the City Retirement Plan, in FY 2015, the City will contribute 6.62% of all full-time and part-time general employees' salaries due to market conditions. For Public Safety personnel, the City will contribute 16.64% of payroll in FY 2015. The City's employer contribution to VRS is 14.30%.

Health Insurance: The City participates in a series of group plans that provide a broad range of protection to the employee and his/her family in the area of complete health. This includes medical-surgical protection, hospitalization and major medical. The City pays the major portion of the cost for full-time employees.

Unemployment Compensation: In 1978, Federal unemployment compensation commenced for employees of state and local governments. In January 1983, the City switched from a fixed cost payment to one where we reimburse the State for actual claims by former employees.

Worker's Compensation provides insurance to each employee against loss of income created by injury sustained while on-the-job. This is required by law for all employers and is administered under the laws of the State of Virginia. The City pays the full cost of this coverage.

Life Insurance: The City provides life insurance for full-time employees equal to twice the employee's salary with the maximum amount of life insurance for any employee being \$200,000. The City provides up to a \$50,000 life insurance policy for part-time employees.

Long Term Disability: This is fully paid by the City and guarantees an employee 50% of salary to a maximum of \$4,000 per month to age 65 for non-job connected disabilities. Payments are offset by funds received from retirement and Social Security.

Accident and Sickness (Short Term Disability): This is a program that provides payments up to \$1,000 per week for 26 weeks for non-job connected illness or injury. Payments start after 30 days. The program is funded 88% by the City and 12% by the employee or 75% City / 25% employee for employees hired after 1/1/2013.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Market Adjustment/Salary Vacancy

BUDGET COMMENTS:

The FY 2015 Adopted Budget projects a decrease in vacancy related savings from the FY 2014 Adopted Budget. Vacancy savings are generated from personnel cost reductions through normal employee turnover. Vacancy is projected to decrease by \$411,548 because fewer retirements and lower turnover are expected. In FY 2014, three department heads and multiple senior-level employees retired from City service; that level of activity is not projected for FY 2015.

PROGRAM:

The City Manager recommends to the City Council an overall adjustment to the employee pay plan to keep the City compensation plan competitive with other Northern Virginia jurisdictions.

GOAL:

To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by ensuring that salaries remain consistent with other pay plans.

OBJECTIVES:

- Monitor cost-of-living indicators

SERVICES AND PRODUCTS:

- Cost of living allowance

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415456: Salary Vacancy

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$0	(\$795,800)	(\$566,800)	(\$761,836)
Total	\$0	(\$795,800)	(\$566,800)	(\$761,836)

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Reserve for Contingency

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

PROGRAM:

A reserve account is established to provide funds for unforeseen expenditures and contingent liabilities.

GOAL:

To provide a reserve for unforeseen expenditures.

OBJECTIVES:

- Arrange for financial flexibility to pay for unknown cost increases and/or unforeseen necessary projects

SERVICES AND PRODUCTS:

- Funds for contingencies

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 415460: Reserve for Contingency
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Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$38,024	\$75,000	\$30,000	\$75,000
Total	\$38,024	\$75,000	\$30,000	\$75,000

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Budget Cut Clearing Account

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$81,000, or 64.8 % in expenditures from the FY 2014 Adopted Budget. This is a budgetary account only in which savings across departments due to changes in things like the retirement plans or leave policies are budgeted. These changes are too difficult to allocate to specific departments or they cannot be allocated at all.

Cost Center 415499: Budget Cut Clearing Account

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$ 0	(\$125,000)	\$ 0	(\$206,000)
Total	\$ 0	(\$125,000)	\$ 0	(\$206,000)

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT:
DIVISION OR ACTIVITY: Regional Agencies

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2014 Adopted Budget for FY 2015.

- **Regional Agencies**
A decrease of \$6,304 in the Council of Governments contribution is offset by the \$2,224 additional contribution to Area Agency on Aging, \$1,813 additional contribution to NoVa Regional Park Authority and the \$1,097 additional contribution to Legal Services of NoVa.

General Subsidies/Contributions:

This account funds the operating contributions to the various regional agencies as detailed below. It should be noted that the capital requests for the Northern Virginia Park Authority and the Northern Virginia Community College are provided for in the Capital Projects Fund.

FY 2015 Regional Agency Spending		
Agency	FY 2014 Budget	FY 2015 Adopted
Council of Governments	\$22,890	\$16,586
Health Systems Agency	2,350	2,350
Area Agency on Aging	44,477	46,701
Legal Services of NoVa	21,945	23,042
NoVA Community College	1,878	1,894
Northern Virginia Regional Commission	16,602	17,334
NoVa Regional Park Authority	42,618	44,431
Volunteer Center	6,000	7,046
Total	\$158,760	\$159,384

PROGRAM:

The City participates in a variety of regional programs by contributing a share of the capital and operating costs, which allows residents to take advantage of the opportunities and activities offered.

GOAL:

To provide residents a full range of services that can most efficiently be administered on a regional, cooperative basis.

OBJECTIVES:

- Exchange information with other jurisdictions
- Share resources with other jurisdictions

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT:

DIVISION OR ACTIVITY: Regional Agencies

SERVICES AND PRODUCTS:

- Regional government programs
 - Council of Governments
 - Planning District Commission
- Education
 - Northern Virginia Community College classes and facilities
- Social services
 - Health Systems Agency & Agency on Aging

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 431520: Regional Agencies				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Other Charges	\$182,906	\$165,511	\$165,511	\$159,384
Total	\$182,906	\$165,511	\$165,511	\$159,384

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: Capital Budget Fund Transfer
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$50,464, or 1.0 % in expenditures from the FY 2014 Adopted Budget.

Details of the various adopted projects can be found in Capital Budget - Section G of the budget document.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 491910: Capital Budget Fund Transfers				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Interfund Transfers	\$3,099,192	\$4,927,562	\$5,368,455	\$4,877,098
Total	\$3,099,192	\$4,927,562	\$5,368,455	\$4,877,098

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT: Other Fund Transfers

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Overall there are no material adjustments in Other Fund Transfers from the FY 2014 Adopted Budget. See section H – Other Funds in this book for more detail.

- **Transfer to Stormwater Fund**
An increase of \$39,770 is for the transfer to the Stormwater Fund due to the average 3.3% increase in assessed real property values.
- **Transfer to Old Town District**
There are no material budget adjustments from the FY 2014 Adopted Budget. The Old Town service district remains at 6.0 cents per \$100 of assessed real property value.
- **Transfer to the Transportation Tax Fund**
This transfer is projected to decrease by \$38,338 since assessments on commercial properties are down 0.1%. The Commercial & Industrial Tax rate remains at 5.5 cents per \$100 of assessed real property value.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 491925: Other Fund Transfers				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Transfer to Stormwater Fund	\$514,332	\$1,069,957	\$1,328,123	\$1,109,728
Transfer to Old Town Svc. District Fund	191,547	199,577	190,590	195,976
Transfer to Transportation Tax Fund	1,029,354	1,043,906	1,004,598	1,005,568
Total	\$1,735,233	\$2,313,440	\$2,523,311	\$2,311,272

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT:

DIVISION OR ACTIVITY: Capital Leases

BUDGET COMMENTS:

The FY 2015 Adopted Budget reflects an overall decrease of \$800,379, or 13.2 % in expenditures from the FY 2014 Adopted Budget.

- **Capital Leases**

An overall decrease of \$800,379 in capital lease payments reflects the term ending for and/or payoff of several lease agreements. Examples include the conclusion of the lease term for the synthetic turf at Fairfax High School in 2014, and the sale and subsequent payoff of the note on the 11 Oaks property located at School Street.

The City has been employing the use of capital lease financing to fund the purchase of vehicles and equipment rather than the “pay-as-you-go method. The strategy to use financing to purchase vehicles and equipment has been employed to free up funds for other capital projects.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 491720: & Interest 491730: Uses - Capital Leases

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Debt Service	\$1,690,920	\$2,096,603	\$1,999,568	\$1,941,259
Capital Outlay	3,183,146	3,956,522	4,209,227	3,311,488
Total	\$4,874,066	\$6,053,125	\$6,208,795	\$5,252,747

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
City Council (411110)							
511105	Salaries-Full Time	0	0	0	0	0	0.00%
511110	Salaries-Part Time	29,000	29,000	29,000	33,500	4,500	15.52%
512110	Fringe Benefits	2,324	7,856	7,856	9,886	2,030	25.83%
530113	Contract Services	0	0	0	0	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550501	Travel & Training	9,986	3,000	3,450	3,000	0	0.00%
550601	General Subsidies/Contribution	5,285	9,500	9,500	9,500	0	0.00%
550720	Special Events	1,150	3,000	2,000	4,000	1,000	33.33%
550813	Discretionary Fund	125	2,600	1,000	2,600	0	0.00%
550820	Dues & Subscriptions	11,578	13,212	12,008	12,008	(1,204)	-9.11%
560110	Office Supplies	3,908	3,000	3,000	3,000	0	0.00%
	Total	63,356	71,168	67,814	77,494	6,326	8.89%
City Clerk (411120)							
511105	Salaries - Full Time	98,861	100,835	100,835	104,672	3,837	3.81%
512110	Fringe Benefits	42,558	38,784	38,784	44,569	5,785	14.92%
530512	Code Supplements	5,676	6,000	4,049	6,000	0	0.00%
530620	Advertising	12,488	10,000	8,000	10,000	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550501	Travel & Training	695	1,300	1,098	1,300	0	0.00%
550820	Dues & Subscriptions	395	305	305	305	0	0.00%
560110	Office Supplies	115	170	170	170	0	0.00%
	Total	160,787	157,394	153,240	167,016	9,622	6.11%
District Court (413110)							
530113	Contract Services	13,321	15,000	13,200	15,000	0	0.00%
550501	Travel & Training	125	3,000	3,000	3,000	0	0.00%
550820	Dues & Subscriptions	551	450	450	450	0	0.00%
560110	Office Supplies	562	500	500	500	0	0.00%
560120	Small Equipment	0	500	500	500	0	0.00%
	Total	14,558	19,450	17,650	19,450	0	0.00%
Joint Court Service (413120)							
530835	City-County Contracts	166,126	210,211	188,301	195,833	(14,378)	-6.84%
530846	Facilities Management	70,913	69,552	71,236	74,085	4,533	6.52%
	Total	237,039	279,763	259,537	269,918	(9,845)	-3.52%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
Juvenile & Domestic Relations District Court (413130)							
530835	City-County Contracts	412,530	447,262	428,327	445,460	(1,802)	-0.40%
590106	Fairfax County Principal	2,151	3,159	2,107	2,000	(1,159)	-36.69%
590111	Fairfax County Interest	533	783	431	400	(383)	-48.91%
	Total	415,214	451,204	430,865	447,860	(3,344)	-0.74%
Commonwealth Attorney (413140)							
530835	City-County Contracts	49,944	57,205	51,562	53,624	(3,581)	-6.26%
530846	Facilities Management	20,755	20,866	22,587	23,490	2,624	12.58%
	Total	70,699	78,071	74,149	77,114	(957)	-1.23%
Court Services & Custody (413230)							
530835	City-County Contracts	1,174,146	1,149,827	1,168,285	1,215,016	65,189	5.67%
530846	Facilities Management	81,290	83,462	79,923	83,120	(342)	-0.41%
590106	Fairfax County Principal	56,257	55,000	53,762	52,000	(3,000)	-5.45%
590111	Fairfax County Interest	13,976	13,000	11,148	11,000	(2,000)	-15.38%
	Total	1,325,669	1,301,289	1,313,118	1,361,136	59,847	4.60%
Electoral Board (414110)							
511105	Salaries - Full Time	107,394	110,722	110,722	115,176	4,454	4.02%
511110	Salaries - Part Time	27,095	32,123	32,123	19,348	(12,776)	-39.77%
511115	Salaries - Overtime	0	0	2,000	1,206	1,206	0.00%
511125	Salaries - Temporary Help	0	0	2,542	0	0	0.00%
512110	Fringe Benefits	51,894	51,526	51,526	54,843	3,317	6.44%
530113	Contract Services	12,976	21,000	21,000	16,000	(5,000)	-23.81%
530351	Equipment Maintenance	4,951	5,475	5,475	4,400	(1,075)	-19.63%
530521	Printing & Duplicating	1,602	2,150	2,150	2,250	100	4.65%
530620	Advertising	79	150	150	100	(50)	-33.33%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550430	Equipment Rental	656	1,100	1,100	656	(444)	-40.36%
550501	Travel & Training	3,163	6,700	2,600	6,630	(70)	-1.04%
550820	Dues & Subscriptions	325	325	325	325	0	0.00%
560110	Office Supplies	0	500	500	500	0	0.00%
560420	Operating Supplies	9,092	500	500	500	0	0.00%
580103	Office Equipment Replacement	210	650	650	300	(350)	-53.85%
580208	New Other Mach & Equip	0	2,400	1,000	1,000	(1,400)	-58.33%
	Total	219,437	235,322	234,364	223,234	(12,088)	-5.14%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
City Manager (415110)							
511105	Salaries - Full Time	363,204	367,303	367,303	414,256	46,953	12.78%
511110	Salaries - Part Time	241	0	0	0	0	0.00%
511115	Salaries - Overtime	533	0	0	0	0	0.00%
511135	Holiday Worked	129	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	112,149	144,531	144,531	177,001	32,470	22.47%
530113	Contract Services	1,344	0	0	0	0	0.00%
540010	Wastewater & Transit Allocation	(74,289)	(81,054)	(154,805)	(109,100)	(28,045)	-34.60%
550501	Travel & Training	1,628	1,385	1,636	1,385	0	0.00%
550820	Dues & Subscriptions	4,927	4,750	4,750	4,750	0	0.00%
560110	Office Supplies	1,616	1,400	1,400	1,400	0	0.00%
	Total	411,483	438,315	364,815	489,692	51,377	11.72%
City Attorney (415120)							
530110	General Legal Services	578,483	563,000	450,000	425,000	(138,000)	-24.51%
530114	Delinquent Tax Collections	0	9,000	5,000	5,000	(4,000)	-44.44%
530117	City Prosecutor	0	63,000	63,000	63,000	0	0.00%
530118	Litigation	4,062	100,000	175,000	100,000	0	0.00%
540010	Wastewater & Transit Allocation	(60,507)	(63,344)	(86,977)	(17,731)	45,613	72.01%
	Total	522,038	671,656	606,024	575,269	(96,387)	-14.35%
Public Audit of Accounts (415130)							
530111	Audit Services	82,500	90,000	90,000	82,500	(7,500)	-8.33%
540010	Wastewater & Transit Allocation	(8,851)	(9,907)	(16,018)	(7,673)	2,235	22.56%
	Total	73,649	80,093	73,982	74,828	(5,265)	-6.57%
Personnel (415140)							
511105	Salaries - Full Time	356,614	362,415	362,415	364,701	2,285	0.63%
511125	Temporary Help	5,536	0	0	0	0	0.00%
512110	Fringe Benefits	135,553	141,262	141,262	155,288	14,026	9.93%
512985	Employee Education	0	0	0	0	0	0.00%
530113	Contract Services	95,945	102,000	184,523	196,151	94,151	92.30%
540010	Wastewater & Transit Allocation	(69,422)	(72,027)	(156,037)	(128,733)	(56,706)	-78.73%
550314	Other Insurance	0	0	0	0	0	0.00%
550501	Travel & Training	149	3,000	3,000	3,000	0	0.00%
550807	Other Expenses	5,686	6,500	16,500	16,400	9,900	152.31%
550820	Dues & Subscriptions	2,563	2,500	2,500	2,531	31	1.24%
560110	Office Supplies	550	500	500	500	0	0.00%
	Total	533,174	546,151	554,663	609,838	63,687	11.66%
Community Relations (415150)							
511105	Salaries - Full Time	87,016	86,351	86,351	86,783	432	0.50%
511115	Salaries - Overtime	1,713	0	0	0	0	0.00%
511135	Holiday Worked	125	0	0	0	0	0.00%
512110	Fringe Benefits	37,337	33,658	33,658	36,952	3,294	9.79%
530113	Contract Services	224	0	0	0	0	0.00%
530351	Equipment Maintenance	275	245	245	245	0	0.00%
530521	Printing & Duplicating	0	0	0	0	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550501	Travel & Training	0	1,240	1,240	1,900	660	53.23%
550806	Other Services	0	0	0	45,000	45,000	0.00%
550820	Dues & Subscriptions	20	100	85	100	0	0.00%
560110	Office Supplies	158	100	80	100	0	0.00%
560420	Operating Supplies	461	600	650	1,860	1,260	210.00%
580103	Office Equipment Replacement	11	1,850	1,900	800	(1,050)	-56.76%
	Total	127,339	124,144	124,209	173,740	49,596	39.95%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Cable TV (415160)							
511105	Salaries - Full Time	0	0	0	105,486	105,486	0.00%
511110	Salaries - Part Time	128,486	123,201	124,900	52,063	(71,138)	-57.74%
511115	Salaries - Overtime	3,198	0	0	0	0	0.00%
511125	Temporary Help	16,625	18,625	16,188	16,050	(2,575)	-13.83%
511135	Holiday Worked	1,135	1,300	1,312	1,300	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	19,760	34,576	34,576	61,606	27,030	78.17%
530113	Contract Services	9,880	10,770	3,930	4,375	(6,395)	-59.38%
530351	Equipment Maintenance	1,531	2,000	2,000	2,000	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550501	Travel & Training	1,476	1,500	1,500	1,500	0	0.00%
550820	Dues & Subscriptions	720	720	720	720	0	0.00%
560420	Operating Supplies	1,558	1,500	1,500	1,500	0	0.00%
	Total	184,368	194,192	186,626	246,600	52,408	26.99%
Risk Management (415230)							
530113	Contract Services	1,484	4,100	4,100	5,468	1,368	33.37%
530355	Uninsured Costs	(86)	7,000	3,000	7,000	0	0.00%
540010	Wastewater & Transit Allocation	(48,755)	(47,972)	(92,996)	(47,676)	296	0.62%
550314	Other Insurance	384,648	433,920	433,920	346,679	(87,241)	-20.11%
550315	Workers Comp Insurance	0	0	0	0	0	0.00%
550501	Travel & Training	4,896	3,200	3,200	6,070	2,870	89.69%
550820	Dues & Subscriptions	2,291	2,315	2,635	2,635	320	13.82%
560110	Office Supplies	125	125	125	875	750	600.00%
	Total	344,603	402,688	353,984	321,051	(81,637)	-20.27%
Telephone (415240)							
540010	Wastewater & Transit Allocation	(15,818)	(16,170)	(29,928)	(17,139)	(969)	-5.99%
550110	Utilities Expense	146,888	138,000	132,000	134,000	(4,000)	-2.90%
	Total	131,069	121,830	102,072	116,861	(4,969)	-4.87%
Information Technology (415250)							
511105	Salaries - Full Time	885,321	905,751	905,751	879,990	(25,761)	-2.84%
511115	Salaries - Overtime	2,437	6,500	4,000	3,312	(3,188)	-49.04%
511125	Temporary Help	0	0	0	0	0	0.00%
512110	Fringe Benefits	287,052	351,136	351,136	374,950	23,814	6.78%
530113	Contract Services	51,143	70,300	70,000	77,300	7,000	9.96%
530127	Computer Fees/Contracts	27,844	27,400	27,000	36,100	8,700	31.75%
530351	Equipment Maintenance	347,494	354,895	354,800	390,770	35,875	10.11%
530620	Advertising	0	0	0	0	0	0.00%
540010	Wastewater & Transit Allocation	(576,128)	(624,736)	(680,013)	(127,751)	496,985	79.55%
550430	Equipment Rental	90,735	105,100	105,000	103,900	(1,200)	-1.14%
550501	Travel & Training	28,934	28,000	28,000	31,000	3,000	10.71%
550775	NVERS Sustainment Grant	0	0	0	0	0	0.00%
550807	Other Expenses	0	0	0	0	0	0.00%
550820	Dues & Subscriptions	2,537	500	500	500	0	0.00%
560110	Office Supplies	21,188	19,900	19,900	18,200	(1,700)	-8.54%
560120	Small Equipment	8,626	17,820	17,800	7,445	(10,375)	-58.22%
580103	Office Equipment Replacement	146,419	160,000	160,000	158,700	(1,300)	-0.81%
580208	New Machinery & Equipment	0	0	0	19,000	19,000	0.00%
	Total	1,323,601	1,422,566	1,363,874	1,973,416	550,850	38.72%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Printing and Office Supplies (415260)							
511105	Salaries - Full Time	33,270	42,042	42,042	47,204	5,162	12.28%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	986	2,500	1,000	2,500	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	18,210	16,234	16,234	20,291	4,056	24.99%
530351	Equipment Maintenance	280	2,520	700	700	(1,820)	-72.22%
540010	Wastewater & Transit Allocation	(30,115)	(26,183)	(55,499)	(39,887)	(13,704)	-52.34%
550430	Equipment Rental	62,006	48,000	49,000	51,480	3,480	7.25%
550806	Other Services	100,835	95,000	95,000	95,000	0	0.00%
560110	Office Supplies	39,092	38,000	38,000	42,000	4,000	10.53%
	Total	224,565	218,114	186,477	219,288	1,174	0.54%
Fleet Maintenance (415270)							
511105	Salaries - Full Time	822,995	848,108	848,108	742,698	(105,410)	-12.43%
511115	Salaries - Overtime	23,605	27,203	42,200	34,587	7,384	27.15%
511125	Temporary Help	3,425	0	0	0	0	0.00%
511130	On Call Pay	62	0	0	0	0	0.00%
511135	Holidays Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	291,627	331,604	331,604	318,884	(12,720)	-3.84%
530113	Contract Services	21,748	22,000	22,000	22,000	0	0.00%
530350	Building Maintenance	44,041	35,000	35,000	35,000	0	0.00%
530352	Vehicle Maintenance	203,127	360,000	250,000	250,000	(110,000)	-30.56%
530354	Uninsured Repairs	17,579	10,000	10,000	10,000	0	0.00%
530361	Comm Center	0	0	0	0	0	0.00%
540010	Wastewater & Transit Allocation	(150,979)	(194,563)	(194,563)	(750,000)	(555,437)	-285.48%
540020	Distribution to Other Accounts	(2,773,745)	(3,062,403)	(3,077,400)	(2,330,269)	732,134	23.91%
550501	Travel & Training	2,607	2,500	2,500	2,500	0	0.00%
550806	Other Services	5,884	2,700	2,700	2,700	0	0.00%
550820	Dues & Subscriptions	291	300	300	300	0	0.00%
560351	Repair Parts	356,805	389,850	389,850	389,850	0	0.00%
560352	Fuels & Lubricants	925,844	985,951	985,951	990,000	4,049	0.41%
560353	Tires & Accessories	104,223	107,000	107,000	107,000	0	0.00%
560359	Change in Inventory	(51,060)	0	0	0	0	0.00%
560416	Uniforms	71,838	62,750	62,750	67,750	5,000	7.97%
560420	Operating Supplies	91,307	72,000	72,000	72,000	0	0
580208	New Other Mach & Equip	0	0	0	35,000	35,000	0
	Total	11,223	0	-110,000	0	0	0%
Finance & Accounting (415410)							
511105	Salaries - Full Time	518,402	589,726	589,726	625,635	35,909	6.09%
511110	Salaries - Part Time	12,933	0	0	0	0	0.00%
511115	Salaries - Overtime	0	1,068	0	0	(1,068)	-100.00%
511125	Salaries - Temporary Help	0	1,017	0	0	(1,017)	-100.00%
511160	Salaries - Incentive Awards	2,368	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
512110	Fringe Benefits	202,770	227,549	227,549	266,393	38,844	17.07%
530113	Contract Services	786	900	900	900	0	0.00%
530620	Advertising	512	1,200	500	500	(700)	-58.33%
540010	Wastewater & Transit Allocation	(209,353)	(223,478)	(281,931)	(132,132)	91,346	40.87%
540102	Motor Pool Charges	0	0	0	0	0	0.00%
550501	Travel & Training	2,567	5,000	5,000	3,000	(2,000)	-40.00%
550820	Dues & Subscriptions	2,374	2,050	3,000	3,330	1,280	62.44%
560110	Office Supplies	8,029	3,400	3,400	3,400	0	0.00%
	Total	541,389	608,433	548,144	771,026	162,593	26.72%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
Real Estate Assessments (415420)							
511105	Salaries - Full Time	343,718	346,839	346,839	400,086	53,247	15.35%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	523	800	800	643	(157)	-19.60%
511125	Temporary Help	8,875	10,000	10,000	0	(10,000)	-100.00%
512110	Fringe Benefits	129,887	136,017	136,017	170,404	34,387	25.28%
530113	Contract Services	1,853	3,600	3,600	3,600	0	0.00%
530620	Advertising	170	200	200	200	0	0.00%
540102	Motor Pool Charges	0	0	0	0	0	0.00%
550501	Travel & Training	1,379	4,600	4,600	4,600	0	0.00%
550820	Dues & Subscriptions	14,596	12,742	12,742	12,742	0	0.00%
560110	Office Supplies	798	1,900	1,900	1,900	0	0.00%
	Total	501,799	516,698	516,698	594,176	77,477	14.99%
Treasurer (415440)							
511105	Salaries - Full Time	518,053	522,914	522,914	508,294	(14,619)	-2.80%
511110	Salaries - Part Time	37,491	32,710	32,710	32,874	164	0.50%
511115	Salaries - Overtime	3,865	4,000	4,000	3,216	(784)	-19.60%
511125	Salaries - Temporary Help	0	0	0	7,000	7,000	0.00%
511160	Incentive Awards	1,762	2,000	2,000	2,000	0	0.00%
512110	Fringe Benefits	197,145	212,633	212,633	227,065	14,432	6.79%
530113	Contract Services	76	0	0	0	0	0.00%
530114	Delinquent Tax Collection	0	1,000	1,000	1,000	0	0.00%
530351	Equipment Maintenance	6,282	4,722	4,722	13,681	8,959	189.73%
530620	Advertising	1,500	1,625	1,625	1,625	0	0.00%
540010	Wastewater & Transit Allocation	(251,148)	(256,926)	(273,736)	(23,692)	233,234	90.78%
540102	Motor Pool Charges	3,000	3,314	3,314	3,500	186	5.61%
550501	Travel & Training	1,780	1,650	1,650	7,475	5,825	353.03%
550804	Processing Charge	16,650	18,000	18,000	9,000	(9,000)	-50.00%
550820	Dues & Subscriptions	785	485	485	375	(110)	-22.68%
560110	Office Supplies	36,117	35,435	35,435	33,900	(1,535)	-4.33%
560120	Small Equipment	0	0	0	0	0	0.00%
	Total	573,356	583,561	566,752	827,313	243,752	41.77%
Commissioner of Revenue (415450)							
511105	Salaries - Full Time	635,519	675,124	675,124	693,133	18,008	2.67%
511115	Salaries - Overtime	545	3,300	1,500	2,653	(647)	-19.60%
511125	Temporary Help	21,526	15,000	15,000	15,000	0	0.00%
511160	Incentive Awards	5,042	5,042	5,042	5,042	0	0.00%
512110	Fringe Benefits	255,064	264,223	264,223	296,869	32,647	12.36%
530113	Contract Services	0	400	400	400	0	0.00%
530351	Equipment Maintenance	0	1,700	0	1,700	0	0.00%
530620	Advertising	340	350	350	350	0	0.00%
540102	Motor Pool Charges	5,000	5,899	5,000	5,571	(328)	-5.56%
550501	Travel & Training	1,878	4,000	3,000	4,000	0	0.00%
550820	Dues & Subscriptions	750	900	900	900	0	0.00%
560110	Office Supplies	21,267	20,500	20,500	20,500	0	0.00%
	Total	946,932	996,438	991,039	1,046,118	49,680	4.99%
Retirement Expenses (415457)							
530113	Contract Services	97,200	92,000	100,000	112,000	20,000	21.74%
	Total	97,200	92,000	100,000	112,000	20,000	21.74%
Pool Maintenance (415458)							
550110	Utilities Expense	40,441	38,000	42,000	42,000	4,000	10.53%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Police Administration (421110)							
511105	Salaries - Full Time	596,804	604,463	604,463	618,409	13,946	2.31%
511115	Salaries - Overtime	1,592	0	0	0	0	0.00%
511130	On Call Pay	0	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
511138	Uniform / Shoe Allowance	900	0	1,000	1,000	1,000	0.00%
511180	Salary Reimbursement	900	0	0	0	0	0.00%
512110	Fringe Benefits	226,559	287,142	287,142	321,750	34,608	12.05%
530113	Contract Services	38,730	22,800	22,800	43,800	21,000	92.11%
530620	Advertising	1,762	500	500	500	0	0.00%
540102	Motor Pool Charges	7,000	7,142	7,142	6,744	(398)	5.57%
550501	Travel & Training	18,091	22,000	22,000	11,000	(11,000)	-50.00%
550503	Police Academy	79,271	83,283	77,634	78,643	(4,640)	-5.57%
550601	General Subsidy/Contributions	376	0	376	376	376	0.00%
550820	Dues & Subscriptions	9,393	10,000	10,000	10,000	0	0.00%
560110	Office Supplies	7,934	6,000	6,000	6,000	0	0.00%
560120	Small Equipment	1,011	1,000	1,000	1,000	0	0.00%
560416	Uniforms	78,626	70,000	70,000	70,000	0	0.00%
560420	Operating Supplies	1,369	2,000	2,000	2,000	0	0.00%
	Total	1,070,319	1,116,330	1,112,057	1,171,222	54,892	4.92%
Police Technical Services (421120)							
511105	Salaries - Full Time	1,804,989	1,873,229	1,873,229	2,139,612	266,383	14.22%
511115	Salaries - Overtime	172,632	175,000	175,000	181,151	6,151	3.51%
511125	Temporary Help	18,308	27,298	37,798	5,061	(22,237)	-81.46%
511130	On Call Pay	31,283	33,622	33,622	34,804	1,182	3.52%
511135	Holiday Worked	20,602	28,090	28,090	29,078	988	3.52%
511138	Uniform / Shoe Allowance	5,111	9,000	8,000	8,000	(1,000)	-11.11%
511140	Shift Differential	11,143	9,328	13,500	9,656	328	3.52%
511180	Salary Reimbursement	17,550	0	0	0	0	0.00%
512110	Fringe Benefits	770,353	857,847	857,847	1,070,801	212,954	24.82%
530113	Contract Services	10,240	36,000	45,500	49,000	13,000	36.11%
530351	Equipment Maintenance	172,579	214,500	194,500	194,500	(20,000)	-9.32%
540102	Motor Pool Charges	77,000	77,311	77,311	73,007	(4,304)	-5.57%
550110	Utilities Expense	0	0	0	0	0	0.00%
550430	Equipment Rental	20,030	20,000	24,000	24,000	4,000	20.00%
550501	Travel & Training	214	0	0	11,000	0	0.00%
550744	Byrne Jag Grant	4,298	0	0	0	0	0.00%
550806	Other Services	0	0	0	0	0	0.00%
550807	Other Expenses	4,455	4,000	4,000	4,000	0	0.00%
560110	Office Supplies	13,323	14,000	14,000	14,000	0	0.00%
560120	Small Equipment	8,889	8,000	8,000	8,000	0	0.00%
560416	Uniforms	(9,750)	1,000	1,000	1,000	0	0.00%
560420	Operating Supplies	16,193	38,500	38,500	38,500	0	0.00%
580103	Equip Replacement	8,458	0	0	0	0	0.00%
	Total	3,177,898	3,426,725	3,433,897	3,895,170	468,445	13.67%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Police Field Operations (421130)							
511105	Salaries - Full Time	4,147,438	4,228,513	4,228,513	4,216,340	(12,174)	-0.29%
511110	Salaries - Part Time	173,105	233,290	215,136	189,359	(43,932)	-18.83%
511115	Salaries - Overtime	290,117	325,000	300,000	301,500	(23,500)	-7.23%
511125	Salaries - Temporary Help	18,154	0	18,500	18,500	18,500	0.00%
511130	On Call Pay	9,826	9,842	12,000	10,188	346	3.51%
511135	Holiday Worked	102,350	100,156	100,156	103,677	3,521	3.52%
511138	Uniform / Shoe Allowance	5,507	0	0	0	0	0.00%
511140	Shift Differential	36,586	43,736	43,736	45,273	1,537	3.51%
511160	Incentive Awards	383	0	0	0	0	0.00%
511180	Salary Reimbursement	(22,313)	0	0	0	0	0.00%
512110	Fringe Benefits	1,819,899	2,107,142	2,107,142	2,310,754	203,612	9.66%
530113	Contract Services	0	0	0	0	0	0.00%
540102	Motor Pool Charges	250,000	298,393	298,393	281,780	(16,613)	-5.57%
550703	DCJS One Time	0	0	0	0	0	0.00%
550704	Crime Prevention	9,789	5,000	5,000	5,000	0	0.00%
550743	Alcohol Safety Grant	0	0	0	0	0	0.00%
550806	Other Services	25,726	27,500	27,000	27,500	0	0.00%
550807	Other Expenses	41,325	52,000	52,000	52,000	0	0.00%
560110	Office Supplies	4,865	5,000	5,000	5,000	0	0.00%
560120	Small Equipment	3,254	4,500	4,500	4,500	0	0.00%
560420	Operating Supplies	50,381	40,000	40,000	40,000	0	0.00%
560451	Emergency Services Team	4,788	5,000	5,000	5,000	0	0.00%
560453	Asset Forfeiture Exp	0	0	0	0	0	0.00%
560454	Secret Service Task	0	0	0	0	0	0.00%
	Total	6,971,179	7,485,073	7,462,076	7,616,370	131,298	1.75%
Fire Administration (422110)							
511105	Salaries - Full Time	537,566	739,443	739,443	762,844	23,401	3.16%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	1,567	5,000	2,500	2,513	(2,488)	-49.75%
511125	Temporary Help	0	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
511138	Uniform / Shoe Allowance	392	0	0	0	0	0.00%
511145	ALS Certification Pay	15,499	25,000	20,913	21,000	(4,000)	-16.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	192,972	350,341	350,341	390,174	39,834	11.37%
530113	Contract Services	28,935	24,000	28,000	33,900	9,900	41.25%
530620	Advertising	544	900	900	3,400	2,500	277.78%
530627	VFD Marketing Safer Grant	0	0	0	0	0	0.00%
540102	Motor Pool Charges	74,000	75,588	75,588	71,380	(4,208)	-5.57%
550501	Travel & Training	3,897	4,700	4,700	8,050	3,350	71.28%
550507	VFD Training - Safer Grant	0	0	0	0	0	0.00%
550755	Fire Training	(8,839)	0	0	0	0	0.00%
550806	Other Charges	0	0	0	0	0	0.00%
550808	EMS Billing	149,620	121,500	121,500	121,500	0	0.00%
550820	Dues & Subscriptions	2,958	2,500	2,500	3,000	500	20.00%
560110	Office Supplies	9,652	6,000	6,000	6,000	0	0.00%
560120	Misc Equipment	2,451	4,500	4,500	7,400	2,900	64.44%
580210	Capital Outlay - State FDS	33,929	59,000	59,000	59,000	0	0.00%
580330	Construction	3,600	0	0	0	0	0.00%
	Total	1,048,742	1,418,471	1,415,885	1,490,161	71,690	5.05%

