

City of Fairfax  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes

April 13, 2017  
City Hall Council Chambers

**PRAB Members Present**

Zinta Rodgers-Rickert  
Jane Albro  
Mike Anderson  
Pat Gallagher  
Kirk Holley  
Janet Jaworski  
Sarah Ross  
Robert Reinsel  
Staff: Cathy Salgado

**PRAB Members Absent**

Emily Deivert  
Evie Ifantides  
Brian Knapp  
Eric Mitnacht

**Guests**

Thomas Kyte – Eagle Scout Candidate

**1. Call to Order**

*Meeting called to order by Chair Rodgers-Rickert*

**Time:** 7 p.m.

**2. Adoption of Agenda**

*Agenda for April 13, 2017 meeting*

**Motion:** Robert Reinsel

**Second:** Sarah Ross

*Approved unanimously*

**3. Adoption of Minutes**

*Minutes from March 9, 2017*

**Motion:** Janet Jaworski

**Second:** Sarah Ross

*Approved unanimously*

**4. Presentations**

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Eagle Scout candidate Thomas Kyte from Troop 1113 presented his project proposal for a rock creek bed at Old Town Square to control water run-off behind the pergola. The project will use river rock which is soft, rounded rock. The creek bed will be about 3-inches deep and will run the near length of the pergola. Two sizes of river rock will be used. Mr. Kyte reported that his project is scheduled for April 29<sup>th</sup> and that he will send completed photos.

## **5. New Business**

### **Request from Fairfax Police Youth Club for One-Time Use of Van Dyck Bowl for Father's Day U-8 Soccer Tournament**

Ms. Salgado presented an emergency request from FYPC to use Van Dyck for the Father's Day soccer tournament U-8. Fairfax HS is doing field maintenance the entire month of June and therefore the fields normally used for this annual tournament are not available. Mr. Anderson and Mr. Reinsel felt that since it is an emergency, one-time request and that the use is for U-8 (which means very little feet are on the grass), that it would be appropriate to allow them the use. Ms. Jaworski asked if staff can make sure they understand that if the field gets damaged that they be responsible for repair. Chair Rodgers-Rickert also suggested that we require additional clean-up for trash and that this is a one-time exception. Staff will convey to FPYC.

## **6. Old Business**

### **a) Van Dyck Master Plan Update**

Ms. Salgado provided an update. Attendance at the first public outreach meeting was approximately 40 residents in addition to several council members and staff. Ms. Ross and Mr. Holley provided a recap of the meeting and noted that from the public input we were able to identify programmatic elements for the park. Mr. Holley commented that there was overwhelming sentiment that the park is good the way it is. There is support for existing facilities and open space but that it needs to be refreshed. Ms. Salgado reported that there were many good ideas and consensus on almost all the elements. It was recognized that the park is aging. Based on the information collected Lardner Klein is putting together a programmatic elements plan, with options, that will be presented to the Van Dyck Master Plan Advisory Group on May 11<sup>th</sup> for review and in preparation for the May 18<sup>th</sup> public meeting. Mr. Reinsel inquired as to the timeline and process going forward. Ms. Salgado stated that there is no rush to complete and present to council before the summer break. It may be an early fall schedule and it has not been determined if we will be asking council to accept or approve the master

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plan. There will be some costing estimates and a timeline recommendation. This will need to be discussed further with the Advisory Group and PRAB.

**b) Community Center Planning Site Evaluation Process Update**

Ms. Salgado provided an update on the community center site evaluation process. Volkert is completing the written report for Council on the City Hall, Providence Park and Van Dyck/Sherwood site evaluations. Council had already seen the visuals at a work session and the same information was emailed to PRAB members. The written report will be submitted to Council in May for a work session discussion. Timing is still not determined but possibly prior to the summer break. Ms. Salgado recommended that PRAB weigh in on the findings and make a recommendation to Council. Staff is also working with county staff on the potential Willard property joint project.

**c) Budget Update**

Ms. Salgado reported that budget process was continuing and no new cuts have been made. Budget gets adopted on May 3<sup>rd</sup>. Chair Rodgers-Rickert met with Councilmember Miller regarding a possible dog park and reported that residents around Kutner were okay with throwing their support behind a dog park at Westmore School site – bottom line is they want one in the City. Mr. Reinsel asked about the cost for maintaining a dog park. Ms. Salgado explained that it is inexpensive – mainly extra trash cans, purchase of doggy bags. The surfacing, granite stone dust, does not require maintenance. Chair Rodgers-Rickert also stressed to Councilmember Miller to approve the full-time special events coordinator position – going from .82 FTE to 1 FTE.

**7. Parks and Recreation Department Reports**

**A) Upcoming Events**

April 22<sup>nd</sup> @ 9:30 a.m. Ribbon Cutting for Pickett Road Underpass Trail and Earth Day Trail Clean-Up at Daniel's Run Park @ 10am to Noon  
May 6<sup>th</sup> – Derby Q  
May 15<sup>th</sup> – Joint meeting with the School Board, move regular May PRAB meeting to this date, room reserved at FHS

**B) Designation of Ashby Pond as a Wildlife Habitat through the Audubon Society**

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Ms. Salgado has applied for Wildlife Habitat designation at Ashby Pond. The designation recognizes that a number of wildlife species are present through visual documentation. Ms. Salgado hopes to have the approval by June.

## 8. Stakeholder Updates

- **School Board – Robert Reinsel**

Mr. Reinsel reported that Dr. Noonan is resigning and taking the School Superintendent position in Falls Church. His first day in Falls Church will be May 15. There will be a reception – date TBD. An announcement will also be coming regarding an interim superintendent and the search for a new superintendent. It is the school board goal to fill the position by November.

- **Planning Commission – Janet Jaworski**

Ms. Jaworski reported that there was no Planning Commission meeting this week but they are having one next Thursday. Work continues on the comp plan including the draft goals and outcomes. Off-sites at Historic Blenheim are being scheduled with boards and commissions in May and June. Schedule currently calls for discussion on the Parks and Recreation chapter on June 12<sup>th</sup>. Additional meetings on other chapters are May 8<sup>th</sup>, 22<sup>nd</sup> and June 26<sup>th</sup>. There is also opportunity for public comments before each Planning Commission meeting. It is hoped that people will be able to speak more as a conversation at these meetings. .

- **Senior Center – Jane Albro**

The appraisal fair was a success raising \$1,100. May is Older Adults Month and special events are being planned. There will be a reception for the Senior Center volunteers on May 9<sup>th</sup> followed by a proclamation presentation from the Mayor at the Council meeting.

- **Community Appearance Committee – Kirk Holley**

No report

- **Commission on the Arts – Pat Gallagher**

Ms. Gallagher thanked us for attending the joint Commission on the Arts meeting. It was very informative and nice for everyone to meet.

- **NOVA Parks – Brian Knapp**

No report

## 9. Matters of the Members

None

## 10. Meeting Adjournment

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**Time:** 8:00 p.m.

*Next regular PRAB meeting is **May 15, 2017 at 6 p.m. Joint Meeting with School Board at Fairfax HS***

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