



**VOTER REGISTRATATION
AND ELECTIONS
City of Fairfax
June 14, 2017 Electoral Board Meeting Minutes**



Brenda F. Cabrera
Director of Elections
General Registrar

Electoral Board
Secretary: Richard Herrington
Chairman: Dean Ross
Vice Chairman: Curt Chandler

PRESENT:

Richard Herrington, Secretary; Tom Ross, Chairman; Curt Chandler, Vice Chairman; and Brenda Cabrera, General Registrar and Director of Elections.

CALL TO ORDER:

The Secretary called the meeting to order at 10:13 a.m. At 10:14 a.m., the Vice Chairman moved that the Canvass be convened in closed session pursuant to § 24.2-653.B of the Code of Virginia to evaluate the eligibility of provisional voters for the purpose of considering whether each person who submitted a provisional ballot at the Election was qualified to do so, and also that the General Registrar and any authorized representatives of candidates or political parties, as specified in § 24.2-653.B, be allowed to remain in the room during the closed meeting, and that any persons who cast provisional votes and who are present be allowed to enter the room while their qualifications are considered and to present any relevant information on their behalf to the Board.

The motion was seconded by the Chairman and discussion followed; the General Registrar/Director of Elections stated that no one was present who wishes to speak with the Electoral Board. The question was called and the motion passed unanimously.

At 10:28 a.m., upon a motion made by the Secretary, and seconded by the Vice Chairman and unanimously approved by the Electoral Board, the Electoral Board reconvened in open session.

At 10:29 a.m., the Chairman moved the Electoral Board of the City of Fairfax certify that in closed session just concluded, the only matters discussed were the qualifications of provisional voters, as directed by § 24.2-653 of the Code of Virginia, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act, and that the Chairman’s motion be approved in open session. The Vice Chairman seconded the motion. When the question was called, the motion passed unanimously:

Roll Call Vote:

<u>Name:</u>	<u>Position:</u>	<u>Vote:</u>
Dean Ross	Chairman	<u>Aye</u>
Curt Chandler	Vice Chairman	<u>Aye</u>
Richard L. Herrington	Secretary	<u>Aye</u>

The provisional meeting consisted of the review of all provisional ballots by precinct and the qualification of each voter that cast a provisional ballot. There was a total of three (3) provisional ballots and all three (3) were ID Only provisional ballots. At 10:38 a.m., the General Registrar reported all outstanding ID Only provisional voters had presented acceptable identification to the General Registrar’s Office.



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The Electoral Board voted on the qualifications of three (3) ID Only provisional voters and determined all three (3) ID Only provisional voters presented an acceptable form of identification and were qualified to vote.

At 11:07 a.m., a short (five minute) break was taken. At 11:13 a.m., work on the election results continued.

The returns of all precincts were ascertained, precinct by precinct; it was determined signatures were missing from the SORs for the CAP and steps were immediately taken to locate the applicable officers of election to effect signing of the documents.

Votes of the eligible provisional ballots were cast and tallied following the procedures prescribed in the GREB Handbook, Chapter 17, Provisional Ballots. The results were included in the required documents; voted and counted ballots were placed in a new #3 "counted ballots" envelope and empty green envelopes from qualified voters were returned to their respective precinct's 1A envelope. All envelopes were sealed, dated and signed by the Electoral Board. The General Registrar began the preparation of the necessary abstracts and certification documents and stated she would immediately affect the entry of the provisional ballot information into VERIS.

The Canvass adjourned at 1:11 p.m., agreeing to reconvene at 4:00 p.m.

At 4:03 p.m., the Canvass reconvened. The General Registrar reported all necessary officer of election signatures had been obtained. The Electoral Board verified the signatures. Necessary abstracts of the election were presented to the Electoral Board; all election certification documents were reviewed, signed, and sealed. The Electoral Board discussed delivery of the documents and decided the election documents would be delivered on Thursday, June 15, 2017, to the Clerk of the Court.

The Canvass and provisional ballot meeting adjourned at 5:37 p.m.


Richard L. Herrington, Secretary
City of Fairfax Electoral Board