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Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Fire Operations (422120)							
511105	Salaries - Full Time	4,838,758	4,988,335	4,988,335	4,813,913	(174,421)	-3.50%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	396,010	400,000	400,000	402,000	2,000	0.50%
511125	Temporary Help	72,742	51,461	51,461	53,005	1,544	3.00%
511130	On Call Pay	0	0	0	0	0	0.00%
511135	Holiday Worked	0	60,000	60,000	62,109	2,109	3.51%
511138	Uniform / Shoe Allowance	2,972	0	0	0	0	0.00%
511140	Shift Differential	0	0	0	0	0	0.00%
511145	ALS Certification Pay	339,856	387,000	327,262	350,000	(37,000)	-9.56%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	(18,519)	(24,392)	(24,392)	(24,514)	(122)	0.50%
512110	Fringe Benefits	2,076,490	2,419,388	2,419,388	2,563,983	144,595	5.98%
530113	Contract Services	109,050	122,900	122,900	125,900	3,000	2.44%
530350	Building Maintenance	5,227	5,700	5,700	5,700	0	0.00%
530351	Equipment Maintenance	5,724	11,000	11,000	11,000	0	0.00%
530835	City - County Contracts	28,434	132,713	132,713	132,713	0	0.00%
540102	Motor Pool Charges	333,119	397,108	397,108	374,999	(22,109)	-5.57%
550110	Utilities Expense	69,757	79,880	79,880	79,880	0	0.00%
550501	Travel & Training	22,193	21,000	21,000	31,000	10,000	47.62%
550777	Assistance for Firefighters Grant	50,363	0	0	0	0	0.00%
550778	Walmart Grant	0	0	0	0	0	0.00%
550799	Major Storm Expenses	223	0	0	0	0	0.00%
550806	Other Services	8,326	8,500	8,500	22,500	14,000	164.71%
550820	Dues & Subscriptions	0	0	0	0	0	0.00%
560110	Office Supplies	317	0	0	0	0	0.00%
560120	Small Equipment	63,691	33,000	33,000	33,000	0	0.00%
560210	Janitorial Supplies	5,907	9,000	9,000	9,000	0	0.00%
560351	Repair Parts	10,434	12,000	12,000	12,000	0	0.00%
560416	Uniforms	30,623	33,000	33,000	43,250	10,250	31.06%
560417	Volunteer Uniforms	0	0	0	0	0	0.00%
560418	Protective Clothing	58,298	63,000	63,000	53,000	(10,000)	-15.87%
560419	Protective Clothing R & M	16,604	16,000	16,000	16,000	0	0.00%
560420	Fire - Operating Supplies	36,620	31,000	31,000	31,000	0	0.00%
560426	EMS - Operating Supplies	70,407	54,600	54,600	60,000	5,400	9.89%
580108	Other Mach & Equip Replace	17,192	20,000	20,000	20,000	0	0.00%
580208	New Other Mach & Equip	0	0	0	0	0	0.00%
580210	Capital Outlay - State	19,752	25,000	25,000	25,000	0	0.00%
580211	Improvements	263,900	267,858	267,858	283,277	15,419	5.76%
	Total	8,934,470	9,625,050	9,565,313	9,589,715	(35,335)	-0.37%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Fire Code Administration (422140)							
511105	Salaries - Full Time	1,077,303	1,010,507	1,010,507	1,069,448	58,941	5.83%
511110	Salaries - Part Time	187	0	0	0	0	0.00%
511115	Salaries - Overtime	25,196	25,000	12,500	12,563	(12,438)	-49.75%
511125	Temporary Help	88,634	10,000	35,000	65,000	55,000	550.00%
511130	On Call Pay	32,251	34,000	34,000	34,170	170	0.50%
511135	Holiday Worked	0	0	0	0	0	0.00%
511138	Uniform / Shoe Allowance	0	0	0	0	0	0.00%
511145	ALS Certification Pay	11,166	5,000	5,000	5,000	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	398,729	428,892	430,767	502,184	73,291	17.09%
530113	Contract Services	685	1,000	1,000	1,000	0	0.00%
530351	Equipment Maintenance	2,356	1,400	1,400	1,500	100	7.14%
530360	Maint Code Violations	2,830	15,000	15,000	15,000	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
540102	Motor Pool Charges	55,000	57,869	57,869	54,647	(3,222)	-5.57%
550501	Travel & Training	7,513	7,500	7,000	7,500	0	0.00%
550736	UASI EOC Grant	0	0	0	0	0	0.00%
550747	Citizen Preparedness Grant	0	15,000	15,000	0	(15,000)	-100.00%
550749	NCR Regional Planner Grant	40,631	25,000	25,000	0	(25,000)	-100.00%
550751	LEMPG Grant	4,830	7,500	7,500	7,500	0	0.00%
550752	EMPG Sheltering Grant	9,552	0	0	0	0	0.00%
550753	UASI Citizen Preparedness Grant	23,353	6,000	6,000	9,000	3,000	50.00%
550754	Volunteer & Citizens Corps Grant	5,820	0	5,000	4,500	4,500	0.00%
550798	Hurricane Sandy Expenses	13,000	0	0	0	0	0.00%
550799	Major Storm Expenses	56,250	0	0	0	0	0.00%
550806	Other Services	40,071	45,000	45,000	45,000	0	0.00%
550820	Dues & Subscriptions	740	1,000	1,000	1,800	800	80.00%
560110	Office Supplies	3,280	2,900	2,900	3,000	100	3.45%
560120	Small Equipment	2,507	2,500	2,500	2,500	0	0.00%
560416	Uniforms	0	0	0	0	0	0.00%
560420	Operating Supplies	1,084	900	900	1,000	100	11.11%
	Total	1,902,969	1,701,969	1,720,843	1,842,311	140,343	8.25%
Asphalt Maintenance (431110)							
511105	Salaries - Full Time	535,920	542,838	542,838	491,980	(50,858)	-9.37%
511115	Salaries - Overtime	54,155	55,727	65,000	59,769	4,042	7.25%
511125	Temporary Help	0	5,000	5,000	5,000	0	0.00%
511130	On Call Pay	4,798	4,000	4,000	6,151	2,151	53.77%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	216,085	214,932	214,932	214,908	(23)	-0.01%
530113	Contract Services	(785)	2,000	2,000	2,000	0	0.00%
540102	Motor Pool Charges	195,000	207,692	207,692	196,129	(11,563)	-5.57%
550430	Equipment Rental	1,497	2,000	2,000	2,000	0	0.00%
550501	Travel & Training	1,000	3,000	3,000	7,000	4,000	133.33%
550806	Other Services	38,919	38,000	38,000	53,000	15,000	39.47%
560120	Small Equipment	6,192	6,500	6,500	6,500	0	0.00%
560420	Operating Supplies	7,585	11,000	11,000	11,000	0	0.00%
560422	Construction Material	19,902	20,000	20,000	20,000	0	0.00%
560423	Asphalt	163,744	120,000	120,000	150,000	30,000	25.00%
560424	Concrete	0	0	0	0	0	0.00%
560435	Soil & Mulch	0	0	0	2,500	2,500	0.00%
	Total	1,244,012	1,232,689	1,241,962	1,227,937	(4,751)	-0.39%

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Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Concrete Maintenance (431111)							
511105	Salaries - Full Time	320,445	350,835	350,835	366,880	16,046	4.57%
511115	Salaries - Overtime	46,124	43,061	43,061	43,705	644	1.50%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	6,996	4,500	4,500	6,151	1,651	36.68%
511135	Holiday Worked	673	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511165	Year End Audit Adj	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	154,208	139,514	139,514	160,030	20,516	14.71%
540102	Motor Pool Charges	195,000	207,692	207,692	196,129	(11,563)	-5.57%
550501	Travel & Training	0	1,000	1,000	3,000	2,000	200.00%
550806	Other Services	28,364	26,650	26,650	26,650	0	0.00%
560120	Small Equipment	1,239	1,500	1,500	3,500	2,000	133.33%
560420	Operating Supplies	3,995	1,500	3,000	5,100	3,600	240.00%
560422	Construction Material	3,238	3,550	6,000	6,550	3,000	84.51%
560424	Concrete	50,001	40,000	40,000	50,000	10,000	0
560435	Soil & Mulch	0	0	0	5,000	5,000	0
	Total	810,284	819,802	823,752	872,695	52,894	6.45%
Snow & Ice Control (431120)							
511105	Salaries Full Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	85,433	80,325	80,325	66,519	(13,806)	-17.19%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	2,286	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
512110	Fringe Benefits	31,788	6,145	6,145	5,089	(1,056)	-17.19%
530113	Contract Services	0	0	0	5,000	5,000	0.00%
540102	Motor Pool Charges	25,000	31,545	31,545	29,789	(1,756)	-5.57%
550430	Equipment Rental	1,763	2,000	2,000	2,000	0	0.00%
550501	Travel & Training	1,496	2,000	2,000	4,000	2,000	100.00%
550807	Other Expenses	1,244	1,500	2,500	3,000	1,500	100.00%
560420	Operating Supplies	9,550	7,800	7,800	7,800	0	0.00%
560501	Chemicals - Other	784	96,000	370,000	190,000	94,000	97.92%
580208	New Other Mach & Equip	1,324	30,000	0	60,000	30,000	100.00%
	Total	160,668	257,315	502,315	373,197	115,882	45.04%
Storm Drainage (431130)							
511105	Salaries - Full Time	299,379	342,674	312,000	379,942	37,269	10.88%
511115	Salaries Overtime	50,590	18,827	80,000	50,652	31,825	169.04%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	8,028	5,999	6,700	6,766	767	12.78%
511135	Holiday Pay	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	134,764	134,917	134,917	166,170	31,253	23.16%
530113	Contract Services	3,360	7,000	7,000	10,000	3,000	42.86%
540102	Motor Pool Charges	125,000	137,742	137,742	130,073	(7,669)	-5.57%
550430	Equipment Rental	3,269	4,325	4,325	0	(4,325)	-100.00%
550501	Travel & Training	834	2,600	2,600	4,600	2,000	76.92%
550806	Other Services	68,651	51,000	51,000	51,000	0	0.00%
560120	Small Equipment	7,103	6,000	6,000	6,000	0	0.00%
560420	Operating Supplies	13,559	6,000	6,000	6,000	0	0.00%
560421	Pipe & Accessories	13,622	14,000	14,000	14,000	0	0.00%
560422	Construction Material	11,577	9,500	9,500	9,500	0	0.00%
560424	Concrete	6,360	6,000	6,000	6,000	0	0.00%
560430	Operating Material	7,736	8,000	8,000	8,000	0	0.00%
560435	Soil & Mulch	3,334	3,470	3,470	5,000	1,530	44.09%
	Total	757,166	758,054	789,254	853,704	95,650	12.62%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Signs/Signals/Lighting (431140)							
511105	Salaries - Full Time	677,499	687,067	687,067	691,988	4,921	0.72%
511110	Salaries Part Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	151,252	123,290	180,000	120,600	(2,690)	-2.18%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On Call Pay	22,677	24,152	24,152	25,001	849	3.52%
511135	Holiday Worked	1,383	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	(7,666)	0	(2,160)	0	0	0.00%
512110	Fringe Benefits	288,215	276,790	276,790	305,784	28,994	10.48%
530113	Contract Services	119,954	142,000	142,000	142,000	0	0.00%
530351	Equipment Maintenance	0	0	0	0	0	0.00%
530620	Advertising	0	0	0	0	0	0.00%
540102	Motor Pool Charges	112,576	92,576	92,576	87,422	(5,154)	-5.57%
550110	Utilities Expense	484,448	534,586	534,586	534,586	(0)	0.00%
550501	Travel & Training	7,056	5,000	5,000	6,000	1,000	20.00%
550807	Other Expenses	1,901	15,500	20,000	14,500	(1,000)	-6.45%
550820	Dues & Subscriptions	935	1,200	1,200	1,200	0	0.00%
560120	Small Equipment	9,289	9,500	9,500	8,500	(1,000)	-10.53%
560420	Operating Supplies	34,951	35,000	35,000	35,000	0	0.00%
560421	Pipe & Accessories	6,695	5,800	5,000	4,800	(1,000)	-17.24%
560422	Construction Material	14,436	12,000	10,000	10,000	(2,000)	-16.67%
560440	Signal Repairs	56,763	22,000	50,000	24,000	2,000	9.09%
560441	Traffic Sign Material	52,586	54,000	54,000	56,000	2,000	3.70%
560442	Pre-emption Repairs	0	5,000	5,000	5,000	0	0.00%
	Total	2,034,949	2,045,461	2,129,711	2,072,382	26,921	1.32%
Refuse (431210)							
511105	Salaries - Full Time	1,032,338	1,069,012	1,069,012	1,108,477	39,465	3.69%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	85,768	30,000	50,000	32,884	2,884	9.61%
511125	Temporary Help	65,631	66,000	66,000	67,980	1,980	3.00%
511180	Salary Reimbursement	(400)	0	0	0	0	0.00%
512110	Fringe Benefits	462,912	421,820	421,820	479,701	57,881	13.72%
530113	Contract Services	18,213	20,000	20,000	20,000	0	0.00%
530835	City - County Contracts	428,294	450,000	450,000	450,000	0	0.00%
540102	Motor Pool Charges	230,000	245,639	245,639	231,963	(13,676)	-5.57%
550430	Equipment Rental	35,780	35,000	35,000	35,000	0	0.00%
550799	Major Storm Expenses	6,025	0	0	0	0	0.00%
550806	Other Services	71,808	100,000	100,000	100,000	0	0.00%
550809	Commercial Recycling	0	0	0	8,000	8,000	
550820	Dues & Subscriptions	0	0	0	0	0	0.00%
560420	Operating Supplies	15,688	10,000	27,975	27,975	17,975	179.75%
	Total	2,452,057	2,447,471	2,485,446	2,561,979	114,508	4.7%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Facilities Maintenance (431310)							
511105	Salaries - Full Time	466,769	478,085	478,085	475,751	(2,334)	-0.49%
511115	Salaries Overtime	20,576	20,000	20,000	16,562	(3,438)	-17.19%
511125	Temporary Help	0	0	0	0	0	0.00%
511130	On-Call Pay	14,641	16,477	16,477	16,971	494	3.00%
511180	Salary Reimbursement	(832)	0	0	0	0	0.00%
512110	Fringe Benefits	220,864	187,852	187,852	205,138	17,287	9.20%
530113	Contract Services	8,807	9,000	9,000	9,000	0	0.00%
530350	Building Maintenance	348,057	335,000	335,000	335,000	0	0.00%
530356	Blenheim Maintenance	22,556	19,900	19,900	34,900	15,000	75.38%
530357	Green Acres Maintenance	95,329	115,500	115,500	115,500	0	0.00%
530358	Westmore School Maintenance	0	0	0	0	0	0.00%
530359	Comm. Appearance Comm.	943	3,500	3,500	3,500	0	0.00%
530361	Community Center Maintenance	74,850	60,000	60,000	60,000	0	0.00%
530364	Fire Training Center	25,495	22,000	22,000	22,000	0	0.00%
540010	Wastewater & Transit Allocation	(190,967)	(196,336)	(287,331)	(251,785)	(55,449)	-28.24%
540102	Motor Pool Charges	12,000	13,271	13,271	12,532	(739)	-5.57%
550110	Utilities Expense	421,676	474,149	474,149	474,149	0	0.00%
550501	Travel & Training	0	0	0	0	0	0.00%
560120	Small Equipment	0	0	0	0	0	0.00%
560210	Janitorial Supplies	32,578	31,000	31,000	31,000	0	0.00%
560420	Operating Supplies	74,620	60,000	60,000	60,000	0	0.00%
560422	Construction Material	0	0	0	0	0	0.00%
560430	Operating Material	0	0	0	0	0	0.00%
	Total	1,647,963	1,649,398	1,558,403	1,620,219	(29,179)	-1.77%
Streets/ROW (431320)							
511105	Salaries - Full Time	236,872	249,383	249,838	254,827	5,444	2.18%
511110	Salaries - Part Time	20,866	21,590	21,590	22,459	869	4.03%
511115	Salaries Overtime	38,102	43,592	43,592	36,100	(7,492)	-17.19%
511125	Temporary Help	176,766	200,000	180,000	180,000	(20,000)	-10.00%
511130	On Call Pay	0	0	0	0	0	0.00%
511135	Holidays Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	107,806	120,766	120,766	131,664	10,897	9.02%
530113	Contract Services	121,433	123,000	123,000	148,000	25,000	20.33%
540102	Motor Pool Charges	250,000	279,223	279,223	263,677	(15,546)	-5.57%
550110	Utilities Expense	2,323	4,446	4,446	0	(4,446)	-100.00%
550430	Equipment Rental	0	0	0	0	0	0.00%
550501	Travel & Training	0	1,700	1,700	1,700	0	0.00%
550799	Major Storm Expenses	20,775	0	0	0	0	0.00%
550806	Other Services	52,147	51,500	63,500	57,500	6,000	11.65%
550820	Dues & Subscriptions	0	0	0	0	0	0.00%
560351	Repair Parts	14,408	16,200	16,200	16,200	0	0.00%
560420	Operating Supplies	10,549	20,000	15,000	15,000	(5,000)	-25.00%
560430	Operating Material	10,486	19,000	14,000	14,000	(5,000)	-26.32%
560435	Soil & Mulch	1,373	1,000	1,000	1,000	0	0.00%
580108	Other Mach & Equip Replace	14,540	15,000	15,000	15,000	0	0.00%
	Total	1,078,447	1,166,400	1,148,855	1,157,127	(9,274)	-0.8%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Administration/Engineering/Transportation (431410)							
511105	Salaries - Full Time	654,299	689,542	673,927	615,261	(74,280)	-10.77%
511110	Salaries - Part Time	4,525	0	0	0	0	0.00%
511115	Salaries Overtime	7,721	8,866	8,866	7,342	(1,524)	-17.19%
511125	Temporary Help	38,158	40,000	40,000	41,200	1,200	3.00%
511130	On Call Pay	0	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	233,222	269,907	263,796	262,538	(7,370)	-2.73%
530113	Contract Services	350	30,000	103,500	24,375	(5,625)	-18.75%
540010	Wastewater & Transit Allocation	(52,495)	(52,495)	(52,495)	(158,701)	(106,206)	-202.32%
540102	Motor Pool Charges	0	23,258	23,258	21,963	(1,295)	-5.57%
550430	Equipment Rental	0	500	500	500	0	0.00%
550501	Travel & Training	1,574	1,950	5,250	2,884	934	47.92%
550807	Other Expenses	0	0	0	0	0	0.00%
550820	Dues & Subscriptions	142	250	250	1,145	895	357.93%
560110	Office Supplies	4,600	4,500	4,500	1,747	(2,753)	-61.18%
560120	Small Equipment	3,850	5,000	5,000	8,850	3,850	77.00%
560420	Operating Supplies	986	1,600	1,600	1,600	0	0.00%
580208	New Other Mach & Equip	13,472	0	0	0	0	0.00%
	Total	910,404	1,022,878	1,077,952	830,704	(192,174)	-18.79%
County Agent (431510)							
530835	City - County Contracts	39,625	43,700	45,957	47,795	4,095	9.37%
Health Services (441110)							
530835	City - County Contracts	1,024,260	1,123,984	1,121,758	1,166,628	42,644	3.79%
Commission For Women (441210)							
550501	Travel & Training	0	600	600	600	0	0.00%
550601	General Sub/Contributions	0	0	0	0	0	0.00%
550720	Special Events	1,052	750	750	750	0	0.00%
550820	Dues & Subscriptions	0	0	125	125	125	0.00%
560110	Office Supplies	239	100	100	100	0	0.00%
	Total	1,291	1,450	1,575	1,575	125	8.62%
Community Services Board (441220)							
550601	General Sub/Contributions	1,336,100	1,336,100	1,336,100	1,453,677	117,577	8.80%
Senior Citizen Tax/Rent Relief (441230)							
550760	Rent/Property Tax Relief	900,544	844,929	945,571	992,850	147,921	17.51%
Human Services Coordinator (441240)							
511105	Salaries - Full Time	0	0	0	0	0	0.00%
511110	Salaries - Part Time	58,404	71,429	71,429	81,456	10,027	14.04%
511125	Temporary Help	47,168	17,000	17,000	17,000	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	10,293	19,350	19,350	24,037	4,687	24.22%
550501	Travel & Training	0	500	500	500	0	0.00%
550720	Special Events	255	0	0	0	0	0.00%
550820	Dues & Subscriptions	420	345	0	0	(345)	-100.00%
560110	Office Supplies	302	90	140	150	60	66.67%
	Total	116,843	108,714	108,419	123,143	14,429	13.27%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Social Services (441250)							
530833	School Age Child Care	619,786	603,221	619,786	650,775	47,554	7.88%
530835	City - County Contracts	942,643	925,000	925,000	971,250	46,250	5.00%
530839	Day Care Contract	9,212	9,000	9,500	9,500	500	5.56%
530841	Fastran	5,610	8,000	8,000	8,000	0	0.00%
530842	Comprehensive Services Act	18,041	25,000	25,000	25,000	0	0.00%
530847	Indigent Burials	0	5,250	5,100	5,100	(150)	-2.86%
530843	Baileys Health Center	41,819	52,530	52,530	54,631	2,101	4.00%
530844	Dental Clinic	1,154	1,500	1,500	1,500	0	0.00%
530848	Christmas in April	0	5,000	5,000	5,000	0	0.00%
530845	Main Street Child Care	122,448	187,200	122,448	150,000	(37,200)	-19.87%
	Total	1,760,713	1,821,701	1,773,864	1,880,756	59,055	3.24%
Recreation Administration (451110)							
511105	Salaries - Full Time	613,311	629,630	629,630	701,569	71,939	11.43%
511110	Salaries - Part Time	95,009	90,000	90,000	91,759	1,759	1.95%
511115	Salaries - Overtime	35,051	20,489	20,489	19,014	(1,475)	-7.20%
511125	Temporary Help	479,691	458,026	458,026	407,538	(50,488)	-11.02%
511135	Holiday Worked	1,162	0	0	0	0	0.00%
512110	Fringe Benefits	257,367	303,462	303,462	358,434	54,972	18.11%
530113	Contract Services	261,382	228,351	228,351	259,633	31,283	13.70%
530350	Building Maintenance	2,006	2,500	2,500	2,500	0	0.00%
530351	Equipment Maintenance	589	1,000	1,000	1,100	100	10.00%
530620	Advertising	61,235	56,000	56,000	77,318	21,318	38.07%
540102	Motor Pool Charges	1,000	1,570	1,570	1,483	(87)	-5.54%
550110	Utilities Expense	77,014	83,160	83,160	83,775	615	0.74%
550314	Insurance	0	0	0	0	0	0.00%
550430	Equipment Rental	0	800	800	800	0	0.00%
550501	Travel & Training	3,855	6,839	6,839	7,000	161	2.35%
550601	General Sub/Contributions	65,000	65,000	65,000	65,000	0	0.00%
550804	Processing Charge	0	10,000	10,000	10,000	(0)	0.00%
550806	Other Services	0	0	0	0	0	0.00%
550807	Other Expenses	96,896	95,621	95,621	103,386	7,765	8.12%
550813	Discretionary Fund	0	0	0	450	450	0.00%
550820	Dues & Subscriptions	4,460	2,845	2,845	5,585	2,740	96.31%
560110	Office Supplies	7,106	9,125	9,125	9,125	0	0.00%
560120	Miscellaneous Equipment	826	1,350	1,350	1,760	410	30.37%
560210	Janitorial Supplies	0	1,000	1,000	1,050	50	5.00%
560408	Food & Concessions	5,387	13,894	13,894	14,524	630	4.53%
560416	Uniforms	3,929	5,640	5,640	6,640	1,000	17.73%
560420	Operating Supplies	10,296	9,385	9,385	9,760	375	4.00%
560430	Operating Material	0	500	500	800	300	60.00%
	Total	2,082,573	2,096,186	2,096,186	2,240,003	143,817	6.86%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Special Events (451220)							
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	67,446	68,550	68,550	68,893	343	0.50%
511125	Temporary Help	4,541	8,500	8,500	8,500	0	0.00%
512110	Fringe Benefits	368	5,894	5,894	5,921	26	0.44%
530113	Contract Services	85,704	117,660	117,660	247,222	129,562	110.12%
530620	Advertising	35,665	39,900	39,900	39,900	0	0.00%
530350	Building Maintenance	0	0	0	0	0	0.00%
530351	Equipment Maintenance	2,844	0	0	0	0	0.00%
550430	Equipment Rental	14,821	17,950	17,950	17,950	0	0.00%
550501	Travel & Training	216	500	500	500	0	0.00%
550720	Special Events	0	0	0	0	0	0.00%
550734	Bicentennial Event	0	0	0	0	0	0.00%
550740	Fee Classes/Trips	0	0	0	0	0	0.00%
550804	Processing Charge	0	5,715	5,715	5,715	0	0.00%
550806	Other Services	0	279	279	279	0	0.00%
550807	Other Expenses	20,302	45,690	45,690	45,690	0	0.00%
550820	Dues & Subscriptions	869	500	500	500	0	0.00%
560110	Office Supplies	47	300	300	300	0	0.00%
560120	Miscellaneous Equipment	0	500	500	500	0	0.00%
560408	Food & Concessions	8,960	9,263	9,263	9,263	0	0.00%
560416	Clothing and Uniforms	1,205	2,900	2,900	2,900	0	0.00%
560420	Operating Supplies	15,109	17,650	17,650	17,650	0	0.00%
560430	Operating Material	0	0	0	0	0	0.00%
	Total	258,099	341,751	341,751	471,682	129,931	38.02%
Parks and Recreation Facilities (451250)							
511115	Salaries - Overtime	878	6,150	6,150	4,920	(1,230)	-20.00%
511125	Temporary Help	144,202	189,388	189,388	189,388	0	0.00%
511135	Holiday Pay	0	1,536	1,536	1,544	8	0.50%
512110	Fringe Benefits	11,717	15,076	15,076	14,983	(94)	-0.62%
530113	Contract Services	33,094	28,000	52,000	54,974	26,974	96.34%
530351	Equipment Maintenance	3,786	8,200	8,200	7,080	(1,120)	-13.66%
530620	Advertising	13,025	15,257	15,257	18,799	3,542	23.22%
550110	Utilities Expense	16,108	17,343	17,343	17,343	(0)	0.00%
550501	Travel & Training	175	0	0	0	0	0.00%
550804	Processing Charge	0	16,981	16,981	16,982	0	0.00%
550806	Other Services	(220)	0	0	0	0	0.00%
550807	Other Expenses	7,532	3,691	3,691	3,691	0	0.00%
560110	Office Supplies	0	0	0	0	0	0.00%
560210	Janitorial Supplies	2,034	4,000	4,000	4,000	0	0.00%
560120	Misc Equipment	3,040	6,130	6,130	2,380	(3,750)	-61.17%
560408	Food and Concessions	0	7,000	7,000	7,000	0	0.00%
560416	Clothing and Uniforms	0	2,300	2,300	2,300	0	0.00%
560420	Operating Supplies	1,474	4,000	4,000	4,000	0	0.00%
	Total	236,846	325,052	349,052	349,383	24,331	7.5%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013	FY 2014	FY 2014	FY 2015	Chg - Bud. To Adopted	
		Actual	Budget	Estimate	Adopted	\$	%
Park & Ballfield Maintenance (451340)							
511105	Salaries - Full Time	442,551	410,435	410,435	460,189	49,754	12.12%
511115	Salaries - Overtime	66,213	60,000	60,000	50,210	(9,790)	-16.32%
511125	Temporary Help	96,841	86,528	86,528	103,174	16,646	19.24%
511135	Holiday Worked	4,884	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	211,624	170,178	170,178	207,681	37,503	22.04%
530113	Contract Services	122,805	75,575	75,575	120,835	45,260	59.89%
530351	Equipment Maintenance	1,364	4,000	4,000	11,700	7,700	192.50%
530620	Advertising	0	1,460	1,460	2,964	1,504	103.04%
540102	Motor Pool Charges	84,000	86,830	86,830	81,996	(4,834)	-5.57%
550110	Public Utilities	2,467	3,426	3,426	3,120	(306)	-8.93%
550430	Equipment Rental	14,399	16,600	16,600	15,500	(1,100)	-6.63%
550501	Travel & Training	1,415	2,250	2,250	3,152	902	40.10%
550799	Major Storm Expenses	47,460	0	0	0	0	0.00%
550807	Other Expenses	2,500	2,200	2,200	1,200	(1,000)	-45.45%
550820	Dues & Subscriptions	1,345	300	300	300	0	0.00%
560110	Office Supplies	660	500	500	500	0	0.00%
560120	Miscellaneous Equipment	7,819	9,000	9,000	32,400	23,400	260.00%
560210	Janitorial Supplies	12,050	9,200	9,200	10,898	1,698	18.46%
560351	Repair Parts	9,380	7,500	7,500	14,300	6,800	90.67%
560353	Tires and Accessories	925	320	320	320	0	0.00%
560416	Uniforms	7,223	8,000	8,000	9,075	1,075	13.44%
560420	Operating Supplies	12,633	15,130	15,130	17,425	2,295	15.17%
560422	Construction Material	6,863	8,000	8,000	3,000	(5,000)	-62.50%
560424	Concrete	0	1,500	1,500	1,500	0	0.00%
560430	Operating Materials	17,089	24,960	24,960	42,880	17,920	71.79%
560435	Soil & Mulch	27,886	55,275	55,275	55,425	150	0.27%
560501	Chemicals	5,502	11,500	11,500	17,700	6,200	53.91%
	Total	1,207,898	1,070,667	1,070,667	1,267,444	196,777	18.38%
Marketing (415152)							
511105	Salaries - Full Time	43,375	45,169	47,931	46,987	1,818	4.02%
511110	Salaries - Part Time	0	0	0	0	0	0.00%
511115	Salaries Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	150	15,682	15,682	15,760	78	0.50%
511135	Holiday Worked	0	0	0	0	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	16,932	18,741	18,741	21,212	2,472	13.19%
530113	Contract Services	22,377	20,000	20,000	20,000	0	0.00%
530116	Web Development spec.	6,531	6,500	6,500	6,500	0	0.00%
530521	Printing & Duplication	10,439	9,000	9,000	9,000	0	0.00%
530620	Advertising	19,128	13,143	13,143	13,143	0	0.00%
540010	Wastewater & Transit Allocation	0	0	0	0	0	0.00%
550470	Rental Expense	499	500	500	500	0	0.00%
550501	Travel & Training	0	500	500	500	0	0.00%
550720	Special Events	2,416	2,000	2,000	10,300	8,300	415.00%
550806	Other Services	5,469	5,500	5,500	5,500	0	0.00%
550807	Other Expenses	821	2,000	2,000	2,000	0	0.00%
550820	Dues & Subscriptions	417	1,000	1,000	1,000	0	0.00%
550830	Cultural Arts	0	0	5,000	5,000	5,000	0.00%
560110	Office Supplies	728	500	500	500	0	0.00%
560120	Small Equipment	310	400	400	400	0	0.00%
	Total	129,590	140,634	148,397	158,302	17,668	12.56%
Library (451410)							
530835	City - County Contracts	736,976	792,033	766,667	797,334	5,301	0.67%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
Historic Resources (451420)							
511105	Salaries - Full Time	221,609	223,333	223,333	225,797	2,464	1.10%
511110	Salaries - Part Time	112,325	115,909	115,909	118,778	2,869	2.48%
511115	Salaries Overtime	1,145	1,100	1,100	884	(216)	-19.60%
511125	Temporary Help	7,688	3,344	7,500	7,500	4,156	124.28%
511130	On Call Pay	0	200	200	201	1	0.50%
511135	Holiday Worked	2,637	2,340	2,600	2,613	273	11.67%
512110	Fringe Benefits	100,660	118,366	118,366	132,051	13,685	11.56%
530113	Contract Services	19,436	26,000	26,000	26,000	0	0.00%
530521	Printing & Duplicating I	4,833	3,600	3,600	3,600	0	0.00%
530620	Advertising	13,766	10,000	13,000	13,000	3,000	30.00%
540102	Motor Pool Charges	3,000	3,184	3,184	3,007	(177)	-5.56%
550470	Rental Expense	11,860	11,860	11,900	11,900	40	0.34%
550501	Travel & Training	605	450	500	1,500	1,050	233.33%
550720	Special Events	1,509	1,000	1,500	1,500	500	50.00%
550722	Civil War Encampment	8,100	5,000	8,000	8,000	3,000	60.00%
550723	Museum Shop	6,299	6,000	6,000	8,000	2,000	33.33%
550724	Museum Exhibitions	4,085	4,000	4,000	4,000	0	0.00%
550726	Museum Collections M	(991)	5,200	5,200	8,000	2,800	53.85%
550729	Museum Programming	2,236	2,000	2,000	3,000	1,000	50.00%
550820	Dues & Subscriptions	3,831	3,000	3,000	3,000	0	0.00%
560110	Office Supplies	9,091	9,500	9,500	9,500	0	0.00%
560120	Small Equipment	992	950	950	3,000	2,050	215.79%
560420	Operating Supplies	139	0	0	0	0	0.00%
	Total	534,855	556,336	567,342	594,831	38,495	6.92%
Planning & Design Review (461110)							
511105	Salaries - Full Time	831,689	836,775	836,775	938,123	101,347	12.11%
511110	Salaries - Part Time	30,280	37,674	37,674	39,186	1,512	4.01%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	2,869	11,700	11,700	11,700	0	0.00%
511160	Incentive Awards	0	0	0	0	0	0.00%
512110	Fringe Benefits	268,625	334,785	334,785	411,908	77,122	23.04%
530113	Contract Services	516	196,000	196,000	11,000	(185,000)	-94.39%
530620	Advertising	1,484	4,800	4,800	4,800	0	0.00%
540010	Wastewater & Transit	0	0	0	0	0	0.00%
550501	Travel & Training	1,403	4,000	4,000	4,000	0	0.00%
550806	Other Services	550	600	550	600	0	0.00%
550820	Dues & Subscriptions	5,559	4,413	4,413	4,400	(13)	-0.29%
560110	Office Supplies	3,573	4,700	4,700	4,700	0	0.00%
580203	Office Equipment	0	0	0	0	0	0.00%
	Total	1,146,548	1,435,447	1,435,397	1,430,416	(5,031)	-0.35%
Current Planning (461220)							
511105	Salaries - Full Time	445,855	484,371	484,371	452,035	(32,336)	-6.68%
511110	Salaries - Part Time	920	2,400	2,400	2,400	0	0.00%
511115	Salaries - Overtime	0	12,880	12,880	10,666	(2,214)	-17.19%
511125	Temporary Help	46,888	0	0	0	0	0.00%
511180	Salary Reimbursement	0	0	0	0	0	0.00%
512110	Fringe Benefits	169,300	188,772	188,772	193,999	5,227	2.77%
530113	Contract Services	42,215	62,000	62,000	62,000	0	0.00%
530620	Advertising	2,202	2,200	2,200	2,200	0	0.00%
540102	Motor Pool Charges	5,000	6,008	6,008	5,674	(334)	-5.56%
550470	Rental Expense	0	0	0	0	0	0.00%
550501	Travel & Training	43	4,200	4,200	4,200	0	0.00%
550807	Other Expenses	0	0	0	0	0	0.00%
550820	Dues & Subscriptions	1,234	2,600	2,600	2,600	0	0.00%
560110	Office Supplies	3,808	5,000	5,000	5,000	0	0.00%
560120	Small Equipment	0	0	0	0	0	0.00%
580208	Renaissance Housing	0	50,000	50,000	50,000	0	0.00%
	Total	717,466	820,431	820,431	790,774	(29,657)	-3.61%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
<u>Economic Development (461210)</u>							
511105	Salaries - Full Time	115,973	115,707	115,707	95,013	(20,693)	-17.88%
511110	Salaries- Part Time	0	0	0	0	0	0.00%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511135	Holiday Worked	0	0	0	0	0	0.00%
512110	Fringe Benefits	42,972	44,586	27,300	40,456	(4,130)	-9.26%
530113	Contract Services	16,277	22,000	22,000	77,000	55,000	250.00%
530620	Advertising	3,563	20,000	20,000	20,000	0	0.00%
540102	Motor Pool Charges	0	0	0	0	0	0.00%
550501	Travel & Training	1,542	3,000	3,000	5,000	2,000	66.67%
550624	Economic Development Auth.	0	88,368	88,368	40,000	(48,368)	-54.73%
550820	Dues & Subscriptions	3,066	4,800	4,800	4,800	0	0.00%
560110	Office Supplies	818	1,200	1,000	1,000	(200)	-16.67%
	Total	184,211	299,661	282,175	283,270	(16,391)	-5.47%
<u>School Board (481110)</u>							
511105	Salaries - Full Time	82,295	85,118	85,118	85,568	450	0.53%
511110	Salaries - Part Time	166,939	155,350	155,350	161,585	6,235	4.01%
511115	Salaries - Overtime	0	0	0	0	0	0.00%
511125	Temporary Help	27,379	27,767	27,767	29,155	1,388	5.00%
512110	Fringe Benefits	75,147	115,381	115,381	87,109	(28,273)	-24.50%
530113	Contract Services	323,430	424,450	424,450	424,450	0	0.00%
550501	Travel & Training	8,648	15,480	10,000	15,480	0	0.00%
550601	General Sub/Contrib.	30,420	30,420	30,420	30,420	0	0.00%
550806	Other Services	12,150	9,200	9,200	9,200	0	0.00%
550820	Dues & Subscriptions	8,439	12,355	12,355	12,355	0	0.00%
560110	Office Supplies	5,553	5,254	5,254	5,254	0	0.00%
	Total	740,399	880,776	875,295	860,576	(20,200)	-2.29%
<u>Contracted Instruction Costs (481220)</u>							
530835	City - County Contracts	43,361,720	45,175,997	44,675,997	45,427,757	251,760	0.56%
<u>School Capital Outlay (481350)</u>							
580211	Improvements	20,000	0	0	20,000	20,000	0.00%
	Total	20,000	0	0	20,000	20,000	0.00%
<u>School Debt Service (481710)</u>							
590105	Principal	3,388,300	4,001,250	4,001,250	4,121,000	119,750	2.99%
590110	Interest	3,041,594	3,032,919	3,032,919	2,854,400	(178,520)	-5.89%
590120	Bond Issuance Costs	0	0	0	0	0	0.00%
590140	Arbitrage Expense	0	0	0	0	0	0.00%
	Total	6,429,894	7,034,169	7,034,169	6,975,400	(58,770)	-0.84%
<u>School Interest on Capital Leases (481710)</u>							
590125	Interest on School Financing	251,689	64,379	64,379	64,379	0	0.00%
	Total	251,689	64,379	64,379	64,379	0	0.00%
<u>School - Uses / Principal From Capital Leases (481710)</u>							
580620	Uses on School Financing	459,000	0	0	0	0	0.00%
	Total	459,000	0	0	0	0	0.00%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Account Number	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted	Chg - Bud. To Adopted	
						\$	%
Wage Adjustments (415456)							
511198	Salary Vacancy Factor	0	(795,800)	(795,800)	(761,836)	33,964	4.27%
512110	Personnel Cost Adjustments	0	0	229,000	0	0	0.00%
	Total	0	(795,800)	(566,800)	(761,836)	33,964	4.27%
Budget Cut Clearing Account (415499)							
591099	Budget Cut	0	(125,000)	0	(206,000)	(81,000)	-64.80%
Regional Agencies (431520)							
550601	General Sub/Contributions	182,906	165,511	165,511	159,384	(6,127)	-3.70%
Contingent Reserve (415460)							
550891	Reserve for Legal Judgments	0	0	0	0	0	0.00%
550891	Contingent Reserve	38,024	75,000	30,000	75,000	0	0.00%
	Total	38,024	75,000	30,000	75,000	0	0.00%
General Debt Service (491710)							
590105	Principal	1,097,433	397,750	397,750	407,000	9,250	2.33%
590110	Interest	500,738	452,087	760,839	442,501	(9,586)	-2.12%
590120	Bond Issuance / Credit Line Costs	0	0	0	0	0	0.00%
590132	Escrow Fee	5,500	0	6,000	6,000	6,000	0.00%
590140	Arbitrage Expense	1,250	0	0	0	0	0.00%
	Total	1,604,920	849,837	1,164,589	855,501	5,664	0.67%
Interest on Capital Leases (491720)							
590125	Interest on Capital Leases	1,688,020	2,096,603	1,996,668	1,938,359	(158,244)	-7.55%
590140	Arbitrage Expense	2,900	0	2,900	2,900	2,900	0.00%
	Total	1,690,920	2,096,603	1,999,568	1,941,259	(155,344)	-7.4%
Uses / Principal From Capital Leases (491730)							
580620	Uses From Capital Leases	3,183,146	3,956,522	4,209,227	3,311,488	(645,034)	-16.3%
Transfers (491910)							
591320	Transfer to Capital Projects	3,099,192	4,927,562	5,368,455	4,877,098	(50,464)	-1.02%
591340	Transfer to Stormwater Fund	514,332	1,069,957	1,328,123	1,109,728	39,770	3.72%
591360	Transfer to Old Town District Fund	191,547	199,577	190,590	195,976	(3,601)	-1.80%
591370	Transfer to Transport. Tax Fund	1,029,354	1,043,906	1,004,598	1,005,568	(38,338)	-3.67%
591512	Transfer to Water Fund	0	0	0	0	0	0.00%
591618	Transfer to Transit Fund	0	0	0	0	0	0.00%
	Total	4,834,425	7,241,002	7,891,766	7,188,370	(52,633)	-0.73%
Total General Fund		118,507,995	125,599,398	126,344,828	127,972,470	2,373,072	1.89%

UTILITY FUNDS

Wastewater Fund

FY 2015 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2015 Wastewater Fund
Budget Summary**

Revenues	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Operating Revenues				
Residential Sales	\$1,941,289	\$1,838,480	\$1,950,000	\$2,047,500
Commercial Sales	2,827,381	2,570,540	2,352,700	2,470,335
Subtotal Operating Revenues	4,768,670	4,409,020	4,302,700	4,517,835
Availability Charges	335,025	265,000	600,000	2,200,000
Other Revenues				
Interest	11,198	15,000	18,000	18,000
Miscellaneous / Financing Reimbursements	106,212	235,767	336,582	433,397
Subtotal Other Revenues	117,410	250,767	354,582	451,397
Other Financing Sources	1,199,539	2,296,000	2,296,000	2,557,000
Total Revenues	\$6,420,644	\$7,220,787	\$7,553,282	\$9,726,232
Expenses				
Operating Expenses				
Annual Wastewater Treatment	\$1,838,522	\$2,271,360	\$1,975,000	\$2,060,000
CIP Payments - Fairfax County	1,199,539	1,761,000	1,761,000	1,567,000
Capital Projects	230,701	535,000	535,000	990,000
Line Maintenance	528,405	580,990	592,490	834,710
Administrative & Engineering	562,753	699,011	715,611	905,521
Subtotal Operating Costs	4,359,920	5,847,361	5,579,101	6,357,231
Other Expenses				
Debt Service	722,474	512,708	1,055,924	1,864,189
Subtotal Other Expenses	722,474	512,708	1,055,924	1,864,189
Total Expenses	\$5,082,394	\$6,360,069	\$6,635,025	\$8,221,420
Cash Balance - June 30	\$7,861,647	\$9,212,992	\$8,779,904	\$10,284,716
Total FTE	8.0	8.0	7.8	9.1

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: County Wastewater Treatment Contract

BUDGET COMMENTS:

The following budget adjustment(s) from the FY 2014 Adopted Budget are necessary to fund the FY 2015 Adopted Budget. Included are all material adjustments recommended by the City Manager. FY 2015 reflects a proposed decrease in budget of \$405,360 (10.1%).

