

OFFICE OF THE ELECTORAL BOARD
GENERAL REGISTRAR
City of Fairfax

**City of Fairfax Electoral Board Policy for Administering the Oath of Office to
Chief Officers of Election**

PURPOSE:

To establish a policy wherein the City of Fairfax Electoral Board will administer the oath of office to Chief Officers of Election for each election/primary in which the voters of the City of Fairfax cast ballots in accordance with Virginia Election Laws.

REFERENCES:

Va. Code § 2.2-120, §2.2-611.A.

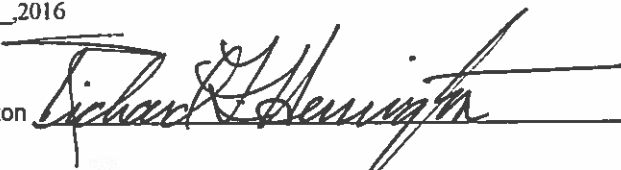
POLICY ESTABLISHMENT:


It is the preference of the Electoral Board that Chief Officer of Election be sworn in by the Electoral Board.

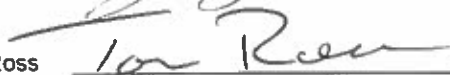
**ELECTORAL BOARD ADMINISTRATION OF OATH OF OFFICE TO CHIEF OFFICERS OF ELECTION
ON THE DAY PRIOR TO THE SCHEDULED ELECTION OR PRIMARY**

The Electoral Board and Chief Officers of Election shall assemble the day prior to a scheduled election or primary to effect the distribution of certain materials, prepared by the General Registrar, which the Chief Officer of Election of each precinct must possess to ensure the timely and proper operation of a precinct. At that assembly, the City of Fairfax Electoral Board (a minimum of one Board member in attendance) shall administer the oath of office to Chief Officers of Election. Should no members of the City of Fairfax Electoral Board be available, the General Registrar shall administer the oath of office to the Chief Officers of Election.

Effective Date: MAY 5th, 2016

Secretary Richard Herrington  Date MAY 5th 2016

Chairman John Harold  Date 5/5/16

Vice Chairman Tom Ross  Date 5/5/16