- **Annual Wastewater Treatment**

A decrease of \$211,360 (9.3%) in contract services with the County of Fairfax reflects the County's projected cost decrease from the FY 2014 Adopted Budget.

- **CIP Payments – Fairfax County**

The Capital Improvement is based on the County's projections for the cost of the upgrades to the Noman M. Cole Wastewater Treatment plant. While that cost is projected to decrease by \$194,000 (11%) in FY 2015 due to a lower total planned spend in that year, the updated schedule provided by the County shows sharp increases for FY 2016 through FY 2021.

With regard to capital assets, Fairfax County formally notified the City in 2009 that major plant upgrades are required due to an EPA mandated nitrogen reduction program and plant renovations. The City's share of the total capital cost when finalized will be 6.27%, which equates to the percentage of total capacity that the City owns at the Noman M. Cole Wastewater Treatment Plant. Renovation and construction costs are contingent upon the final scope of work and construction change orders over a projected 16 year period.

PROGRAM:

Wastewater originating in the City's Wastewater system is treated by Fairfax County in its Noman M. Cole, Jr., Pollution Control Plant by a contractual agreement that provides a guaranteed treatment capacity for the City.

GOAL:

To ensure effective Wastewater services to city customers and to make sure treatment capacity is available for future use by administering the wastewater treatment contract with Fairfax County.

OBJECTIVES:

- To determine how much capacity is available for future use by measuring and monitoring city wastewater flows to Fairfax County's Noman M. Cole, Jr. Pollution Control Plant and make recommendations to purchase additional capacity if necessary.
- To monitor the city's payments to the county for treatment, capital improvement, operations and maintenance costs to ensure costs to city customers are accurate and properly prorated.

SERVICES AND PRODUCTS:

- Wastewater metering stations, treatment and disposal of wastewater for City residents and businesses and to protect the Chesapeake Bay.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: County Wastewater Treatment Contract

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Rolling average daily flow (Millions Gallons Daily–MGD)	3.2	3.2	3.3	3.4
Outcome Measures				
% Utilization 4.2 MGD Avg Capacity	76%	76%	79%	81%

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 435110: County Wastewater Treatment Contract

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
County Charges - Operating	\$1,838,522	\$2,271,360	\$1,975,000	\$2,060,000
County Charges - Capital	1,199,539	1,761,000	1,761,000	1,567,000
Total	\$3,038,061	\$4,032,360	\$3,736,000	\$3,627,000

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Wastewater Line Maintenance

BUDGET COMMENTS:

The following budget adjustment(s) from the FY 2014 Adopted Budget are necessary to fund the FY 2015 Adopted Budget. Included are all material adjustments recommended by the City Manager that were approved by the City Council, as well as additional City Council actions, as approved in the adoption of the budget on April 30, 2014.

- **Employee Compensation**

An increase of \$119,505 in salaries resulting from the addition of 1.1 FTEs, a 3.5 percent merit step for eligible employees, and a 0.5% COLA for all employees. The associated increase in fringe totals \$78,715.

- **Capital Improvements:**

An increase of \$435,000 (81.3%) in capital outlay for Wastewater rehabilitation projects. These activities are required to ensure capacity management and avoid wastewater overflows to the environment and backups into businesses and homes. Funding is provided by lease financing obtained in November 2010. Capital project spending is budgeted at an increased level over FY 2014 in light of the need to increase the rehabilitation and replacement of aging pipelines and manhole infrastructure. Details of the various adopted FY 2015 projects can be found in Capital Budget - Section G of the budget document.

PROGRAM:

Wastewater conveyance pipelines and facilities are maintained and rehabilitated by the Wastewater Support Services Division (WSSD) of the Public Works Department.

GOAL:

To provide reliable wastewater service by inspecting, cleaning, repairing and rehabilitating the city's wastewater pumping and gravity conveyance network.

OBJECTIVES:

- To minimize the number of wastewater service line backups to less than two per fiscal year
- To minimize the number of wastewater overflows to the environment to less than two per fiscal year
- To reduce excessive inflow and infiltration (I/I) by ten percent from FY 2013, the base year.
- To complete 95% of preventive maintenance activities scheduled

SERVICES AND PRODUCTS:

- Provide well-maintained and unobstructed wastewater conveyance pipelines
- Minimize backups and overflows
- Inspect and resolve wastewater pipelines exhibiting grease and blockage
- Respond to and resolve odor control issues

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Line Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Feet of pipe and related manholes rehabilitated	8,492	7,000	5,000	8,000
Percentage of manhole inventory inspected	100%	80%	90%	TBD
Outcome Measures				
Number of Wastewater overflows	0	1	0	0
Number of Wastewater service line backups	0	0	0	0
Percent of preventive maintenance activities achieved	90%	90%	90%	TBD

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 435120: Wastewater Line Maintenance

Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Salaries	\$330,753	\$326,883	\$326,883	\$446,388
Fringe Benefits	117,832	117,607	117,607	196,322
Purchased Services	22,005	29,000	40,500	56,000
Other Charges	20,731	18,500	18,500	26,500
Supplies & Materials	37,084	89,000	89,000	109,500
Capital Outlay	230,701	535,000	535,000	970,000
Total	\$759,106	\$1,115,990	\$1,127,490	\$1,804,710

Personnel Classification	Grade	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Superintendent	25	0.0	0.0	0.5	0.5
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Utility Line Technician	13	1.0	1.0	1.0	1.0
Wastewater Equipment Operator	12	0.0	0.0	0.0	1.0
Utility Technician	11	1.0	0.0	0.0	1.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Technician	9	0.0	1.0	1.0	1.0
Utility Worker I	9	1.0	1.0	1.0	0.0
Total FTE		6.0	6.0	6.5	7.5

FUNCTION: Wastewater Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Wastewater Administration

BUDGET COMMENTS:

The City's transition out of the water treatment and distribution business had a significant impact on the Wastewater Administration cost center. Because water and wastewater usage are so closely tied, Fairfax Water took over wastewater billing as part of the overall water deal. Also, administrative personnel were allocated between both the Water and Wastewater Funds until January 2014, when the sale of the Water Utility was finalized. The Wastewater Fund is now managed by Public Works. As a result, significant adjustments to the FY 2014 Adopted Budget are needed to fund the FY 2015 Adopted Budget.

- **Employee Compensation**

Salaries and fringe decreased by \$100,405 (46.2%) resulting from the .4 decrease in headcount due to the sale of the Water Utility and the outsourcing of wastewater billing.

- **Internal Services**

An increase of \$184,856 in the Management and Motor Pool Fees from the FY 2014 Adopted Budget reflects an increase of charges to the department for its use of City services. The fee is based on updated service allocations which became more expensive to the remaining enterprise funds after the disposition of the Water Utility. The allocation is determined by formula resulting from a review of the City's operations by an outside professional accounting firm.

- **Other Charges**

The sharp increase in other charges (contract services) of \$179,666 or 856% is the fee Fairfax Water will charge the City for wastewater billing on the City's behalf.

- **Capital Outlay**

A decrease of \$40,000 reflects a lower projected need for external engineering firms to provide support, planning and development for utility management.

PROGRAM:

Wastewater service management and administration are provided by the Department of Public Works but no longer include utility billing. Customer service, customer issue resolution, general administration, and engineering review are to be provided by Public Works as an in-kind service.

GOAL:

To provide effective leadership, managerial, administrative and engineering support to the Wastewater line maintenance division in order to enhance department performance. To strengthen environmental sustainability and meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices.

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

OBJECTIVES:

- To monitor and ensure efficient utility billing for Wastewater customers by Fairfax Water the City’s out source for these services.
- To review site plans submitted by developers within 7 business days of submittal
- To manage new connections to the wastewater system
- To provide “Capacity Management” via managing wastewater conveyance to Fairfax County and a life-cycle cost basis for the wastewater Capital Improvement Program
- To have a strong safety program resulting in zero “lost time” accidents for the Department

SERVICES AND PRODUCTS:

- Administrative services for Wastewater Services Section
- Monitoring Utility Billing Quality and cost effectiveness
- Wastewater emergency response assistance
- Wastewater conveyance and service connection Information Management
- Asset Management support via GIS
- Records Management

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Projected
Output Measures				
Site Plans reviewed	37	33	33	30

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 435130: Wastewater Administration & Engineering

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$162,698	\$157,060	\$156,560	\$82,159
Fringe Benefits	57,431	60,486	60,486	34,983
Purchased Services	2,258	3,000	0	5,625
Internal Services (Mgt Fee & Motor Pool)	327,624	396,565	396,565	581,421
Other Charges	12,674	21,000	102,000	200,666
Supplies & Materials	68	900	0	667
Capital Outlay	0	60,000	0	20,000
Total	\$562,753	\$699,011	\$715,611	\$925,521

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Director of Public Works	**	0.0	0.0	0.1	0.1
Director of Utilities	**	0.1	0.1	0.0	0.0
City Engineer	26	0.0	0.0	0.1	0.1
Assistant Director of Utilities	24	0.5	0.5	0.0	0.0
Stormwater Res Engineer	23	0.0	0.0	0.3	0.3
Assistant Stormwater Res Engineer	19	0.0	0.0	0.0	0.3
Util. Const. Projects Coord.	18	0.3	0.3	0.0	0.0
Facilities Inspectors	17	0.0	0.0	0.4	0.4
Utility Billing & System Spec.	15	0.3	0.3	0.0	0.0
Administrative Assistant IV	14	0.5	0.5	0.5	0.5
Utility Billing Clerk	13	0.3	0.3	0.0	0.0
Total FTE		2.0	2.0	1.3	1.6

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Debt Service

BUDGET COMMENTS:

The following budget adjustment(s) from the FY 2014 Adopted Budget are necessary to fund the FY 2015 Adopted Budget.

- **Debt Service:**

In November 2010, the City obtained \$24 million in financing to fund capital projects in the Water and Wastewater Funds. Those proceeds and associated debt service were allocated between the two funds. As part of the City’s transition out of the water treatment and distribution business, the debt was refinanced into a lease revenue bond. The balance of the lease revenue bond debt and related funds were transferred to the Wastewater Fund, accounting for the \$1.35 million increase in debt service in FY 2015 over the FY 2014 Adopted Budget.

PROGRAM:

General revenue bonds and resulting debt service are required, after City Council approval, for projects too large to be funded by current user fee revenues. Such capitalized projects will have a long-term public benefit and ensure adequate capacity for current and future customers.

GOAL:

To ensure an adequate and efficient wastewater conveyance system, that is financially secure, by paying principal and interest (debt service) for bond proceeds issued by the VRA to the City to pay for completed treatment improvements upgrades at Noman Cole, Jr., Pollution Control Plant and the City’s pumping and collection service area.

OBJECTIVE:

- Retire Debt

SERVICES AND PRODUCTS:

- Payment of principal and interest on debt to bond holders.

Cost Center 435710: Wastewater Debt Service				
Title	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Debt Service	\$722,474	\$512,708	\$1,055,924	\$1,864,189
Total	\$722,474	\$512,708	\$1,055,924	\$1,864,189

Lease Financing for Utility Improvements
Principal 10-1; Interest 10-1 & 4-1

Year Ending <u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2015	\$485,000	\$1,379,189	\$1,864,189
2016	510,000	1,356,494	1,866,494
2017	535,000	1,331,949	1,866,949
2018	565,000	1,305,224	1,870,224
2019	595,000	1,275,064	1,870,064
2020	625,000	1,243,344	1,868,344
2021	660,000	1,209,934	1,869,934
2022	685,000	1,176,552	1,861,552
2023	705,000	1,142,904	1,847,904
2024	730,000	1,106,770	1,836,770
2025	755,000	1,068,073	1,823,073
2026	785,000	1,026,710	1,811,710
2027	815,000	980,721	1,795,721
2028	850,000	930,437	1,780,437
2029	880,000	878,189	1,758,189
2030	920,000	823,829	1,743,829
2031	955,000	767,197	1,722,197
2032	995,000	707,797	1,702,797
2033	1,035,000	645,474	1,680,474
2034	1,080,000	580,542	1,660,542
2035	1,125,000	512,852	1,637,852
2036	1,170,000	442,392	1,612,392
2037	1,220,000	369,012	1,589,012
2038	1,270,000	292,574	1,562,574
2039	1,320,000	213,066	1,533,066
2040	1,375,000	130,325	1,505,325
2041	1,435,000	44,053	1,479,053
Total	\$24,080,000	\$22,940,661	\$47,020,661

Purpose: Financing capital improvements to the Wastewater system.

Principal Amount: \$24,080,000

Date of Issue: November 2010

Collateral: Wastewater Fund revenues

FY 2015 Adopted Budget - City of Fairfax, Virginia

Wastewater Fund Expense Detail

Account	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
<u>County Wastewater Treatment Contract (435110)</u>				
530835 City-County Contracts - O&M	\$1,838,522	\$2,271,360	\$1,975,000	\$2,060,000
530835 City-County Contracts - CIP	1,199,539	1,761,000	1,761,000	1,567,000
Subtotal	\$3,038,061	\$4,032,360	\$3,736,000	\$3,627,000
<u>Wastewater Line Maintenance (435120)</u>				
511105 Salaries - Full Time	\$279,679	\$296,003	\$296,003	\$418,953
511115 Salaries - Overtime	38,616	20,350	20,350	16,853
511130 On Call Pay	12,458	9,000	9,000	9,045
511135 Holiday Worked	0	1,530	1,530	1,538
511165 ST Portion of Accrued AL	0	0	0	0
512110 Fringe Benefits	117,832	117,607	117,607	196,322
530113 Contract Services	1,344	3,500	15,000	20,000
530350 Building Maintenance	520	2,500	2,500	2,500
530351 Equipment Maintenance	20,141	23,000	23,000	33,500
550110 Utilities Expense	19,870	14,000	14,000	14,000
550430 Equipment Rental	861	3,000	3,000	10,500
550501 Travel & Training	0	1,000	1,000	2,000
550731 Employee Awards	0	500	500	0
560110 Office Supplies	556	1,000	1,000	1,000
560420 Operating Supplies	11,090	19,000	19,000	24,500
560430 Operating Materials	4,468	19,000	19,000	24,000
560501 Chemicals - Other	20,970	50,000	50,000	60,000
580105 Vehicle Replacement	0	0	0	0
580108 Other Mach & Equip Repl.	0	0	0	0
580410 Utility Engineering	0	0	0	0
580428 Sewage Pump Station Rehab	200,833	0	0	50,000
580429 Sewer Rehab at Creek Cross.	20,940	0	0	0
580441 Sewer Lining	8,928	280,000	280,000	450,000
580442 Manhole Rehab	0	55,000	55,000	90,000
580443 Sewer Trunk Line Rehab.	0	200,000	200,000	200,000
580444 SCADA	0	0	0	0
580448 Geographical Information System	0	0	0	100,000
580449 Collection System Repair & Replacement	0	0	0	80,000
Subtotal	\$759,106	\$1,115,990	\$1,127,490	\$1,804,710

FY 2015 Adopted Budget - City of Fairfax, Virginia

Wastewater Fund Expense Detail Continued

Account	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
<u>Administration & Engineering (435130)</u>				
511105 Salaries - Full Time	\$152,591	\$156,560	\$156,560	\$82,159
511115 Salaries - Overtime	141	0	0	0
511125 Tempoary Help	9,966	0	0	0
511160 Incentive Awards	0	500	0	0
511198 Salary Vacancy Factor	0	0	0	0
512110 Fringe Benefits	57,431	60,486	60,486	34,983
530113 Contract Services	2,258	3,000	0	5,625
540060 Management Fee	296,963	353,742	353,742	541,378
540102 Motor Pool Charges	30,661	42,823	42,823	40,043
550501 Travel & Training	75	3,000	0	666
550806 Other Services	12,599	18,000	102,000	200,000
550820 Dues & Subscriptions	0	200	0	264
560110 Office Supplies	68	700	0	403
580410 Utility Engineering	0	60,000	0	20,000
Subtotal	\$562,753	\$699,011	\$715,611	\$925,521
<u>Debt Service (435710)</u>				
590105 Principal	\$0	\$0	\$0	\$485,000
590110 Interest	722,474	512,708	1,055,924	1,379,189
Subtotal	\$722,474	\$512,708	\$1,055,924	\$1,864,189
Total Wastewater Fund	\$5,082,394	\$6,360,069	\$6,635,025	\$8,221,420

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UTILITY FUNDS

Water Fund

There is not a budget for the City's Water Fund in FY 2015, City residents and businesses are now provided water services from Fairfax Water. An explanation of that transition follows.

The decision to create a water supply and treatment plant and operate an independent water system more than 50 years ago was an innovative and cost-effective means to serve the water needs of the community. Over time circumstances changed, and the initial efficiencies and cost-effectiveness of the City's water system faced new realities and challenges:

- Increased costs
- Reduced customer base
- Changing technologies
- Increasingly stringent federal and state standards
- Costly capital improvements

Consistent with the City's tradition of securing cost-effective and high value services, the Mayor and City Council made the decision to convert to Fairfax Water to serve City residents and businesses. The City of Fairfax ceased its Water Utility operations January 3, 2014 when the City sold its water distribution assets, located in Fairfax City and Fairfax County, to Fairfax Water and bought into Fairfax Water's system. This transaction effectively transferred all City of Fairfax retail water customers to Fairfax Water. The City paid the sum of \$20.0 million (offset by the sale of the City's water system assets, located in Fairfax City and Fairfax County) as a net capacity buy-in to Fairfax Water's system. The City will pay the \$20.0 million obligation through a seven year note, with the first five years interest free and the last two years at three percent interest.

On January 31, 2014 the City completed its transition out of the water treatment and distribution business by selling its water treatment and distribution assets located in Loudoun County to Loudoun Water for the sum of \$30.0 million. Assets sold to Loudoun Water included the City's surface water supply and treatment system, comprised of two reservoirs and a water treatment plant located in and around Goose Creek in western Loudoun County and the City's 24-inch water transmission line located in Loudoun County. These funds will be used to retire existing Water Fund debt and to pay-off the \$20.0 million note due to Fairfax Water for the net capacity buy-in on behalf of City of Fairfax water customers.

City residents and businesses now receive water supplied by Fairfax Water from the Corbalis Water Treatment Plant located on the Potomac River. All water related services: meter reading, maintenance/repairs, infrastructure upgrades, and billing, are now provided by Fairfax Water. As a result, City of Fairfax water system customer rates will be reduced to the same rates paid by Fairfax Water's existing customers within three years (of January 3, 2014); until then the water rates in the City will not increase from the City's FY 2014 adopted rates. City of Fairfax residents and businesses are guaranteed the same water rates as Fairfax Water customers in perpetuity, a significant savings now and in the future.

TRANSIT FUND

FY 2015 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2015 Transit Fund Budget Summary
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	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Revenues				
Local Revenues				
CUE Bus Receipts	\$604,232	\$615,000	\$615,000	\$615,000
Advertising	100	15,200	15,200	15,200
Farewheels	1,011	1,000	1,000	1,000
Charter Services	7,310	6,500	6,500	6,500
Miscellaneous	0	0	0	0
Total Local Revenues	612,653	637,700	637,700	637,700
State and Federal Grants				
NVTC	1,122,784	928,000	928,000	882,307
DRPT	0	1,800,000	3,173,353	3,173,353
City/GMU Directory	0	0	0	0
Bus Accessibility Grant	0	0	0	0
Total State & Federal Grants	1,122,784	2,728,000	4,101,353	4,055,660
Transfers In	115,181	690,826	1,243,443	1,352,783
Partnership Contributions				
GMU Bus Contribution	720,000	720,000	720,000	720,000
Total Partnership Contributions	720,000	720,000	720,000	720,000
Total Revenues	\$2,570,618	\$4,776,526	\$6,702,496	\$6,766,143
Total Expenses	\$2,958,853	\$4,776,460	\$6,702,609	\$6,766,143
Cash Balance - June 30	\$50,000	\$390,398	\$49,887	\$49,888
Total FTE	30.5	30.5	30.5	30.5

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

This division is proposing an overall increase of 41.7% or \$1,989,683 from the FY 2014 Adopted Budget.

- **Employee Compensation and Fringe**
The employee compensation and fringe increase of \$16,040 reflects a 3.5% merit increase for eligible employees, a 0.5% COLA, and the associated fringe.

- **Other Charges**
The increase of \$1,381,053 from the FY 2014 Adopted Budget reflects a change in reporting method for state funds paid to the Northern Virginia Transportation Commission (NVTC). The Transit Fund's budget now shows a gross-up of revenues and expenditures funded by the Virginia Department of Rail and Public Transportation (DRPT) and received by NVTC on the City's behalf. This change in reporting does not have a true financial impact on the Transit Fund.

- **Internal Service Charges**
There is an adopted increase of \$627,390 for Internal Service Charges from the FY 2014 Adopted Budget. A portion of this increase represents an increase in Motor Pool Charges of \$107,315 to reflect the additional maintenance costs for the buses based on current expenditures and aging buses. The Transit Fund no longer requires General Fund support because additional funding is available from the NVTA. The Transit Fund is now able to absorb its share of the General Fund's Management Fee, which is \$520,075 in the FY 2015 Adopted Budget.

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75 effective July 1, 2014, to stay in line with WMATA's fare change.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. The City receives compensation annually from GMU, which is currently budgeted at \$720,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
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Output Measures

Authorized Fleet Size	12	12	12	12
Basic Fare	\$1.60/\$1.80	\$1.60/\$1.80	\$1.60/\$1.80	\$1.75
Total Ridership	850,809	900,000	900,000	900,000
Revenue Hours	33,792	35,439	33,792	33,792
City Wheels Clients	32	32	31	32

Outcome Measures

On-time performance at Vienna Metro	86%	82%	85%	85%
Percent Change in Ridership	-0.93%	0.00%	0.00%	0.00%

Efficiency Measures

Gen. Fund Transfer as % of Operating Budget	18%	19%	0%	0%
Farebox Receipts as % of Operating Budget	25%	23%	20%	20%
Operating Cost Per Passenger	\$3.06	\$3.31	TBD	TBD
City Subsidy Per Passenger	\$0.56	\$0.63	TBD	TBD

Performance Measurement Results:

- Ridership is projected to remain stable in FY 2015 at around 900,000 riders.
- The number of revenue hours is also expected to remain constant.
- The City Wheels program is expected to remain constant or increase slightly from 31 clients in FY 2014 to 32 in FY 2015. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

FY 2015 Adopted Budget - City of Fairfax, Virginia

Cost Center 437110: CUE Bus

Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Salaries	\$1,529,669	\$1,662,701	\$1,662,701	\$1,599,676
Fringe Benefits	575,836	555,774	555,774	634,838
Purchased Services	39,654	65,500	57,500	65,500
Internal Services	732,050	592,685	1,195,481	1,220,075
Other Charges	41,765	1,839,800	3,213,153	3,220,853
Supplies & Materials	15,724	18,000	18,000	18,200
Capital Outlay	24,156	42,000	0	7,000
Total	\$2,958,853	\$4,776,460	\$6,702,609	\$6,766,143

Personnel Classification	Grade	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
Transit Superintendent	24	1.0	1.0	1.0	1.0
Bus Driver Supervisor	18	2.0	2.0	2.0	2.0
Administrative Assistant	11	0.5	0.5	0.5	0.5
Bus Driver	10	20.0	20.0	20.0	20.0
Bus Driver (P/T)	10	6.0	6.0	6.0	6.0
Transit Technician	8	1.0	1.0	1.0	1.0
Total FTE		30.5	30.5	30.5	30.5

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2015 CUE reimbursement request from NVTC is \$828,000.

5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT					
AT NOTHERN VIRGINIA TRANSPORTATION COMMISSION					
ITEM	FY 13	FY 14	FY 15	FY 16	FY 17
BALANCE FORWARD	\$1,622,784	\$0	\$45,353	\$90,706	\$136,059
REVENUES	1,600,000	3,173,353	3,173,353	3,173,353	3,173,353
TOTAL	3,222,784	3,173,353	3,218,706	3,264,059	3,309,412
EXPENDITURES					
WMATA	\$2,100,000	\$2,200,000	\$2,300,000	\$2,400,000	\$2,400,000
CUE BUS (REIMB. REQUESTS)	1,122,784	928,000	828,000	728,000	628,000
CUE BUS REPLACEMENT	0	0	0	0	0
TOTAL	3,222,784	3,128,000	3,128,000	3,128,000	3,028,000
ENDING BALANCE	\$0	\$45,353	\$90,706	\$136,059	\$281,412

Transit Fund Expense Detail

Account	Account Title	FY 2013 Actual	FY 2014 Budget	FY 2014 Estimate	FY 2015 Adopted
511105	Salaries - Full Time	1,202,855	1,250,138	1,250,138	1,267,581
511110	Salaries - Part Time	117,185	204,292	204,292	117,576
511115	Salaries - Overtime	15,290	27,188	27,188	28,004
511125	Temporary Help	154,024	170,000	170,000	175,100
511135	Holiday Worked	22,274	11,083	11,083	11,415
511160	Incentive Awards	-	-	-	-
511165	Year End Audit Adj	20,649	-	-	-
511180	Salary Reimbursement	(2,608)	-	-	-
512110	Fringe Benefits	575,836	555,774	555,774	634,838
530113	Contract Services	30,807	30,000	30,000	30,000
530351	Equipment Maintenance	-	7,500	7,500	7,500
530438	Fare Wheels	2,706	5,000	5,000	5,000
530620	Advertising	6,141	23,000	15,000	23,000
540060	Management Fee	-	-	495,481	520,075
540102	Motor Pool Charges	732,050	592,685	700,000	700,000
550110	Utilities Expense	743	500	500	500
550314	Other Insurance	30,000	30,000	30,000	30,000
550501	Travel & Training	1,742	5,300	5,300	5,000
550720	Special Events	-	-	-	-
550779	State Funds Deposited at NVTC	-	1,800,000	3,173,353	3,173,353
550820	Dues & Subscriptions	9,280	4,000	4,000	12,000
560110	Office Supplies	502	1,000	1,000	1,200
560416	Uniforms	9,778	13,000	13,000	13,000
560420	Operating Supplies	5,444	4,000	4,000	4,000
580108	Other Mach. & Equipment	24,156	42,000	-	7,000
Total Expenses		\$2,958,853	\$4,776,460	\$6,702,609	\$6,766,143

CAPITAL BUDGET

Education
General Government
Recreation and Community Appearance
Environment
Transportation

CAPITAL BUDGET

The City of Fairfax has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Department of Finance (703) 385-7870. An overview of the capital improvement program is provided in the following pages. In addition, the five-year capital improvement summary and project sheets are included in the Operating Budget for information purposes only. Please refer to the five-year capital plan document for project sheets relating to all projects and an analysis related to the Capital Budget.

INTRODUCTION

Purpose:

The Capital Improvement Program is a recommended schedule of public, physical improvements, including planning and engineering thereof, for the City of Fairfax for the next five years. The first year of the program represents the proposed capital budget for that fiscal year. The schedule is based on a series of priorities which take into consideration the need, desire, and importance of such improvements, their relation to other improvements and plans, and the City's current and anticipated financial capacity. The Capital Improvement Program is updated annually, at which time the schedule of projects will be re-evaluated, and another fiscal year and new projects may be added. Requests for projects are submitted annually by departments to the City Manager for review. Those projects which meet the approval of the City Manager are then part of the adopted budget which is presented to both the Planning Commission and the City Council.

For the purpose of this report, capital improvements are major projects undertaken by the City that are generally not recurring on a year-in, year-out basis and that fit within one or more of the following categories:

1. All projects requiring debt obligation or borrowing.
2. Purchase of land.
3. Purchase of major equipment and vehicles valued in excess of \$25,000 with a life expectancy of five years or more.
4. Construction of new buildings or facilities, including engineering, design, and other preconstruction costs, with an estimated cost in excess of \$25,000.
5. Major building improvements or additions that are not routine expenses and that substantially enhance the value of a structure and are greater than \$25,000.
6. Major equipment or furnishings required to furnish new buildings or other projects.
7. Major parks development projects totaling more than \$25,000 over the five years covered by the plan.
8. Ongoing improvement projects to the City greater than \$25,000.

Advantages:

The principal advantage of capital improvement programming is that it makes the City come to grips with the problem of balancing needed or desired physical improvements with available funding, thereby receiving the optimum benefits for the available public revenue. This provides for a responsible fiscal policy on the part of the City. Other advantages are:

1. It provides an opportunity for the City Council to review overall City needs and rationally assign priorities and establish policy;
2. It allows for a stabilization of the tax rate over a period of time and makes it possible for the City Council to see how a particular capital project under review fits into the total pattern of projects over the next five years;
3. It allows for coordination of various City improvements and makes each department aware of all other improvements so that informed decisions can be made and joint programs initiated;
4. It enables private businesses and all citizens to have some assurance as to when certain public improvements will be undertaken so that they, in turn, may make sounder judgments concerning their own construction programs;
5. It enables the City to take better advantage of federal and state grant-in-aid programs, thereby allowing the City to receive greater amounts of aid for its given investment;
6. It calls attention to the deficiencies of the City and stimulates action to correct them; and
7. It allows a more balanced development since impartial treatment can be given to all sections of the City and concentration, or over emphasis, on any single project to the exclusion of others may be avoided.

These and other advantages make the Capital Improvement Program a practical necessity for the City, even though it involves painful decisions to postpone many worthwhile improvement projects due to financial limitations.

Usefulness and Procedures:

Once this Capital Improvement Program is adopted by the City Council, it must be taken seriously as a capital budget for capital improvements to be appropriated for the upcoming fiscal year. While unforeseen emergency capital improvements may be necessary and circumstances of recommended projects may change, the approved program should not be modified without serious consideration of the City Council. Only in this way will a workable and useful capital improvement program be possible for the City.

Summary

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 15 to 19
Funding Summary	Adopted	Adopted	Proposed	Proposed	Proposed	Proposed	Total
General Fund							
Schools	\$395,000	\$481,500	\$1,048,000	\$594,000	\$197,010	\$44,000	\$2,364,510
General Government	1,060,611	859,986	2,578,763	1,688,990	1,121,284	931,647	7,180,670
Recreation / Community Appearance	266,951	485,295	1,819,000	1,386,000	879,000	2,103,000	6,672,295
Transportation	3,205,000	3,050,317	4,018,000	3,862,000	3,595,000	3,637,000	18,162,317
Financing		667,000	1,033,000	737,000	737,000	588,000	3,762,000
General Fund Subtotal	\$4,927,562	\$5,544,098	\$10,496,763	\$8,267,990	\$6,529,294	\$7,303,647	\$38,141,792
Other Funds							
Wastewater Fund	\$ 2,296,000	\$ 2,557,000	\$ 3,014,000	\$ 5,322,000	\$ 5,415,000	\$ 5,338,000	\$ 21,646,000
Water Fund	11,995,000						
Stormwater Fund	1,277,000	1,250,000	1,760,000	1,775,000	895,000	1,020,000	6,700,000
State, Federal and NVTA 70% Funds	17,651,000	17,377,500	12,870,000	1,105,000	313,000	1,005,000	32,670,500
Private/Grants	25,000	575,000	120,000	120,000	120,000	120,000	1,055,000
Sherwood Legacy Fund	25,000						
C&I, NVTA 30% Funds	500,000	1,102,500	2,500,000	6,170,000	5,000,000		14,772,500
Cable Capital Grant	700,000	225,000	250,000	150,000	250,000	250,000	1,125,000
Other Funds Subtotal	\$34,469,000	\$23,087,000	\$20,514,000	\$14,642,000	\$11,993,000	\$7,733,000	\$77,969,000
Total Capital Improvement Program	\$39,396,562	\$28,631,098	\$31,010,763	\$22,909,990	\$18,522,294	\$15,036,647	\$116,110,792

Schools

Schools	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Elementary Schools									
HVAC	15	General		325,000	340,000				665,000
Roof Repair		General	125,000		500,000	500,000			1,000,000
Paving Repairs	16	General		20,000	20,000	20,000	20,000	20,000	100,000
Concrete Repairs	17	General	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Fairfax High School									
Field House Lights		General	250,000						
Stucco Repair	18	General		50,000	50,000				100,000
Lanier Middle School									
Elevator Replacement		General					139,100		139,100
Other Projects	19	General		25,000	25,000				50,000
Contingency	20	General		41,500	93,000	54,000	17,910	4,000	210,410
Total Schools			395,000	481,500	1,048,000	594,000	197,010	44,000	2,364,510

Bolded items represent new projects.

General Government

General Government	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Building Maintenance									
Green Acres School Maintenance	21	General		44,000	50,000	50,000	50,000		194,000
City Property Yard Maintenance		General			195,000	35,000			230,000
Sign and Signal Building	22	General/Grant		50,000	80,000	60,000			190,000
Cemetery Improvements	23	General		75,000	50,000				125,000
Veterans Amphitheater Renov.		General			25,000				25,000
Fire Station 33 Concrete Apron	24	General		30,000					30,000
General									
Cable TV Equipment		Cable	700,000	225,000	250,000	150,000	250,000	250,000	1,125,000
Northern Virginia Comm. College	25	General	45,732	52,886	53,000	53,000	53,000	53,000	264,886
Vehicle & Equipment Repl.	26	General/Financ	748,879	667,000	1,930,000	1,529,000	1,199,000	953,000	6,278,000
Solid Waste Management Plan	28	General		50,000					50,000
Historic Resources									
Blenheim Stabilization	29	Gen/Private	100,000	125,000	40,000	25,000			190,000
Blenheim Parking Lot		General			100,000	25,000			125,000
Krasnow Barn		General			85,000				85,000
Fire									
Fire Station 33 Feasibility Study	30	General		50,000					50,000
Training Center IT Infrastructure		General				80,000			80,000
Training Center Security Alarm		General			45,000				45,000

* Note: Project detail can be found in the Cable Grant Fund section on page H-18.

Bolded items represent new projects.

General Government (continued)

General Government	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Police									
Police Vehicle Garage		General	12,500		400,000				400,000
Police Information Technology	32	General	70,000	72,100	74,263	76,490	78,784	81,147	382,784
Police Vehicle Replacement	33	General	96,000	180,000	150,000	150,000	150,000	150,000	780,000
PD Firearms Training Center	34	Gen/Pri/Fin/Gr	12,500	500,000	180,000	180,000	180,000	180,000	1,220,000
PD Emergency Comm. Center	35	General		150,000					150,000
Electronic Summonses		General				60,000	45,000		105,000
Mobile & Portable Radio Upgrade		General			164,500	112,500	112,500	112,500	502,000
Ballistic Armor	36	General		56,000					56,000
General Government Summary									
Cable Fund		Cable	700,000	225,000	250,000	150,000	250,000	250,000	1,125,000
Private/Grant		Priv/Grant	25,000	575,000	120,000	120,000	120,000	120,000	1,055,000
Financing		Financing		667,000	923,000	627,000	627,000	478,000	3,322,000
General Fund Share		General	1,060,611	859,986	2,578,763	1,688,990	1,121,284	931,647	7,180,670
Total General Government			1,785,611	2,326,986	3,871,763	2,585,990	2,118,284	1,779,647	12,682,670

Parks

Recreation / Community Appearance	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Annual:									
Northern Virginia Regional Park Authority	37	General	57,951	60,295	62,000	62,000	62,000	62,000	308,295
Planting & Beautification	38	General	30,000	35,000	35,000	40,000	40,000	40,000	190,000
Planning:									
Strategic Master Plan - Phase 2		General	40,000						
Feasibility Study for Green Acres Renov.		General			50,000				50,000
General									
Stub Street Improvements		General			40,000	70,000	33,000	25,000	168,000
Ashby Road Pavilion & Picnic Area		General			30,000				30,000
Bus for Seniors		General				100,000			100,000
Synthetic Turf Replacement - FHS		Financing			110,000	110,000	110,000	110,000	440,000
Synthetic Turf - Lanier Middle School		General						1,000,000	1,000,000
Synthetic Turf - Draper Drive		General						876,000	876,000
Dog Park Design & Construction		General			50,000				50,000
Recycling Containers & Equipment	39	General		45,000					45,000
Ballfields - Baseball & Softball									
Providence Elementary Field 4 Refurb.		General	40,000						
Lanier Middle School Field Refurb.		General	10,000						
Kutner Park Field Refurbishment	40	General		40,000					40,000
General Ballfield Refurbishment		General			40,000	40,000	40,000		120,000
Basketball Courts									
Ranger Road Park - Bsktbl Court Repl.	41	General		30,000					30,000
Ratcliffe Park - Basketball Court Repair		General	30,000						
Basketball Court Resurf. & Constr.		General			30,000	30,000	30,000		90,000
Bridges									
Bridge Replacement		General					70,000		70,000
Drainage									
Drainage Project - Pat Rodio Park		General				200,000			200,000

Bolded items represent new projects.

Parks (continued)

Recreation / Community Appearance	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Equipment									
Large Area Mower	42	General	20,000	20,000					20,000
Bleacher Trailer		General				65,000			65,000
Fencing / Backstops									
Fencing Replacement - Thaiss Park		General			75,000				75,000
Fencing Replacement - Van Dyck Park		General				30,000			30,000
General Repl. - Fencing & Backstop		General			30,000	30,000	30,000		90,000
Irrigation									
Kutner Field Irrigation		General			25,000				25,000
Sherwood Irrigation		Legacy	25,000						
Lighting									
Green Acres Parking Lot Lighting		General				50,000			50,000
Providence School Field Lighting Repl.		General				100,000			100,000
Van Dyck - Volleyball/Bsktbl Court Lights		General			120,000				120,000
Van Dyck Park - Tennis Ct. Light Repl.		General			80,000				80,000
Pavilion / Shelters									
Van Dyck Park - Repl. of Lower Pavilion		General				60,000			60,000
Ratcliffe Park - Replace Pavilion		General				60,000			60,000
Providence Elementary Shed		General			200,000				200,000
Green Acres Pavilion		General				100,000			100,000
Solar Power & Lighting - Pavillions		General					50,000		50,000
General Pavilion Replacement		General			62,000	62,000	62,000		186,000
Paving and Parking Lots									
Green Acres Paving of Gravel Lot		General				125,000			125,000
Kutner Park - Resurfacing of Lots	43	General		50,000					50,000
Providence Elem. - Asphalt Comm. Areas		General			50,000				50,000
Thaiss Park Common Areas Asphalt		General			20,000				20,000
General Parking Lot Resurfacing		General			20,000				20,000
General Trail Resurfacing		General				20,000	20,000		40,000

Bolded items represent new projects.

Parks (continued)

Recreation / Community Appearance	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Playgrounds									
Parks Playground Equipment Repl.	44	General		150,000	100,000	100,000	100,000	100,000	550,000
Restrooms									
Green Acres - Restroom Facility		General					300,000		300,000
Draper Drive Park - Restroom Facility		General			250,000				250,000
Van Dyck Park - Restroom Facility		General			250,000				250,000
Tennis Courts									
Westmore Park - Tennis Court Resurf.		General			30,000				30,000
Van Dyck Park - Tennis Court Resurf.	45	General		55,000					55,000
General Tennis Court Resurfacing		General			40,000	42,000	42,000		124,000
Trails									
Future Fitness Trail Development		General			55,000				55,000
Van Dyck Fitness Trail		General			55,000				55,000
George T. Snyder Trail Wilcoxin-123	46	C&I/30%		40,000	200,000				240,000
Ashby Pond Trail		General	39,000						
Dale Lestina Park Trail Extension		General			20,000				20,000
Thaiss Park Trail Crossing & Trail Ext.		S/F	120,000						
Rec. & Community Appearance Summ.									
Sherwood Legacy Fund			25,000						
State and Federal Sources			120,000						
C&I, NVTA 30% Funds				40,000	200,000				240,000
Financing				-	110,000	110,000	110,000	110,000	440,000
General Fund Share			266,951	485,295	1,819,000	1,386,000	879,000	2,103,000	6,672,295
Total Recreation & Community Summ.			411,951	525,295	2,129,000	1,496,000	989,000	2,213,000	7,352,295

Bolded items represent new projects.

Environment

Environment	Page # H	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Stormwater									
Storm Pipe Deficiency Corrections	4	Storm	97,000	90,000	100,000	100,000	100,000	100,000	490,000
Video Inspection of Storm Lines		Storm	125,000		125,000		125,000		250,000
Storm Drainage Paving & Concrete Repair	5	Storm	40,000	40,000	50,000	50,000	60,000	60,000	260,000
Storm Drainage Maintenance	6	Storm	90,000	80,000	100,000	100,000	110,000	110,000	500,000
Storm Sewer Lining	7	Storm	70,000	80,000	80,000	90,000	90,000	100,000	440,000
Replace Galvanized Storm Drainage Systems	8	Storm	75,000	70,000	80,000	90,000	90,000	100,000	430,000
Storm Drainage Outfall Maint. & Repair	9	Storm	30,000	30,000	40,000	40,000	50,000	50,000	210,000
Driveway Pipe Replacement Project	10	Storm	30,000	30,000	30,000	40,000	40,000	50,000	190,000
Neighborhood Drainage Projects		Storm	225,000						
Municipal Separate Storm Sewer System	11	Storm		85,000	25,000	35,000	75,000		220,000
Chesapeake Bay TMDL Action Plan	12	Storm		20,000					20,000
BMP / SWM Inspection	13	Storm	25,000	75,000	80,000	80,000	85,000		320,000
BMP for Property Yard		Storm	35,000		200,000				200,000
Accotink Creek Improvements		Storm	35,000						
New Virginia SWM Program Development		St/Storm	65,000						
Assembly Drive Drainage Improvements		Storm			50,000	150,000			200,000
Old Town Storm Drainage	14	Storm	100,000	435,000					435,000
Park Rd & Fern St. Drainage & Road Improve.		Storm				150,000			150,000
McLean Ave. Drainage Improvements		Storm			50,000	100,000			150,000
Cedar Ave. Drainage Improvements		Storm			150,000				150,000
Roberts Rd. & Forest Ave. Drainage Improve.		Storm			150,000				150,000
Storm Drng. Study - Foxcroft & Mosby Woods		Storm	140,000		150,000				150,000
Daniels Run Stream Evaluation	15	St/Storm	70,000	500,000		450,000	70,000	450,000	1,470,000
Fairfax Blvd & Oak St Drainage		St/Storm	100,000		600,000	600,000			1,200,000
Subtotal Stormwater			1,352,000	1,535,000	2,060,000	2,075,000	895,000	1,020,000	7,585,000
Stormwater Fund Sources			1,277,000	1,250,000	1,760,000	1,775,000	895,000	1,020,000	6,700,000
State Funding			75,000	285,000	300,000	300,000			885,000
Total Stormwater			1,352,000	1,535,000	2,060,000	2,075,000	895,000	1,020,000	7,585,000

Bolded items represent new projects

****NOTE:** Project details are located in the Other Funds section (H) of the budget.

Environment (continued)

Environment	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Wastewater									
Wastewater Pumping Station Repair and Repl.	47	WW		50,000	200,000				250,000
Sanitary Sewer Lining	48	WW	280,000	450,000	450,000	450,000	450,000	450,000	2,250,000
Vehicle Replacement		WW						265,000	265,000
Wastewater Manhole Rehabilitation	49	WW	55,000	90,000	90,000	90,000	90,000	90,000	450,000
Wastewater Trunk Line Rehabilitation	50	WW	200,000	200,000					200,000
Noman M. Cole WWTP Plant Upgrade	51	WW	1,761,000	1,567,000	2,074,000	4,782,000	4,875,000	4,533,000	17,831,000
Geographic Information Systems	52	WW		100,000	100,000				200,000
Collection System Repair and Replacement	53	WW		100,000	100,000				200,000
Subtotal Wastewater			2,296,000	2,557,000	3,014,000	5,322,000	5,415,000	5,338,000	21,646,000
Environment Summary									
Stormwater		Storm	1,277,000	1,250,000	1,760,000	1,775,000	895,000	1,020,000	6,700,000
State		State	75,000		300,000	300,000			600,000
Wastewater		WW	2,296,000	2,557,000	3,014,000	5,322,000	5,415,000	5,338,000	21,646,000
Total Environment			3,648,000	3,807,000	5,074,000	7,397,000	6,310,000	6,358,000	28,946,000

Bolded items represent new projects

Transportation

Transportation	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Road Maintenance									
Street Repaving Program	54	General	1,800,000	1,800,000	2,000,000	2,100,000	2,100,000	2,200,000	10,200,000
Curb, Gutter, and Sidewalk Maintenance	55	General	750,000	750,000	900,000	950,000	950,000	960,000	4,510,000
Brick Sidewalk Maintenance	56	General	80,000	80,000	90,000	90,000	100,000	100,000	460,000
Roadway Reconstruction Projects		S / Gen	900,000		200,000	200,000	200,000	200,000	800,000
Street Crack Sealing	57	General	30,000	30,000	40,000	50,000	60,000	60,000	240,000
Asphalt Sidewalk Repair/Replacement	58	General	30,000	30,000	30,000	40,000	40,000	45,000	185,000
City-wide Crosswalk Recoating	59	General		32,000	32,000	32,000	32,000	32,000	160,000
Independent Roadway Evaluation		S / Gen			170,000	170,000	170,000		510,000
Projects									
Roberts Road Sidewalk	60	S / F/70%	50,000	200,000	400,000				600,000
Fairfax Boulevard - Sidewalk Improvements		C&I/30%			50,000	200,000			250,000
Chain Bridge Road Sidewalk Project		S / F/70%	300,000		2,100,000				2,100,000
Burke Station Road Improvements	61	Gen/S/30%	125,000	525,000	350,000				875,000
University Drive Sidewalk Improvements	62	S / F/70%	50,000	250,000					250,000
Scott Drive Road Improvements		C&I/30%				130,000			130,000
Fairfax Boulevard - Bridge Maint. & Street Paving		S / F/70%	750,000						
Kamp Washington Spot Improvements	63	S / Gen/70%	4,125,000	1,048,317					1,048,317
Northfax Storm Drainage	64	S / F/30%	7,000,000	10,000,000	10,000,000				20,000,000
Northfax II		C&I/30%			500,000	5,000,000	5,000,000		10,500,000
Chain Bridge Road Bridge Replacement		S / F/70%	4,400,000						
Sidewalk, Curb, Gutter along Railroad Ave		C&I/30%				340,000			340,000
Bridge Maintenance	65	General		50,000					50,000
Bridge Deck Evaluation		S / F/70%						150,000	150,000
City Entrance Signs		General			31,000				31,000
FHWA Mandated Sign Reflectivity Compliance	66	General		50,000	50,000	50,000	50,000	50,000	250,000
Pedestrian Master Plan	67	S / F/70%		300,000					300,000
Pedestrian Improvements		S / F/70%						200,000	200,000
Bicycle Master Plan		S / F/70%						150,000	150,000
Bicycle Improvements		S / F/70%						300,000	300,000
Old Lee Hwy Multimodal Project		S/C&I/30%			150,000	1,000,000			1,150,000
Public Facilities Manual Update	68	General		50,000					50,000
Jermantown/Fairfax Blvd. Road Widening	69	S/70/C&I/30	500,000	2,600,000					2,600,000

Bolded items represent new projects

Transportation (continued)

Transportation	Page # G	Funding Source	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Proposed	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 15 to 19 Total
Street Lights & Traffic Signal Maintenance									
Street Lights	70	General		50,000	50,000	80,000	30,000	60,000	270,000
Street Light Improvements on Fairfax Blvd		General			260,000				260,000
Advanced Signal Detectors	71	S / Gen	50,000	100,000	50,000	50,000	50,000	50,000	300,000
LED Street Name Signs		General			50,000	50,000			100,000
Refurbishing Existing Traffic Signal Intersections	72	S / F/70%	111,000	30,000	60,000	45,000	60,000	55,000	250,000
Vehicles & Equipment									
Emergency Power Battery Backup System		S / Gen	50,000		50,000	50,000	36,000		136,000
Video Cameras for CUE Buses		S / F/70%	30,000						
Mobilized Video Camera Equipment		General				50,000			50,000
Signal Cabinets	73	General	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Truck Mounted Salt Brine Application System		General			60,000				60,000
Brush/Wood Chipper		General			50,000				50,000
Compact Excavator		General			30,000				30,000
Hot Asphalt Hauler		General			30,000				30,000
Automated Flagging Safety Equipment		General			30,000				30,000
Improvements to Salt Storage Facility		General			45,000	30,000			75,000
Salt Storage Conveyor System		General				100,000			100,000
New Electric Payment Program (NEPP)		S / F/70%			1,000,000				1,000,000
Purchase Six CUE Buses	74	S / F/70%		3,000,000					3,000,000
CUE Hybrid Bus Batteries	75	S /F/ NVTC		200,000					200,000
Transportation Summary									
State, Federal and NVTA 70% Sources		S / F	17,456,000	17,092,500	12,570,000	805,000	313,000	1,005,000	31,785,500
C&I, NVTA 30%		C&I/30%	500,000	1,062,500	2,300,000	6,170,000	5,000,000		14,532,500
General Fund Sources		General	3,205,000	3,050,317	4,018,000	3,862,000	3,595,000	3,637,000	18,162,317
Total Transportation			21,161,000	21,205,317	18,888,000	10,837,000	8,908,000	4,642,000	64,480,317

Bolded items represent new projects

PROJECT INFORMATION			
Project Name: HVAC - Elementary Schools			
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for the replacement of AC and/or heating unit switches as needed. The replacement cycle is for Daniels Run and Providence elementary schools.		Picture:	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$325,000	HVAC	
2016	340,000	HVAC	
2017			
2018			
2019			
Total	\$665,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Revenues Generated			
		\$0	
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Schools			

PROJECT INFORMATION			
Project Name: PAVING REPAIRS			
Comprehensive Plan Reference:		PFS-1.2 (p.83); PFS-2.2 (p.84)	
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides funding to repair parking areas and bus loops at all four City schools.		Picture:	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$20,000	Paving repairs at all City schools	
2016	20,000	Paving repairs at all City schools	
2017	20,000	Paving repairs at all City schools	
2018	20,000	Paving repairs at all City schools	
2019	20,000	Paving repairs at all City schools	
Total	\$100,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Revenues Generated			
		\$0	
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Schools			

PROJECT INFORMATION			
Project Name: CONCRETE REPAIRS			
Comprehensive Plan Reference:		PFS-1.2 (p.83); PFS-2.2 (p.84)	
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides funding for the replacement of concrete as necessary at the City's four schools.		Picture:	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014	\$20,000	Concrete repairs at City schools	
2015	20,000	Concrete repairs at City schools	
2016	20,000	Concrete repairs at City schools	
2017	20,000	Concrete repairs at City schools	
2018	20,000	Concrete repairs at City schools	
2019	20,000	Concrete repairs at City schools	
Total	\$100,000		
>2019			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	\$0	0	\$0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/> Other:	
User/Coordinating Departments: Schools			

PROJECT INFORMATION				
Project Name: STUCCO REPAIR/REPLACEMENT				
Comprehensive Plan Reference:				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy	
Statement of Need: This project provides for the repair/replacement of damaged areas of stucco on the façade of the building at Fairfax High School.			Picture:	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$50,000	Repair/replace stucco at FHS		
2016	50,000	Repair/replace stucco at FHS		
2017				
2018				
2019				
Total	\$100,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General Fund		\$0	0	
Revenues Generated				
		\$0		
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Schools				

PROJECT INFORMATION			
Project Name: OTHER PROJECTS			
Comprehensive Plan Reference:			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides funding for unforeseen projects in our school buildings. These projects are likely repair/replacement of major components in the schools that may fail or require major costly repairs.		Picture:	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$25,000	Other projects	
2016	25,000	Other projects	
2017			
2018			
2019			
Total	\$50,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Revenues Generated			
		\$0	
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:
User/Coordinating Departments: Schools			

PROJECT INFORMATION				
Project Name: SCHOOL CAPITAL CONTINGENCY				
Comprehensive Plan Reference:				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This account is a contingency fund for all school projects. This provides funding for cost overrun of existing projects. This is not dissimilar to the practices of Fairfax County Public Schools.		Picture:		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$41,500			
2016	93,000			
2017	54,000			
2018	17,910			
2019	4,000			
Total	\$210,410			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:	
User/Coordinating Departments: Schools				

PROJECT INFORMATION			
Project Name: GREEN ACRES MAINTENANCE			
Comprehensive Plan Reference: PFS-2.2 (p. 84); PRO-3.1 (p. 94)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for maintenance of this facility. Work proposed includes removal of floor tiles in gymnasium and replacing tiles with sports carpet; replacing all original 55 year old exterior windows with high energy efficient thermal windows. Operating Cost(s): reflect all annual preventative maintenance costs.			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$44,000	Remove tiles in gym & replace with sports carpet	
2016	50,000	Begin window replacements	
2017	50,000	Continue window replacements	
2018	50,000	Continue window replacements	
2019			
Total	\$194,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Operations			

PROJECT INFORMATION			
Project Name: SIGN & SIGNAL BUILDING			
Comprehensive Plan Reference: PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for upgrades and repairs to the Sign and Signal Building at the Property Yard. The City will receive \$50K from DOE in grant money funds for the emergency generator replacement at Sign and Signal in 2015.			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$50,000	New generator and associated upgrades (Grant funds)	
2016	80,000	New roof and electrical upgrades	
2017	60,000	New HVAC system	
2018			
2019			
Total	\$190,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund/Grant		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations			

PROJECT INFORMATION				
Project Name: CEMETERY				
Comprehensive Plan Reference: CA-1.5 (p. 103); PFS-1.3 (p. 83)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for increasing the cemetery office by 130 square feet and resurfacing the road. This improvement is necessary to provide better service to citizens purchasing cemetery plots or arranging funerals. The current space allows for no more than 2 citizens plus the cemetery attendant in the office at the same time. The existing road is cracking at the surface and is in need of milling, resurfacing and underlayment.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$75,000	Road surface		
2016	50,000	Increase office size		
2017				
2018				
2019				
Total	\$125,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations				

PROJECT INFORMATION				
Project Name: FIRE STATION 33				
Comprehensive Plan Element		PFS-2.2 (p. 84); CA-1.5 (p. 103)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the replacement of the entire front concrete apron to Fire Station 33. The deterioration that has occurred over the years includes severe breaking and cracking in the apron. Unless replaced, this condition will worsen, could cause serious damage to emergency response vehicles and is a possible tripping hazard to anyone walking across the apron.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$30,000	Concrete apron replacement		
2016				
2017				
2018				
2019				
Total	\$30,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations				

PROJECT INFORMATION				
Project Name: Northern Virginia Community College				
Comprehensive Plan Reference: PFS-1.2 (p. 83)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the City's share of capital expenditures for the Northern Virginia Community College.		Picture:		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$45,732	Northern Virginia Community College capital expenditures		
2015	52,886	Northern Virginia Community College capital expenditures		
2016	53,000	Northern Virginia Community College capital expenditures		
2017	53,000	Northern Virginia Community College capital expenditures		
2018	53,000	Northern Virginia Community College capital expenditures		
2019	53,000	Northern Virginia Community College capital expenditures		
Total	\$264,886			
>2019	\$53,000 Annually			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input checked="" type="checkbox"/>	Other: NVCC		<input type="checkbox"/>	Other:
User/Coordinating Departments:			CITY MANAGER, FINANCE	

PROJECT INFORMATION			
Project Name: VEHICLE AND EQUIPMENT REPLACEMENT			
Comprehensive Plan Reference: PFS-2.2 (p. 84)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for the replacement of City vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct City operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The City has 353 vehicles and major pieces of equipment, with a replacement value of \$26,625,500. Of this total, this account funds the replacement of equipment with a value of \$9,996,811. Vehicles and equipment are replaced every 5 to 30 years, depending on type, use, condition, parts, availability and department requirements. \$748,879 will be used to continue funding a lease program for City vehicle replacement. FY15 projected costs include \$748,879 in funding for existing leases, \$213,400 for the lease of fourteen new vehicles and the addition of ten water department vehicle leases.			Picture: Of the 10 vehicles from the Water Department, 8 will be replacing fleet vehicles that are in poor condition and the remaining 2 vehicles (a backhoe and a small pickup) will be additions to the fleet. Due to the receipt of these Water Department vehicles, the original request of 22 vehicles is reduced to 14 vehicles.
Year	Project Cost	Purpose of Expenditure	
Adopted 2014	\$748,879		
2015	667,000	Veh & equip replace/leases (44) existing vehs & (14) new vehs	
2016	1,930,000	Vehicle and equipment replacement/leases	
2017	1,529,000	Vehicle and equipment replacement/leases	
2018	1,199,000	Vehicle and equipment replacement/leases	
2019	953,000	Vehicle and equipment replacement/leases	
Total	\$6,278,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General/Financing		\$0	0
Origin of Project			Revenues Generated
<input type="checkbox"/>	City Council		\$0
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> No Change
<input type="checkbox"/>	Citizen/Civic Association		<input checked="" type="checkbox"/> Increase in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> Decrease in Amount
<input type="checkbox"/>	Other:		<input type="checkbox"/> New Project
			<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Operations			

FY 2015 Adopted Budget - City of Fairfax, Virginia

FY 2015 Public Works Proposed Replacement Chart																
*Equipment #	Yr / Make / Model	Assignment	Odometer Reading	Hour Readings	Age Years	Replacement Schedule	Estimate Replacement	Age	Miles	Obsolete	Request By Dept	Safety	Condition	Downtime Hr's	Repair \$	Parts Availability
335	02 Chev. Malibu	Code Admin	71,489		11	10	20,000		X		X	X	X	X	X	X
337	02 Chev Malibu	Code Admin	67,352		11	10	20,000		X		X	X	X	X	X	X
419	03 Wanco Arrow Board	Street	N/A		10	10	10,000	X		X	X	X			X	X
463	02 Ameritrail Thermo Plast	S & S	N/A		11	10	85,000	X		X	X	X			X	X
466	00 GMC Bucket Truck	S & S	76,774	9,875	13	12	250,000	X	X	X	X		X	X	X	X
468	03 Ford Van w/Bucket	S&S	53,404	4,980	10	8	120,000	X	X	X	X		X	X	X	X
600	03 Bob Cat 553	R/W	N/A	1,024	10	10	62,000	X	X	X	X			X	X	X
627	87 GMC Leaf Collector	R/W	50,255		26	15	177,000	X	X	X	X	X	X	X	X	X
653	01 GMC Pick Up	Sanitation	93,500		12	10	45,000	X	X		X	X	X	X	X	X
691	96 Ford Tractor	R/W	N/A	1,550	17	15	65,000	X	X	X	X	X	X	X	X	X
738	04 Exmark Mower	Parks	N/A		9	5	9,000	X	X	X	X	X	X		X	X
739	04 Exmark Mower	Parks	N/A	1,553	9	5	9,000	X	X	X	X	X	X		X	X
740	05 Toro Mower	Parks	N/A		8	5	9,000	X	X	X	X	X	X		X	X
915	03 GMC Van	Facilities	60,322		10	10	45,000	X	X		X	X	X	X	X	X
TOTAL							926,000									

PROJECT INFORMATION				
Project Name: SOLID WASTE MANAGEMENT PLAN				
Comprehensive Plan Reference: ENV-2.1 (p. 34)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project will enable the City to meet its legal obligation of rewriting the City's Solid Waste Management Plan, as mandated by DEQ. The latest Plan update was completed in 2001. Since then, there have been many changes made by the City in its refuse and recycling program. In addition, there are current and future requirements mandated by DEQ that will have to be included in the Plan. This Plan is to be submitted to DEQ in 2015. The \$50K will be used to procure a consultant to update and rewrite the Plan as required.			Picture:	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$50,000	Solid Waste Plan Rewrite		
2016				
2017				
2018				
2019				
Total	\$50,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations				

PROJECT INFORMATION				
Project Name: Blenheim Stabilization				
Comprehensive Plan Reference: PFS-2.1 (p. 84); HR-1.1 (p. 113); HR-1.11 (p.114)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: Funds are for an HVAC system in the historic Blenheim house to eliminate temperature swings, mold, and related stress on building fabric including plaster walls containing the famous soldier signatures. Building has no AC and most radiators are broken. Choice of new system will remove the current open flame of furnace to improve fire safety while maintaining the house's exterior visual integrity. The project also includes replacing the outdated wiring, currently an electrical hazard, lighting protection, and fire/security system. An ADA ramp will make the house compliant and accessible. Exterior restoration was completed in 2005 but interior stabilization was deferred until completion of the new Civil War Interpretive Center, opened in 2008.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$100,000	Structural stabilization (\$25K contributed by HFCI)		
2015	125,000	HVAC/Electrical/Fire Supp/Lightning Prot (\$25K contributed by HFCI)		
2016	40,000	ADA Ramp, Rebuild Front & Rear Steps, Side Stair to Basement		
2017	25,000	Exhibits		
2018				
2019				
Total	\$190,000			
> 2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General/Private Funds		\$0	0	\$30,000 (Site Rentals)
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: HISTORIC RESOURCES, PUBLIC WORKS				

PROJECT INFORMATION				
Project Name:		Feasibility Study for Fire Station 33 & Equipment Storage		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>Station 33 was constructed in 1979 and was added on to in 1995. Since that time staffing, the amount of protective equipment, the number of vehicles, and building safety requirements have changed dramatically. New fire station standards require separate decontamination areas for personnel and equipment, enhanced living facilities and ventilation systems for vehicle exhaust. The station is not sprinkled, the mechanical equipment and infrastructure are reaching the point of replacement and due to space limitations expensive equipment is stored in sheds and response vehicles are stored outdoors exposing them to extreme temperatures shortening their life span. A feasibility study should be initiated to determine future space needs, and assess facility expansion versus relocation. We have had discussions with the City Police to explore a joint facility for equipment and apparatus storage.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$50,000	Feasibility study		
2016				
2017				
2018				
2019				
Total	\$50,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:			Fire/ Dept/Police/Public Works/Planning/Zoning	

PROJECT INFORMATION				
Project Name:		POLICE INFORMATION TECHNOLOGY PROGRAM		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input checked="" type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input checked="" type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>Projected expenditures are based on industry standards for the replacement of the department's servers, required software applications, desktop computers, printers, switches, mobile data computers (MDC's are the laptops used in cruisers) and other critical components of the department's IT infrastructure. The most significant costs are associated with the 22 servers, 40 MDC's and 66 computers necessary to operated the police department's critical infrastructures. The replacement of major IT components is based on a projected lifecycle to avoid catastrophic failures and minor equipment such as printers, keyboards, cables, scanners, etc. are replaced as needed.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$70,000			
2015	72,100	Purchase updated mobile and network computers and servers.		
2016	74,263	Same. Cost projection includes 3% adjustment for inflation.		
2017	76,490	Same. Cost projection includes 3% adjustment for inflation.		
2018	78,784	Same. Cost projection includes 3% adjustment for inflation.		
2019	81,147	Same. Cost projection includes 3% adjustment for inflation.		
Total	\$382,784	Same. Cost projection includes 3% adjustment for inflation.		
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:			POLICE	

PROJECT INFORMATION				
Project Name: POLICE VEHICLE REPLACEMENT				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This funding provides for the replacement of police vehicles that are worn and would require extensive maintenance costs to retain. Police vehicles are generally replaced every five to ten years depending on type of vehicle, use, condition, mileage and department needs. The estimated vehicle cost shown includes the base price of the vehicle as well as equipment costs for lights, sirens, consoles and racks, prisoner shields, and vehicle markings. Vehicles to be replaced in FY 2015 (current mileage): 2001 Chevy Impala assigned to CID (72,824); 2003 Ford Crown Victoria assigned to CID (101,000); 2005 Ford Crown Victory assigned to Patrol (71,000); 2006 Ford Crown Victoria assigned to Patrol (65,165); 2007 Chevy Impala assigned to Parking Enforcement (91,880); 2003 Harley Davidson Motorcycle assigned to Motor Section (46,000).</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$96,000			
2015	180,000	Actual cost projection.		
2016	150,000	Cost projection based on prior years average.		
2017	150,000	Cost projection based on prior years average.		
2018	150,000	Cost projection based on prior years average.		
2019	150,000	Cost projection based on prior years average.		
Total	\$780,000	Cost projection has not been adjusted for inflation.		
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:			POLICE	

PROJECT INFORMATION			
Project Name:		POLICE FIREARMS TRAINING CENTER RENOVATION/UPGRADE	
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities	<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy	<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance	<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use	<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:	
<p>The operation of the City of Fairfax Police Department's Firearms Training Center is a critical component of the department's training program. The City's 66 police officers and 3 fire marshals conduct semi-annual firearms training and complete state-mandated firearms qualification courses at the facility. The facility's rapidly aging air-handling system (required by EPA regulations to remove the harmful byproducts of discharging firearms) and target carrier system have received no major upgrades during the facility's twenty-five years of operation. It is anticipated that these systems will reach the end of their useful life in the next 2-3 years, if not sooner. Costs associated with the upgrade are estimated at \$516,000. A full renovation of the range including adding an additional floor is being considered based on potential State grant funding and a proposed partnership between GMU PD and Falls Church City PD. If grant funding and partnerships are approved, the total cost incurred by the City is estimated at approximately \$500,000.</p>			
Year	Project Cost	Purpose of Expenditure	
Adopted			
2014	\$12,500	Feasibility Study	
2015	500,000	Facility Renovation (Grant)	
2016	180,000	Debt Service (offset by \$120,000 in partnership reimbursement)	
2017	180,000	Debt Service (offset by \$120,000 in partnership reimbursement)	
2018	180,000	Debt Service (offset by \$120,000 in partnership reimbursement)	
2019	180,000	Debt Service (offset by \$120,000 in partnership reimbursement)	
Total	\$1,220,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Gen/Pri/Fin/Grant		\$0	0
Origin of Project		Change from Previous CIP	
<input type="checkbox"/>	City Council	<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission	<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association	<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff	<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input checked="" type="checkbox"/>	Other: Moved out another year
User/Coordinating Departments:		POLICE	

PROJECT INFORMATION			
Project Name: POLICE EMERGENCY COMMUNICATIONS CENTER (ECC)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: In the near future, Fairfax County's Public Safety Communications Center will be required to transition to a new Emergency 911 telecommunications system. The City of Fairfax Police Department is a Secondary Public Safety Access Point of this regional 911 system; hence the City's telecommunications system must maintain compatibility with upgrades made by Fairfax County. Once the County's upgrade is completed, the City will lose 911 service if the police department's 911 system is not upgraded as well. Estimated cost associated with the purchase of 3 new client servers needed to complete this upgrade is \$150,000.			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$150,000	"Vesta" 911 System	
2016			
2017			
2018			
2019			
Total	\$150,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/> Other: Moved out another year
User/Coordinating Departments:		POLICE	

PROJECT INFORMATION				
Project Name:		Emergency Services Team Ballistic Armor		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:			Picture:	
<p>Ballistic body armor/vests worn by members of the police department's Emergency Services Team (EST) have reached the end of the manufacture's 5 year "service life" which is an industry standard set forth by the NIJ. Replacement cost for 15 new vests is estimated at \$2,000 each or \$30,000 total. Additionally, new technology in ballistic helmets provides police officers with battle-proven effectiveness that combines ballistic protection with enhanced communication capabilities and attachments for night vision, lighting and other necessary accessories. The estimate to outfit 15 members of the EST with new ballistic helmets is \$26,000. The total estimate of this request is \$56,000.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$56,000			
2016				
2017				
2018				
2019				
Total	\$56,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other: Moved out another year
User/Coordinating Departments:		POLICE		

PROJECT INFORMATION				
Project Name: PLANT MATERIAL INSTALLATION, REPLACEMENT AND IRRIGATION				
Comprehensive Plan Reference:		EC-1.2 (p. 49); ENV-1.3 (p. 33); CA-1.5 (p. 103); CA-4.2 (p. 106)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/> Environment	
<input checked="" type="checkbox"/>	Economy		<input type="checkbox"/> Housing	
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation	
<input type="checkbox"/>	Land Use		<input checked="" type="checkbox"/> Other City Plan/Policy	
Statement of Need: This project provides for streetscape improvements and new/replacement trees/shrubs/flowers at public buildings, schools, cemeteries, medians and roadsides. Also includes benches, planters, and tree pit maintenance. Operating Cost(s): Upkeep on trees/shrubs/flowers with fertilizers, mulch and pesticide treatments.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$30,000			
2015	35,000	Plant Material		
2016	35,000	Plant Material		
2017	40,000	Plant Material		
2018	40,000	Plant Material		
2019	40,000	Plant Material		
Total	\$190,000			
>2019	\$40,000	Plant Material		
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General Fund		\$2,000	0	
			Revenues Generated	
			\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations				

PROJECT INFORMATION				
Project Name: Recycling Containers and Equipment for Parks				
Comprehensive Plan Reference:				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:			Picture:	
<p>Implement a recycling program at the following city parks with 30 regular blue metal recycling containers – Draper Drive Park, Kutner Park, Providence Elementary, Providence Park, Ratcliffe Park, Stafford Park, Thaiss Memorial Park, and Van Dyck Park. The project is recommended by the Parks and Recreation Advisory Board.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$45,000	Recycling Program		
2016				
2017				
2018				
2019				
Total	\$45,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		TBD	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION			
Project Name: Kutner Park Field Refurbishment			
Comprehensive Plan Reference:			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: The majority of the field is not level causing play to be held in a small area resulting in extensive wear to that portion of the field. The field will be regraded, compost added and sod installed. The project is recommended by the Parks and Recreation Advisory Board.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$40,000	Field refurbishment	
2016			
2017			
2018			
2019			
Total	\$40,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Revenues Generated			
		\$0	
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input checked="" type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Transportation			

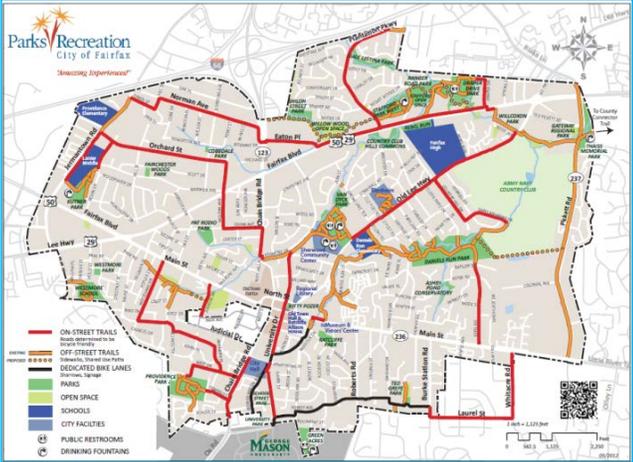
PROJECT INFORMATION					
Project Name: RANGER ROAD BASKETBALL COURT REPLACEMENT					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need: Ranger Road Park Basketball Court Replacement. Condition continues to deteriorate. This court has suffered continuous erosion and water damage due to numerous flooding events in this park over the past three years. This court has not been sealed or repaired in over 12 years. The standard for a court repair and sealing is every three years in good conditions.		Picture: 			
Year	Project Cost	Purpose of Expenditure			
Adopted 2014					
2015	\$30,000	Basketball Court Replacement			
2016					
2017					
2018					
2019					
Total	\$30,000				
>2019					
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund		\$0	0	\$0	
Origin of Project			Change from Previous CIP		
<input type="checkbox"/>	City Council			<input checked="" type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission			<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association			<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff			<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:			<input type="checkbox"/>	Other:
User/Coordinating Departments:			PARKS AND RECREATION		

PROJECT INFORMATION					
Project Name: LARGE AREA MOWER					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need: The parks crew has over 290 acres of area to maintain of which 180 requires regular mowing. The small 9 person crew only has one large area mower to mow the large playing surfaces three times a week. This critical piece of equipment will be 15 years old in 2011 and has spent more than 2 months out of service in the 2009 growing season. This new mower will ensure that all large areas and playing fields are maintained in safe, playable condition on regular basis. Operating savings reflect decreases in maintenance, repair, and fuel costs. The Project is recommended by the Parks and Recreation Advisory Board.		Picture: 			
Year	Project Cost	Purpose of Expenditure			
Adopted 2014	\$20,000	Lease of large area mower			
2015	20,000	Lease of large area mower-Final Year			
2016					
2017		Purchase at end for \$1			
2018					
2019					
Total	\$20,000				
>2019					
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund		\$0	0	\$0	
Origin of Project			Change from Previous CIP		
<input type="checkbox"/>	City Council			<input checked="" type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission			<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association			<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff			<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:			<input type="checkbox"/>	Other:
User/Coordinating Departments:				PARKS AND RECREATION	

PROJECT INFORMATION				
Project Name: KUTNER PARK				
Comprehensive Plan Reference: PFS-2.2 (p. 84); PRO-3.1 (p.94); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the milling and overlay of the entrance and parking area at Kutner Park. The asphalt is deteriorating, creating potholes and severe cracking of the surface.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$50,000	Resurfacing entrance and parking area		
2016				
2017				
2018				
2019				
Total	\$50,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Operations				

PROJECT INFORMATION				
Project Name: ALL PARKS ANNUAL - PLAYGROUND EQUIPMENT REPLACEMENT				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project will finance the purchase and installation of replacement of playground equipment in all parks at the time suggested by the manufacturer for safety and structural reasons. Prior to FY2006, the Parks and Recreation Department had \$45,000 annually allocated for a number of years to replace equipment. This amount was eliminated in the FY2007 budget		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$150,000	Purchase and Installation		
2016	100,000	Purchase and Installation		
2017	100,000	Purchase and Installation		
2018	100,000	Purchase and Installation		
2019	100,000	Purchase and Installation		
Total	\$550,000	Purchase and Installation		
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:			PARKS AND RECREATION	

PROJECT INFORMATION				
Project Name: VAN DYCK PARK - HARD SURFACE TENNIS COURT RESURFACING				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy	
Statement of Need: Repair, resurface, and refurbish four tennis courts due to cracks and safety reasons.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$55,000	Resurface and repair		
2016				
2017				
2018				
2019				
Total	\$55,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	
General Fund		\$0	0	
Revenues Generated				
\$0				
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:		PARKS AND RECREATION		

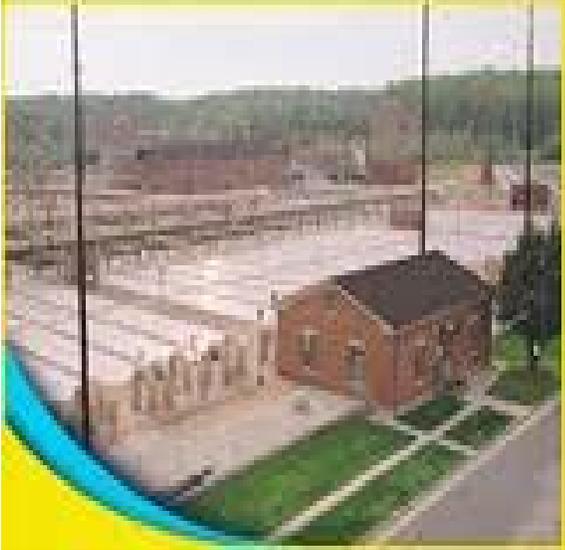
PROJECT INFORMATION				
Project Name:		GEORGE T. SNYDER TRAIL WILCOXSON-CHAIN BRIDGE RD - BIKE TRAIL		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project is for construction of a trail from Wilcoxson Park to Chain Bridge Road. (AKA George T. Snyder Trail) The trail would go along the stream along Ranger Road Park and the recently acquired Stafford tract and along the south side of the stream. The project is recommended by the Parks and Recreation Advisory Board.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$40,000	Design		
2016	200,000	Construction		
2017				
2018				
2019				
Total	\$240,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I/30%		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input checked="" type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	Other: Change in Year
User/Coordinating Departments:			PARKS AND RECREATION	

PROJECT INFORMATION				
Project Name:		SEWAGE PUMPING STATIONS R&R	Number: SPS99	
Comprehensive Plan Reference:		ENV-2.1 (p. 34); PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/> Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy	
Statement of Need:		Picture:		
<p>SPS99, Sewage Pumping Stations Repair and Replacement Program provides odor and corrosion control through the use of Bioxide AE solution, as well as station upgrades. The buildup of hydrogen sulfide in sanitary sewer collection systems can cause corrosion issues and ultimately lead to early failure of pipes and pumping equipment.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014				
2015	\$50,000	Class 4	Corrosion control	
2016	200,000	Class 5	Repair and Replacement	
2017				
2018				
2019				
Total	\$250,000			
>2019	\$200,000			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Wastewater Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:	
User/Coordinating Departments:		Utilities, Street Division		

PROJECT INFORMATION				
Project Name:		SANITARY SEWER LINING	Number: CS1	
Comprehensive Plan Reference:		ENV-2.1 (p. 34); PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>CS1, the Sanitary Sewer Lining Program extends the life of existing sanitary sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, structural deterioration and loss of thickness in the pipe crown occurs because of hydrogen sulfide gas. Settlement and tree root damage can also occur if the system is not well maintained. In some cases, slip lining sanitary sewers is the only method to eliminate root invasion. Selection of specific locations for the program will be prioritized based upon maintenance history, pipe age and structural stability. The objective for the program is to slipline 80 percent of the inventory over a 75 year planning horizon. This equates to relining approximately 6,000 linear feet of sanitary sewer per year.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted				
2014	\$280,000	Class 4	Reline sewer lines	
2015	450,000	Class 4	Reline sewer lines	
2016	450,000	Class 4	Reline sewer lines	
2017	450,000	Class 4	Reline sewer lines	
2018	450,000	Class 4	Reline sewer lines	
2019	450,000	Class 4	Reline sewer lines	
Total	\$2,250,000			
>2019	\$4,500,000		Future 10-year program	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Wastewater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Utilities, Street Division				

PROJECT INFORMATION				
Project Name:		SANITARY SEWER MANHOLE REHABILITATION		
		Number: CS3		
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	
			<input checked="" type="checkbox"/>	Environment
		<input type="checkbox"/>	Housing	
		<input type="checkbox"/>	Transportation	
		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need:		Picture:		
<p>CS3, the Sanitary Sewer Manhole Rehabilitation Program repairs deteriorated manholes. As sanitary sewer manholes age, they will deteriorate on the inside resulting in structural instability and increased infiltration and inflow which must be treated at the County's Noman Cole Plant. Hydrogen Sulfide (H2S) gas in sewage is a major contributing factor. To extend the life of the manholes, lost concrete must be replaced with an H2S resistant material. This may be accomplished by using either a 10,000-psi concrete coating with a special chemical additive or a plastic liner. Manholes will be rehabilitated in conjunction with the sanitary sewer lining projects. See sanitary sewer lining schedule (CS1).</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014	\$55,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
2015	90,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
2016	90,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
2017	90,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
2018	90,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
2019	90,000	Class 3	Rehabilitate/Reinforce Sanitary Manholes	
Total	\$450,000			
>2019	\$925,000		Future 10-year Plan	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Wastewater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Utilities, Street Division				

PROJECT INFORMATION				
Project Name:		SANITARY SEWER EVALUATION	Number: CS4	
Comprehensive Plan Reference:		ENV-2.1 (p. 34); PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>CS4, the Sanitary Sewer Evaluation Program is a "Capacity Management" program designed to ensure against Sanitary Sewer Overflows (SSOs) and Wastewater backups into residential properties. Capacity Management ensures that the City will have uninterrupted service to our customers. The majority of this gravity flow system, which conveys sewage from the City collection system to Fairfax County's Noman Cole Wastewater Treatment Plant, is in excess of 30-years old and has three grades of unreinforced concrete pipe as well as modern plastic piping, and in some cases ductile iron pipe. The program is phased and involves closed circuit television on an annual basis and wastewater flow metering every five to ten years to identify unwanted infiltration and inflow.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014	\$200,000	Class 4	Rehabilitation	
2015	200,000	Class 4	Sanitary Sewer Evaluation Survey (SSES)	
2016				
2017				
2018				
2019				
Total	\$200,000			
>2019	\$400,000			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Wastewater Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Utilities, Street Division				

PROJECT INFORMATION				
Project Name:		NOMAN M. COLE PLANT UPGRADE	Number: CS5	
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>WTP12, the Noman M. Cole Plant Upgrade project, provides funding for the repayment of \$25.13 million, which is the City's portion of the total plant upgrade costs.</p> <p>Current program activity involves point (treated; end of pipe) and non-point (sheet runoff) discharges as is enforced today under the Clean Water Act. Much of the work therefore at the NMCCPCP is mandated and under stringent deadlines.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014	\$1,761,000		Contributions to Fairfax County for plant upgrade	
2015	1,567,000		Contributions to Fairfax County for plant upgrade	
2016	2,074,000		Contributions to Fairfax County for plant upgrade	
2017	4,782,000		Contributions to Fairfax County for plant upgrade	
2018	4,875,000		Contributions to Fairfax County for plant upgrade	
2019	4,533,000		Contributions to Fairfax County for plant upgrade	
Total	\$17,831,000			
>2019	\$9,273,000		Contributions to Fairfax County for plant upgrade	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Wastewater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:

PROJECT INFORMATION				
Project Name:		GEOGRAPHIC INFORMATION SYSTEM (GIS)		
Number:		CS6		
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>CS6, Geographic Information System (GIS), captures, stores, analyzes, manages, and presents data that is linked to sewage collection within the City's sewer service area. The final benefit of GIS is the ability to hydraulically model the sanitary sewer system to determine future capacity issues, especially in growth corridors. The GIS System includes mapping software and its application to the storage of data for each sewer pipeline, manhole, meter vault, and pumping station. These data, called "attributes", will describe the materials, data of construction, repairs and activities associated with each asset. The GIS System will include modern mapping, location of assets, and maintenance activities. Data is captured in the field using a Global Positioning System (GPS) handheld unit and stored in a software program.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014				
2015	\$100,000	Class 5	Phase 2 data collection	
2016	100,000	Class 5	Phase 3 data collection	
2017				
2018				
2019				
Total	\$200,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Wastewater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments:		INFORMATION TECHNOLOGY & PUBLIC WORKS		

PROJECT INFORMATION				
Project Name:		SANITARY SEWER COLLECTION SYSTEM R&R		
		Number: CS99		
Comprehensive Plan Reference:		ENV-2.1 (p. 34); PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>CS99, Sewer Collection System Repair and Replacement Program will be utilized to replace sanitary sewers that are too aged to line. Priorities will be established based on infiltration and structural issues.</p>				
Year	Project Cost	Accuracy	Purpose of Expenditure	
Adopted 2014				
2015	\$100,000	Class 5	Replacement	
2016	100,000	Class 5	Replacement	
2017				
2018				
2019				
Total	\$200,000			
>2019	\$300,000			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Wastewater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:	
User/Coordinating Departments:		PUBLIC WORKS		

PROJECT INFORMATION				
Project Name: STREET REPAVING				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: These funds are necessary to repave City streets. Periodic overlays are required to maintain the City's road system. Funding also includes the following items that are completed in conjunction with the paving work:		Picture:		
<ul style="list-style-type: none"> • Line striping • Pavement markers and loop detectors • Manhole adjustment rings • Road reinforcement mesh 				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$1,800,000	Street repaving and associated work		
2015	1,800,000	Street repaving and associated work		
2016	2,000,000	Street repaving and associated work		
2017	2,100,000	Street repaving and associated work		
2018	2,100,000	Street repaving and associated work		
2019	2,200,000	Street repaving and associated work		
Total	\$10,200,000			
>2019	\$2,200,000	Annual street repaving and associated work		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input checked="" type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: CURB, GUTTER AND SIDEWALK MAINTENANCE				
Comprehensive Plan Reference:		EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides funds for the City's contractual curb, gutter, sidewalk and driveway entrance replacement program. The City maintains about 165 miles of curb and gutter; 165 miles of sidewalk; 7,100 driveway entrances and 900 handicap ramps. The work is scheduled to proceed the overlaying of the City's streets.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$750,000	Curb, gutter, sidewalk repairs		
2015	750,000	Curb, gutter, sidewalk repairs		
2016	900,000	Curb, gutter, sidewalk repairs		
2017	950,000	Curb, gutter, sidewalk repairs		
2018	950,000	Curb, gutter, sidewalk repairs		
2019	960,000	Curb, gutter, sidewalk repairs		
Total	\$4,510,000			
>2019	\$960,000	Curb, gutter, sidewalk repairs		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: BRICK SIDEWALK MAINTENANCE				
Comprehensive Plan Reference:		EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides funds to contract the repair of brick sidewalks. There are approximately 134,000 square feet of brick sidewalk in the City. Since the first brick sidewalks were installed in the mid-1970's, this program has been necessary to properly maintain the sidewalks.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$80,000	Brick sidewalk repair		
2015	80,000	Brick sidewalk repair		
2016	90,000	Brick sidewalk repair		
2017	90,000	Brick sidewalk repair		
2018	100,000	Brick sidewalk repair		
2019	100,000	Brick sidewalk repair		
Total	\$460,000			
>2019	\$100,000	Brick sidewalk repair		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION					
Statement of Need: STREET CRACK SEALING					
Comprehensive Plan Reference: EC-1.2 (p. 49); CA-1.5 (p. 103)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing	
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need: These funds are requested to perform pavement surface preventive maintenance. Roads would receive asphalt liquid crack sealant which eliminates water infiltration into the road's sub-base. This process will extend the life of the City's road infrastructure.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted 2014	\$30,000	Street surface preventive maintenance			
2015	30,000	Street surface preventive maintenance			
2016	40,000	Street surface preventive maintenance			
2017	50,000	Street surface preventive maintenance			
2018	60,000	Street surface preventive maintenance			
2019	60,000	Street surface preventive maintenance			
Total	\$240,000				
>2019	\$60,000	Street surface preventive maintenance			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated		
General Fund	\$0	0	\$0		
Origin of Project			Change from Previous CIP		
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change	
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount	
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project	
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:	
User/Coordinating Departments: Public Works, Street Division					

PROJECT INFORMATION				
Project Name: ASPHALT SIDEWALK REPLACEMENT PROGRAM				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This request is to address the 10,000 linear feet of deteriorated asphalt sidewalk over a 3 year period. Work would consist of removal of existing asphalt, regrading, installing stone and repaving. The Street Division has received numerous resident requests and complaints.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$30,000	Replace asphalt sidewalks		
2015	30,000	Replace asphalt sidewalks		
2016	30,000	Replace asphalt sidewalks		
2017	40,000	Replace asphalt sidewalks		
2018	40,000	Replace asphalt sidewalks		
2019	45,000	Replace asphalt sidewalks		
Total	\$185,000			
>2019	\$45,000	Replace asphalt sidewalks		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:	
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION			
Project Name: CITYWIDE CROSSWALK RECOATING			
Comprehensive Plan Reference: T-7.2.1 (p. 133), T-7.10.2 (p. 136), CA-1.4 (p. 103)			
Comprehensive Plan Element			
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for resurfacing of the 31 brick pattern crosswalks (6 crosswalks per year) throughout the City. Due to the high volume of traffic, this project will ensure that the crosswalks stay visible and safe for pedestrians.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$32,000	Recoat crosswalks - various locations	
2016	32,000	Recoat crosswalks - various locations	
2017	32,000	Recoat crosswalks - various locations	
2018	32,000	Recoat crosswalks - various locations	
2019	32,000	Recoat crosswalks - various locations	
Total	\$160,000		
>2019	\$32,000	Recoat crosswalks - various locations	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	\$0	0	\$0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Transportation			

PROJECT INFORMATION				
Project Name: ROBERTS ROAD SIDEWALK IMPROVEMENTS				
Comprehensive Plan Reference:		PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.2.2 (p. 133); T-7.6.1 (p. 135)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the design and construction of approximately 1,200 feet of sidewalk, curb and gutter on the west side of Roberts Road between Main Street and Sager Avenue. Residents from this section of Roberts Road have requested the sidewalk for their safety when walking along the street. Currently, vehicles and pedestrians share the street in this section of Roberts Road. Because of the limited right-of-way available, easements from individual property owners may have to be acquired. The City has \$257,444 in RSTP funding for this project. \$50,000 was appropriated in FY 2014. The project will likely cost more than \$257,444 but exact cost will not be known until after the preliminary engineering is complete.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$50,000	Preliminary engineering design		
2015	200,000	Preliminary engineering and right of way		
2016	400,000	Construction (final cost to be determined during PE phase)		
2017				
2018				
2019				
Total	\$600,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
State/Fed/70%	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: IMPROVEMENTS ALONG BURKE STATION ROAD				
Comprehensive Plan Reference: CA-4.1 (p. 106); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the design and construction of curb and gutter with storm sewer pipes and also a sidewalk to eliminate the ditch along the west side of Burke Station Road from Main Street to Mosby Road. Phase 1 of this project will include design and construction from Main Street to Stoughton Road and phase 2 will include design and construction from Stoughton Road to Mosby Road. The City has received \$325,000 in Revenue Sharing funds for this project (for a total project of \$1,000,000). The required local match is \$325,000. In FY 14, \$125,000 was appropriated to this project (\$62,500 state/\$62,500 local). The FY 15 appropriation adds the remaining Revenue Sharing and required local match (Transportation Tax Funds) to the project. The FY 16 appropriation adds additional construction funding.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$125,000	Design		
2015	525,000	Construction (\$262,500 Transportation Tax & \$262,500 State Revenue Sharing)		
2016	350,000	Construction (Transportation Tax)		
2017				
2018				
2019				
Total	\$875,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
State/Gen/30%		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: UNIVERSITY DRIVE SIDEWALK IMPROVEMENTS				
Comprehensive Plan Reference: CA-4.1 (p. 106); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the design and construction of curb and gutter, brick sidewalk and retaining wall with brick veneer on the west side of University Drive just north of Armstrong Street. These improvements are needed to eliminate the roadside upslope and provide a safe sidewalk for pedestrians who use this area. The City has \$300,000 in RSTP funds for this project. \$50,000 was appropriated in 2014 and the remaining \$250,000 needs to be appropriated in 2015.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$50,000	Engineering Design		
2015	250,000	Construction		
2016				
2017				
2018				
2019				
Total	\$250,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
State/Fed/70%		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input checked="" type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:

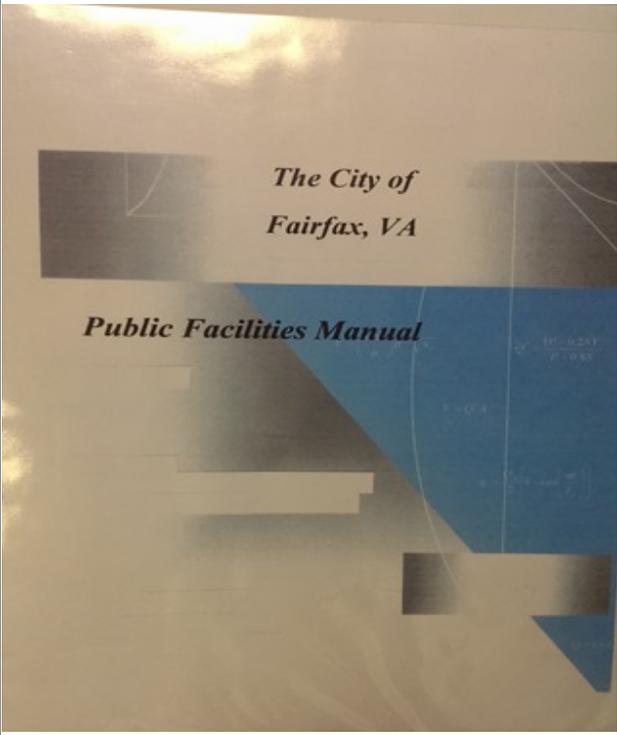
PROJECT INFORMATION				
Project Name: KAMP WASHINGTON SPOT IMPROVEMENTS				
Comprehensive Plan Reference: T-7.4.1 (p. 134); Major Trans. Corridors (p. 141)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project will improve the intersection by replacing span wire with mast arm traffic signals. Also included is the widening of Lee Highway from Kamp Washington to Jermantown Road on the north side to three lanes, as well as proposed medians and sidewalks where feasible. The project has \$8,823,853 in available funding through VDOT and that funding has been appropriated in the City budget. However, a portion of the VDOT funding is Urban funds, which has a required local match that has not been appropriated in the City budget. Therefore, the \$48,317 required local match is what is shown in the FY 15 budget.</p> <p>The City applied for \$1,000,000 in 70% NVTAFunds.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$4,125,000	Construction and Construction Management		
2015	1,048,317	Local match to Urban funds (portion of total VDOT project funding and 70% NVTAFunding)		
2016				
2017				
2018				
2019				
Total	\$1,048,317			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
State/Gen/70%		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input checked="" type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation, Planning				

PROJECT INFORMATION				
PROJECT NAME: NORTHFAX STORM DRAINAGE & INTERSECTION IMPROVEMENTS				
ENV-2.1 (p. 34); PFS-2.2 (p. 84); CA-1.5 (p. 103); T				
Comprehensive Plan Reference:		7.3.2 (p. 134)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project will make intersection and stormwater improvements to the intersection of Routes 50 and 123. The estimated cost of the project is \$28,000,000. In FY 14 the City received \$5,000,000 funding through the NVTA (70% regional funding). This money was not allocated in the adopted FY 14 budget and is shown here as FY 15 funding. In addition, in FY 15 the City has applied for \$5,000,000 in Revenue Sharing funds (using the NVTA funding as the local match). The \$10,000,000 total of NVTA (local) and Revenue Sharing is shown as the FY 15 allocation below. The City has applied for \$10,000,000 in FY 16 NVTA 70% funding.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$7,000,000	Engineering and Design, ROW Acquisition		
2015	10,000,000	ROW Acquisition, Utility Relocation and Construction		
2016	10,000,000	Construction and Construction Management		
2017				
2018				
2019				
Total	\$20,000,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
State/Fed/30%	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input checked="" type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:

PROJECT INFORMATION				
Project Name: BRIDGE MAINTENANCE				
Comprehensive Plan Reference:		PFS 2.2 (p. 84); CA-1.5 (p. 103) T-7.3.2 (p. 134)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project provides for the following: Replacement of the expansion joint seals on two city bridges (Pickett Road over Accotink Creek and Old Lee Highway over the Accotink Creek). This project will also repair a large spall on the underside of a beam on the Old Lee Highway bridge over Accotink Creek and spalls on the box culvert under Fairfax Boulevard just west of Rebel Run.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014				
2015	\$50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2016				
2017				
2018				
2019				
Total	\$50,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION				
Project Name: FHWA Mandated Sign Retroreflectivity Compliance				
Comprehensive Plan Reference: T-7.3.2 (p. 134), T-7.9.2 (p. 136)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: As of June 14, 2014 the City of Fairfax will be required by the FHWA "to use an assessment or management method that is designed to maintain regulatory and warning sign retroreflectivity at or above the minimum levels in Table 2A-3 of the 2009 MUTCD." Regulatory signs include Speed Limit, Stop, Yield, Parking, and a few others. Warning signs include most intersection, signal, and construction signs. The chosen method of complying with this FHWA mandate is the "Blanket Replacement Method." The Sign and Signal Department will divide the City into 10 zones, with first priority given to signs along the main roads. Normal expected sign life is approximately 10 years, and this ongoing program will both improve the legibility of crucial signs and meet the FHWA mandate.			Picture:  	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$50,000	Zone 1 Blanket Replacement Method Sign Replacement		
2016	50,000	Zone 2 Blanket Replacement Method Sign Replacement		
2017	50,000	Zone 3 Blanket Replacement Method Sign Replacement		
2018	50,000	Zone 4 Blanket Replacement Method Sign Replacement		
2019	50,000	Zone 5 Blanket Replacement Method Sign Replacement		
Total	\$250,000			
>2019	\$50,000	Zone 6 Blanket Replacement Method Sign Replacement		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION				
Project Name: Pedestrian Master Plan				
Comprehensive Plan Reference:		CA-11.4 (p. 103), T-7.2.1 (p. 133), T-7.2.3 (p. 134), T-7.10 (p. 136/137)		
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project will conduct a study of pedestrian accommodations in the City of Fairfax and identify priority locations for improvements. The City applied and is expected to receive FY 20 RSTP funding for this project. The City hopes to advance this project sooner than FY 20.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$300,000	Complete the Pedestrian Master Plan		
2016				
2017				
2018				
2019				
Total	\$300,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
State/Fed/70%	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:	
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION			
Project Name: PUBLIC FACILITIES MANUAL (PFM) UPDATE			
Comprehensive Plan Reference: LU 2.2 (p. 156)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input checked="" type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: Throughout the last several years there have been changes needed to the PFM to update and meet the evolving standards of industry. Current changes will include revised water details, per Fairfax Water requirements; revising the driveway apron details; updating landscaping and plantings in the ROW details; an addition of LED lighting details; coordination with the new stormwater ordinance regulations; and any other small details that need to be updated. The PFM was created in 2005 and has not had a significant update since then.			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$50,000	Updates to PFM	
2016			
2017			
2018			
2019			
Total	\$50,000		
>2019			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
General Fund	\$0	0	\$0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/> New Project
<input type="checkbox"/>	Other:	<input type="checkbox"/> Other:	
User/Coordinating Departments: Public Works, Administration & Engineering; CD&P			

PROJECT INFORMATION				
Project Name: JERMANTOWN ROAD II				
Comprehensive Plan Reference: T-7.4.1 (p. 134); Major Trans. Corridors (p. 141)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need:		Picture:		
<p>This project will add a third westbound lane along Fairfax Boulevard from Bevan Drive to Jermantown Road. The intersection of Fairfax Blvd and Jermantown Rd. will be improved by adding lanes on the northern section of the intersection along Jermantown Rd. The traffic signals for this intersection and the intersection of Fairfax Boulevard and Bevan Drive will also be replaced with mast arms. The project will increase the capacity of westbound Fairfax Boulevard at the intersection with Jermantown Boulevard. Right-of-way and utility relocation have already been funded. However, funding for construction is still needed. The City has applied for \$800,000 in Revenue Sharing funds for FY 15, which require \$800,000 in local matching funds (from the commercial property tax [C&I]), for a total of \$1,600,000 to fund the construction phase of the project. The City has also applied for \$1,000,000 in FY 15 NVT A 70% funds.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$500,000	Construction		
2015	2,600,000	Construction & ROW		
2016				
2017				
2018				
2019				
Total	\$2,600,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
State/70%/C&I/30%		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION			
Project Name: STREETLIGHTS			
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.7 (p. 104)			
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for lighting improvements and decorative Carlyle (acorn-style) streetlights to enhance appearance/improve roadway lighting: FY15 - Light improvements on University Dr and Farr Ave, and on Spring Lake Terrace (\$50K). FY16 - Requests have been made for lighting improvements on Providence Way, McLean Ave, Old Lee Hwy and Cornell Rd, Rebel Run, and University Dr (\$50K). FY17 - Install decorative streetlights on Old Pickett Road from Pickett Road west to the commercial area (\$40K) and on Main Street near Fairview, Little River Hills and Lyndhurst (\$40K). FY18 - Request was made for lighting improvements on Orchard Dr (\$30K). FY19 - Request was made for lighting improvements Layton Hall Dr (\$40K). FY20 - Requests were made for lighting improvements at intersection of GMB & School St, and on CBR at the north entrance to Jenny Lynn Lane (\$50K).			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014			
2015	\$50,000	Streetlight improvements	
2016	50,000	Streetlight improvements	
2017	80,000	Streetlight improvements	
2018	30,000	Streetlight improvements	
2019	60,000	Streetlight improvements	
Total	\$270,000		
>2019	\$30,000	Streetlight improvements	
Funding Source(s)		Operating Cost(s)	Staffing Levels
General Fund		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/> Other:

PROJECT INFORMATION			
Project Name: ADVANCED SIGNAL DETECTOR			
Comprehensive Plan Reference:		T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)	
Comprehensive Plan Element			
<input type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need:		Picture:	
<p>As traffic congestion increases and becomes more complex, the monitoring and management task expands. The City intends to remove in-ground inductive detection loops and malfunctioning video detection where possible, and replace them with advanced video and wireless detection units. This project will install advanced detection units at 1 to 3 intersections per year, at a cost of \$15,000 - \$25,000 per intersection. Targeted locations will be those with recurring detection issues and outdated equipment. Also required annually is \$20K for repair and replacement of existing in-ground detector systems (loops). The City has applied for \$50,000 in Revenue Sharing funds for FY 15. The required local contribution is \$50,000 (for a total project of \$100,000). If the City does not receive the state funding, the total project would be reduced to just the \$50,000 of local funding.</p>		 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014	\$50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2015	100,000	Advanced detectors at 6 intersections	
2016	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2017	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2018	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
2019	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
Total	\$300,000		
>2019	\$50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)	
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated
State/General	\$0	0	\$0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Transportation			

PROJECT INFORMATION			
Project Name: REFURBISHING EXISTING TRAFFIC SIGNAL INTERSECTIONS			
Comprehensive Plan Reference: T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)			
Comprehensive Plan Element			
<input type="checkbox"/> Public Service and Facilities		<input type="checkbox"/> Environment	
<input type="checkbox"/> Economy		<input type="checkbox"/> Housing	
<input checked="" type="checkbox"/> Community Appearance		<input checked="" type="checkbox"/> Transportation	
<input type="checkbox"/> Land Use		<input type="checkbox"/> Other City Plan/Policy	
Statement of Need: This project is to continue to upgrade the City's signalized intersections that have exceeded their life expectancy. Intersections will be upgraded with new signal heads, wiring, span cable (if necessary), controller cabinets, detector loops/video, signs, service disconnect box and pole painting (if necessary). All materials will be purchased by the City, and all civil engineering work will be performed by City staff or an outside contractor. In-house staff will be responsible for the termination of all field wires into controller cabinets and programming of all controller units. The City applied for FY 20 RSTP funds but did not receive them. The City will continue to pursue other funding options for this project.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted 2014	\$111,000	Refurbish Fairfax Blvd & Draper Road signal (mast arms) (RSTP)	
2015	30,000	Refurbish University Drive and Whitehead Street signal	
2016	60,000	Refurbish Lee Highway and Jermantown Road signal	
2017	45,000	Refurbish Main Street and Burke Station Road signal	
2018	60,000	Refurbish Old Lee Highway and Old Pickett Road signal	
2019	55,000	Refurbish Main Street and Fair City Mall signal	
Total	\$250,000		
>2019	\$250,000	Refurbish signals	
Funding Source(s)		Operating Cost(s)	Staffing Levels
State/Fed/70%		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/> City Council	<input type="checkbox"/> No Change		
<input type="checkbox"/> Board/Commission	<input checked="" type="checkbox"/> Increase in Amount		
<input type="checkbox"/> Citizen/Civic Association	<input type="checkbox"/> Decrease in Amount		
<input checked="" type="checkbox"/> Staff	<input type="checkbox"/> New Project		
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:		

PROJECT INFORMATION					
Project Name: REPLACEMENT OF OLDER TRAFFIC SIGNAL CABINETS					
Comprehensive Plan Reference: PFS-2.2 (p. 84)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing	
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need: This project provides for upgrades several older signal controller cabinets at some of the City's signalized intersections. Many of the City's existing cabinets are a decade beyond their expected service life and maintenance issues are increasing. New TS2 type cabinets will be upgrades from older designs, and will allow for better monitoring and better operation with the newer signal controllers that the City now has. All materials will be purchased by the City, and the installation performed by City staff or an outside contractor.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted 2014	\$30,000	Replacement of 3 older signal cabinets.			
2015	30,000	Replacement of 3 older signal cabinets.			
2016	30,000	Replacement of 3 older signal cabinets.			
2017	30,000	Replacement of 3 older signal cabinets.			
2018	30,000	Replacement of 3 older signal cabinets.			
2019	30,000	Replacement of 3 older signal cabinets.			
Total	\$150,000				
>2019	\$150,000	Replacement of older signal cabinets			
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated		
General Fund	\$0	0	\$0		
Origin of Project			Change from Previous CIP		
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change	
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount	
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project	
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:	
User/Coordinating Departments: Public Works, Transportation					

PROJECT INFORMATION				
Project Name: PURCHASE SIX CUE BUSES				
Comprehensive Plan Reference: T-7.5.2 (p.135), T-7.5.3 (p. 135), PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: Six of the 12 buses in the CUE fleet will be ten years old and in need of replacement by 2015. The City will request capital assistance from the State to pay for a portion of the cost. The non-state share of the bus cost will be paid for by the City's NVTC Fund, the General Fund, or a combination of the two.			Picture:	
				
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$3,000,000	Purchase six new CUE buses (approximately \$500,000 each)		
2016				
2017				
2018				
2019				
Total	\$3,000,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
State/Fed/70%	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input checked="" type="checkbox"/>	Other: Moved to FY16
User/Coordinating Departments: Public Works, Transportation				

PROJECT INFORMATION				
Project Name: CUE HYBRID BUS BATTERIES				
Comprehensive Plan Reference:		T-7.5.1 (p. 135), PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project is to purchase and install new batteries on the six CUE hybrid buses. Pursuant to the manufacture's information for these buses, the batteries should be replaced after six years. The City purchased the hybrid buses in 2009, which means that the batteries should be replaced in 2015. The City can apply through the state for assistance with this purchase, but the exact amount of assistance is not known yet. The remaining portion could be covered by the NVTC Trust Fund.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014				
2015	\$200,000	Purchase and install batteries on six hybrid buses (\$33,000 each)		
2016				
2017				
2018				
2019				
Total	\$200,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
State/Fed/NVTC	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Transportation				

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STORMWATER FUND

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Stormwater Fund

DEPARTMENT:

DIVISION OR ACTIVITY:

Budget Comments:

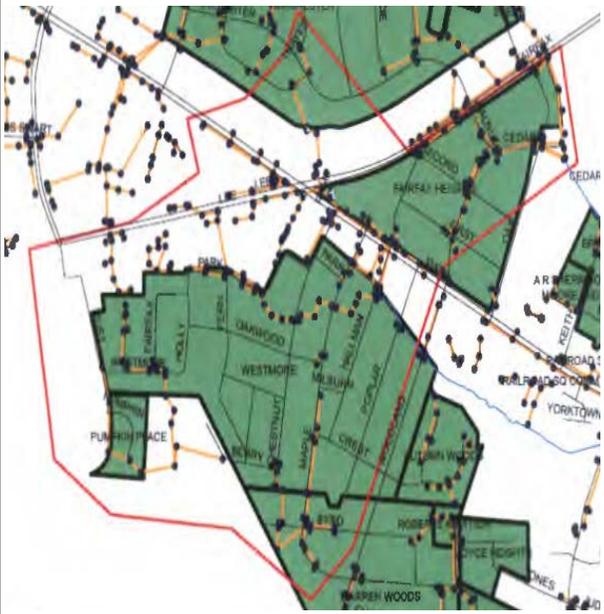
The FY 2015 Adopted Budget maintains two cents on the City's real estate tax rate dedicated for the Stormwater Fund, generating approximately \$1,110,000 in revenues in FY 2015. These funds will be used as part of the City's plan to address aging infrastructure and regulations from the federal and state governments regarding stormwater management, and to fund a portion of a full-time equivalent (FTE) to help administer these projects. A series of projects are scheduled to be funded by these monies and are noted in the accompanying pages of this section.

FY 2015 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2015 Stormwater Fund Budget Summary
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	<u>FY 2013</u> <u>Actual</u>	<u>FY 2014</u> <u>Budget</u>	<u>FY 2014</u> <u>Estimate</u>	<u>FY 2015</u> <u>Adopted</u>
Fund Balance - Beginning	\$382,238	\$464,862	\$125,917	\$177,040
Revenues				
Transfer From General Fund	\$514,332	\$1,069,957	\$1,328,123	\$1,109,728
State Funding	0	0	0	285,000
Total Revenues	\$514,332	\$1,069,957	\$1,328,123	\$1,394,728
Expenses				
Capital Projects	\$441,789	\$1,277,000	\$1,277,000	\$1,535,000
Total Expenses	\$441,789	\$1,277,000	\$1,277,000	\$1,535,000
Less: Committed Fund Balance	328,864	200,000	0	0
Fund Balance - Ending	\$125,917	\$57,819	\$177,040	\$36,768

Personnel		<u>FY 2013</u> <u>Actual</u>	<u>FY 2014</u> <u>Budget</u>	<u>FY 2014</u> <u>Estimate</u>	<u>FY 2015</u> <u>Adopted</u>
Classification	Grade				
Assistant Stormwater Res Engineer		0.0	0.0	0.0	0.7

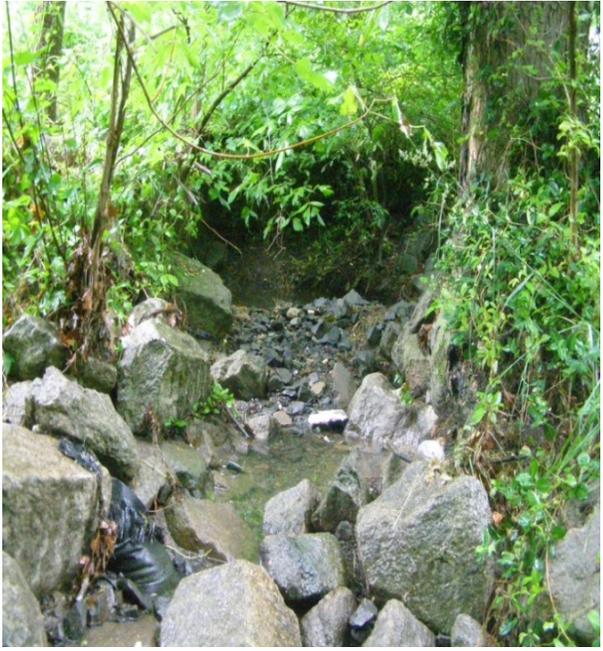
PROJECT INFORMATION			
Project Name: STORM WATER PIPE DEFICIENCIES IDENTIFIED DURING 2012 INSPECTION			
Comprehensive Plan Reference:		PFS-2.2 (p. 84)	
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: These funds are requested to address storm water system defects identified in the storm system condition assessment done by Woolpert Engineering in FY 2012 and FY 2014 in Basin 1 and Basin 2.			Picture: 
Year	Project Cost	Purpose of Expenditure	
Adopted 2014	\$97,000	Replace pipe Cedar Ave, Main St/Ffx Blvd, and Ffx Blvd (Basin 1)	
2015	90,000	Replace pipe on Westmore Dr and on Park Rd (Basin 2)	
2016	100,000	Pipe replacements to Basin 2 determined by 2014 video inspection	
2017	100,000	Pipe replacements to Basin 2 determined by 2014 video inspection	
2018	100,000	Pipe replacements to Basin 3 determined by 2016 video inspection	
2019	100,000	Pipe replacements to Basin 3 determined by 2016 video inspection	
Total	\$490,000		
>2019	\$100,000	Pipe replacements to Basin 4 determined by 2016 video inspection	
Funding Source(s)		Operating Cost(s)	Staffing Levels
Stormwater Fund		\$0	0
Origin of Project			Change from Previous CIP
<input type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/> Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Street Division			

PROJECT INFORMATION				
Project Name: STORM DRAINAGE REPAIR FOR PAVING SCHEDULE				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project is to address all storm drainage infrastructure issues prior to road overlay paving construction. Work would include storm pipe replacement and structure reconstruction.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$40,000	Pipe replacement & structure repair/replacement prior to paving		
2015	40,000	Pipe replacement & structure repair/replacement prior to paving		
2016	50,000	Pipe replacement & structure repair/replacement prior to paving		
2017	50,000	Pipe replacement & structure repair/replacement prior to paving		
2018	60,000	Pipe replacement & structure repair/replacement prior to paving		
2019	60,000	Pipe replacement & structure repair/replacement prior to paving		
Total	\$260,000			
>2019	\$60,000	Pipe replacement & structure repair/replacement prior to paving		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: STORM DRAINAGE MAINTENANCE				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: The City maintains 1,800 structures and 300,000 linear feet of storm pipe. This project provides for contract maintenance and repair of the City's storm drainage system to ensure these facilities function properly. Maintenance consists of flushing storm sewer pipes, cleaning out and re-parging drainage structures, repairing the tops of the drainage structures, blockage removal of trees and debris, and reconstruction of concrete ditch lines.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$90,000	Storm drainage maintenance		
2015	80,000	Storm drainage maintenance		
2016	100,000	Storm drainage maintenance		
2017	100,000	Storm drainage maintenance		
2018	110,000	Storm drainage maintenance		
2019	110,000	Storm drainage maintenance		
Total	\$500,000			
>2019	\$110,000	Storm drainage maintenance		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: STORM SEWER LINING REHABILITATION				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project is necessary to extend the life of the storm sewer lines. As concrete storm sewer linings age and deteriorate, sections can collapse and lose capacity. To prevent this, a plastic liner is installed on the inside wall of the pipe. Approximate cost for liners: 15" pipe @\$50/linear foot 18" pipe @\$65/linear foot Costs include mobilization, pre TV inspection, heavy cleaning, post TV inspection, and linear installation.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$70,000	Reline storm sewers		
2015	80,000	Reline storm sewers		
2016	80,000	Reline storm sewers		
2017	90,000	Reline storm sewers		
2018	90,000	Reline storm sewers		
2019	100,000	Reline storm sewers		
Total	\$440,000			
>2019	\$100,000	Reline storm sewers		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: REPLACEMENT OF FAILING GALVANIZED STORM DRAINAGE SYSTEMS				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	
Statement of Need: This project provides for the replacement of the City's galvanized storm drain systems. Failed storm sewer mains create sinkholes and hazards. The failing systems would be replaced with HDPE pipe and new structures.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$75,000	Replace galvanized storm drain		
2015	70,000	Replace galvanized storm drain		
2016	80,000	Replace galvanized storm drain		
2017	90,000	Replace galvanized storm drain		
2018	90,000	Replace galvanized storm drain		
2019	100,000	Replace galvanized storm drain		
Total	\$430,000			
>2019	\$100,000	Replace galvanized storm drain		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: STORM DRAINAGE OUTFALL MAINTENANCE & REPAIR				
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Economy		<input type="checkbox"/>	
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	
			<input type="checkbox"/>	
		<input type="checkbox"/>	Environment	
		<input type="checkbox"/>	Housing	
		<input type="checkbox"/>	Transportation	
		<input type="checkbox"/>	Other City Plan/Policy	
Statement of Need: This project provides for reconstruction of the storm drainage outfalls to ensure these facilities drain properly. Construction typically consists of outfall rebuilding, creek/slope stabilization, blockage removal of trees and debris, and reconstruction of concrete ditchlines. There are 145 outfalls in the city.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$30,000	Ditchline, outfall and tributary system maintenance		
2015	30,000	Ditchline, outfall and tributary system maintenance		
2016	40,000	Ditchline, outfall and tributary system maintenance		
2017	40,000	Ditchline, outfall and tributary system maintenance		
2018	50,000	Ditchline, outfall and tributary system maintenance		
2019	50,000	Ditchline, outfall and tributary system maintenance		
Total	\$210,000			
>2019	\$50,000	Ditchline, outfall and tributary system maintenance		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: DRIVEWAY PIPE REPLACEMENT PROJECT				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: Residential galvanized driveway pipe in City right-of-ways has deteriorated. This project would allow new pipe installation and right-of-way rehabilitation for 15 to 20 property locations per year.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2014	\$30,000	Driveway storm pipe replacement and ditchline rehabilitation		
2015	30,000	Driveway storm pipe replacement and ditchline rehabilitation		
2016	30,000	Driveway storm pipe replacement and ditchline rehabilitation		
2017	40,000	Driveway storm pipe replacement and ditchline rehabilitation		
2018	40,000	Driveway storm pipe replacement and ditchline rehabilitation		
2019	50,000	Driveway storm pipe replacement and ditchline rehabilitation		
Total	\$190,000			
>2019	\$50,000	Driveway storm pipe replacement and ditchline rehabilitation		
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)				
Comprehensive Plan Reference: ENV 2.1 (p. 34), ENV 4.1 (p. 35), PFS 2.2 (p. 84)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project is required to comply with the new MS4 permit requirements. The new permit has new significant milestones the City has to meet each year of the 5 year permit term. <ul style="list-style-type: none"> • <u>12&24 Month Milestones:</u> Other TMDL action plans, Public Outreach, Illicit discharge procedures, SWPPP locations, Nutrient Management Plan locations, training programs, MS4 annual permit • <u>36 Month:</u> Additional TMDLs and MS4 annual permit • <u>48 Month:</u> Outfall Map and MS4 annual permit • <u>60 month:</u> Nutrient Management Plan implementation, SWPPP implementation and MS4 annual permit 			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$85,000	12 and 24 month milestones requirements		
2016	25,000	36 month milestones		
2017	35,000	48 month milestones		
2018	75,000	60 month milestones		
2019				
Total	\$220,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater Fund	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: CHESAPEAKE BAY TMDL ACTION PLAN				
Comprehensive Plan Reference: ENV-4.1(pg35); PFS-2.2(pg84)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project is needed to comply with the 24 month milestone requirement of the new 5 year Municipal Separate Storm Sewer System (MS4) permit. A Chesapeake Bay Total Maximum Daily Load (TMDL) action plan is required to be completed before July 1,2015. This action plan outlines what the Chesapeake Bay TMDL 5% pollutant of concern (POC) loads and required reductions are for the City necessary to meet the permit requirements, and how the City will achieve them by 2018. The Chesapeake Bay TMDL requires that the City hit a 5% pollutant reduction goal necessary to meet the permit requirements by 2018, 40% pollutant reduction goal necessary to meet the permit requirements by 2023, and 100% pollutant reduction goal necessary to meet the permit requirements 2028. All grant opportunities will be explored.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014				
2015	\$20,000	5% milestone Action plan		
2016	TBD	Action Plan Implementation- Design and Construction		
2017	TBD	Action Plan Implementation- Design and Construction		
2018	TBD	Action Plan Implementation- Design and Construction		
2019	20,000	40% milestone Action Plan		
Total	TBD			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Grant/SWF	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: BMP/SWM INSPECTION				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the annual inspection and maintenance of private and public Best Management Practice/Storm Water Management (BMP/SWM) systems. The State requires annual inspection of these facilities under the Virginia Pollution Discharge Elimination System (VPDES) and Phase II-Municipal Separate Storm Sewer System (MS4) annually. The City currently owns and maintains 19 BMPs throughout the City and will inspect approximately 125 additional private facilities. We expect these numbers to increase every year. (2014 Grant from Department of Recreation (DCR)= \$42,590)*			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$25,000	Inspection of all BMP facilities* (\$42,590 grant)		
2015	75,000	Inspection of all BMP facilities		
2016	80,000	Inspection of all BMP facilities		
2017	80,000	Inspection of all BMP facilities		
2018	85,000	Inspection of all BMP facilities		
2019				
Total	\$320,000			
>2019				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Stormwater Fund		\$0	0	\$0
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Administration & Engineering; CD&P				

PROJECT INFORMATION			
Project Name: OLD TOWN DRAINAGE AND WATER MAIN IMPROVEMENTS			
Comprehensive Plan Reference:		PFS 2.2 (p. 84); CA-1.5 (p. 103)	
Comprehensive Plan Element			
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/> Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/> Housing
<input checked="" type="checkbox"/>	Community Appearance		<input type="checkbox"/> Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/> Other City Plan/Policy
Statement of Need: This project provides for the design and construction of storm drainage improvements on Main Street and University Drive. The existing corrugated metal pipe storm drainage system is severely deteriorated and in need of replacement. The current system is causing businesses downtown to flood during minor rainstorms. This project will be done simultaneously with water main replacement work previously funded by the Utilities Department. It will produce savings by taking advantage of economies of scale.		Picture: 	
Year	Project Cost	Purpose of Expenditure	
Adopted			
2014	\$100,000	Main Street drainage improvements final design	
2015	435,000	Construction of University Dr. & Main St. water main improvements	
2016			
2017			
2018			
2019			
Total	\$435,000		
>2019			
Funding Source(s)		Operating Cost(s)	Staffing Levels
Stormwater Fund		\$0	0
Origin of Project			Change from Previous CIP
<input checked="" type="checkbox"/>	City Council		<input type="checkbox"/> No Change
<input type="checkbox"/>	Board/Commission		<input type="checkbox"/> Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association		<input checked="" type="checkbox"/> Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/> New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/> Other:
User/Coordinating Departments: Public Works, Administration & Engineering			

PROJECT INFORMATION				
Project Name: DANIELS RUN STREAM EVALUATION				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
<input type="checkbox"/>	Economy		<input type="checkbox"/>	Housing
<input type="checkbox"/>	Community Appearance		<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Land Use		<input type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the final design of stream restoration projects for Daniels Run stream from the outfall of the pond at the Farrcroft subdivision to the entrance to the Army Navy Country Club.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$70,000	Field survey and design concepts		
2015	500,000	Stream Restoration		
2016				
2017				
2018				
2019				
Total	\$500,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Stormwater/State	\$0	0	\$0	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/>	City Council		<input type="checkbox"/>	No Change
<input type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
<input type="checkbox"/>	Citizen/Civic Association		<input type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input type="checkbox"/>	New Project
<input type="checkbox"/>	Other:		<input type="checkbox"/>	Other:
User/Coordinating Departments: Public Works, Street Division				

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CABLE GRANT FUND

FY 2015 Adopted Budget - City of Fairfax, Virginia

<p>City of Fairfax, Virginia FY 2015 Cable Fund Budget Summary</p>

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Revenues				
Cable TV	\$230,347	\$228,000	\$234,000	\$235,000
Total Revenues	\$230,347	\$228,000	\$234,000	\$235,000
Expenses				
Cable TV Equipment	\$41,918	\$700,000	\$700,000	\$225,000
Total Expenses	\$41,918	\$700,000	\$700,000	\$225,000
Fund Balance - 6/30	\$685,016	\$213,016	\$219,016	\$229,016

FY 2015 Adopted Budget - City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Cable TV Equipment				
Comprehensive Plan Reference:		PFS-1.6 (p. 84); HR-1.2 (p. 113); CR-1.5 (p. 121); T 7.11.2 (p. 137)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/> Public Service and Facilities		<input type="checkbox"/> Environment		
<input type="checkbox"/> Economy		<input type="checkbox"/> Housing		
<input type="checkbox"/> Community Appearance		<input type="checkbox"/> Transportation		
<input type="checkbox"/> Land Use		<input type="checkbox"/> Other City Plan/Policy		
Statement of Need: As part of the franchise agreements with Cox Communications and Verizon, the City will receive approximately \$225,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds were used to upgrade the City Hall production facilities to High Definition (HD). Future funds will be used to purchased a cellular-based uplink for ENG cameras, add or enhance PEG and INET sites (Fire Training Center, Civil War Interpretive Center, Fairfax Museum and Visitor Center, Fairfax High School); to add televising equipment to the Emergency Operations Center; to upgrade the current edit station and provide an additional edit station; and to upgrade equipment in the TV Truck. These funds may also be used for emergency replacements of essential equipment.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2014	\$700,000	Upgrade Video Control Room/City Hall A/V equipment		
2015	225,000	Cellular Uplink for ENG cameras; PEG and INET Fiber extensions		
2016	250,000	Televising equipment in the EOC (Emergency Operations Center)		
2017	150,000	Upgrade current Edit Station and add a second Edit Station		
2018	250,000	Upgrades to TV Truck		
2019	250,000	Upgrades to TV Control Room in City Hall		
Total	\$1,125,000			
>2019				
Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
Cable Capital Grant Fund	\$0	0	\$225,000	
Origin of Project			Change from Previous CIP	
<input type="checkbox"/> City Council			<input type="checkbox"/> No Change	
<input type="checkbox"/> Board/Commission			<input type="checkbox"/> Increase in Amount	
<input type="checkbox"/> Citizen/Civic Association			<input checked="" type="checkbox"/> Decrease in Amount	
<input checked="" type="checkbox"/> Staff			<input type="checkbox"/> New Project	
<input type="checkbox"/> Other:			<input type="checkbox"/> Other:	
User/Coordinating Departments:		CABLE TV		

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OLD TOWN SERVICE DISTRICT

FY 2015 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Old Town Service District

DEPARTMENT:

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The City Council established the Old Town Service District in 2000 which levies special assessment taxes against properties located in Old Town Fairfax; the sunset date for the Old Town Service District is June 30, 2020. The special district tax rate is 6 cents per \$100 of assessed value of real property and improvements. Taxes collected pursuant to this ordinance are levied for and used to provide additional government services not being offered uniformly throughout the entire City including, but not limited to, economic and business development and promotional activities intended to foster business retention; business recruitment and developer recruitment; physical improvements to public facilities which are unique to the downtown area; and planning for the acquisition and development of public spaces needed for the downtown area. Past facility improvements in the Old Town Service District include, but are not limited to, the construction of a new library, the undergrounding of overhead utility lines and road improvements throughout the Old Town Service District.

Annual debt service (principal debt of approximately \$23 million) relating to the financing of the library, which opened in January 2008, is offset by reallocating payments due for library operating costs (due to the County of Fairfax) from the County of Fairfax to the financing institution. The library is owned and operated by the County of Fairfax; however, because of the library's location in the heart of the City of Fairfax, the City is a major beneficiary.

Financing of the Old Town Service District's undergrounding of overhead utility lines and road improvements (totaling approximately \$16 million) is supported in part by revenue generated from the Old Town District special assessment and increased revenues realized and anticipated from the redevelopment of the downtown area.

FY 2015 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2015 Old Town Service District Budget Summary				
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	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>FY 2014 Estimate</u>	<u>FY 2015 Adopted</u>
Fund Balance - Beginning	\$1,651,360	\$3,855,871	\$1,188,183	\$272,838
Revenues				
Transfer from General Fund	\$191,547	\$199,577	\$190,590	\$195,976
Total Revenues	\$191,547	\$199,577	\$190,590	\$195,976
Expenses				
Old Town Redevelopment	\$654,723	\$4,055,447	\$1,105,935	\$256,758
Transfer to General Fund	0	0	0	195,976
Total Expenses	\$654,723	\$4,055,447	\$1,105,935	\$452,734
Fund Balance - Ending	\$1,188,183	\$0	\$272,838	\$16,080

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TRANSPORTATION TAX FUND

FUNCTION: Transportation Tax Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

Budget Comments:

The City Council established the Commercial Property Tax/Transportation Fund (renamed "Transportation Tax Fund") as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. As part of the FY 2011 Adopted Budget, this levy was reduced from 8 cents to 5.5 cents per \$100 of assessed value. One penny on the commercial property tax rate is equivalent to approximately \$182,800, and the FY 2015 Adopted rate of 5.5 cents per \$100 of assessed value generates approximately \$1,005,000 annually. All residential properties including apartment buildings are excluded from this tax.

By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. This fund also accounts for "30%" monies received from NVTA pursuant to HB2331. In order to maximize the amount of 30% monies in both FY 2014 and FY 2015, the budget proposes to transfer a portion of the excess proceeds, from the sale of the City's Water Utility assets, into the Transportation Tax Fund. The revenue collected from these sources is to be used solely for transportation and transit purposes, as follows:

- New road construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing roads that add new capacity, service, or access;
- New public transit construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing public transit projects that add new capacity, service, or access;
- Other capital costs related to new transportation projects that add new capacity, service, or access and the operating costs directly related to the foregoing;
- The issuance costs and debt service on bonds that may be issued to support the capital costs permitted in any of the above bullets.

FY 2015 Adopted Budget - City of Fairfax, Virginia

<p>City of Fairfax, Virginia FY 2015 Transportation Tax Fund Budget Summary</p>

	FY 2013 <u>Actual</u>	FY 2014 <u>Budget</u>	FY 2014 <u>Estimate</u>	FY 2015 <u>Adopted</u>
Fund Balance - Beginning	\$3,555,191	\$2,518,225	\$3,707,665	\$6,638,067
Revenues				
NVTA 30% Revenue	\$0	\$1,097,000	\$2,385,000	\$2,385,000
Transfer from General Fund	1,029,354	1,043,906	1,004,598	1,005,568
Transfer from Water Fund	0	0	1,284,247	1,279,814
Total Revenues	\$1,029,354	\$2,140,906	\$4,673,845	\$4,670,382
Expenses				
Capital Projects	\$761,699	\$500,000	\$500,000	\$1,102,500
Transfer to Transit Fund	115,181	690,826	1,243,443	1,352,783
Total Expenses	\$876,880	\$1,190,826	\$1,743,443	\$2,455,283
Less: Committed Fund Balance	\$0	\$3,000,000	\$0	\$0
Fund Balance - Ending	\$3,707,665	\$468,305	\$6,638,067	\$8,853,166

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PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Position Classification Plan – Police

Position Classification Plan – Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

<u>Expenditure Object</u>	<u>Examples of Items Funded</u>
<u>Salaries</u>	
511105 Salaries, Full-time	Salaries for all full-time City employees.
511110 Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115 Salaries, Overtime	Salaries for authorized overtime.
511116 Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130 On-Call Pay	Salaries for authorized overtime.
511135 Additional Holiday Pay	Salaried for working on a holiday.
<u>Fringe Benefits</u>	
512110 Benefits Contribution	The City's contribution to employee fringe benefits program.
512985 Employee Education	Funds for defraying approved, job-related education of City employees.
<u>Purchased Services</u>	
530110 Legal Services	Legal work done for the City.
530111 Audit Services	Audit work done for the City.
530113 Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350 Building Maintenance	Heating and cooling contracts, fire extinguisher service, and electrical service.
530351 Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620 Advertising	Legal advertising and recruitment advertising.
530835 City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

FY 2015 Adopted Budget – City of Fairfax, Virginia

Expenditure Object

Examples of Items Funded

Recovered Costs

540010	Wastewater and Transit Allocation	Reimbursement to the General Fund from the Wastewater and Transit Funds for services rendered such as accounting, personnel services, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.

Internal Services

540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Utility and Transit Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.

Other Services and Charges

550110	Public Utilities	Charges for Dominion Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies of
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

FY 2015 Adopted Budget – City of Fairfax, Virginia

<u>Expenditure Object</u>		<u>Examples of Items Funded</u>
<u>Supplies and Materials</u>		
560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

FY 2015 Adopted Budget – City of Fairfax, Virginia

<u>Expenditure Object</u>	<u>Examples of Items Funded</u>
<u>Capital Outlay</u>	
580103 Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105 Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108 Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203 New Office Equipment	File cabinets, typewriters, desks, calculators.
580205 New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208 Other Capital Outlay	Items of long duration not otherwise classified.
<u>Capital Construction</u>	
580310 Design & Engineering	Design and engineering for capital construction.
580330 Construction	Construction for capital projects.
580620 Uses from Capital Leases	Principal payments on leases.
<u>Other Uses of Funds</u>	
590105 Bond Principal	Payments toward contracted debt service.
590110 Bond Interest	Payments toward the interest charges on contracted debt.
590125 Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2014-2015

DEPARTMENT HEADS

Assistant City Manager/Finance Director Chief of Fire & Rescue Services Chief of Police Director, Community Development & Planning Director of Information Technology Director of Parks and Recreation Director of Public Works	}	DEPARTMENT HEAD PAY BAND 91,122 - 186,800
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<u>PROFESSIONAL AND ADMINISTRATIVE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Director of Historic Resources	28	86,783 - 134,629
Personnel Director	28	
Assistant Director of Finance	28	
Assistant Director of IT	27	82,651 - 128,218
Division Chief (Planning & Zoning)	27	
Transportation Director	27	
City Engineer	26	78,715 - 122,113
Real Estate Assessment Director	26	
Economic Development Director	26	
Budget Manager	25	74,967 - 116,298
Division Superintendent, Streets & Utilities	25	
Superintendent of Operations	25	
Division Superintendent, Cue Bus	24	71,397 - 110,760
Emergency Management Specialist	24	
Programmer/Systems Analyst	24	
Telecommunications Manager	24	
Web Architect	24	
Benefits & Risk Manager	23	67,997 - 105,486
Cable TV Manager	23	
City Clerk	23	
Cultural Arts & Marketing Manager	23	
GIS Manager	23	
Planner III	23	
Planner III/Deputy Zoning Administrator	23	
Traffic Engineer	23	
Deputy Commissioner of Revenue	22	64,759 - 100,462
Deputy Treasurer	22	
Engineering Plans Examiner – Code Administration	21	61,675 - 95,678
Business Revenue Auditor	20	58,738 - 91,122
Plans Review Engineer	20	
Historic Resource Specialist III	20	
Planner II	20	
Real Estate Appraiser II	20	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2014-2015

<u>PROFESSIONAL AND ADMINISTRATIVE (cont.)</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Registrar	20	58,738 - 91,122
Special Events Manager	20	
Assistant Recreation Manager	19	55,941 - 86,783
Assistant Stormwater Res. Engineer	19	
Community Relations Specialist	19	
Operations Manager – Parks & Recreation	19	
Recreation Manager	19	
Planner I	17	50,740 - 78,715
<u>TECHNICAL</u>		
Automotive Service Manager	22	64,759 - 100,462
Network Administrator	22	
Telecommunications Technician	21	61,675 - 95,678
Sign & Signal Supervisor	20	58,738 - 91,122
Buyer	20	
Assistant Recreation Manager	19	55,941 - 86,783
Senior Inspector	19	
Automotive Night Supervisor	18	53,277 - 82,651
Automotive Parts Supervisor	18	
Computer Technician II	18	
Crew Supervisor	18	
Engineering Inspector	18	
Utilities Construction Project Administrator	18	
Combination Inspector	17	50,740 - 78,715
Facilities Inspector	17	
Property Maintenance Inspector	17	
Real Estate Appraiser I	17	
Mechanic III	16	48,324 - 74,967
Personnel/Safety Technician	16	
Traffic Signal & Computer Tech. III	16	
Accounting Specialist	15	46,023 - 71,397
Accounting Technician	15	
Assistant Special Events/Facility Manager	15	
Community Program Coordinator	15	
Dispatcher III	15	
Payroll & Accounting Technician	15	
Revenue Inspector	15	
Zoning Inspector	15	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2014-2015

<u>TECHNICAL (cont.)</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Dispatcher II	14	43,831 - 67,997
Mechanic II	14	
Personnel Technician II	14	
Real Estate Appraiser Trainee	14	
Traffic Services Technician	14	
Traffic Signal & Computer Tech. II	14	
Dispatcher I	13	41,744 - 64,759
Engineering Technician	13	
Inspector	13	
Mechanic I	13	
Operations Technician	13	
Tax Technician	13	
Zoning Technician	13	
Collections Specialist	12	39,756 - 61,675
Signal Technician I	12	
 <u>CLERICAL</u>		
Historic Resource Specialist II	17	50,740 - 78,715
Deputy City Clerk	15	46,023 - 71,397
Special Events Assistant Manager	15	
Facility Coordinator	15	
Administrative Assistant IV	14	43,831 - 67,997
Historic Resource Specialist I	14	
Finance Technician	13	41,744 - 64,759
Permit Technician	13	
Real Estate Appraisal Technician	13	
Treasury Technician II	13	
Treasury Technician/Real Estate	13	
Administrative Assistant III	12	39,756 - 61,675
Deputy Registrar	12	
Mail/Duplication Services Admin.	12	
Administrative Assistant II	11	37,863 - 58,738
Police Records Specialist II	11	
Treasury Technician I	11	
Administrative Assistant I	10	36,060 - 55,941
Police Records Specialist I	10	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2014-2015

<u>PUBLIC SAFETY</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Animal Warden	14	43,831 - 67,997
Parking Enforcement Official	7	31,150 - 48,324
<u>SERVICE MAINTENANCE</u>		
Bus Driver Supervisor	18	53,277 - 82,651
Automotive Parts Assistant	13	41,744 - 64,759
Line Locator	13	
Utility Worker III	13	
Equipment Operator	12	39,756 - 61,675
Sign Fabrication Technician	11	37,863 - 58,738
Utility Technician	11	
Bus Driver	10	36,060 - 55,941
Sanitation Driver	10	
Truck Driver II	10	
Utility Worker II	10	
Signal Tech Helper	9	34,343 - 53,277
Truck Driver I	9	
Utility Worker I	9	
Sanitation Worker III	8	32,780 - 50,740
Transit Technician	8	
Utility Maintenance Worker	7	30,150 - 48,324
Custodian II	6	29,667 - 46,023
Laborer II	6	
Sanitation Worker II	6	
Custodian I	5	28,254 - 43,831
Laborer I	5	
Sanitation Worker I	5	

CONSTITUTIONAL OFFICERS

****Commissioner of the Revenue	28	86,783 - 134,629
****Treasurer	28	

NON-CLASSIFIED PERSONNEL

** City Manager	209,667
*** School Superintendent	112,999
* Assistant to the School Superintendent	50,872

COUNCIL, BOARDS & COMMISSIONS

Mayor:	\$6,500/year
City Council:	\$4,500/year
Planning Commission:	\$40/meeting
Board of Zoning Appeals:	\$40/meeting
School Board:	\$1,800/year (\$150.00/month)
Chair:	\$2,300/year (\$191.67/month)
Board of Architectural Review:	\$40/meeting
Board of Equalization of Real Estate Assessments:	\$40/meeting
Industrial Development Authority:	\$40/meeting (paid for by IDA funds)
Electoral Board Secretary:	\$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	\$1,878.00/yr.(funded by state)

- * The position listed is part-time with an hourly rate listed.
- ** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia
- *** The salary of this position is set by the School Board and is a .5 FTE equivalent.
- **** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE
FISCAL YEAR 2014-2015

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Major-Deputy Chief of Police	P21	91,283 - 141,610
Police Captain	P19	82,796 - 128,444
Police Lieutenant	P16	71,522 - 110,955
Police Sergeant	P14	64,873 - 100,639
Master Police Officer	P12	58,842 - 91,283
Police Officer First Class	P11	56,040 - 86,936
Police Officer – Training	P08	48,409 - 75,099

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE
FISCAL YEAR 2014-2015

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Chief, Code Administration	F22	92,879 - 144,083
Assistant Chief, Fire & Rescue	F22	
Battalion Chief	F20	84,456 - 137,224
Fire Captain	F17	72,773 - 112,895
Lieutenant, Fire & Rescue	F15	66,007 - 102,399
Master Technician	F13	59,871 - 92,879
Fire Medic	F12	57,020 - 88,456
Fire Technician	F12	
Firefighter	F10	51,718 - 80,232

DEBT SERVICE

Debt Service Overview

Debt Ratios

Debt Service Amortization Schedules

Capital Lease Amortization Schedules

Debt Service Overview

As part of the annual budget process, the City Council adopts a comprehensive set of Financial Policies. These policies serve to establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City. One of these policies specifically addresses Debt Service, and incorporates two subcomponents. First, debt service targets have been identified for the following: annual debt service expenditures shall be less than nine percent of annual expenditures and outstanding debt shall be less than three percent of assessed valuation. Second, the term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

The City of Fairfax must adhere to debt limitations as outlined by the Virginia State Constitution, which notes the City may not issue bonds in excess of 10% of assessed valuation. Per the City's FY 2013 Comprehensive Annual Financial Report (CAFR), approximately \$166 million of outstanding debt is applicable to the limit of 10% of assessed value (approximately \$552 million). Thus, the City's total net debt applicable to the limit as a percentage of the debt limit is 30.1%.

The City consults with its financial advisors and bond counsel to explore the most cost effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the City to make several long term infrastructure improvements for its residents. The City currently receives the highest bond ratings from two of the national bond rating organizations - Standard & Poor's and Moody's Investors Service.

Standard and Poor's Rating Services rated the City AAA, the highest credit rating attainable, citing "...a city economic base that has remained strong throughout the current recession; the city's demonstrated ability to manage its budget effectively translating to a history of strong reserves...strong financial performance and position, aided by financial and debt policies and conservative management..." Of the 39 cities in Virginia, only four currently carry AAA ratings: the cities of Alexandria, Charlottesville, Virginia Beach, and the City of Fairfax. In addition, Moody's has affirmed the Aaa rating for the City, that the City's underlying General Obligation credit is the highest possible. Per Moody's this rating reflects "a favorably-located tax base experiencing recessionary value declines, above-average wealth indices, stable financial operations with satisfactory reserves and a favorable debt profile."

FY 2015 Adopted Budget – City of Fairfax, Virginia

The City is currently repaying bonds for projects to improve City schools, the Blenheim property, George Mason Square, streets, municipal buildings, underground utilities, construct a library, purchase and develop open space, improve storm drainage, and develop ball fields. The following chart provides a summary highlight of total debt service and capital lease payments due from the General Fund. Debt service for the Wastewater Fund is noted in section E of this book (Enterprise Funds).

Category	FY 2014 Budget	FY 2015 Adopted
General Obligation (G/O)		
General Government	\$849,837	\$849,501
Schools	7,034,169	6,975,400
Total General Obligation	\$7,884,006	\$7,824,901
Capital Lease		
General Government	\$6,053,125	\$5,249,847
Schools	64,379	64,379
Total Capital Lease	\$6,117,504	\$5,314,225
Total Payments	\$14,001,510	\$13,139,126

FY 2015 Adopted Budget – City of Fairfax, Virginia

Debt Ratios							
CY	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt to Assessed Value (2)	Direct Debt Service	Debt Service as % Gen. Fund Expen.
2003	25,180,000	22,251	3,104,766,831	1,132	0.81%	3,279,876	5.20%
2004	43,004,995	23,113	3,852,108,402	1,861	1.12%	3,918,709	5.40%
2005	40,755,000	22,030	4,445,241,300	1,850	0.92%	4,441,388	4.60%
2006	38,390,418	22,850	5,443,890,600	1,680	0.71%	4,093,000	6.50%
2007	77,882,596	23,349	5,608,301,700	3,336	1.39%	6,385,700	9.20%
2008	119,124,230	23,844	5,637,792,000	4,996	2.11%	9,271,124	9.00%
2009	114,767,655	23,952	5,359,097,100	4,792	2.14%	9,644,801	8.70%
2010	110,300,000	23,952	5,359,610,100	4,605	2.06%	9,568,519	7.90%
2011	106,490,000	23,200	4,972,880,538	4,590	2.14%	8,778,887	7.80%
2012	102,605,000	22,565	5,093,200,975	4,547	2.01%	8,578,460	7.30%
2013	101,361,000	22,565	5,221,856,263	4,492	1.94%	8,517,882	6.90%
2014	100,382,000	22,671	5,334,283,205	4,428	1.88%	7,884,006	6.28%
2015	95,983,000	22,671	5,647,034,371	4,234	1.70%	7,824,902	6.09%

(1) Excludes debt of self-supporting projects and non-bonded debt financing.

(2) State Limit is 10.0% of real estate assessed value which equates to \$564,703,437.

Per City Debt Policy, Outstanding Debt shall be less than 3% of Assessed Value (\$169,411,031).

**GENERAL FUND GENERAL OBLIGATION DEBT SERVICE
CONSOLIDATED DEBT SERVICE REQUIREMENTS**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$4,528,000	\$3,296,902	\$7,824,902
2016	4,691,000	3,053,377	7,744,377
2017	4,826,000	2,874,065	7,700,065
2018	4,920,000	2,714,680	7,634,680
2019	3,714,000	2,549,198	6,263,198
2020	4,293,000	2,430,849	6,723,849
2021	4,492,000	2,234,511	6,726,511
2022	4,172,000	2,056,089	6,228,089
2023	4,322,000	1,906,115	6,228,115
2024	2,999,000	1,752,321	4,751,321
2025	3,123,000	1,636,831	4,759,831
2026	3,242,000	1,542,930	4,784,930
2027	3,357,000	1,419,077	4,776,077
2028	3,584,000	1,330,996	4,914,996
2029	3,676,000	1,233,153	4,909,153
2030	3,779,000	1,132,798	4,911,798
2031	4,515,000	1,029,631	5,544,631
2032	4,700,000	849,031	5,549,031
2033	4,845,000	708,031	5,553,031
2034	4,980,000	562,681	5,542,681
2035	5,140,000	413,281	5,553,281
2036	5,295,000	252,656	5,547,656
2037	2,790,000	87,188	2,877,188
Total	\$95,983,000	\$37,066,392	\$133,049,392

Note – This schedule consolidates the debt issuances found on pages J-6 through J-13.

2005 GENERAL OBLIGATION REFUNDING BONDS

(1998 SCHOOL BONDS)

Principal 4-1; Interest 10-1, 4-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$1,295,000	\$259,000	\$1,554,000
2016	1,295,000	194,250	1,489,250
2017	1,295,000	129,500	1,424,500
2018	1,295,000	64,750	1,359,750
Total	\$5,180,000	\$647,500	\$5,827,500

Purpose: Renovation and construction of Daniels Run and Providence Elementary Schools.

Principal Amount: Original - \$25,600,000; Refunding - \$11,975,000

Date of Issue: Original - April 1998; Refunding – March 2005

Collateral / Property Interest: N/A

2004 GENERAL OBLIGATION SCHOOL BONDS (UNREFUNDED)

Principal 1-15; Interest 7-15, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$970,000	\$35,163	\$1,005,163
TOTAL	\$970,000	\$35,163	\$1,005,163

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School. This was the first of two issues.

Principal Amount: \$42,000,000

Date of Issue: December 2004; Refunded November 2011, June 2012, September 2012

Collateral / Property Interest: N/A

2005 GENERAL OBLIGATION SCHOOL BONDS (UNREFUNDED)
Principal 1-15; Interest 7-15, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$990,000	\$49,500	\$1,039,500
TOTAL	\$990,000	\$49,500	\$1,039,500

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School. This was the second of two issues.

Principal Amount: \$44,800,000

Date of Issue: November 2005, Refunded November 2011, June 2012, September 2012

Collateral / Property Interest: N/A

**General Obligation Refunding Bonds, Series 2010
(2002 General Obligation Bonds)
Principal and Interest, 7-15, Interest, 1-15**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$407,000	\$442,502	\$849,502
2016	1,189,550	409,387	1,598,937
2017	1,237,650	368,756	1,606,406
2018	1,270,950	335,548	1,606,498
2019	1,302,400	300,126	1,602,526
2020	895,400	258,205	1,153,605
2021	941,650	212,278	1,153,928
2022	978,650	174,057	1,152,707
2023	1,017,500	133,940	1,151,440
2024	510,600	95,738	606,338
2025	538,350	69,514	607,864
2026	547,600	42,365	589,965
2027	573,500	14,338	587,838
Total	\$11,410,800	\$2,856,752	\$14,267,552

Purpose: Renovation and construction of City Hall and the new Police Department Building.

Principal Amount: Original - \$20,000,000; Refunding - \$12,017,600

Date of Issue: Original – July 2002; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2010
(2004 & 2005 School Bonds)
Principal and Interest, 7-15, Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$693,000	\$753,449	\$1,446,449
2016	2,025,450	697,064	2,722,514
2017	2,107,350	627,882	2,735,232
2018	2,164,050	571,339	2,735,389
2019	2,217,600	511,025	2,728,625
2020	1,524,600	439,646	1,964,246
2021	1,603,350	361,447	1,964,797
2022	1,666,350	296,368	1,962,718
2023	1,732,500	228,060	1,960,560
2024	869,400	163,013	1,032,413
2025	916,650	118,361	1,035,011
2026	932,400	72,135	1,004,535
2027	976,500	24,413	1,000,913
Total	\$19,429,200	\$4,864,199	\$24,293,399

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: Original - \$42,000,000 & \$44,800,000; Refunding - \$20,462,400

Date of Issue: Original – December 2004 & November 2005; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2011
(2004 & 2005 School Bonds)
Principal and Interest, 7-15, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$30,000	\$72,213	\$102,213
2016	35,000	71,504	106,504
2017	35,000	70,741	105,741
2018	35,000	69,978	104,978
2019	35,000	69,215	104,215
2020	35,000	68,507	103,507
2021	35,000	67,744	102,744
2022	35,000	66,981	101,981
2023	40,000	66,163	106,163
2024	1,480,000	57,443	1,537,443
2025	1,525,000	16,623	1,541,623
Total	\$3,320,000	\$697,110	\$4,017,110

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$3,415,000

Date of Issue: November 2011

Collateral / Property Interest: N/A

**General Obligation Refunding Bonds, Series 2012A
(2004 & 2005 School Bonds)
Interest, 7-15, Principal and Interest, 1-15**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$143,000	\$518,645	\$661,645
2016	146,000	514,742	660,742
2017	151,000	510,756	661,756
2018	155,000	506,633	661,633
2019	159,000	502,402	661,402
2020	163,000	498,061	661,061
2021	167,000	493,611	660,611
2022	1,492,000	489,052	1,981,052
2023	1,532,000	448,321	1,980,321
2024	139,000	406,497	545,497
2025	143,000	402,702	545,702
2026	1,762,000	398,798	2,160,798
2027	1,807,000	350,696	2,157,696
2028	3,584,000	301,365	3,885,365
2029	3,676,000	203,522	3,879,522
2030	3,779,000	103,167	3,882,167
Total	\$18,998,000	\$6,648,970	\$25,646,970

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$19,346,000

Date of Issue: June 2012

Collateral / Property Interest: N/A

FY 2015 Adopted Budget – City of Fairfax, Virginia

**General Obligation Refunding Bonds, Series 2012B
(2004 & 2005 School Bonds)
Interest, 7-15, Principal and Interest, 1-15**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$0	\$1,166,431	\$1,166,431
2016	0	1,166,431	1,166,431
2017	0	1,166,431	1,166,431
2018	0	1,166,431	1,166,431
2019	0	1,166,431	1,166,431
2020	1,675,000	1,166,431	2,841,431
2021	1,745,000	1,099,431	2,844,431
2022	0	1,029,631	1,029,631
2023	0	1,029,631	1,029,631
2024	0	1,029,631	1,029,631
2025	0	1,029,631	1,029,631
2026	0	1,029,631	1,029,631
2027	0	1,029,631	1,029,631
2028	0	1,029,631	1,029,631
2029	0	1,029,631	1,029,631
2030	0	1,029,631	1,029,631
2031	4,515,000	1,029,631	5,544,631
2032	4,700,000	849,031	5,549,031
2033	4,845,000	708,031	5,553,031
2034	4,980,000	562,681	5,542,681
2035	5,140,000	413,281	5,553,281
2036	5,295,000	252,656	5,547,656
2037	2,790,000	87,188	2,877,188
Total	\$35,685,000	\$21,267,200	\$56,952,200

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$35,685,000

Date of Issue: September 2012

Collateral / Property Interest: N/A

**General Fund Capital Lease Schedule
Consolidated Capital Lease Payment Requirements**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$3,244,628	\$2,069,598	\$5,314,226
2016	2,613,516	1,818,807	4,432,323
2017	2,404,340	1,735,453	4,139,793
2018	2,486,303	1,653,378	4,139,681
2019	5,329,521	1,604,638	6,934,159
2020	6,099,595	1,318,362	7,417,957
2021	1,265,000	1,179,847	2,444,847
2022	1,325,000	1,119,403	2,444,403
2023	1,390,000	1,057,856	2,447,856
2024	1,455,000	987,053	2,442,053
2025	1,535,000	910,434	2,445,434
2026	1,615,000	829,716	2,444,716
2027	1,695,000	749,947	2,444,947
2028	1,775,000	671,428	2,446,428
2029	1,855,000	589,309	2,444,309
2030	1,945,000	497,484	2,442,484
2031	2,050,000	395,113	2,445,113
2032	2,160,000	287,231	2,447,231
2033	2,275,000	173,584	2,448,584
2034	2,390,000	57,644	2,447,644
Total	\$46,907,903	\$19,706,285	\$66,614,188

Note – This schedule consolidates schedules found on pages J-15 through J-19.

**Advanced Refunding of EDA Bond 2012
(2005 Public Facility Bond)
Interest, 4-1, Principal and Interest, 10-1, 4-1**

Payments During Year

YEAR ENDING JUNE 30	PRINCIPAL	INTEREST	TOTAL REQUIREMENT
2015	\$940,000	\$1,613,959	\$2,553,959
2016	990,000	1,454,225	2,444,225
2017	1,040,000	1,406,856	2,446,856
2018	1,090,000	1,356,925	2,446,925
2019	1,145,000	1,301,378	2,446,378
2020	1,200,000	1,243,013	2,443,013
2021	1,265,000	1,179,847	2,444,847
2022	1,325,000	1,119,403	2,444,403
2023	1,390,000	1,057,856	2,447,856
2024	1,455,000	987,053	2,442,053
2025	1,535,000	910,434	2,445,434
2026	1,615,000	829,716	2,444,716
2027	1,695,000	749,947	2,444,947
2028	1,775,000	671,428	2,446,428
2029	1,855,000	589,309	2,444,309
2030	1,945,000	497,484	2,442,484
2031	2,050,000	395,113	2,445,113
2032	2,160,000	287,231	2,447,231
2033	2,275,000	173,584	2,448,584
2034	2,390,000	57,644	2,447,644
Total	\$31,135,000	\$17,882,406	\$49,017,406

Purpose: Advanced refunding of the 2005 Public Facility Bond (EDA)

Principal Amount: \$33,105,000

Date of Issue: June 2012

Collateral / Property Interest: City Hall & Property Yard

FY 2015 Adopted Budget – City of Fairfax, Virginia

COPs Refunding Series A
Open Space

Payments During Year

YEAR ENDING JUNE 30	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2015	\$880,000	\$5,588	\$885,588
Total	\$880,000	\$5,588	\$885,588

Purpose: Acquisition and development of Open Space Properties - Jester Property, Stafford Property, and Ashby Pond Conservatory site (Conard Property).

Principal Amount: \$6,167,000

Date of Issue: April 2011

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

FY 2015 Adopted Budget – City of Fairfax, Virginia

COPS Refunding Series B
Ball Fields

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2015	\$279,300	\$133,960	\$413,260
2016	288,000	125,234	413,234
2017	297,100	116,236	413,336
2018	306,400	106,953	413,353
2019	3,220,300	137,101	3,357,401
Total	\$4,391,100	\$619,485	\$5,010,585

Purpose: Development of ball fields and other amenities at the Stafford Property, Draper Drive Park, Providence Park and Providence Elementary School.

Principal Amount: \$5,164,800

Date of Issue: April 2011

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

FY 2015 Adopted Budget – City of Fairfax, Virginia

COPS Refunding Series C
Schools/Transportation

Payments During Year

YEAR ENDING			TOTAL
<u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>REQUIREMENT</u>
2015	\$488,000	\$286,959	\$774,959
2016	503,000	207,344	710,344
2017	519,000	191,611	710,611
2018	535,000	175,414	710,414
2019	552,000	158,689	710,689
2020	4,705,000	72,928	4,777,928
Total	\$7,302,000	\$1,092,944	\$8,394,944

Purpose: Additional financing to cover the estimated funding shortfall associated with the renovation and construction of Lanier Middle School.

Principal Amount: \$8,574,000

Date of Issue: May 2011

Collateral / Property Interest: Westmore Park.

Various Equipment & Vehicle Leases

Payments During Year

YEAR ENDING			TOTAL
<u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>REQUIREMENT</u>
2015	\$657,328	\$29,131	\$686,459
2016	832,516	32,005	864,521
2017	548,240	20,750	568,990
2018	554,903	14,086	568,989
2019	412,221	7,469	419,690
2020	194,595	2,422	197,017
Total	\$3,199,803	\$105,863	\$3,305,666

Purpose: Various capital lease/purchase agreements to finance the replacement of vehicles and equipment.

Principal Amount: Various; payments beginning in 2016 contain projections for lease that will finance FY 2015 purchases.

Date of Issue: Various

Collateral / Property Interest: Vehicles / Equipment

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FY 2015 Adopted Schedule of Rates & Levies – City of Fairfax, Virginia

Schedule of Rates and Levies

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316811	<u>Erosion & Sediment Control Inspection Fees</u>	26
318104	<u>Sale of Cemetery Lots</u>	26
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318201	<u>Miscellaneous Revenue</u>	26
	<u>STORMWATER RATES AND LEVIES</u>	28
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<u>Account Number & Title</u>	<u>FY 2015 Adopted Fees</u>
311110 <u>Real Estate Tax</u>	Rate of \$1.04 per \$100 assessed valuation for the 2014 tax year (includes \$0.02 dedicated to the Stormwater Fund and \$0.028 for school tuition reserve).
311112 <u>Old Town Service District Tax</u>	Rate of \$0.06 per \$100 assessed valuation of all the properties located in the Old Town Service District
311121 <u>Commercial and Industrial Real Estate Tax</u>	Rate of \$.055 per \$100 of assessed valuation of the taxable Commercial & Industrial real estate in the City
311210 <u>Personal Property Tax</u>	\$4.13 per hundred (on 100% of fair market value) \$0.01 – Rate per hundred (on 100% of fair market value) for members of volunteer fire departments or volunteer rescue squads qualifying under Section 8-3.01 of the City Code
311120 <u>Stormwater Tax</u>	Rate of \$0.02 per \$100 assessed valuation for the 2014 tax year.
312010 <u>Local Sales Tax</u>	1% of Sales
312011 <u>Utility Tax</u>	
<u>Gas</u>	
Residential	\$1.05 & \$0.05709 on each CCF delivered monthly/\$2.25
Commercial	\$1.27 & \$0.05295 on each CCF delivered monthly/\$75.00
<u>Cellular Phone Service</u>	
Residential	10%/\$30.00 per month
Commercial	10%/\$30.00 per month
<u>Power</u>	
Residential	\$1.05 & \$0.01136 on each kWh delivered monthly/\$2.25
Commercial	\$1.72 & \$0.010112 on each kWh delivered monthly/\$75.00
<u>Telephone</u>	
Residential	15%/\$15.00 per month
Commercial	15%/\$500.00 per month
<u>Water</u>	
Residential	15%/\$15.00 per month
Commercial	15%/\$500.00 per month
312012 <u>Business Privilege License Tax Rate Schedule</u>	
<u>Contractors, and persons constructing on their own behalf for sale</u>	\$0.16 per \$100.00 gross receipts (\$30.00 minimum)
<u>Non-Resident</u>	\$0.16 per \$100.00 gross receipts (\$30.00 minimum)
<u>Retail Sales all types</u>	\$0.20 per \$100.00 gross receipts (\$30.00 minimum)
<u>Peddlers, Solicitors & Itinerant Merchants</u>	\$30.00 flat fee per calendar year or part thereof
<u>Financial and Professional Services</u>	\$0.40 per \$100.00 gross receipts (\$30.00 minimum)

Account Number & Title**FY 2015 Adopted Fees**

312012	<u>Business Privilege License Tax Rate Schedule (continued)</u>	
	<u>Real Estate Rentals (Commercial)</u>	\$0.23 per \$100.00 gross receipts (\$30.00 minimum)
	<u>Residential Leasing except Apartments</u>	\$0.50 per \$100.00 gross receipts (\$30.00 minimum)
	<u>Repair, personal, business and other services</u>	\$0.27 per \$100.00 gross receipts (\$30.00 minimum)
	<u>Buses, Taxis and Transportation Services</u>	\$30.00 flat fee per calendar year or part thereof
	<u>Advertising by Loudspeakers on Vehicles</u>	\$12.50 per diem per vehicle
	<u>Alcoholic Beverages</u>	
	Distillery, other than fruit distillery	\$1,000.00 flat fee per calendar year or part thereof
	Fruit distillery	\$1,500.00 flat fee per calendar year or part thereof
	Winery	\$1,000.00 flat fee per calendar year or part thereof
	Brewery	\$1,000.00 flat fee per calendar year or part thereof
	Bottler	\$500.00 flat fee per calendar year or part thereof
	Wholesale Beer License	\$125.00 flat fee per calendar year or part thereof
	Wholesale Druggist	\$10.00 flat fee per calendar year or part thereof
	<u>Hotel, Restaurant or Club Retail "On" and "Off"</u>	
	Premises beer & wine license	\$75.00 flat fee per calendar year or part thereof
	<u>Hotel, Restaurant or Club Retail "On" Premises only</u>	
	Beer & wine license	\$50.00 flat fee per calendar year or part thereof
	<u>Hotel, Restaurant or Club Retail "Off" Premises only</u>	
	Beer & wine license	\$50.00 flat fee per calendar year or part thereof
	Retail Druggist	\$50.00 flat fee per calendar year or part thereof
	Banquet license	\$5.00 flat fee per occurrence
	Hospital license	\$10.00 flat fee per calendar year or part thereof
	<u>Mixed Beverages</u>	
	Restaurants – 50 through 100 seats	\$200.00 flat fee per calendar year or part thereof
	101 through 150 seats	\$350.00 flat fee per calendar year or part thereof
	Over 150 seats	\$500.00 flat fee per calendar year or part thereof
	Caterer	\$500.00 flat fee per calendar year or part thereof
	Private, non-profit club operating restaurant on club premises	\$350.00 flat fee per calendar year or part thereof
	<u>Canvassers and Soliciting Agents</u>	\$30.00 annually or \$5.00 per diem flat fee each
	<u>Carnivals, Circuses, Shows, etc.</u>	\$150.00 per diem flat fee
	<u>Massage Establishments</u>	\$150.00 every two years
	<u>Massage Therapist</u>	\$100.00 every two years
	<u>Sale of Drug-related Objects</u>	\$5,000.00 flat fee per calendar year or part thereof
	<u>Fortunetellers</u>	\$1,000.00 flat fee per calendar year or part thereof

Account Number & Title**FY 2015 Adopted Fees**

312012	<u>Business Privilege License Tax Rate Schedule (continued)</u>	
	<u>Health Clubs</u>	\$0.27 per \$100.00 of gross receipts
	<u>Junk Dealers</u>	\$125.00 flat fee per calendar year or part thereof plus \$125.00 flat fee per calendar year or part thereof for each canvasser or agent canvassing the City
	<u>Public Utilities & Public Service Companies Involving Telephone, Telegraph, Heat, Light, Power and Gas</u>	One-half of one percent of gross receipt derived from within City corporate limits
	<u>Itinerant Dealers in Precious Metals and Jewels</u>	\$30.00 flat fee
	<u>Wall signs</u>	\$50.00 flat fee per sign per calendar year or part thereof
	<u>Wholesale Sales</u>	\$0.05 per \$100.00 gross receipts (\$30.00 minimum)
	Going Out-of-Business Permit	\$65.00 – Good for 60 days
	Each extension (after 60 days)	\$65.00
	Only a <u>maximum</u> of two additional permits shall be granted	
312013	<u>Motor Vehicle Licenses</u>	\$33.00 per vehicle
	Motorcycle License	\$18.00 per vehicle
	Duplicate License	\$5.00 per vehicle
	Transfer of License	\$1.00 per vehicle
312014	<u>Recordation Tax</u>	\$0.0833 per \$100.00 of deed consideration or value
312015	<u>Bank Franchise Tax</u>	\$0.80 per \$100.00 of net capital
312016	<u>Cigarette Tax</u>	\$0.85 per package of 20 cigarettes
312017	<u>Transient Occupancy Tax</u>	4% on all rooms – not over 30 consecutive days
312018	<u>Meals Tax</u>	4% on all meals
313202	<u>Building Permit Fees</u>	
	New building and additions	
	commercial and industrial ¹	\$0.15 per inspectable sq. ft. ²
	New single-family residential (detached) and residential townhouse	\$0.10 per inspectable sq. ft. ²
	New decks, garages, porches, etc.	\$0.10 per inspectable sq. ft. ²
	Light Poles, Flag Poles, etc.	\$85.00 first one \$10.00 each additional
	Pre-construction meeting	\$75.00 per hour (Credit towards permit fee)

¹ Adjusted for construction factor. See attachment on last page – Construction Factors (page 29).

² Inspectable square footage is defined as total of all floors, basement, and roof square footage.

Account Number & Title**FY 2015 Adopted Fees**

313202	<u>Building Permit Fees</u> (continued)	
	Plan submittal	25% deposit (non-refundable)
	Code Modification request	\$100.00
	Modular houses and trailers (Permanent)	\$200.00
	Temporary trailer (less than six months)	\$100.00
	Repairs and Alterations or change of use	\$85.00 plus 1% of cost over \$1,000.00
	Demolition of building or structure	\$85.00 plus \$10.00 per 1,000 sq. ft. plus post \$1,000.00 bond
	Removal of a building or structure from one lot to another	(same as for repairs and alterations)
	Solar systems	\$85.00
	Install modular furniture	\$85.00 plus .5% of cost over \$1,000.00
	Replace roof	\$85.00 plus .5% of cost over \$1,000.00
	Asbestos removal	\$85.00 plus .5% of cost over \$1,000.00
	Mount antenna	\$85.00 plus .5% of cost over \$1,000.00
	Chimney liner	\$85.00
	Residential sheds	\$85.00
	Work Performed using weatherization grants	\$10.00
	<u>Swimming Pools</u>	
	Residential pools (above-ground)	\$85.00
	Residential & commercial pools (in-ground)	\$85.00 plus \$0.05 per sq. ft.
	<u>Permit to Erect Temporary Tent over 900 sq. ft. or air-supported structure over 900 sq. ft. or for occupancy by more than 50 persons</u>	\$150.00
	<u>Permit for Tent over 900 sq. ft. for private Functions, on residential properties, or for non-profit organizations</u>	\$85.00
	<u>Installation of Elevator, Dumbwaiter or Man-Lift</u>	
	Passenger or freight elevator	\$289.00 plus 1% of cost over \$1,000.00
	Escalator	\$500.00 per unit
	Dumbwaiter (power driven)	\$150.00 per unit
	Man-lift (power driven)	\$150.00 per unit
	<u>Repairs to Elevators, Escalators, Dumbwaiters or Man-Lifts</u>	
	Up to \$500	\$75.00
	\$500 –\$1,000	\$150.00
	Estimated cost over \$1,000	\$225.00 plus 1% of cost
	Signs	
	Footings – included in inspection	\$100.00
	Footings – none or existing	\$85.00
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200% of permit fee to a maximum of \$250.00
	Minimum permit fee	\$85.00
	Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher

Account Number & Title**FY 2015 Adopted Fees**

313202	<u>Building Permit Fees</u> (continued)	
	Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee
313203	<u>Electrical Permit Fees</u>	
	<u>Services and Sub-Panels</u>	
	400 amperes or under	\$85.00
	401 to 600 amperes	\$85.00
	601 to 800 amperes	\$100.00
	801 to 1200 amperes	\$150.00
	Over 1200 amperes	\$200.00
	<u>Temporary Service</u>	
	Temporary service on pole, shed or building not over 200 amps	\$85.00
	Over 200 amperes	\$100.00
	Reconnect existing electric service	\$85.00
	<u>Wiring of New Construction</u>	
	Residential, including additions	\$85.00 per 1,000 sq. ft.(plus service & electric heat)
	Commercial and industrial, including complete remodel of tenant space	\$100.00 per 1,000 sq. ft. (plus service)
	<u>Installation of Additional Circuits and Equipment</u>	
	General-purpose outlet and lighting circuits, including modular furniture	
	First circuit	\$85.00
	Each additional	\$15.00
	<u>Electrical Heating</u>	
	First KW	\$15.00
	Each additional KW or fraction	\$5.00
	<u>Permanently Wired Fixed Appliances and Equipment</u>	
	Requiring separately fused circuits, including circuits	
	<u>Single Phase</u>	
	First circuit or added equipment or unit	\$85.00
	Each additional	\$15.00
	<u>Three Phase</u>	
	First circuit or added equipment or unit	\$85.00
	Each additional	\$20.00
	<u>Motors & Generators</u> (including circuit)	\$10.00 plus \$1.00 per HP rating
	<u>Outdoor Electrical Signs</u>	
	Single unit signs	\$85.00
	Multiple unit signs:	
	First wired unit	\$85.00
	Each additional wired unit	\$5.00

Account Number & Title**FY 2015 Adopted Fees**

313203	<u>Electrical Permit Fees</u> (continued)	
	<u>Transformers & Vaults</u>	
	Transformers	\$2.00 per kVA \$50 minimum
	Annual electrical inspection for public swimming pools, each	\$85.00
	<u>Disconnect Circuits for Interior Demolition</u>	
	First circuit	\$85.00
	Each additional circuit	\$5.00
	<u>Car Wash Units</u> (Automatic-each)	\$100.00
	<u>Modular Houses and Industrialized Buildings</u>	
	Residential, non-electric heat	\$125.00
	Residential, with electric heater	\$175.00
	All others, non-electric heat	\$185.00
	All others, with electric heat	\$200.00
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200% of permit fee to a maximum of \$250.00
	Minimum permit fee	\$85.00
	Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee
313204	<u>Plumbing Permit Fees</u>	
	Plumbing fee 1- & 2-family dwelling	\$85.00 plus \$3.00 for each fixture
	Plumbing fees commercial and apartment building (each unit)	\$85.00 plus \$7.00 for each fixture
	Water service, new with tap	\$150.00
	Water service, replacement or repair or new lateral only (no tap)	\$100.00
	Building sewer, new with tap	\$150.00
	Building sewer, replacement, repair or cap	\$100.00
	Sewer or water tap only	\$85.00
	Cross connection inspection	\$85.00 plus \$3.00 for each backflow device installed

Account Number & Title**FY 2015 Adopted Fees**

313204	<u>Plumbing Permit Fees</u> (continued)	
	<u>Medical Gas Storage Tank and Distribution System</u>	
	First floor or zone	\$100.00; Additional floor or zone \$60.00
	Minimum permit fee	\$85.00
	Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee
313205	<u>Gas Inspection Fees</u>	
	Gas fitting per tenant space or dwelling unit	\$85.00 plus \$3.00 for each appliance outlet
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200% of permit fee to a maximum of \$250.00
	Minimum permit fee	\$85.00
	Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee
313205	<u>Mechanical Permit Fees</u>	
	Central heating furnace or boiler	
	Residential, per unit	\$85.00
	Commercial, per unit	\$85.00
	<u>Refrigeration and Air Conditioning Systems</u>	
	Including heat pumps (condensing and evaporation units)	
	Residential, per unit	\$85.00
	Commercial, per unit	
	First 5 tons	\$85.00
	Each additional ton up to 10 tons	\$10.00
	Each additional ton over 10 tons	\$1.00
	Incinerator – per cubic foot of combustion space, including settling chamber and/or secondary combustion chamber	\$1.50
	Fee for conversion to or replacement of oil burner	\$85.00

Account Number & Title**FY 2015 Adopted Fees**313205 Mechanical Permit Fees (continued)Installation, Repair or Replacement of Mechanical Equipment & Duct Work

Ventilation, exhaust or duct system	\$85.00 plus 1% of cost above \$1,000
Paint spray booth	\$250.00 plus electrical and fire suppression system fee
Gas fireplace inserts	\$85.00 each
In-ground exhaust systems	\$85.00 each
Exhaust and make-up air fans	\$10.00 per unit
Electronic air cleaners	\$10.00 per unit
Humidifiers	\$10.00 per unit
Attic fans	\$10.00 per unit
Conveyors	\$125.00
Commercial kitchen equipment	\$10.00 per unit

Leak Detection, High Level Alarm

0 – 10 devices	\$100.00
Each additional 10 devices	\$5.00
Add detection devices	\$5.00
Minimum	\$85.00

Propane Storage Tank

First tank	\$85.00
Each additional tank	\$50.00

Permit to Install or Remove Any Oil,Gasoline or Other Fuel Pump

First pump or dispenser	\$85.00
Each additional pump or dispenser	\$15.00

Vapor recovery systems	\$85.00
Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200% of permit fee to a maximum of \$250.00
Minimum permit fee	\$85.00
Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher
Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee

Under and above ground petroleum distribution, piping and equipment. Installation or demolition shall be charged separately.

Up to 100 linear feet	\$100.00
Up to 500 linear feet	\$400.00
Each additional 100 linear feet over 500	\$5.00

Aboveground Bulk Storage Tanks

Add or replace roof/floating roof/replace floor	\$85.00 plus \$2.00 per foot of tank diameter
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Specialized petroleum and recovery equipment	\$120.00
Monitoring wells	\$85.00

Account Number & Title**FY 2015 Adopted Fees**313206 Elevator Inspection Fees

Duplicate Certificate \$25.00

Elevators:

Freight or Passenger \$266.00 plus floor charge

Floor charge: A fee of \$47.00 per floor shall be charged for each floor in the building where a passenger or freight elevator is located. The fee shall be computed and added to the cost of the first piece of equipment only.

Sidewalk elevator, power driven \$150.00
 Sidewalk elevator, hand driven \$113.00

The following fees apply to tests for freight and passenger elevators which are not performed in conjunction with regularly scheduled periodic inspections:

Temporary inspection \$246.00
 Temporary inspection (extension) \$115.00
 Governor test \$296.00
 Load test \$445.00
 Speed test \$296.00
 Static pressure test/hydraulic \$296.00

Fire and smoke test \$213.00

Dumbwaiters:

Power-driven \$134.00
 Hand-operated \$122.00
 Escalators, per floor \$146.00
 Porch lift \$146.00
 Man lift, power-driven \$146.00

313225 Rental Housing Occupancy CertificateRequired inspection³ and all re-inspections after first re-inspection \$50.00

Install smoke detector in rental unit where none are present, or at owner's request. \$65.00 per detector

313226 Fire Prevention Fees

Bonfires and other outdoor burning \$100.00 each occurrence, or \$250.00 annual at one location

Non-profit organization \$10.00 each occurrence, or \$100.00 annual at one location

Permits required by the Fire Prevention Code \$125.00 each unless specified below

Fumigation and thermal insecticidal fogging \$100.00 each occurrence or \$250.00 annual permit

³ Required inspections are: 1. Following application; 2. Every five years, if there has been no intervening inspection; and 3. Inspection resulting from valid complaints.

Account Number & Title**FY 2015 Adopted Fees**313226 Fire Prevention Fees (continued)Operation of Places of Assembly or Education

Restaurants, nightclubs, fitness centers and theatres

Occupancy less than 50 persons \$85.00

Occupancy 50-100 persons \$150.00

Occupancy over 100 persons \$250.00

All others \$125.00

Religious and tax-exempt organizations No fee

Tents and air-supported structures (over 900 sq. ft. or over 50 occupants). Annual fee after first year for permanent use, one-time fee for temporary use.

Not required for private functions, on residential property or non-profit organizations.

Welding or cutting, acetylene generators, storage of calcium carbide \$125.00 each occurrence or \$250.00 annual permit

Explosives, ammunition and blasting agents:

storage and transportation \$125.00

Use (each site) \$125.00

Fireworks: Retailer and/or wholesaler \$750.00

Bulk storage handling or use of flammable liquids

Up to and including 49,000 gallons \$125.00

49,001-425,000 gallons \$250.00

over 425,000 gallons \$0.0007/gallon

Service station and garages (vehicle repair) \$125.00

Administrative fee for issuance of Stop Work Order due to failure to obtain required permit 200% of permit fee to a maximum of \$250.00

Underground Storage Tanks

Installation

First tank \$150.00

Each additional tank \$75.00

Removal or abandonment

First tank \$150.00

Each additional tank \$75.00

Above Ground Storage Tanks

Residential & Commercial less than 660 gals each \$85.00

Up to 10,000 gallon tank \$125.00

10,001 – 30,000 gallon tank \$200.00

30,001 – 100,000 gallon tank \$250.00

Greater than 100,000 gallon tank \$0.003 per gallon

Account Number & Title**FY 2015 Adopted Fees**

313227	<u>Fire Protection Systems</u>	
	<u>Fire Alarm Systems</u>	
	Main Panel including branch circuit	\$85.00
	First five initiating, detecting or indicating devices	\$85.00
	Each indicating or initiating device over five	\$3.00
	Dialers and expansion panels	\$85.00 each
	<u>Sprinkler or Other Fixed Fire Suppression Systems</u>	
	<u>New or Expanded Sprinkler System</u>	
	Dry-pipe, alarm or deluge valve	\$85.00 each
	Piping and sprinkler heads	\$2.50 per head, minimum \$50.00
	Fire Service Line, each 100 feet or fraction	\$85.00
	Fire Service Line, repair	\$85.00
	<u>Standpipe Systems</u>	
	Not part of a sprinkler system	\$85.00
	Fire Pump	\$150.00
	Halon, Carbon Dioxide and Fixed Chemical Agent Systems	\$100.00
	Minimum permit fee	\$85.00
	Amendments involving additional work	\$85.00 or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$85.00 plus hourly review fee
313231	<u>Fire Marshal Development Fees</u>	
	Non-Residential Use Permit Inspections	
	Business – Tenant	
	<u>Gross Floor Area</u>	
	New building, shell only	\$60.00
	0 – 500 sq. ft.	\$50.00
	501 – 5,000 sq. ft.	\$75.00
	5001 – 15,000 sq. ft.	\$100.00
	15,001 – 50,000 sq. ft.	\$120.00
	50,001 + sq. ft.	\$150.00
	Major Home Occupation	\$50.00
313233	<u>Public Safety Fee</u>	
	Bulk storage handling or use of flammable liquids over 425,000 gallons	\$0.0007/gallon
313234	<u>Inspections</u>	
	For more than one inspection after a Stop Work Order or deficiency	\$85.00
	Inspections outside regular hours	\$85.00/hour, minimum of 4 hours

Account Number & Title

FY 2015 Adopted Fees

313308	<u>Sign Permits</u> (a) Sign	Level 1-1 to 50 sq. ft. at \$2.90 sq. ft. Level 2-51 to 100 sq. ft. at \$4.35 sq. ft. Level 3-101 and above at \$7.25 sq. ft.
	<u>Temporary signs</u>	
	Construction Signs	\$25.00
	Special Events Signs	\$25.00
	Business Openings and Sales	\$25.00
	Real Estate/Leasing Signs	\$25.00
	Political sign less than 5 sq. ft. in area	\$25.00 per hundred
	Political sign 5 sq. ft. or larger	\$25.00 each
	<u>Signs Removed from Public R-O-W</u>	\$5.00 for each sign held for 10 days or less \$10.00 for each sign held for more than 10 days
313309	<u>Residential/Non-Residential Use Permits</u>	
	Businesses	\$110.00
	Residences	\$55.00
	Minor Home Occupation	\$55.00
	Temporary Seasonal Certificate of Occupancy	\$200.00
313310	<u>Erosion and Sediment Control</u>	\$550.00 up to 1/2 acre of disturbed land \$550.00 plus \$100.00/disturbed acre over 1/2 acre of disturbed land. (Includes one inspection); each additional inspection \$100.00.
	<u>Flood Plain Permit</u> – Not requiring an SUP RPA delineation/determination	\$550.00 residential; \$2,500.00 all others \$275.00
313323	<u>Zoning Fees</u>	
	Zoning Map/Land Use Plan Amendment	\$10,000.00 plus \$500.00 per acre or fraction thereof
	Proffer/Proffered Plan or Required Plan Amendment	\$4,800.00
	Zoning Compliance Letter	\$500.00
	Newspaper Re-advertisement	Greater of \$385.00 or actual cost
	Property Owner Re-notification	\$275.00
	Proffer Amendment	\$5,000.00
313328	<u>Special Use Permits</u>	
	Special Use Application (City Council) Residential	\$500.00 plus \$200.00 for each additional special use requested for the subject property on the same application

Account Number & Title

FY 2015 Adopted Fees

313328	<u>Special Use Permits</u> (continued)	
	Other	\$4,800.00 plus \$475.00 for each additional special exception requested for the subject property on the same application
	Renewal/Condition Amendment (Other)	\$1,000.00
	Renewal (Residential)	\$400.00 (Filing Fee)
	Special Use Application (BZA)	
	Other	\$4,800.00 plus \$475.00 for each additional special use permit request
	Renewal	\$1,000.00
313328	<u>Special Exceptions</u>	
	Individual Residential Property	\$500.00 plus \$55.00 for each additional special exception requested for the subject property on the same application
	Other	\$4,800.00 plus \$1,000 for each additional special exception requested for the subject property on the same application
	Signs	\$3,000.00 plus \$100.00 for each additional special exception requested for the subject property on the same application.
	Newspaper Re-advertisement	Greater of \$385.00 or actual cost
	Property Owner Re-notification	\$170.00
313329	<u>Variances and Appeals</u>	
	Variance Application	
	Individual Residential Property	\$500.00
	Other	\$4,800.00
	Appeals	\$1,000.00
313330	<u>Real Estate Tax Exemption</u>	\$20.00
313411	<u>Cemetery Interments</u>	
	<u>Grave Opening, Interment</u>	
	Adult, single depth	\$1,440.00
	Adult, single depth (non-City resident)	\$2,016.00
	Adult, double depth	\$2,016.00
	Adult, double depth (non-City resident)	\$2,592.00
	<u>Grave Opening, Interment</u>	
	Child	\$878.00
	Child (non-City resident)	\$1,440.00
	Cremation remains	\$756.00
	Destitute City residents	Free / reduced burial at discretion of City Manager

Account Number & Title**FY 2015 Adopted Fees**

313411	<u>Cemetery Interments</u> (continued)	
	<u>Grave Opening, / Closing</u>	
	Weekday After 2pm (flat rate*)	\$500
	Weekend (flat rate*)	\$500
	* flat rate includes length of service plus an additional 30 minutes.	
	Any additional time thereafter would incur a minimum \$100 charge for 30 minute increments.	
313420	<u>Street Opening Permits</u>	\$150.00 first 100 LF; additional \$50.00 for each 100 LF thereafter.
	<u>Right of Way Permit</u>	\$150.00
	<u>60-Day Extension</u>	\$50.00
	<u>Working in ROW w/o Permit</u>	\$350.00
	<u>Pavement Repairs</u>	\$500 minimum plus TME
313430	<u>Precious Metals Permit</u>	\$200.00
313440	<u>Public Right of Way Use</u>	As provided in Section 56-468.1 in the Code of VA
313510	<u>Animal Licenses</u>	\$10.00 per year – fertile dogs \$5.00 per year - infertile dogs
313512	<u>Peddler's License</u>	\$50.00
	Firearms Dealers Permit	\$25.00
	Charitable Solicitation Permit	\$10.00
313610	<u>Cable TV PEG Fees</u>	3% of gross receipts
313611	<u>Cable TV Franchise Fees</u>	5% of gross receipts
313620	<u>Transfer Fees</u>	\$0.50 per \$500.00 of value; transfer fee \$1.00 on all deeds
314019	<u>Vehicle Rental Tax</u>	2.5% of gross receipts
315202	<u>Old Town Hall Rental</u>	
	City residents receive \$200.00 discount off social rental	
	Piano	\$225.00 per use (includes tuning)
	Piano	\$75.00 per use (does not include tuning)
	Stage Rental	\$40.00 per section incl guard rails, skirting & installation
	Table cloth rental	\$12.00 per cloth (white or gold)
	Coffee Urns	\$25.00 per urn
	Portable Projector	\$175.00
	Portable Screen	\$50.00
	Projector & Screen	\$200.00
	Amplified Podium	\$75.00
	Amplified Microphone (Main Floor Only)	\$25.00
	Easel	\$10.00
	Caterer's Corner	\$50.00
	Drop off Fee for Deliveries Prior To Use	\$50.00
315202	<u>Old Town Hall Rental</u> (continued)	

Account Number & Title

FY 2015 Adopted Fees

Processing Fee for Cancellations
Use of Second Floor in Conjunction with
Main Floor

\$100.00
\$75.00 per hour

Receptions and Social Events on Main Floor
(Including set-up and clean-up time)

Minimum two hours
\$180.00 per hour - Monday to Thursday (except
Memorial Day, Labor Day, Thanksgiving Day, New
Year's Eve, New Year's Day, Christmas Eve and
Christmas Day)

Receptions and Social Events on Main Floor

Minimum five hours
\$240.00 per hour – Friday & Sunday
\$300.00 per hour – Saturday and City observed
holidays

Security Deposit

\$450.00

ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT

Business Meetings and Commercial Usage

Minimum two hours
\$120.00 per hour – Monday to Thursday (except
Memorial Day, Labor Day, Thanksgiving Day, New
Year's Eve, New Year's Day, Christmas Eve and
Christmas Day)

Fridays, Saturdays, Sundays, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve, and
Christmas Day – must pay social function rate.

Business Meeting Security Deposit

\$250.00

Certified Non-Profit 501(c)(3) Organization

Minimum two hours
\$60.00 per hour, per floor, – Monday to Thursday

Sunday Morning Non-Profit Fee

Minimum two hours
\$150.00 per floor (cost does not include setup or
breakdown)

315202

Old Town Hall Rental (continued)

Recognized City of Fairfax Community Based
Non-Business Groups Category I and II

Minimum two hours
Three (3) non-peak (Monday to Thursday) uses at
\$25.00 per hour and one (1) peak (Friday, Saturday,
or Sunday) use at \$25.00 per hour.

Civic Associations & Service Groups

Minimum two (2) hours. All other rentals will be at full
business rate. These are per calendar year and can
only be booked six (6) weeks in advance.

Account Number & Title

FY 2015 Adopted Fees

315203	<u>Rental of Property</u> <u>Green Acres</u>	
	Stage Sections	\$40.00 per stage section
	Coffee Urns	\$25.00 per urn
	Portable projector	\$175.00
	Portable Screen	\$50.00
	Projector & Screen	\$200.00
	Single Room	\$30.00 per hr Monday – Friday \$45.00 per hr Saturday & Sunday \$60.00 per hr City observed holidays
	Gym and Cafeteria	\$50.00 per hr Monday – Friday \$75.00 per hr Saturday & Sunday \$100.00 per hr City observed holidays
	<u>Recognized City of Fairfax Community Based</u> <u>Non-Business Groups-Category I, II, III, IV</u>	Free - Monday through Friday for classroom use
	Security Deposit	\$100.00

315208 Stacy C. Sherwood Community Center⁵

City Residents receive \$200 discount off main hall during peak rental (Friday, Saturday, or Sunday)

Entire Center Saturday ONLY (5 hr min)	\$850.00 per hour
Full Performance Space Mon – Thurs (2 hr min)	\$450.00 per hour
Full Performance Space Fri & Sun (5 hr min)	\$600.00 per hour
Full Performance Space Saturday (5 hr min)	\$750.00 per hour
Half Performance Space Mon – Thurs (2 hr min)	\$240.00 per hour
Half Performance Space Fri & Sun (5 hr min)	\$320.00 per hour
Half Performance Space Saturday (5 hr min)	\$400.00 per hour
Business Rates	
Full Performance Space Mon – Thurs (2 hr min)	\$300.00 per hour
Half Performance Space Mon – Thurs (2 hr min)	\$160.00 per hour
Art Room Mon - Fri (1 hr min)	\$45.00 per hour
Art Room Sat & Sun (2 hr min)	\$55.00 per hour
Rehearsal Room Mon - Fri (1 hr min)	\$60.00 per hour
Rehearsal Room Sat & Sun (2 hr min)	\$75.00 per hour
Full Activity Room Mon - Fri (1 hr min)	\$45.00 per hour
Full Activity Room Sat & Sun (2 hr min)	\$55.00 per hour
Half Activity Room Mon – Fri (1 hr min)	\$25.00 per hour
Half Activity Room Sat & Sun (2 hr min)	\$30.00 per hour

Account Number & Title**FY 2015 Adopted Fees**315208 Stacy C. Sherwood Community Center (continued)City Functions and Community GroupsRecognized City of Fairfax Community Based
Non-Business Groups Category I and II
(Civic Associations & Service Groups)Minimum two hours
Three (3) non-peak (Monday to Thursday) uses
at \$25.00 per hour and one (1) peak (Friday, Saturday,
or Sunday) use at \$25.00 per hour. Minimum two (2)
hours. All other rentals will be at full rate. These are
per calendar year and can only be booked six (6) weeks
in advanceAdditional Rental Fees/A La Carte Items

Piano	\$225.00 per use (includes tuning)
Piano	\$75.00 (NOT tuned)
Stage Rental	\$40.00 per section, inc guard rails, skirting & installation
Specialized lighting standard setup	\$100.00
Ceiling Projector Screen 1(Performance A)	\$50.00
Ceiling Projector Screen 2 (Performance B)	\$50.00
Ceiling Projector Screen 3 (Rehearsal)	\$50.00
Ceiling Projector 1 (Performance A)	\$175.00
Ceiling Projector 2 (Performance B)	\$175.00
Ceiling Projector 3 (Rehearsal)	\$175.00
Ceiling Projector & Screen (All Rooms)	\$200.00
Portable Projector	\$175.00
Portable Screen	\$50.00
Portable Screen & Projector	\$200.00
Handheld Wireless Microphone (2)	\$25.00 each
Lapel Microphone (2)	\$25.00 each
iPod Hook-up 1(Performance)	\$50.00
iPod Hook-up 2(Rehearsal)	\$50.00
Overflow A/V	\$100.00
Laptop	\$20.00
Flat-screen TV in Foyer	\$50.00
Amplified Podium	\$75.00
Table Top Podium with Microphone	\$45.00
Executive Podium	\$60.00
Easels	\$10.00 each
Whiteboard Easels	\$10.00 each
Tablecloth Rental (Gold & White)	\$12.00 per cloth
Coffee Urns	\$25.00 per urn
Stanchions – Chrome w/8” red rope	\$10.00 per section
Red Carpet	\$30.00
Caterer’s Corner	\$50.00
Security Deposit	\$250.00 Mon-Thurs rentals (Performance Space) \$450.00 Fri, Sat, & Sun rentals (Performance Space) \$50.00 weekday and weekend classroom rentals
Cancellation Processing Fee	\$100.00
Early drop off fee	\$50.00 (applicable if prior to scheduled opening of building)

Account Number & Title**FY 2015 Adopted Fees**

315211	<u>Blenheim Interpretive Center</u>	
	Indoor Package Mon-Thurs	\$60.00 per hour (Multipurpose Room & Atrium/Lobby)
	Outdoor Package Mon-Thurs	\$90.00 per hour (Lawn, Pergola, Porch/Deck)
	Separates Mon-Thurs	\$50.00 per hour (Lawn)
	Separates Mon-Thurs	\$25.00 per space (Pergola and Porch/Deck)
	Indoor Package Friday and Sunday	\$80.00 per hour (Multipurpose Room & Atrium/Lobby)
	Outdoor Package Friday and Sunday	\$120.00 per hour (Lawn, Pergola, Porch/Deck)
	Separates Friday and Sunday	\$65.00 per hour (Lawn)
	Separates Friday and Sunday	\$30.00 per hour per space (Pergola and Porch/Deck)
	Indoor Package Saturday	\$100.00 per hour (Multipurpose Room & Atrium/Lobby)
	Outdoor Package Saturday	\$150.00 per hour (Lawn, Pergola, Porch/Deck)
	Separates Saturday	\$80.00 per hour (Lawn)
	Separates Saturday	\$40.00 per hour per space (Pergola and Porch/Deck)
	Business Rate Mon – Thursday	\$50.00 per hour (Multipurpose Room ONLY)
	Discounts	
	Civic Associations & City Service Groups	20% discount on hourly rental rate of indoor areas ONLY
	City Residents and City Businesses	10% discount on hourly rental rate of indoor areas ONLY
	(Discounts Do Not Apply To A La Carte Items)	
	Security Deposit	\$200.00

ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT

315211 Blenheim Interpretive Center (continued)

Additional Rental Fees/A La Carte Items

Staff for Setup	\$15.00
Staff for Breakdown	\$15.00
Staff for Setup and Breakdown	\$25.00
Portable Projector	\$175.00
Portable Screen	\$50.00
Projector and Screen	\$200.00
DVD Player	\$45.00
60" Plasma monitor	\$50.00
Amplified Podium	\$75.00
Laptop	\$20.00
Easels	\$10.00 each
Tablecloth Rental (White or Gold)	\$12.00 per cloth
Coffee Urns	\$25.00 per urn
Caterer's Corner	\$50.00
Early Drop-off Fee (Pre-approved)	\$50.00
Cancellation Fee	\$100.00

Account Number & Title**FY 2015 Adopted Fees**

316110	<u>Court (Processing Fee)</u>	\$20.00 (Add \$35.00 blood test fee in DWI cases if blood test is taken)
	Criminal	\$20.00
	Criminal Injuries Compensation	\$15.00 ⁵
	Capital and Maintenance Fee	\$2.00 per case
	Courthouse Security Fee	\$10.00
	Sheriff's Processing Fee	\$25.00
	Verification of Police Reports	\$10.00 (Victims of domestic violence are entitled to a free verification report)
316220	<u>Record Copies (Police Department)</u>	
	Accident Report to Other Agents Driver/Owner or Other	\$5.00 per copy
	Involved Party Accident Report	Free
	Local Conviction Request by Individual	\$10.00 per record check
	Local Conviction Req. by Criminal Justice Agency	Free
	Fingerprinting and Photographs	\$10.00 for the first card and \$5.00 for each successive card (<u>Must</u> be a City resident or work within the City of Fairfax.) Photographs are not done separately
316221	<u>Security Alarm Systems (Business only)</u>	
	Permit (one-time fee)	\$25.00
	Fine (Failure to obtain permit)	\$50.00 fine
	<u>Service Charge for False Alarms</u> (Each calendar year)	
	Third false alarm	\$100.00
	Fourth false alarm	\$150.00
	Fifth false alarm	\$200.00
	Sixth false alarm	\$250.00
	Seventh false alarm	\$300.00
	Eighth false alarm	\$350.00
	Ninth and each thereafter	\$500.00
316223	<u>Ambulance Transport Rates</u>	
	BLS	\$572.22
	ALS Level 1	\$676.26
	ALS Level 2	\$780.30
	Mileage	\$10.40 per mile (incident scene to hospital only)

BLS= Ambulance staffed with an Emergency Medical Technician practicing patient care in accordance with state laws
ALS 1=Ambulance staffed with certified Paramedic providers performing a medically necessary ALS assessment
ALS 2=Ambulance staffed with certified Advanced Life Support providers treating a patient with three or more administrations of IV medications and/or defibrillation, advanced airway, cardiac pacing.

⁵ Added in Class I & Class II Criminal Misdemeanor Cases and all felony cases

<u>Account Number & Title</u>		<u>FY 2015 Adopted Fees</u>
316230	<u>Dog Pound</u> Redemption of Impounded Dogs (within 7 days)	\$25.00 plus boarding fee of \$25.00 per day or portion thereof
316240	<u>City Parking Lot</u> Hourly Rate Monthly Permit	\$0.25 \$10.00
316349	<u>Senior Programs</u> Senior Center Non-City/Non-County Membership Fee Daily Guest Pass	Price varies per program to cover 100% of direct expenses \$50.00 \$5.00
316350	<u>Recreation Fees</u> <u>Recreation classes and trips</u>	Price varies per program to cover 100% of direct expenses
316351	<u>Day Camps</u> <u>Traditional Summer Camp Program</u> Pre-school Elementary Middle School Teen Traditional Summer Camp Extended Hours Specialty and Sports Camps	 \$815.00 for seven weeks \$305.00 for two weeks \$155.00 per week \$780.00 for seven weeks \$290.00 for two weeks \$145.00 per week \$795.00 for seven weeks \$285.00 for two weeks \$150.00 per week \$995.00 for seven weeks or \$30.00 per day \$350.00 for two weeks \$180.00 per week \$140.00 per week per child or \$30.00 per day \$65.00 morning extended care \$85.00 afternoon extended care Prices vary per program to cover 100% direct expenses
316352	<u>Pavilion Rentals</u> Small Large <u>Equipment Rental & Services</u> Bleacher rental Movie Screen Sound equipment rental w/tech Sound equipment rental w/o tech Staging (12'x16') Ice Cream Truck Park Vendors Indoor Athletic League Use	 \$60.00 per 4 hours (\$10.00 each additional hour) \$80.00 per 4 hours (\$15.00 each additional hour) \$1,150.00/three day rental \$1,500.00 per day \$50.00/hour \$25.00/hour \$870.00 per day \$300.00 per truck per season \$5.00 per participant per season gym fee

Account Number & Title

FY 2015 Adopted Fees

316352 Pavilion Rentals (continued)

Adult and non-City sponsored indoor/outdoor athletic leagues \$5.50 per participant per season field fee

CATEGORY A

Category A includes games, practices, and scrimmages not associated with any tournament, clinic or camp. Fairfax Police Youth Club and Fairfax Little League would be considered Category "A" organizations.

LEVEL I: Less than three (3) uses per season \$50.00 per hour, no lights
\$75.00 per hour with lights

LEVEL II: Over three (3) uses per season \$5.50 per participant for ALL groups plus Field Fee

Field Fee I: Less than 500 users \$200.00 Field Fee
Field Fee II: 500 – 1,000 users \$100.00 Field Fee
Field Fee III: Over 1,000 users No Field Fee

CATEGORY B

Category B includes camps, clinics and tournaments by any group.

LEVEL I: Less than 3 uses per season \$75.00 per hour, no lights
\$100.00 per hour with lights
LEVEL II: Over 3 uses per season \$1,500.00 per season, no lights
\$2,000.00 per season with lights

Park Use Fee \$1,500.00 per park plus \$1,000.00 security deposit, payment for all other amenities in park and city reimbursement

Athletic Venue Fee Minimum four hour rental
Basketball Court \$30.00 per hour/per court
Skate Park \$50.00 per hour
Tennis Court \$30.00 per hour/per court (additional for lights)
Volleyball Court \$30.00 per hour/per court

School Gym Use Any invoiced cost to the City for permitting your use in the schools will be invoiced and the responsibility of the permit holder to reimburse the city.

316354 Special Events

Special Event Permit Application
Certified Non-Profit Groups \$50.00 per application per year
Community Based Non-Business Groups \$50.00 per application per year
All other groups \$100.00 per application per year

Fall Festival
Application Fee \$15.00
\$160.00 – 10x10 space for crafter
\$1,000.00 – 10x10 Business Expo vendor
Food vendors bid for space
Downtown Coalition \$39.00 per 10x10 space
City Historic District Business 1 free space (10x10)

Account Number & Title

FY 2015 Adopted Fees

\$80.00 Each additional space

316354

Special Events (continued)

City Business Craft Vendors \$80.00 per 10x10 space
Non-Profit Organization \$80.00 per 10x10 space
Community Based Non-Business Groups \$80.00 per 10x10 space
Business Expo Vendors \$1,000.00 per 10x10 space

Holiday Craft Show

Application Fee \$15.00
\$195.00 – 10x6 hallway
\$245.00 – 11x9 cafeteria with electricity
\$270.00 – 10x10 gym with electricity
\$500.00 – 10x10 Business Expo vendor

Gate Admission Fee

\$5.00 one day admission fee for show
\$8.00 two day admission fee for show
Food vendors bid for space

Downtown Coalition \$39.00 per space
City Business Craft Vendors \$195.00 per hallway space
City Business Craft Vendors \$270.00 per gym space
City Business Craft Vendors \$245.00 per cafeteria space
Non-Profit Organization \$97.50 per hallway space
Non-Profit Organization \$135.00 per gym space
Non-Profit Organization \$122.50 per cafeteria space
Community Based Non-Business Groups \$97.50 per hallway space
Community Based Non-Business Groups \$135.00 per gym space
Community Based Non-Business Groups \$122.50 per cafeteria space

Independence Day

Food vendors bid for space

Dog Days of Summer

Food Vendors \$100.00 per space
Animal Vendors \$25.00 per space

Beer, BBQ and Bourbon Fest

Admission \$20.00 per person
Food Vendors \$200.00 per space
Beer & Bourbon Vendors 25% of sales

Lunch with Santa

\$6.00 per person

Mother/Son Campout

\$30.00 per person

Father Daughter Dance

\$30.00 per person

316355

Historic Walking Tours

\$5.00 Adults \$3.00 Students
School Tours \$3.00 Student, chaperones free (No charge for City schools)

Account Number & Title

FY 2015 Adopted Fees

316355	<u>Historic Walking Tours</u> (continued) Off-Site Student & Adult Programs Guided Site Tours	\$50.00 per staff person (No Charge for City Schools) \$25.00 per group (Min of 6 People); No charge for chaperones, fee due in advance of your, \$3.00 each scout and participating sibling
316357	<u>Show Mobile Rental Fees</u> Group A-City of Fairfax non-profit groups and civic groups with functions within the City limits Group B-All individuals, businesses and organizations who do not meet Group A criteria Group C-Any individual or organization with an event outside the City of Fairfax	With Help \$300.00 minimum of 8 hours \$30.00 each additional hour Without Help \$600.00 minimum of 8 hours \$75.00 each additional hour With Help \$600.00 minimum of 8 hours \$30.00 each additional hour Without Help \$750.00 minimum of 8 hours \$75.00 each additional hour With Help \$1,200.00 minimum of 8 hours \$125.00 for each additional hour Without Help \$1,400.00 minimum of 8 hours \$175.00 each additional hour
316460	<u>Sale of Publications</u> City Code (with supplement) City Code Supplement Comprehensive Plan – CD only Comprehensive Plan – Photocopy Zoning Ordinance Photocopy City Flags DVD of City programs Historic District Guidelines	Purchased through Municode Purchased through Municode \$5.00 \$32.00 \$30.00 \$0.15 per copy plus labor charge on large jobs \$59.00 \$15.00 \$7.00
316461	<u>Subdivision Fees</u> Bituminous surface Sidewalk Curb and Gutter Header curb Storm drainage Sanitary Sewer Water Required screening	\$2,750 plus \$150.00 per lot plus: \$0.44/sq yd \$0.77/lin ft \$0.77/lin ft \$0.77/lin ft \$3.85/lin ft \$2.00/lin ft \$2.00/lin ft \$2.00/lin ft

Account Number & Title

FY 2015 Adopted Fees

316461	<u>Subdivision Fees</u> (continued)	
	Tree management	\$110.00/division of land or disturbed acre or fraction thereof whichever is greater
	Overlot grading	\$220.00 per division of land or disturbed acre or fraction thereof, whichever is greater. Each additional inspection \$100.00.
316462	<u>Site Plan Fees</u>	
	Minor Site Plan Review	\$2,750
	Major Site Plan Review	\$6,600
	Site Plan Amendment	\$1,100
	Bituminous surface	\$0.44/sq. yd.
	Sidewalk	\$0.77/lin. ft.
	Curb and Gutter	\$0.77/lin. ft.
	Header curb	\$0.77/lin. ft.
	Storm drainage	\$3.85/lin ft
	Sanitary Sewer	\$2.00/lin ft
	Water	\$2.00/lin ft
	Required screening	\$2.00/lin ft
	Tree management	\$110.00/division of land or disturbed acre or fraction thereof, whichever is greater
	Overlot grading	\$220.00 per division of land or disturbed acre or fraction thereof, whichever is greater. Each inspection \$100.00.
	Second and Subsequent Revision Fees	\$550.00/each additional submission
	Water Quality Impact Assessment review	\$110.00 individual residential lot, \$330.00 other
	As-Built Plan Review	\$550.00 plus \$110.00 for each acre or fraction thereof
	Administrative Parking Approvals	\$250.00 less than 5-space deviation; \$550.00 for all others
	Administrative Plan of Development	\$500.00 (portion of which may be waived for minor actions)
	Administrative approval for changes to Non-Conforming Use	\$550.00 (portion of which may be waived for minor actions)
	<u>Testing</u>	\$100.00
	<u>Inspections not included in other fees</u>	\$100.00
	Site Reinspection fee (rescheduling fee)	\$45.00
316463	<u>Board of Architectural Review</u>	
	Administrative Review	\$35.00
	Signs (non-administrative)	\$55.00
	Amendments to previous approvals	\$60.00
	Other	\$125.00
	Appeal to City Council	\$300.00

Account Number & Title

FY 2015 Adopted Fees

316464	<u>Tree Removal Permit</u>	
	Individual Residential Lot	\$10.00
	Residential Development Project	\$100.00
	Other	\$50.00
316466	<u>Surety Review</u>	
	Performance bond, letter of credit, cash escrow	
	Less than \$100,000	\$275.00
	\$100,001-300,000	\$550.00
	More than \$300,000	\$800.00
	Request for reduction	\$275.00
	Request for replacement/release	\$275.00
316467	<u>Information Technology GIS Data</u>	
	Hardcopy Data	
	8.5" x 11" map	\$5.00 each
	11" x 17" map	\$7.00 each
	24" x 36" map	\$20.00 each
	Digital Data	\$50.00 per data layer
		\$5.00 for CD (If data is burned to CD)
	<u>Distribution of Data:</u>	
	License agreement must be signed first before receiving digital data	
	Data available in shape file or personal geo-database format	
	Data can be burned to CD or emailed in a .zip file	
	Hardcopy maps printed on demand	
316580	<u>Returned Check Charges</u>	\$25.00 per check
316682	<u>CUE Bus</u>	
		\$1.75 base fare (cash or Smartrip Card), \$0.85 (elementary, intermediate and high school students with valid ID, senior citizens; and persons with disabilities) GMU students, faculty and staff ride free with a valid ID. Children age three (3) and under ride free of charge
	Transfers	\$0.50 discount for Rail to CUE bus transfers with use of Smartrip card
		CUE bus to CUE bus transfers good for 2 hours are free with use of Smartrip card
	City Wheels	\$3.20 per trip
	Charter	\$105.00 per hour

Account Number & Title

FY 2015 Adopted Fees

316811	<u>Erosion & Sediment Control Inspection Fees</u>	Inspection following Inspection Report or Notice to Comply \$250.00 Stop Work Order \$350.00
	<u>Overtime Related to Inspections</u>	Scheduled overtime \$65.00 per hour, minimum 4 hours. Unscheduled overtime \$150.00 per hour
	<u>Site Reinspection fee (rescheduling fee)</u>	\$45.00
318104	<u>Sale of Cemetery Lots</u>	
	Grave Site: 3' x 9'	\$2,592.00 plus \$300.00 perpetual care
	Grave Site: 3' x 3' (cremations)	\$1,080.00 plus \$95.00 perpetual care
	Grave Site: 3' x 9' (non-City resident)	\$4,320.00 plus \$330.00 perpetual care
318105	<u>Perpetual Care Fund</u>	
	Perpetual care	\$300.00
	Perpetual care (for grave sites purchased prior to 4/20/62)	\$165.00
	Cremation Site	\$95.00
318201	<u>Miscellaneous Revenue</u>	
	<u>FOIA Responses</u>	
	Research and preparation	Hourly rate of employee handling request
	Photocopies – less than 10	No charge
	11 – 25	\$0.25 each
	Over 25	\$0.15 each
	<i>Note: documents that do not require a research or preparation fee can be emailed at no charge.</i>	
	<u>Beekeeping Permit</u>	\$20.00
	<u>Hauling or Moving Permits</u>	
	Single Trip-Mobile Homes, Pre-fabricated house sections	\$5.00
	Over length, overweight, over-height or over-width vehicles or any combination thereof	\$20.00 each way
	<u>Hauling or Moving Permits (continued)</u>	
	Building movements (width in excess of 12 feet requiring an engineering study)	\$15.00
	<u>Blanket Permit (30 days)</u>	
	Mobile Homes – 12 feet in width	\$6.00 per month
	Renewal fee for each month thereafter	\$5.00 plus \$1.00 for each trip made the previous month
	Mobile Homes, pre-fabricated house sections and boats on trailers not more than 10'4" in width	\$5.00 plus \$1.00 for each trip made
	<u>Blanket Permit (1 year)</u>	
	Over width, over-length, over-weight, or over- Height vehicles or any combination thereof	\$20.00 plus \$1.00 for each trip made

Account Number & Title

FY 2015 Adopted Fees

318201	<u>Miscellaneous Revenue</u> (continued)	
	<u>Street Banner Installation</u>	
	Chain Bridge Road location	\$120.00
	Main Street location	\$80.00

Account Number & Title

FY 2015 Adopted Fees

STORMWATER RATES AND LEVIES

Fees for Permit Issuance:

Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre)	\$290.00
General/Stormwater Management:	
Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$290.00
Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$2,700.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres)	\$3,400.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres)	\$4,500.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres)	\$6,100.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$9,600.00

Fees for the Modification or Transfer of Registration Statements for the General Permit for Discharges of Stormwater from Construction Activities:

Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$20.00
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Account Number & Title

FY 2015 Adopted Fees

Fees for the Modification or Transfer of Registration Statements for the General Permit for Discharges of Stormwater from Construction Activities (continued):

Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$200.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres)	\$250.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres)	\$300.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres)	\$450.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$700.00

Permit Maintenance Fees:

Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre)	\$50.00
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General/Stormwater Management:

Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$50.00
Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$400.00

Account Number & Title

FY 2015 Adopted Fees

Permit Maintenance Fees (continued):

Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres)	\$500.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres)	\$650.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres)	\$900.00
Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$1,400.00

Account Number & Title

FY 2015 Adopted Fees

WASTEWATER RATES AND LEVIES

Residential per Quarter

First 5,000 gallons or less	\$29.37
All over 5,000 gallons	\$5.61 per thousand

Commercial per Month

First 5,000 gallons or less	\$34.55
All over 5,000 gallons	\$5.61 per thousand

\$22.91 minimum monthly charge for each apartment dwelling unit

Frontage Charge

Single family residence in residential zones

\$6.00 per linear foot of frontage
Minimum \$300.00; Maximum \$600.00

Other

\$6.00 per linear foot of frontage
Minimum \$600.00; no maximum

Sanitary sewer television inspection

A minimum charge of \$200.00 for the first two hours work shall be paid in advance. Each additional hour or fraction thereof will be charged at a rate of \$100.00

Availability Charge

Type of Premise

Measure

Amount

Single family dwellings,
whether detached, semi-detached,
duplex or townhouses

Dwelling unit

\$7,972.00 per unit

Apartments and
condominium apartments

Dwelling unit

\$6,377.00 per unit

Hotels, motels and
rooming houses

Occupancy unit

\$1,993.00 per occupancy unit

Fixture unit

Minimum \$7,972.00 for the first 20
units.

All other uses except those premises
specifically set forth above

\$298.00 for each fixture over 20

For fixtures or equipment discharging continuously or semi-continuously to the sanitary system, the number of fixture units for such premises shall be increased by a factor of two to reflect the higher discharge. Continuous or semi-continuous discharge may be such as certified by the manufacturer of the fixture or equipment involved, or as shall be estimated or otherwise established by the Director of Utilities.

Table from page 3

Construction Factors										
Use Group	Description	1A	1B	2A	2B	3A	3B	4	5A	5B
A-1	Assembly, theaters	1.8	1.7 8	1.7 2	1.6 8	1.5 1	1.5	1.5 6	1.4	1.3 6
A-2	Assembly, nightclubs	1.2 8	1.2 6	1.2 2	1.1 9	1.0 4	1.0 4	1.0 8	0.9 5	0.9 2
A-2& A-3	Assembly, restaurants & churches	1.2 6	1.2 4	1.2	1.1 6	1.0 1	1.0 2	1.0 7	0.9 2	0.9
B	Business	1.2	1.1 7	1.1 2	1.0 8	0.9	0.9	0.9 8	0.7 9	0.7 7
E	Educational	1.2 9	1.2 7	1.2 2	1.1 8	1.0 2	0.9 9	1.0 6	0.9	0.8 6
F-1	Factory and industrial, moderate hazard	0.7 8	0.7 5	0.7 2	0.6 7	0.5 5	0.5 6	0.6 1	0.4 6	0.4 4
F-2	Factory and Industrial, low hazard	0.7 7	0.7 4	0.7	0.6 7	0.5 5	0.5 5	0.6	0.4 6	0.4 3
H	High Hazard	0.7 6	0.7 3	0.6 9	0.6 6	0.5 4	0.5 3	0.5 9	0.4 5	0.4 2
I-1 & R-4	Institutional, supervised environment	1.1 7	1.1 5	1.1	1.0 7	0.9 2	0.9 2	0.9 9	0.8 3	0.8
I-2	Institutional, incapacitated	1.7 4	1.7 1	1.6 6	1.6 2	1.4 4	N.P.	1.5 2	1.3 3	N. P.
I-3	Institutional, restrained	1.4 6	1.4 3	1.3 9	1.3 6	1.2 2	1.2 1	1.2 6	1.1 4	N. P.
M	Mercantile	0.9 8	0.9 6	0.9 2	0.8 8	0.7 4	0.7 5	0.7 9	0.6 4	0.6 3
R-1	Residential, hotels	1.2 5	1.2 3	1.1 8	1.1 5	1	1	1.0 8	0.9 1	0.8 8
R-2	Residential, multiple family	1.1 2	1.1	1.0 5	1.0 2	0.8 8	0.8 8	0.9 5	0.7 9	0.7 5
R-3 & R-5	Residential, one- and two-family	0.9 2	0.9	0.8 7	0.8 4	0.7 6	0.7 6	0.7 7	0.7 1	0.6 6
S-1	Storage, moderate hazard	0.7 4	0.7 1	0.6 8	0.6 3	0.5 1	0.5 2	0.5 7	0.4 2	0.4
S-2	Storage, high hazard	0.7 3	0.7	0.6 6	0.6 3	0.5 1	0.5	0.5 6	0.4 2	0.3 9

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events and inter-fund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes legal guidance to City management and departments for spending levels.

Advisory Referendum – a measure voted on by the general public in an election; refers to a specific question posed on a ballot which is non-binding and used to provide guidance to the elected representatives.

ALS – Advanced Life Support.

Amortization – the paying off of debt in regular installments over a period of time.

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Assessment/Sales Ratio – assessed value for each sale of real property divided by its selling price; used to determine if real property is assessed within a reasonable range of fair market value. The Commonwealth of Virginia requires that real property be assessed at 100% of fair market value. An acceptable assessment/sales ratio percentage is 70% or higher.

Balanced Budget – by law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Blenheim – generally refers to the 12-acre property and house purchased by the City for historic preservation and development of a museum/interpretive center; Blenheim (c. 1858) is listed on the National Register of Historic Places and significant because it contains the nation's largest and best-preserved collection of Civil War soldier graffiti.

BLS – Basic Life Support.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any given bond offering as determined by an independent agency in the business of rating such offerings.

BPOL Tax – business license or gross receipts tax, this item taxes the total revenues of a business.

Budget – a plan of financial operation including an estimate of proposed means of financing them (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

BZA – Board of Zoning Appeals.

Cable Grant Fund — this fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general, water and sewer funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to City facilities including water, sewer, transit and schools; identifies each project and source of funding.

Capital Outlay – an appropriation or expenditure category for government assets with a value of \$5,000 or more and a useful economic life of one year or more.

Cityscene – A monthly report to the Citizens of the City of Fairfax written and mailed (by request) by the City Community Relations Department; the *Cityscene* includes articles of interest, notices of public meetings, minutes of public meetings and other information pertinent to the citizens of the City of Fairfax.

Coefficient of Dispersion – represents the mean percentage deviation from a median.

Comprehensive Annual Financial Report (CAFR) – the annual report that represents a locality's financial activities and contains the independent auditor's reports on compliance with laws, regulations and internal controls over financial reporting based on an audit of financial statements performed in accordance with "Government Auditing Standards."

COG – Washington Metropolitan Council of Governments – an independent, nonprofit association of 17 member governments located in the Washington metropolitan region.

Constitutional Officers – officials elected to four-year terms of office who are authorized by the Constitution of Virginia to head City departments, the Treasurer and Commissioner of Revenue in the City.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CPR – Cardio-pulmonary Resuscitation.

CSA – Comprehensive Services Act.

CUE Bus – City/University/Energy Saver bus system – provides bus service to City residents and George Mason University (GMU) students.

CY – Calendar year.

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of interest and principal to holders of the City's debt instruments.

Depreciation – a method of allocating the cost of a tangible asset over its useful life.

E-911 Tax – this is a tax on telephone usage to pay for fire and police emergency dispatch operations.

Economic Development Authority (EDA) – responsible for encouraging industrial and commercial development in the City.

EMS – Emergency Medical Services.

EMT – Emergency Medical Technician.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Sewer Utility Fund, the Water Utility Fund and the Transit Fund (although transit is not formally recognized as an enterprise fund).

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures, or sales to a governmental unit.

Fastran – name of paratransit service.

FHS – Fairfax High School.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health insurance, state public employees’ retirement system and the City retirement system.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year (2,912 for firefighters) with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures. A negative fund balance is sometimes called a deficit. *Reserved* fund balance consists of portions of fund balance that are either legally restricted to a specific future use or are not available for appropriation or expenditure. Legally restricted portions of fund balance include "reserve for encumbrances". *Unreserved* fund balance is categorized as either designated or undesignated. The former refers to portions held for future financial resources and the latter represents expendable available financial resources.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund — used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Governmental Funds – funds generally used to account for tax-supported activities.

Historic Fairfax City, Inc. (HFCI) -- a nonprofit in the City whose purpose is to promote and preserve historic properties in the City of Fairfax. They also promote public awareness and appreciation of the history of the City of Fairfax.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, public transportation systems, schools and other utility systems.

Internal Service Charges – charges to City departments for assigned vehicle repairs and maintenance provided by the fleet maintenance division.

IT – Information Technology.

Lease Financing Instrument – financial obligation which is not the general obligation debt of the City for which the full faith and credit of the City is pledged for payment.

Median Household Income – median denotes the middle value in a set of values, in this case, household income.

MGD – Million Gallons per Day.

MIS Services – management information services generally referring to information technology products and services.

MISS UTILITY – an organization that tracks utilities so that, in accordance with the Underground Utility Protection Law, anybody who wants to dig in the ground for any purpose can determine where utilities are located.

Modified Accrual Basis of Accounting – basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if

measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which are recognized when due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

NVTA – Northern Virginia Transportation Authority. NVTA is responsible for long-range transportation planning for regional transportation projects in Northern Virginia.

NVTC – Northern Virginia Transportation Commission.

Object – as used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services and materials and supplies.

Old Town Service District – the area defined as Old Town Fairfax; the service district was established to provide revenues, through a special assessment, to help fund costs related to the Old Town Fairfax development projects.

Old Town Service District Fund – this fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Personal Property Tax (PP) – a City tax levied on motor vehicles and boats based on published listings of values, and on machinery and tools based on a percentage of cost.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – a fund that accounts for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds.

Public Service Corporation (PSC) – an entity defined by the Commonwealth of Virginia as providing utilities to residents and businesses; includes power companies, phone companies, gas companies, and other similar type organizations.

Real Estate Tax (R/E) – a tax levied by the City Council on real property in the City of Fairfax; real property is defined as land and improvements on the land (buildings).

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Residential Renaissance Program – a set of programs run by the Renaissance Housing Corporation, a non-profit organization in the City, to assist homeowners in improving and upgrading their houses; currently taking applications for a residential home improvement loan whereby the Renaissance Housing Corporation will buy down the first two years of interest on home improvement loans for those meeting established criteria.

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Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

ROW – Right-of-Way.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

Stormwater Fund — this fund was established to carry out major stormwater projects. It is to be funded by two cents on the real estate rate in FY 2015, and is a separate Capital Fund.

SUP – Special Use Permit as in zoning.

Supplies and Materials – the expenditure classification used in the budget to cover office and operating supplies, construction materials, chemicals, fuels, and repair parts.

Tax Rate – the amount of tax levied for each \$100 of assessed value.

Transient Occupancy or Lodging Tax – tax on stays at hotels and motels of less than 30 days duration.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system.

UCR based reporting – Uniform Crime Reporting; move is toward incident based reporting (IBR).

User Fees – The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Utility Funds — Sewer services are accounted for in the utility funds. The sewer fund is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

WMATA – Washington Metropolitan Area Transit Authority, the regional agency that operates the METRO bus and subway systems expenditures.